

CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
THURSDAY, AUGUST 23, 2018 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Troy Congdon, Dan Pohl, Alisa Johnson, Mike Wegner, and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum and Public Works Kyle Kuntz.

Absent: None.

Also present: None.

2. Approve Agenda

Butterfield moved to adopt the agenda. Johnson seconded. Motion passed 4-0.

3. Minutes

A. July 10, 2018 Meeting Minutes

Congdon moved to approve the July 10, 2018 meeting minutes. Pohl seconded. Motion passed 4-0.

4. Business

A. West Ridge Park – 2018 Amenities Update

McCallum informed that this needed to be brought back to the Park Commission because there was a misinterpretation of the breakdown of the quote that was provided by the contractor. She said that the Park Commission and Council originally approved the purchasing of amenities at \$40,753.00 including installation. McCallum said that the correct quote is \$56,958.28 if Public Works agreed to perform the installation.

McCallum said she would like to still get the equipment ordered this year because the quote is only good until October and prices are likely to go up. The Commission discussed purchasing the equipment this year and storing it until next spring. The installation could then be completed at in the spring.

Butterfield moved to approve the purchasing of all the proposed equipment at \$56,458.28 with the installation proposed to be done by public works and volunteers. Congdon seconded. Motion passed 4-0.

B. Ice Skating Rink

Kuntz stated that stakes are out showing the location of the proposed ice rink. He said that he has been calling electricians and excavators for quotes and that this time has been very busy for both. He said that he priced out six posts that would hold lights at around \$900 each. He said that he received a quote for the installation of the lights for about \$20,000. Nonetheless he informed that if public works did some of the work, that about \$6,000 - \$8,000 could be reduced. He stated that he hopes for October to be when the work gets completed.

Kuntz said that he wasn't sure when an excavator could come out yet to do the work. He did say that public works would install the drain piping in the middle for proper drainage and flooding.

He said the entire project would be around \$20,000.

Park Commissioner Mike Wegner joined the meeting at 6:51 P.M.

C. Fencing of ball fields

Kuntz provided estimates for fencing in two of the ball fields at Old School House Park. The Commission discussed how much of the fields would be fenced in and decided just the back curve in the outfield. Kuntz said that he would get a final quote on just fencing that location. The Commission agreed that this would be paid for out of the reserve fund as it was budgeted for in the past.

Johnson moved to get quotes on a 6 foot fence for the outside curve of the outfield. Butterfield seconded. Motion passed 5-0.

D. Community Survey Discussion

The Commission discussed doing a current community survey for the parks. McCallum suggested Survey Monkey and promote it through social media and the newsletter. She stressed that it would really provide guidance for the park commission for future projects as well as support. The Commission agreed that staff would draft a survey and bring it back to the Commission for discussion and approval.

E. Lions Club – Adopt A Park Application – Old School House Park

McCallum said that the Lions Club put in an application to adopt Old School House Park, however that it was already adopted by the Mayer/Watertown Boy Scouts. McCallum suggested that they adopt West Ridge Park. The Commission agreed to see if they would be willing to adopt West Ridge Park.

F. Christmas Tree

Kuntz asked the where the Christmas Tree should be planted. He said that it would have to be near power. Butterfield suggested Old School House Park. Kuntz proposed a location by the old public works building. The Commission agreed.

The Commission discussed the size of the tree. They decided to have public works get quotes on trees between 8 – 20 feet.

The Commission also discussed making it a memorial tree.

G. 2019 CIP

The Commission finalized their 2019 CIP.

5. Staff Reports/Comments

A. Concrete Curbing – Old School House Park

McCallum informed that this would be going to Council at their August 27, 2018 meeting for approval at a cost of around \$5,000.

B. Curtains – Community Center

McCallum informed that the curtains were ordered and are at City Hall and that they just need to be installed.

6. Commissioner Reports/Comments

The Commission discussed their desire to host a fall and winter movie and to have staff look into potential dates and movies.

7. Adjournment

The Commission moved to adjourn the meeting at 8:05 p.m. Motion passed 5-0.