



**CITY OF MAYER
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS – VIRTUAL MEETING VIA ZOOM
MONDAY, APRIL 27, 2020
6:30 PM**

AGENDA

1. Call Meeting to Order

NOTICE IS HEREBY GIVEN that the City Council of the City of Mayer will hold its regular meeting on Monday, April 27 2020 at 6:30 p.m. at City Hall, 413 Bluejay Ave., Mayer, MN 55360.

In accordance with the requirements of Minn. Stat. Section 13D.021, the City Administrator has determined that an in-person meeting is not practical or prudent because of a health pandemic and emergency declared under Chapter 12 of the Minnesota Statutes.

Because of the health pandemic and emergency declaration, it has been determined that attendance at the regular meeting location by members of the public is not feasible.

Because of the health pandemic and emergency declaration, it has been determined that the City Administrator and Mayor will be the only people physically present at the regular meeting location.

Therefore, some or all of the City Council members may be participating by telephone or other electronic means.

Under Minn. Stat. Sec. 13D.021, subd. 3, to the extent practical and possible, the City Council will allow individuals to monitor the meeting electronically as provided below:

Meeting Link: [https://zoom.us/meeting/register/TJYrce-pqjktGd1rxPQqq1DXdAHzyY3K-bA2](https://zoom.us/join/zoom/register/TJYrce-pqjktGd1rxPQqq1DXdAHzyY3K-bA2)

Meeting ID: 926-6614-2739

After registering, you will receive a confirmation email containing information about joining the webinar.

2. Pledge of Allegiance

3. Approval of Agenda

4. Public Comment (Please limit comments to 5 minutes)

5. Consent Agenda

A. Minutes

1. April 13, 2020 City Council Meeting Minutes

B. Claims

C. Staff Reports

1. Fire Department Report
2. Sheriff's Department Report
3. Engineer's Report
4. Administrator's Report
5. Public Works Department Report

6. Reports and Recommendations of City Departments, Consultants, Commissions and Committees

1. Business

- a. Garbage Services - Request For Proposals (RFP)
- b. Water Tower Rehabilitation - Financing and Sending for Bid
- c. 2020 MnDOT Highway 25 Project – Update
- d. Fire Station Financing Option Discussion - Ehlers
- e. 1989 Tanker – Mayer Fire Department
- f. Carver County Police Department – Extra Shift Purchase Option

7. City Council Reports

8. Other Business

9. Upcoming Meetings & Events

May 11, 2020 City Council Meeting

May 12, 2020 Park Commission Meeting

May 25, 2020 City Council Meeting

10. For Your Information

11. Adjournment

MAYER CITY COUNCIL WEBINAR ZOOM MEETING MINUTES – MARCH 13, 2020
Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT FOR VIDEO MEETING: Mayor Dodge, Council Members Boder, Butterfield, and McNeilly
ABSENT:

STAFF: City Administrator McCallum, Deputy Clerk Gildemeister, City Engineer Martini

ALSO PRESENT: Don Wachholz

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Butterfield to approve the agenda with addition of 1989 Fire Truck item and the removal of G. Extension State of Emergency from consent agenda and moved to regular Council agenda. Motion Carried 4/0.

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the Consent Agenda with the removal of G. Motion Carried 4/0.

1. Approve the Minutes of the March 16, 2020 Special City Council Meeting.
2. Approve the Minutes of the March 23, 2020 Regular City Council Meeting.
3. Approve Claims for the Month of March and June 2020. Check numbers 22923 to 22950. E-check numbers 5620 to 5637. Bank check number 50137.
4. Approve Resolution 4-7-20-16 Jaguar Cable Franchise Change of Control of Cable System.
5. Approve Coldwater Crossing 8th Addition Extension Request.
6. Approve Resolution 4-7-20-17 Limited Use Permit with MnDOT Highway 25 Project.
7. Approve Purchase of Three Motorola Radios for Fire Department.
8. Approve Sewer Jetting and Televising Annual Maintenance Quote.

Council Member Stieve-McPadden joins the meeting via remote video at 6:35 p.m.

CITY ADMINISTRATOR

1. **Authorize New Germany Wastewater Treatment Study** – City Engineer Martini, Bolton & Menk, recapped last fall the City of New Germany approached the City of Mayer to discuss options to increase the capacity of its sewer system. They asked the City to consider allowing connection to Mayer’s Wastewater Treatment Facility. At that time, Mayer City Council agreed they would be willing to discuss a proposal from the City of New Germany with the understanding the City of Mayer would not be responsible for any cost associated with the study, including engineering costs. The sole financial burden would fall on New Germany. Since that time, New Germany has acquired funding assistance from Met Council for the study.
Engineer Martini proposes, upon the approval of the Council, to work with New Germany and Met Council to acquire the necessary information for both Mayer and New Germany to consider. Council Member Stieve-McPadden asked if there are implications with having Met Council do the study.

Martini stated that Met Council understands that the City of Mayer wants to maintain ownership of its WWTF and has no interest in giving it up. A MOTION to Authorize City Staff to Work with New Germany on a Wastewater Treatment Study at the sole expense of Met Council was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield. Motion carried 5/0.

Mayor Dodge asked how many reports will be prepared and who will receive the reports. Martini clarified that there will only be one report and Mayer will receive a copy.

2. **Authorize Repair of 1989 Fire Department Tanker** – Fire Chief Andy Maetzold informed Council that the 1989 Tanker has a leak. He stated that when filled the tanker loses about 50 gallons of water a day. Repair costs will be \$5,000. He asked Council for direction on whether to repair the tanker or sell and replace it. Council asked what would be done with the tanker in the meantime. Fire Chief Maetzold stated they would park it and leave water in it to have it ready if needed. A MOTION to Authorize the Repair of the 1989 FD Tanker for a cost of \$5,000 was made by Council Member Stieve-McPadden and failed for lack of a second. A MOTION to Not Authorize the Repair of the 1989 FD Tanker and Leave Tanker Sit Empty until Council can have further discussion was made by Mayor Dodge and seconded by Council Member Boder. Motion carried 5/0.
Council Member McNeilly asked Staff to add discussion of a new Fire Department tanker to a future Council Workshop Meeting.
3. **Approve Extension of State of Emergency May 4, 2020** – Mayor Dodge asked Council to approve an extension of the Mayoral State of Emergency May 4, 2020 to coincide with Governor Walz Peacetime Order through May 13th, 2020. A MOTION to Approve Extension of Mayoral State of Emergency to May 13, 2020 was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 5/0.

VIDEO CONFERENCE

- Mayor Dodge stated he thought the video conference went well and thanked everyone for attending.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to adjourn the meeting at 7:03 p.m. Motion Carried 5/0.

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy Clerk MCMC

ACCOUNTS PAYABLE LIST

APRIL 27, 2020

Checks: 22951 - 22974, 5638E - 5645E

22951	VISA	Janell - March Statement -Elections, Training, Office Supplies	\$936.42
22952	VISA	Maggie - Feb/March Statement - Training/Seminar/Adobe Annual Software	\$1,363.33
22953	VISA	Kyle- March Statement - WWTP Supplies	\$972.78
22954	VOID	VOID	
22955	AME Electric	Replace Deflective Light at WWTP	\$145.25
22956	Bolton and Menk	2020 Project Engineering Work/General Engineering	\$16,003.75
22957	Bond Trust Corp	G.O. Bond Interest Payment - 2017A Water and Sewer Project	\$30,025.00
22958	Bryan Rock Products	WWTP 3/4" with Fin	\$874.13
22959	Carver County	1st Quarter 2020 Police Overtime - Contract	\$85.53
22960	Countryside Vet	Animal At Large	\$70.00
22961	Culligan - Metro	FD Water	\$72.62
22962	Greater MN Communications	April 2020 Utility Billing	\$528.36
22963	Henning Excavating	Waterline Repair - Apple Circle	\$4,395.00
22964	IOUE	Union Dues	\$105.00
22965	Landscape Structures	Discovery Park Equipment	\$58,569.52
22966	Lano Equipment	Lawnmower	\$5,000.00
22967	Mobil - Exxon/Mobil	Public Works Gas	\$488.32
22968	Overline and Sons Inc	Vactor Services - 2 Lift Station	\$1,776.16
22969	Pearson Bros Inc	Spring 2020 Street Sweeping	\$2,850.00
22970	Total Energy Systems	WWTP and WTP Maintenance	\$5,303.00
22971	USE Blue Book	Supplies - Public Works	\$956.98
22972	Utility Consultants	Samples	\$1,665.45
22973	Varner Mobile Services LLC	2020 Mack DOT Inspection	\$115.00
22974	Widmer Constructions	Snow Removal - February 9, 10, 17, 2020	\$8,820.00
5638E	Delta Dental	Mccallum - Dental	\$57.37
5639E	Xcel Energy	Electric - City	\$5.11
5640E	Arinna LLC	Electric Solar- City	\$17.90
5641E	McCloed Coop Power Assn	City Sign	\$37.20
5642E	McCloed Coop Power Assn	Street Lights	\$702.19
5643E	Frontier	PW Internet	\$113.81
5644E	Xcel Energy	Street Lights	\$1,795.70

5645E	ADP LLC	Payroll Processing	\$82.59
			<hr/>
			\$143,933.47

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Date: April 5, 2020

TO: MAYER CITY COUNCIL/CONTRACTING TOWNSHIPS
FROM: MAYER FIRE DEPARTMENT, ANDY MAETZOLD – FIRE CHIEF

SUBJECT: FIRE REPORT FOR MONTH ENDING – 03/05/20

TOWNSHIP CALLS:

<u>DATE</u>	<u>TIME</u>	<u>TWP</u>	<u>DESCRIPTION/ADDRESS</u>	<u>MAN HOURS</u>
3-8-20	1744	Hollywood	PI accident, Hwy 7 & Tacoma	15
3-25-20	2033	Delano	Mutual aid structure fire, 10646 Carling Ave SE	60
3-27-20	1035	Watertown	Mutual aid structure fire, 4365 Quaas Ave	39

CITY OF MAYER CALLS:

<u>DATE</u>	<u>TIME</u>	<u>DESCRIPTION/ADDRESS</u>	<u>MAN HOURS</u>
3-1-20	1116	Medical, 419 Bluejay Ave apt 109	16
3-5-20	1920	Medical, 320 5 th St NE	10
3-7-20	1941	Medical, 419 Bluejay Ave Apt 108	14
3-9-20	607	Medical, 325 Ridge Rd	13
3-13-20	2246	Faulty water heater, 313 Shimcor	13
3-15-20	811	Medical, 521 Ridge Rd	20
3-15-20	1600	Medical, 104 Ash Ave N	21
3-17-20	1745	Fire Alarm, 305 5 th St NE	18
3-22-20	2041	Medical, 1238 Meadow Parkway	18
3-27-20	1338	Medical, 2450 Deerwoods Ct	11

FIRE DEPARTMENT TRAININGS/ACTIVITIES FOR MONTH ENDING 11/30/19

3-2-20	Regular Business Meeting / Truck checks
3-9-20	Group Training
3-13-20	COVID 19 meeting with City – Chief 1
3-18-20	Carver County Chiefs conference call – Chief 1
3-19-20	Officer Meeting
3-23-20	Carver County Chiefs conference call – Chief 1
3-30-20	Carver County Chiefs conference call – Chief 1
3-30-20	Officer Meeting - online



**Carver County Sheriff's Office
CSO Calls For Service
From: 1/1/2020 To: 3/31/2020
Mayer City**

<u>Incident Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>	<u>End Time</u>	<u>Minutes Spent</u>	<u>Running Total Minutes</u>
20200003107 5F744						
20200003107	DISP	Animal	2/1/2020 11:17:20AM	2/1/2020 11:17:24AM	0.07	0.07
20200003107	Enroute	Animal	2/1/2020 11:17:24AM	2/1/2020 11:33:56AM	16.53	16.60
20200003107	10-25 At Sce	Animal	2/1/2020 11:33:56AM	2/1/2020 12:03:05PM	29.15	45.75
20200003107	10-24 At Sce	Animal	2/1/2020 12:03:05PM	2/1/2020 12:09:40PM	6.58	52.33
20200003107	10-25 At Sce	Animal	2/1/2020 12:09:40PM	2/1/2020 12:32:49PM	23.15	75.48
20200003107	Available	Animal	2/1/2020 12:32:49PM	2/1/2020 12:32:49PM	0.00	75.48
20200004063 5F742						
20200004063	DISP	Animal	2/10/2020 7:08:49PM	2/10/2020 7:08:52PM	0.05	75.53
20200004063	Enroute	Animal	2/10/2020 7:08:52PM	2/10/2020 7:11:01PM	2.15	77.68
20200004063	Available	Animal	2/10/2020 7:11:01PM	2/10/2020 7:11:01PM	0.00	77.68
20200005754 5F740						
20200005754	DISP	Animal	2/27/2020 10:09:00AM	2/27/2020 10:09:02AM	0.03	77.72
20200005754	Enroute	Animal	2/27/2020 10:09:02AM	2/27/2020 10:34:30AM	25.47	103.18
20200005754	Scene	Animal	2/27/2020 10:34:30AM	2/27/2020 10:34:33AM	0.05	103.23
20200005754	10-25 At Sce	Animal	2/27/2020 10:34:33AM	2/27/2020 11:18:02AM	43.48	146.72
20200005754	Available	Animal	2/27/2020 11:18:02AM	2/27/2020 11:18:02AM	0.00	146.72
20200005759 5F740						
20200005759	Traffic	Animal	2/27/2020 11:21:49AM	2/27/2020 11:21:58AM	0.15	146.87
20200005759	10-25 At Sce	Animal	2/27/2020 11:21:58AM	2/27/2020 11:25:11AM	3.22	150.08
20200005759	Available	Animal	2/27/2020 11:25:11AM	2/27/2020 11:25:11AM	0.00	150.08
20200006086 5F744						
20200006086	Enroute	Animal	3/1/2020 10:23:41AM	3/1/2020 10:37:22AM	13.68	163.77
20200006086	Scene	Animal	3/1/2020 10:37:22AM	3/1/2020 10:50:13AM	12.85	176.62
20200006086	Available	Animal	3/1/2020 10:50:13AM	3/1/2020 10:50:13AM	0.00	176.62
20200006909 5F740						
20200006909	Enroute	Animal	3/9/2020 1:21:58PM	3/9/2020 1:25:24PM	3.43	180.05
20200006909	Available	Animal	3/9/2020 1:25:24PM	3/9/2020 1:25:24PM	0.00	180.05
20200007266 5F740						
20200007266	DISP	Animal	3/12/2020 2:03:00PM	3/12/2020 2:03:02PM	0.03	180.08
20200007266	Scene	Animal	3/12/2020 2:03:02PM	3/12/2020 2:24:39PM	21.62	201.70
20200007266	Available	Animal	3/12/2020 2:24:39PM	3/12/2020 2:24:39PM	0.00	201.70
20200007709 5F744						
20200007709	Traffic	Animal	3/16/2020 3:43:46PM	3/16/2020 3:43:51PM	0.08	201.78
20200007709	Enroute	Animal	3/16/2020 3:43:51PM	3/16/2020 3:49:03PM	5.20	206.98

<u>Incident Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>		<u>End Time</u>		<u>Minutes Spent</u>	<u>Running Total Minutes</u>
20200007709	Scene	Animal	3/16/2020	3:49:03PM	3/16/2020	4:39:32PM	50.48	257.47
20200007709	Enroute	Animal	3/16/2020	4:39:32PM	3/16/2020	4:45:49PM	6.28	263.75
20200007709	Scene	Animal	3/16/2020	4:45:49PM	3/16/2020	4:51:49PM	6.00	269.75
20200007709	Available	Animal	3/16/2020	4:51:49PM	3/16/2020	4:51:49PM	0.00	269.75
20200008806								
5F744								
20200008806	Enroute	Animal	3/30/2020	12:31:02PM	3/30/2020	12:51:59PM	20.95	290.70
20200008806	Scene	Animal	3/30/2020	12:51:59PM	3/30/2020	1:02:25PM	10.43	301.13
20200008806	10-25 At Sce	Animal	3/30/2020	1:02:25PM	3/30/2020	2:07:56PM	65.52	366.65
20200008806	Available	Animal	3/30/2020	2:07:56PM	3/30/2020	2:07:56PM	0.00	366.65

Total Minutes: 366.65

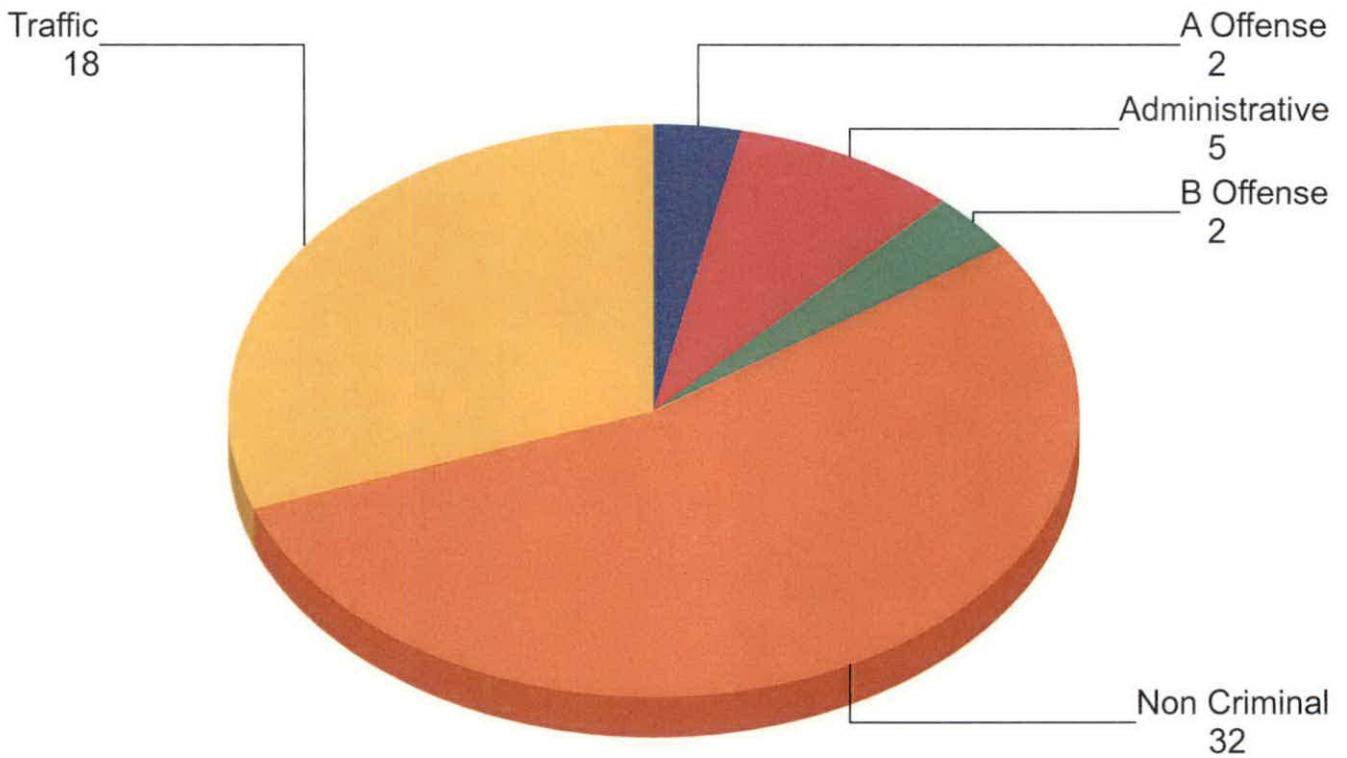


**City of Mayer
March 2020**



**Carver County Sheriff's Office
Monthly Calls for Service
From: 3/1/2020 To: 3/31/2020**

Mayer City



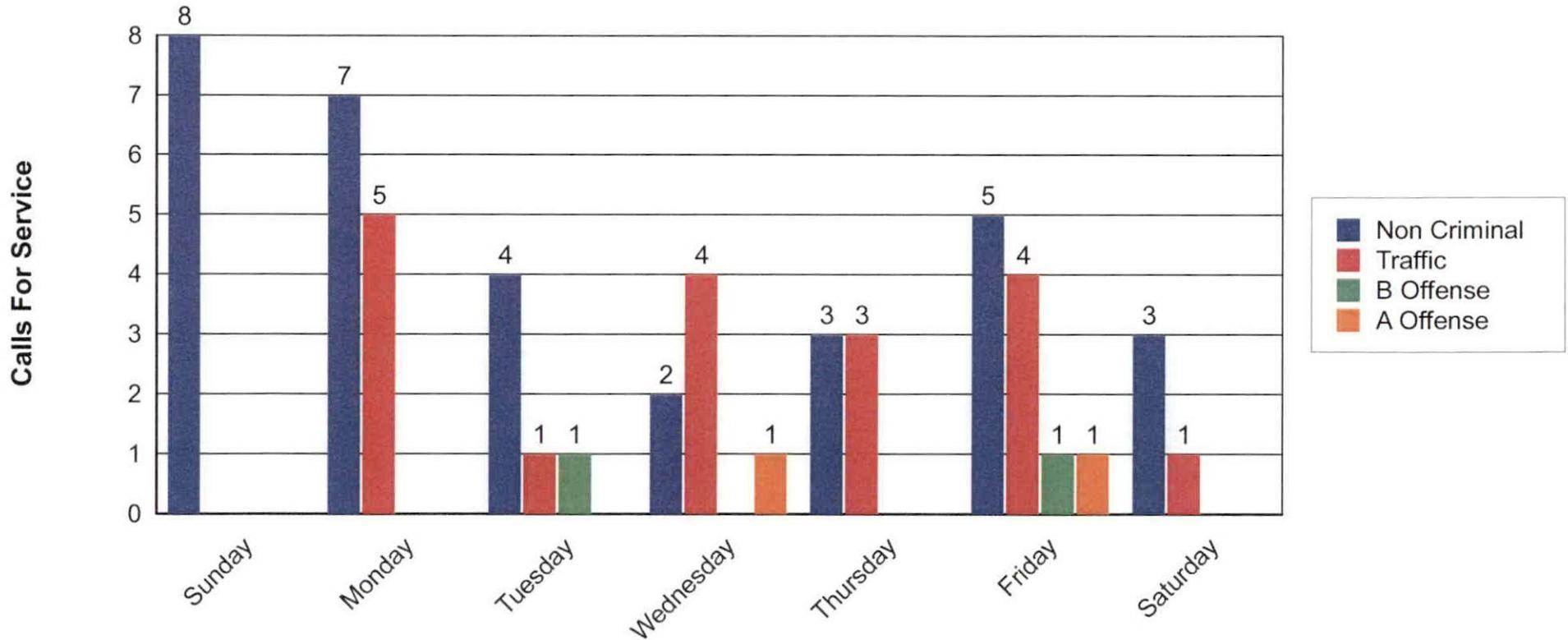
Total A Offense:	2
Total B Offense:	2
Total Non Criminal:	32
Total Traffic:	18
Total Administrative:	5

Total Mayer City: 59



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 3/1/2020 To: 3/31/2020

Mayer City

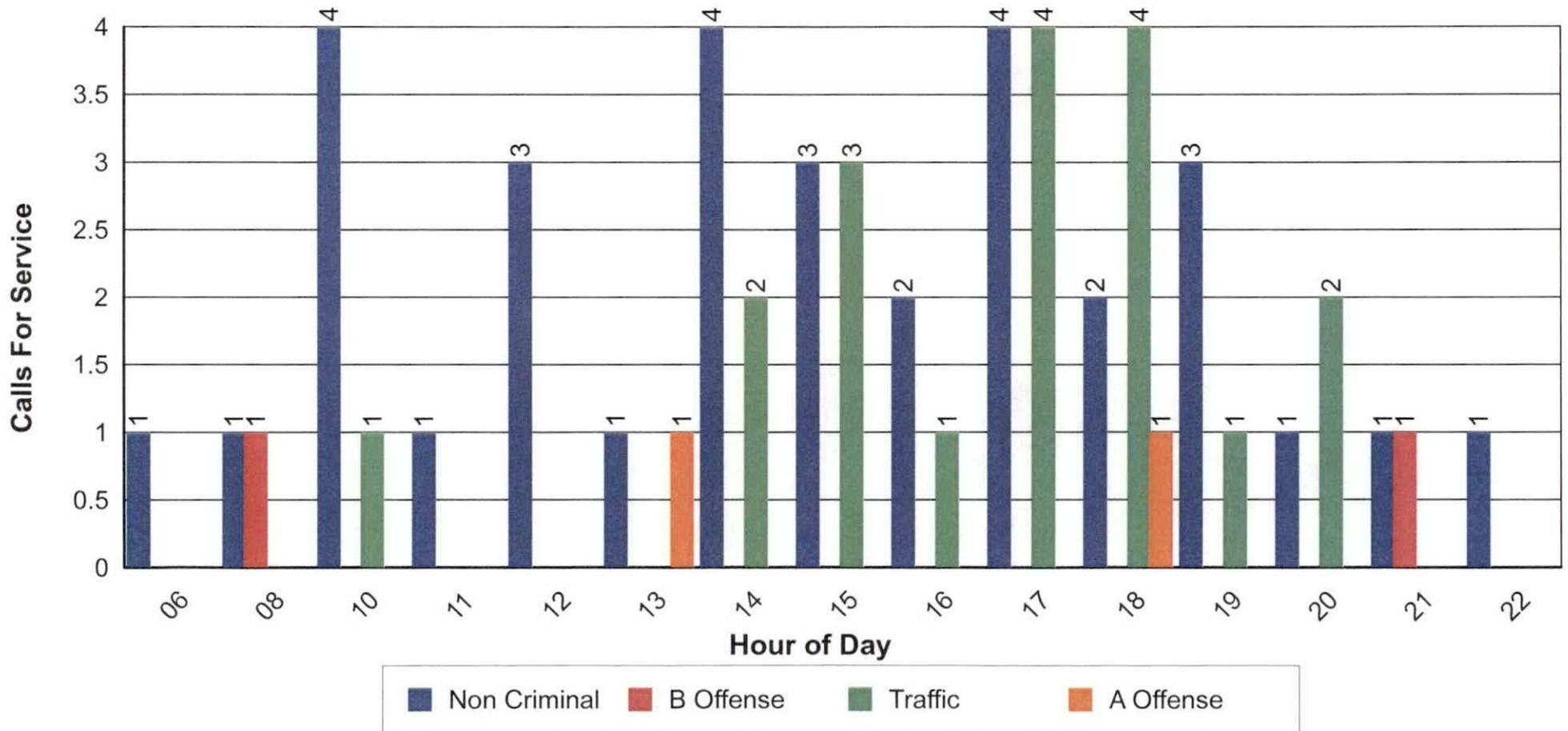


Total Mayer City: 54



Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 3/1/2020 To: 3/31/2020

Mayer City



Total Mayer City: 54



Carver County Sheriff's Office
Monthly Calls for Service
From: 3/1/2020 To: 3/31/2020

Mayer City

Patrol

A Offense

Counterfeiting/Forgery	1
Drug Violation	1
Total A Offense:	2

B Offense

Traffic - alcohol Rel	1
Misc - criminal	1
Total B Offense:	2

Non Criminal

Misc Non-criminal	9
Alarm	1
Abuse/Neglect (Info Only)	1
Animal	5
Medical	9
Assist Other Agency	1
Fire Call	2
Warrant Service	1
Snowmobile	1
Suspicious Activity	1
Child Custody Dispute	1
Total Non Criminal:	32

Traffic

Traffic - Misc	2
Traffic Stop	14
Pd Accident	1
Driving Complaint	1
Total Traffic:	18

Total Patrol: 54

Administrative

Administrative

GunPermit-Acquire	5
Total Administrative:	5

Total Administrative: 5

Total Mayer City: 59



Carver County Sheriff's Office
CSO Calls For Service
From: 3/1/2020 To: 3/31/2020
Mayer City

<u>Incident Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>	<u>End Time</u>	<u>Minutes Spent</u>	<u>Running Total Minutes</u>
20200006086						
5F744						
20200006086	Enroute	Animal	3/1/2020 10:23:41AM	3/1/2020 10:37:22AM	13.68	13.68
20200006086	Scene	Animal	3/1/2020 10:37:22AM	3/1/2020 10:50:13AM	12.85	26.53
20200006086	Available	Animal	3/1/2020 10:50:13AM	3/1/2020 10:50:13AM	0.00	26.53
20200006909						
5F740						
20200006909	Enroute	Animal	3/9/2020 1:21:58PM	3/9/2020 1:25:24PM	3.43	29.97
20200006909	Available	Animal	3/9/2020 1:25:24PM	3/9/2020 1:25:24PM	0.00	29.97
20200007266						
5F740						
20200007266	DISP	Animal	3/12/2020 2:03:00PM	3/12/2020 2:03:02PM	0.03	30.00
20200007266	Scene	Animal	3/12/2020 2:03:02PM	3/12/2020 2:24:39PM	21.62	51.62
20200007266	Available	Animal	3/12/2020 2:24:39PM	3/12/2020 2:24:39PM	0.00	51.62
20200007709						
5F744						
20200007709	Traffic	Animal	3/16/2020 3:43:46PM	3/16/2020 3:43:51PM	0.08	51.70
20200007709	Enroute	Animal	3/16/2020 3:43:51PM	3/16/2020 3:49:03PM	5.20	56.90
20200007709	Scene	Animal	3/16/2020 3:49:03PM	3/16/2020 4:39:32PM	50.48	107.38
20200007709	Enroute	Animal	3/16/2020 4:39:32PM	3/16/2020 4:45:49PM	6.28	113.67
20200007709	Scene	Animal	3/16/2020 4:45:49PM	3/16/2020 4:51:49PM	6.00	119.67
20200007709	Available	Animal	3/16/2020 4:51:49PM	3/16/2020 4:51:49PM	0.00	119.67
20200008806						
5F744						
20200008806	Enroute	Animal	3/30/2020 12:31:02PM	3/30/2020 12:51:59PM	20.95	140.62
20200008806	Scene	Animal	3/30/2020 12:51:59PM	3/30/2020 1:02:25PM	10.43	151.05
20200008806	10-25 At Sce	Animal	3/30/2020 1:02:25PM	3/30/2020 2:07:56PM	65.52	216.57
20200008806	Available	Animal	3/30/2020 2:07:56PM	3/30/2020 2:07:56PM	0.00	216.57

Total Minutes: 216.57



Carver County Sherff's Office

Arrest Summary

For: Mayer City

From: 3/1/2020 To: 3/31/2020

	Total Charges	Total Arrestees	Total Incidents
35A - Drug/Narcotic Violations	1	1	1
90C - Disorderly Conduct	1	0	
90D - Driving Under the Influence	3	1	1
90G - Liquor Law Violations	1	0	
Grand Totals:	6	2	2



**Carver County Sherff's Office
Traffic Citation Summary
From: 3/1/2020 To: 3/31/2020**

Mayer City

DAS, DAR, DAC:	1
Total Mayer City:	1



**Carver County Sheriff's Office
Verbal Warnings
From: 3/1/2020 to 3/31/2020**

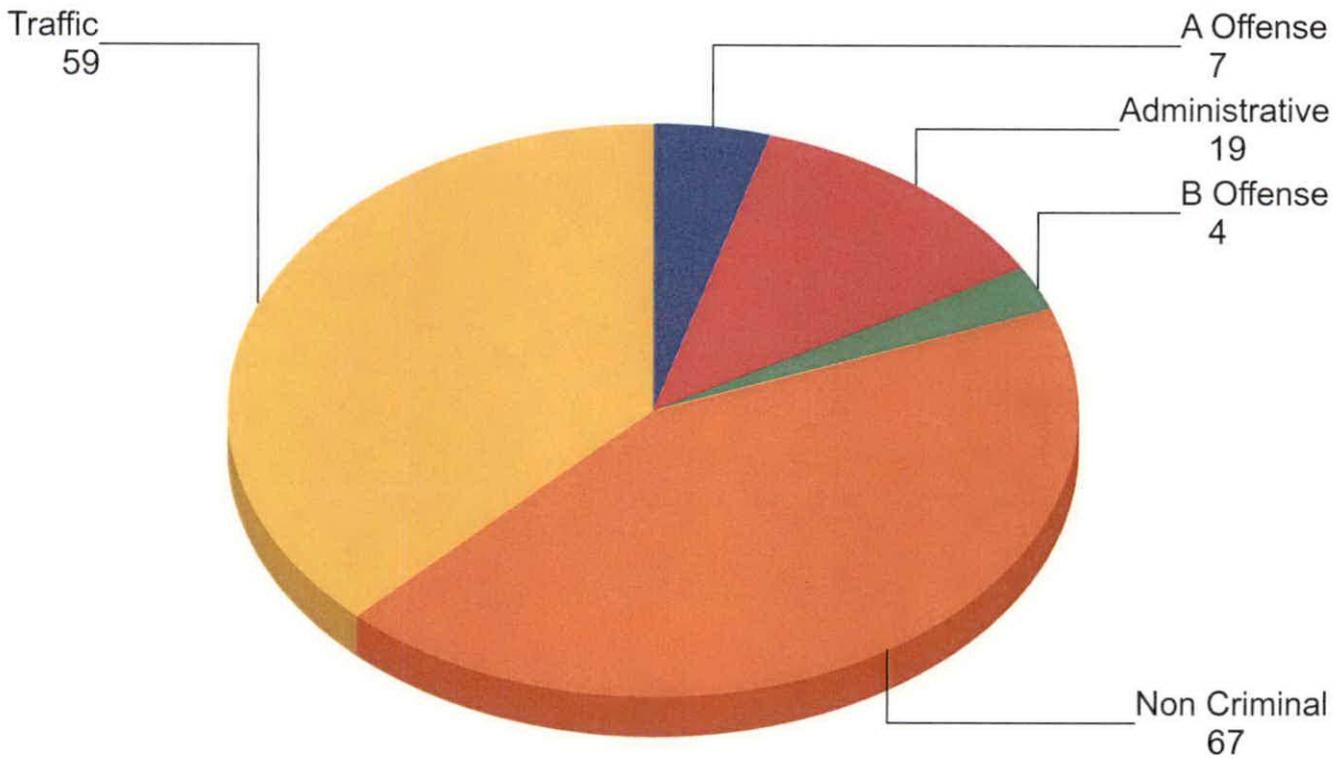
Mayer City

Traffic - Misc:	1
Traffic Stop:	13
Grand Total Verbal Warnings:	14



**Carver County Sheriff's Office
Monthly Calls for Service
From: 1/1/2020 To: 3/31/2020**

Mayer City



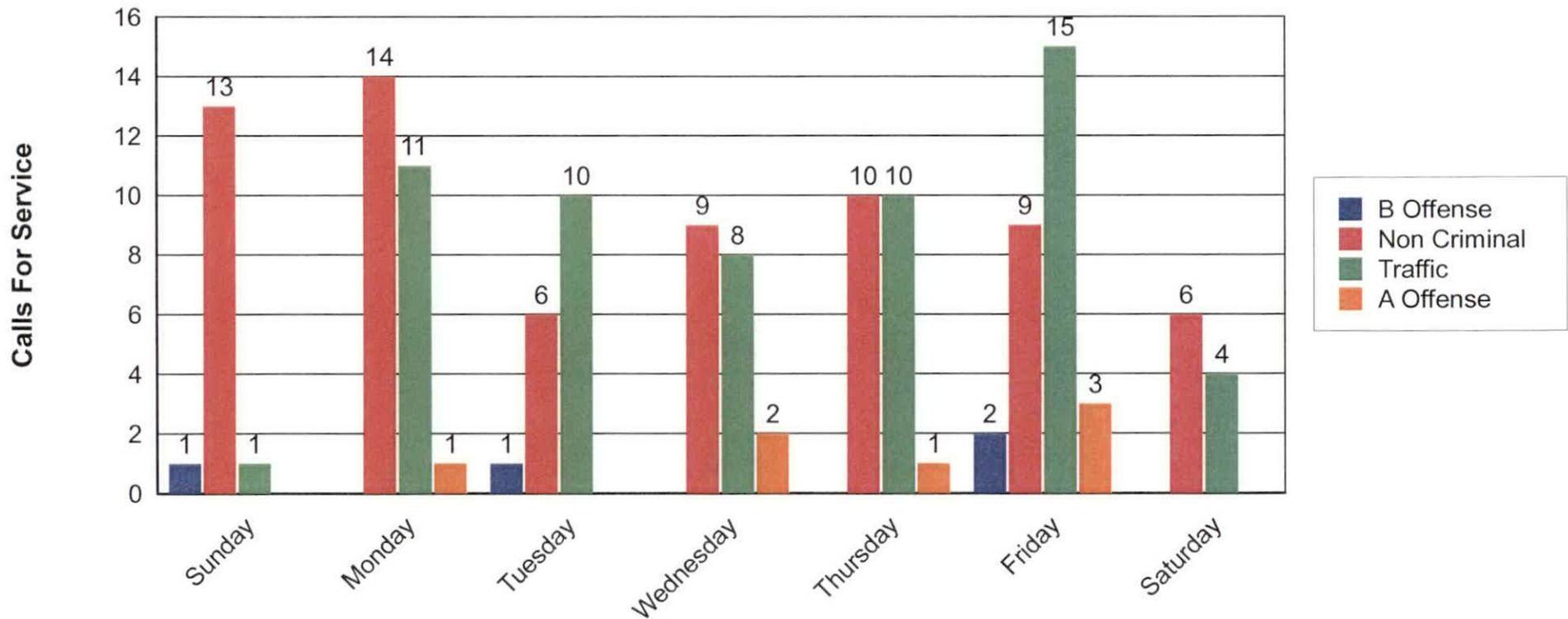
Total A Offense:	7
Total B Offense:	4
Total Non Criminal:	67
Total Traffic:	59
Total Administrative:	19

Total Mayer City: 156



Carver County Sheriff's Office
Day of Week Analysis of Calls for Service
Patrol Activity
From: 1/1/2020 To: 3/31/2020

Mayer City

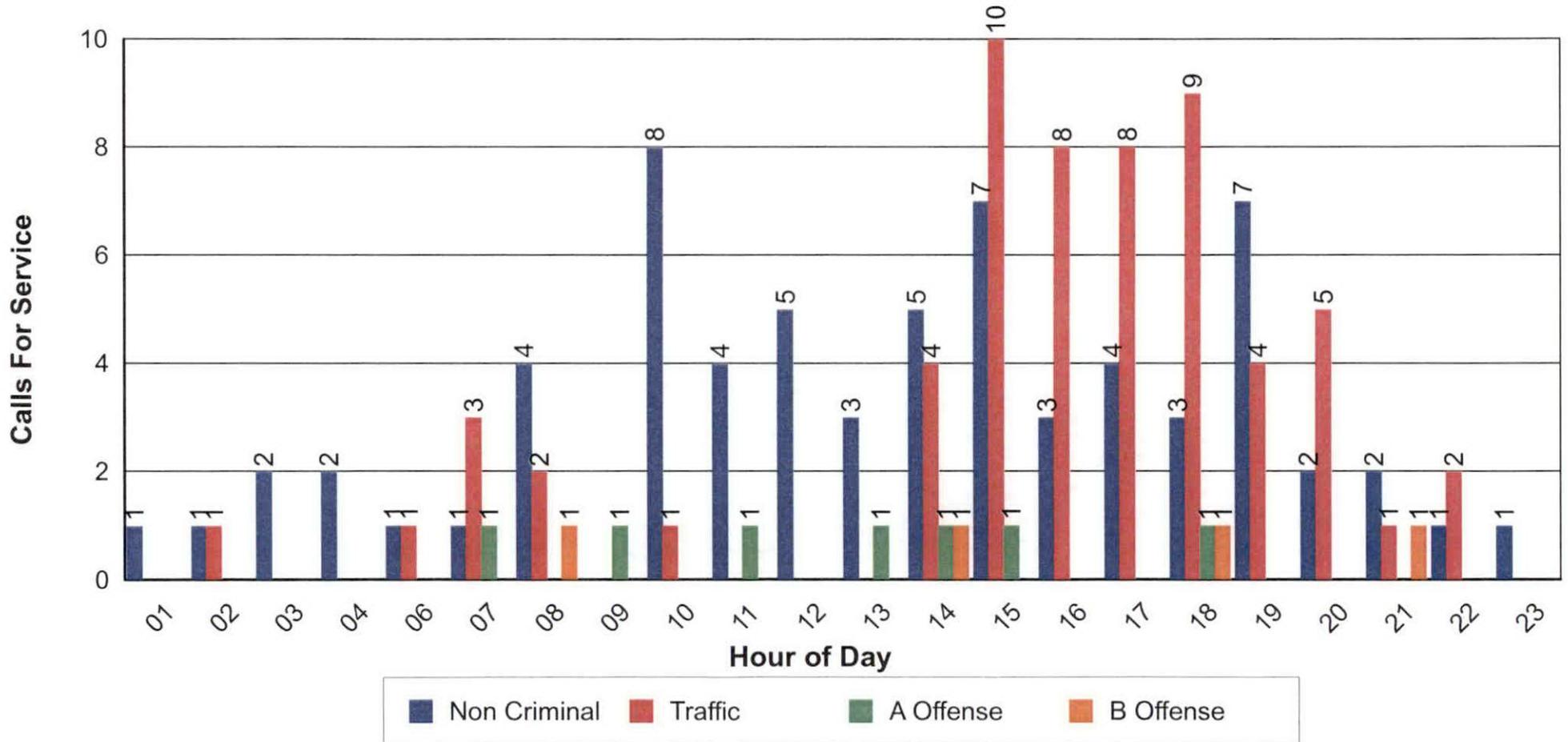


Total Mayer City: 137



**Carver County Sheriff's Office
Hour of Day Analysis of Calls for Service
Patrol Activity
From: 1/1/2020 To: 3/31/2020**

Mayer City



Total Mayer City: 137



Carver County Sheriff's Office
Monthly Calls for Service
From: 1/1/2020 To: 3/31/2020

Mayer City

Patrol

A Offense

Counterfeiting/Forgery	1
Drug Violation	2
Stolen Property Offenses	1
Theft	2
Fraud	1

Total A Offense: 7

B Offense

Disorderly Conduct	2
Traffic - alcohol Rel	1
Misc - criminal	1

Total B Offense: 4

Non Criminal

Misc Non-criminal	15
Alarm	4
Abuse/Neglect (Info Only)	4
Animal	9
Medical	16
Assist Other Agency	1
Fire Call	2
Warrant Service	2
Snowmobile	1
Suspicious Activity	5
Open Door	2
Disturbance (Info Only)	5
Child Custody Dispute	1

Total Non Criminal: 67

Traffic

Traffic - Misc	4
Traffic Stop	52
Pd Accident	1
Driving Complaint	2

Total Traffic: 59

Total Patrol: 137

Administrative

Administrative

GunPermit-Acquire	10
GunPermit-CarryNew	3
GunPermit-CarryRenew	2
Lic - Liquor	4

Total Administrative: 19



**Carver County Sheriff's Office
Monthly Calls for Service
From: 1/1/2020 To: 3/31/2020**

Total Administrative: 19

Total Mayer City: 156



**Carver County Sheriff's Office
CSO Calls For Service
From: 1/1/2020 To: 3/31/2020
Mayer City**

<u>Incident Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>	<u>End Time</u>	<u>Minutes Spent</u>	<u>Running Total Minutes</u>
202000003107						
5F744						
202000003107	Available	Animal	2/1/2020 12:32:49PM	2/1/2020 12:32:49PM	0.00	0.00
202000003107	Enroute	Animal	2/1/2020 11:17:24AM	2/1/2020 11:33:56AM	16.53	16.53
202000003107	10-25 At Sce	Animal	2/1/2020 11:33:56AM	2/1/2020 12:09:40PM	35.73	52.27
202000003107	10-25 At Sce	Animal	2/1/2020 12:09:40PM	2/1/2020 12:03:05PM	-6.58	45.68
202000003107	10-24 At Sce	Animal	2/1/2020 12:03:05PM	2/1/2020 11:17:20AM	-45.75	-0.07
202000003107	DISP	Animal	2/1/2020 11:17:20AM	2/10/2020 7:08:49PM	3,431.48	13,431.42
202000004063						
5F742						
202000004063	DISP	Animal	2/10/2020 7:08:49PM	2/10/2020 7:08:52PM	0.05	13,431.47
202000004063	Enroute	Animal	2/10/2020 7:08:52PM	2/10/2020 7:11:01PM	2.15	13,433.62
202000004063	Available	Animal	2/10/2020 7:11:01PM	2/10/2020 7:11:01PM	0.00	13,433.62
202000005754						
5F740						
202000005754	Available	Animal	2/27/2020 11:18:02AM	2/27/2020 11:18:02AM	0.00	13,433.62
202000005754	Enroute	Animal	2/27/2020 10:09:02AM	2/27/2020 10:34:33AM	25.52	13,459.13
202000005754	10-25 At Sce	Animal	2/27/2020 10:34:33AM	2/27/2020 10:09:00AM	-25.55	13,433.58
202000005754	DISP	Animal	2/27/2020 10:09:00AM	2/27/2020 10:34:30AM	25.50	13,459.08
202000005754	Scene	Animal	2/27/2020 10:34:30AM	2/27/2020 11:21:49AM	47.32	13,506.40
202000005759						
5F740						
202000005759	Traffic	Animal	2/27/2020 11:21:49AM	2/27/2020 11:21:58AM	0.15	13,506.55
202000005759	10-25 At Sce	Animal	2/27/2020 11:21:58AM	2/27/2020 11:25:11AM	3.22	13,509.77
202000005759	Available	Animal	2/27/2020 11:25:11AM	2/27/2020 11:25:11AM	0.00	13,509.77
202000006086						
5F744						
202000006086	Available	Animal	3/1/2020 10:50:13AM	3/1/2020 10:50:13AM	0.00	13,509.77
202000006086	Enroute	Animal	3/1/2020 10:23:41AM	3/1/2020 10:37:22AM	13.68	13,523.45
202000006086	Scene	Animal	3/1/2020 10:37:22AM	3/9/2020 1:21:58PM	1,684.60	25,208.05
202000006909						
5F740						
202000006909	Enroute	Animal	3/9/2020 1:21:58PM	3/9/2020 1:25:24PM	3.43	25,211.48
202000006909	Available	Animal	3/9/2020 1:25:24PM	3/9/2020 1:25:24PM	0.00	25,211.48
202000007266						
5F740						
202000007266	Available	Animal	3/12/2020 2:24:39PM	3/12/2020 2:24:39PM	0.00	25,211.48
202000007266	DISP	Animal	3/12/2020 2:03:00PM	3/12/2020 2:03:02PM	0.03	25,211.52
202000007266	Scene	Animal	3/12/2020 2:03:02PM	3/16/2020 3:43:46PM	5,860.73	31,072.25
202000007709						
5F744						
202000007709	Traffic	Animal	3/16/2020 3:43:46PM	3/16/2020 4:51:49PM	68.05	31,140.30
202000007709	Available	Animal	3/16/2020 4:51:49PM	3/16/2020 4:51:49PM	0.00	31,140.30

<u>Incident_Nr</u>	<u>Status Name</u>	<u>Activity</u>	<u>Start Time</u>		<u>End Time</u>		<u>Minutes Spent</u>	<u>Running Total Minutes</u>
202000007709	Enroute	Animal	3/16/2020	3:43:51PM	3/16/2020	4:39:32PM	55.68	31,195.98
202000007709	Enroute	Animal	3/16/2020	4:39:32PM	3/16/2020	4:45:49PM	6.28	31,202.27
202000007709	Scene	Animal	3/16/2020	4:45:49PM	3/16/2020	3:49:03PM	-56.77	31,145.50
202000007709	Scene	Animal	3/16/2020	3:49:03PM	3/30/2020	12:51:59PM	982.93	51,128.43
202000008806								
5F744								
202000008806	Scene	Animal	3/30/2020	12:51:59PM	3/30/2020	12:31:02PM	-20.95	51,107.48
202000008806	Enroute	Animal	3/30/2020	12:31:02PM	3/30/2020	2:07:56PM	96.90	51,204.38
202000008806	Available	Animal	3/30/2020	2:07:56PM	3/30/2020	2:07:56PM	0.00	51,204.38
202000008806	10-25 At Sce	Animal	3/30/2020	1:02:25PM				

Total Minutes:



Carver County Sherff's Office
Arrest Summary
For: Mayer City
From: 1/1/2020 To: 3/31/2020

	Total Charges	Total Arrestees	Total Incidents
23D - Theft from Building	1	1	1
23F - Theft from Motor Vehicle	1	0	
240 - Motor Vehicle Theft	1	1	1
26A - False Pretenses/Swindle/Confidence	1	1	1
35A - Drug/Narcotic Violations	1	1	1
90C - Disorderly Conduct	3	2	2
90D - Driving Under the Influence	3	1	1
90G - Liquor Law Violations	1	0	
Grand Totals:	12	7	7



Carver County Sherff's Office

Traffic Citation Summary

From: 1/1/2020 To: 3/31/2020

Mayer City

DAS, DAR, DAC:	2
Speed:	2
Use Electronic Device While	1
Total Mayer City:	5



**Carver County Sheriff's Office
Verbal Warnings
From: 1/1/2020 to 3/31/2020**

Mayer City

Traffic - Misc:	1
Traffic Stop:	47
Grand Total Verbal Warnings:	48

NIBRS - Activity Codes

Activity Code	Descriptor	
GROUP A		
AC	Animal Cruelty	Abuse or neglect of animal
AR	Arson	Intentionally destroy property by fire
A	Assault	Altercation between parties where physical harm occurred
AA	Aggravated Assault	Assault where substantial injury is caused or weapon used
BB	Bribery	Offering, giving, receive anything of value to sway judgement
B	Burglary	Unlawful entry into a structure to commit a crime
CF	Counterfeiting/Forgery	Alter, copy, imitation, passing a copy as an original
P	Property Damage	All damage to property
D	Drugs	All drug violations, possession of, sale of, manufacture of
EM	Embezzlement	Misappropriation of money, property entrusted to person
EX	Extortion/Blackmail	Unlawful obtain money, property by use or threat of force
U	Fraud	Intentional perversion of truth to obtain money or property
G	Gambling	Unlawful operate, promote or assist in operation of gambling
H	Homicide	Intentional taking of a persons life
HT	Human Trafficking	Induce a person to perform sex act or labor via force, fraud or coercion
K	Kidnapping	Unlawful seizure, transport or detain person against their will
T	Theft/larceny	Taking of property, stealing
V	Motor Vehicle Theft	Theft of a motorized vehicle
PO	Pornography	Manufacture, publish, sell, buy, possess sexually explicit material
PR	Prostitution	Unlawfully engage in or promote sexual activity for anything of value
R	Robbery	Taking of property by use of force
S	Sex Offenses	Forcible sexual assault
SN	Sex Offenses, Nonforcible	Nonforcible sexual intercourse (incest, statutory rape)
SP	Stolen Prop Offenses	Receive, buy, sell possess, conceal, transport known stolen property
W	Weapons	Violation of manufacture, sale purchase, transport use firearm

GROUP B

BC	Bad Checks	Intentional issuance of check against insufficient or nonexistent funds
CL *	Curfew/Loitering	Curfew violation/ person remain in area w/o visible means of support
DP *	Disorderly Conduct	Behavior tends to disturb public peace/shock public sense of morality
J	Driving Under Influence	Traffic stop or accident involving drive under influence
DR *	Drunkness	Drink alcohol to extent substantial impairs mental and physical function
FO	Family Offense, Non violent	Unviolent acts by family member against another family member
LV	Liquor Law Viol	Illegal consumption, sale, possession of liquor
PT *	Peeping Tom	Secretly look in windows, doorway, keyhole for purpose of voyeurism
RU	Runaway	Juvenile runaway
TR *	Trepassing	Unlawfully enter land, dwelling or other real property
M	All Other Offenses	OFP/Danco violation, Traffic - Hit & run accident
		All other offense not included in other A & B classifications
O *	Ordinances	Laws/rules created by county or cities.
*		Use only when Enforcement used (citation or arrest)

Activity Codes
Non-criminal, Traffic and Administrative

NON CRIMINAL		
Code	Description	
1	Misc. NonCriminal	Gen law enforcement questions: citizen assists, lost and found property civil disputes, juvenile disciplinary issues, etc
2	Unlock Veh/Bldg	Unlock doors of automobile, residence or business for owners
3	Alarm	Checking on an alarm at a private residence or business
4	Domestic	Verbal argument between parties. Must have relationship. No charges
5	Missing Person	Missing / Lost person (not runaway)
6	Abuse/Neglect - Info only	Abuse or neglect of children or adults
9	Animal	Animal bites, stray animals. All calls involving animals
10	Medical	Assist persons with medical issues, natural cause deaths
11	House/Business Check	Check on residences or business when owners are away from property
12	Assist other Agency	Assist other law enforcement, state patrol, govt depts, EMT or medical
13	Fire Call	Fires and assist to fire departments
15	Mental Health	Suicides, 72 hr holds for mental health issues
16	Civil Process	Service of civil papers. Assist with civil standby situations
17	Transport	Trtransport persons for various reasons.
19	Warrant Service	Service of warrant for Carver County and other counties.
20	Boat & Water	All incidents involving boats, watercraft and/or lakes
21	Snowmobile	All incidents involving snowmobiles
22	ATV	All incidents involving ATV
30	Suspicious Activity	Suspicious persons, acts or vehicles. Accidental 911 calls
31	Open Door	Located an open door to a business or residence
34	Drug - Info Only	Drug information only
35	Disturbance - Info Only	Noise complaint, disturbing peace
60	Child Custody Dispute	Incidents involving dispute over child custody

TRAFFIC RELATED		
Code	Description	
8	Traffic - Misc	Misc. traffic issues, stalled vehicle, debris on roadway, traffic control, veh in ditch, assists, all parking issues
38	Traffic - Stops	All traffic stops initiated by officers
50	Auto Accd - Prop Damage	Auto accident in which only property damage occurred
51	Auto Accd - MV vs deer	Auto accident involving a motor vehicle and deer
52	Auto Accd - Injury	Auto accident in which injury and property damage occurred
54	Auto Accd - Fatality	Auto accident in which a fatality occurred
80	Driving Complaint	Complaints of bad driving behavior.

ADMINISTRATIVE

Code	Description	
0	Call Error	Calls for service created in error
18	Warrant Issued	Warrant issued by Carver County Court Administration
23	Explosive/Firearm Dealer	Application for a permit for explosives or firearms dealer license.
24	Gun Permit - Acquire	Application for a permit to purchase a handgun.
25	Gun Permit -Carry (new)	Application for a permit to carry a handgun.
26	Gun Permit - Transfer	Application for the transfer of a reg. gun from one individual to another.
28	Gun Permit - Carry (renewa	Application to renew a permit to carry a handgun.
32	Gun Permit - Carry Late Re	Application to renew a permit to carry a handgun after 90 day expiration
37	Rec Ck - Immigration	Records check for updating immgration status
39	Rec Ck - Gambling Permit	Records check for gambling permit
40	Rec Ck - Citizen Academy	Records check for citizens academy
41	Rec Ck - Adoption	Records check for adoption
42	Rec Ck - Carver Cty Employ	Records check for Carver County employment
43	Rec Ck - SO Employ	Records check for Carver County Sheriff's Office employment
44	Rec Ck - SO Volunteer	Records check for Carver County Sheriff's Office Volunteer
45	Rec Ck - DHS	Records check for Dept of Human Services
46	Rec Ck - Name Change	Records check for Name change purposed
47	Rec Ck - Other Employ	Records check for other employment
48	Rec Ck - Individual	Records check for an individual
49	Rec Ck - Military	Records check for the military
61	License - Day Care	Records check for a day care license
62	License - Foster Care	Records check for a foster care license
63	License - Liquor	Records check for a liquor license
64	License - Massage Parlor	Records check for a massage parlor license
65	License - Fireworks	Records check for fireworks permit
66	License - Peddler	Records check for peddlers license
999	Sealed	Records are sealed by Court Order



MEMORANDUM

Date: April 22, 2020
To: Mayer City Council
From: David Martini
Subject: Projects in Progress

For your convenience, the following is a summary of the projects Bolton & Menk worked on during the March billing period:

Miscellaneous Engineering

Miscellaneous engineering included the following:

- Attendance at the February 24th and March 9th Council Meetings.
- On-going work to finalize the conservation easement for the wetland restoration project.
- Responses to Met Council regarding chloride limits at the WWTP.

6.5 hours of time was provided at the City's reduced hourly rate and the Council meeting was attended at **no charge**, which resulted in a savings to the City of **\$1,059.50**.

Comprehensive Plan Support

During the billing period, time was spent on data processing and the storm water management plan.

Development Review (Pass Thru)

During the billing period, time was spent reviewing the following:

- Vinkemeier Development Plans.
- 5th Street Lot Development utility plans, street extension, and right of way.

2020 Street Improvements

During the billing period, time was spent administering the bid opening, providing award recommendations, and pre-construction coordination.

Sprint Upgrades

During the billing period, time was spent on project meetings, correspondence, and lease review.

TH 25 Coordination

During the billing period, time was spent making MnDOT requested revisions to the lighting and utility plans and specifications.

West Ridge Park Trail

During the billing period, time was spent on correspondence related to warranty work that needs to be completed this spring.

2020 Project Timelines

City of Mayer

April 22, 2020

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21
Water Treatment Plant / Well															
Council Authorize Ad and Bid		26-May													
Bid Opening			17-Jun												
Council Award			22-Jun												
Filter and Well Construction															
Restoration															
Water Tower															
Council Authorize Ad and Bid	27-Apr														
Bid Opening		20-May													
Council Award		25-May													
Contracts															
Shop Drawings / Pre-Construction Coordination															
Construction															
2020 Streets															
Pre-Construction Meeting															
Pre-Construction Coordination															
Construction															
West Ridge Park Trail															
Warranty Work															
Pond Assessments															
Field Review															
Report															
Council Review/Discussion				13-Jul											
TH 25 (MnDOT Project, SP 1007-21)															
Bid Opening			5-Jun												
Contracts															
Pre-Construction Coordination															
Construction					3-Aug		17-Oct								

Administrator's Report

COVID-19 – Staff continues to follow up on a daily basis regarding our City response to COVID-19. We continue to add information for residents on the City website and on social media.

We continue to clean often and maintain social distancing in the workplace. We have been testing working from home as we have the ability to connect to our computers at home.

Staff continues to tune into conference calls and webinars related to COVID-19. Any new information I try and get on the website and on social media.

Garbage RFP – A reminder that we received 3 proposals for the Garbage RFP. The companies are Randy's Sanitation, Waste Management and Republic Services. **This will be on the April 27, 2020 meeting.**

Blood drive – May 6, 2020 – Community Center- 11:00 AM – 5:00 PM – American Red Cross. We were asked to sponsor a Blood Drive coming up in May. We generally do (I believe) two drives a year. Per the Governor's Order, Blood Drives are considered an exception. So the City will be allowing the use of the Community Center. The rest of the building will be closed off to the public. (See attached flyer).

Waconia – April 15, 2020, Watertown – April 29, 2020, NYA – May 5, 2020, Cologne – May 14, 2020

Street Sweeping - This took place at the beginning of the month. We posted it on social media to give residents a heads up.

Discovery Park Playground – The new playground equipment was installed and completed on the week of April 20, 2020.

Fire Department – Drive Bys – The Fire Department has started promoting drive-bys of the Fire trucks and personnel for kids' birthdays! A resident just has to call the Fire Department to request the drive by to celebrate the child. 😊

MnDOT Open House – Highway 25 Project – The April 16, 2020 MnDOT Open Houses in Mayer and Watertown were cancelled. They will be rescheduled soon and to whether it is online or in person will be determined as well.

Tornado Siren – The contractor that services the City’s siren was called to come and do a check.

Sincerely,
Maggie McCallum



To: Mayor and Council Members

From: Kyle Kuntz

Re: Public Works Activities from March 20th (2020) to April 22th (2020)

Besides normal day-to-day operations the Mayer Public Works Department performed the following tasks:

Parks

Public works staff removed the old playground equipment from Discovery Park. The new playground equipment was installed this past week. Staff hauled and leveled 110 yards off playground mulch within the playground area.

Public works staff removed a half pipe from the Meadow Park skate park due to its poor and unsafe condition due to the elements and wear and tear. Staff is putting together pricing on a new unit.

Roads

Staff met with contractor to discuss spring road repairs. Contractor will be in the area in the next few weeks to fix pot holes and to patch areas from the watermain breaks.

Water Treatment Plant

Public works staff has talked with city engineer to discuss the well, water treatment plant, and water tower projects. The plans for the well and water treatment plant projects are currently in review with the MDH. The water tower plans and specifications are ready to go out for bid.

Staff tested and had leak detector come out to look at the water weeping from HWY 25 next to the Veterans Memorial. The water weeping out of the area is ground water. It is not water coming from the city's watermain.

Wastewater Treatment Plant

Staff purchase some new tools and shelving for the wastewater treatment facility. Staff has been reorganizing some of the spare parts and inventory that the city currently has on hand.

Staff installed the UV disinfection system for the 2020 season. Had some troubles with starting the unit up this year due to a hardware issue. Contractor came to help staff troubleshoot the problem. Staff also replaced the wipers and bulbs in both the units.

These past few weeks' staff has done a variety of routine annual maintenance throughout the wastewater treatment plant. Staff has disinfected, drained, and scrubbed the effluent traveling bridge filters in preparation for the 2020 disinfection season. Staff changed oil, greased, checked belts and filters in all three aeration blowers. Staff also greased, adjusted, and changed the belt on the blower room exhaust fan. Staff has been cleaning and modifying the digester diffuser lines. Overtime the diffusers become plugged resulting in poor mixing and aerating. There are also some areas that don't see any mixing or aerating at all, so staff has been modifying/extending the piping so that the proper movement can be achieved.

Equipment

Public works staff started collecting quotes on a new lawn mower. The best reasonable bid came from Lano Equipment at \$5,000 after trade-in. Public works staff received the new lawn mower this past week.

Staff removed the plowing equipment from the new Mack dump truck and Ford F-550 and started putting it into storage for the season.

COVID-19

Public works staff is taking the necessary precautions needed to prevent the spread of the COVID-19 virus. Public works employees are distancing themselves from one another by taking separate vehicles, and by working at separate facilities as much as possible. Cleaning at all the facilities and vehicles has also been increased. At this time the public works department's primary focus is keeping the water and wastewater treatment facilities operating at their highest standard.

Public works created an emergency response plan that highlights the public works department's primary focus.



Council Memorandum – Workshop

Item: Garbage Services – Request For Proposals (RFP)

Meeting Date: April 27, 2020

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To review the proposals for garbage services that were received.

Details:

The City currently has a five year contract with Republic Services (originally through Elite Garbage Services) that ends on August 31, 2020.

At the February 24, 2020 City Council meeting, the Council approved publication of a Request for Proposals (RFP) for a new contract that would start on September 1, 2020.

Staff solicited proposals by posting on the League of Minnesota Cities website and the newspaper.

The RFP requested services similar to those currently provided, including garbage and recycling, a clean up day, special bins for community events, and special pickups upon request.

The City requested, as an optional service for residents, that yard waste pickup be offered during the summer months.

The City also requested, as an additional option, a price proposal regarding a leaf cleanup day in October/November.

Lastly, the City asked whether the company provided organics as an option available to residents, and if so, what it would cost to provide this service.

The following three proposals were received by the deadline of March 24, 2020: 1) Waste Management; 2) Randy's Sanitation; and 3) Republic Services (current provider).

(Full Proposals are attached in the packet)

Waste Management –

RATES - Increase 3.5% annually

Garbage Rates (monthly) – Per Cart Size

SENIOR (35 GALLON)	\$8.67	\$8.97	\$9.29	\$9.61	\$9.95
35 GALLON	\$10.21	\$10.57	\$10.94	\$11.32	\$11.72
64 GALLON	\$11.85	\$12.26	\$12.69	\$13.14	\$13.60
96 GALLON	\$13.50	\$13.97	\$14.46	\$14.97	\$15.49

Single Sort Recycling Rates – 96 Gallon Cart.

BI-WEEKLY RECYCLING (96 GALLON)	\$4.75	\$4.92	\$5.09	\$5.27	\$5.45
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ORGANICS – Yes. Organics Drop Site – Would be within the City of Mayer. Extra \$.05 per month per home.

CURBSIDE CLEAN-UP – Yes. 3 yards of trash to be placed at curb. Trash only, no appliances, electronics, tires or hazardous waste. *Extra \$.71 per month.*

FALL LEAF CLEANUP EVENT OPTION – Yes. Would take place in October/November. *Extra \$.25 per month.*

YARD WASTE OPTION - \$70 per year per season. Decided by resident to participate.

PICKUP DAY - Thursday

CITY FACILITIES - Pricing includes free services for City facilities and City special events.

TRANSITION TIME - Need a decision by May to be able to transition carts by September 1, 2020.

CUSTOMER COMPLAINTS – They have the ability to track all customer calls and repost them to the City. The report could/would include complaints/bulk pickups, cart exchanges, etc.

COMMUNICATIONS - If given the contract they would hand out welcome packets with general info regarding pickup schedules and recycling dos and don'ts. They would communicate through email and phone blasts for weather related delays.

Randy's Sanitation -

RATES - Increase 3.00% in the 2nd and 4th Year.

Garbage Rates (monthly) – Per Cart Size

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
SENIOR (35 GALLON)	\$20.58	\$21.20	\$21.20	\$21.83	\$21.83
35 GALLON	\$22.87	\$23.56	\$23.56	\$24.26	\$24.26
64 GALLON	\$23.96	\$24.68	\$24.68	\$25.42	\$25.42
96 GALLON	\$25.06	\$25.81	\$25.81	\$26.59	\$26.59

Bi-Weekly Single Sort Recycling Rates – 96 Gallon Cart. Included in the pricing above.

ORGANICS – Yes. Included in the pricing above. Collected with garbage in separate bags. Included in the price.

CURBSIDE CLEAN-UP – Yes. Included in Price.

FALL LEAF CLEANUP EVENT OPTION – Yes. Included in Price.

YARD WASTE OPTION - \$134.00 per year per season. Decided by resident to participate.

PICKUP DAY - Friday

CITY FACILITIES - Pricing includes free services for City facilities and City special events.

TRANSITION TIME - The week before September 1, 2020, Randys will transition carts out.

CUSTOMER COMPLAINTS – Would be open to doing a quarterly report updating Council on how things are going within the City. Can ask to flag calls that come in. Are proactive and try not to receive complaints.

COMMUNICATIONS - They are looking into an Alert System that would alert residents of any changes in service. Other blasts could be done on social media, City Newsletter.

Republic Services –

RATES - Increase 3.5% annually

Garbage Rates (monthly) – Per Cart Size

	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
SENIOR (35 GALLON)	\$9.88	\$10.23	\$10.59	\$10.96	\$11.35
35 GALLON	\$11.52	\$11.92	\$12.34	\$12.77	\$13.22
64 GALLON	\$13.72	\$14.20	\$14.70	\$15.21	\$15.74
96 GALLON	\$15.91	\$16.47	\$17.05	\$17.65	\$18.27

Single Sort Recycling Rates – 96 Gallon Cart.

BI-WEEKLY RECYCLING (96 GALLON)	\$4.50	\$4.66	\$4.82	\$4.99	\$5.16
(+/-) Recycling Fee (Partnership Model-TBD)	\$1.20	\$1.20	\$1.20	\$1.20	\$1.20
(+) Fixed Recycling Fee Model	\$1.77	\$1.83	\$1.89	\$1.96	\$2.02

Single Sort Recycling – 96 Gallon Cart. Collection fee is \$4.50 per year and increase the 3.5% annually. The City can then choose between Partnership Model or Fixed Rate Fee Model for the Recycling Processing Fee.

Fixed Recycling Processing Fee model:

RSG assumes all of the risk of declining markets; Residents have a guaranteed annual rate regardless of any downward or upward market shifts.

Because RSG assumes all risks during downturns RSG will also receive the rewards should the market turn around.

Variable Recycling Processing Fee model: Partnership model

The City and RSG partners; we share the risks and rewards. In this model we apply 100% of the value of Mayer's recycling to offset the cost of processing. RSG conducts a 12 month lookback and adjusts the annual rate down, up, or it remains the same. We share that data with you when we conduct the annual processing fee review. The benefit of this model is that as recycling becomes more profitable your residents pay less or potentially nothing for the recycling processing. Understand that if commodity markets continue to drop the recycling processing fee will increase for residents.

ORGANICS – No.

CURBSIDE CLEAN-UP – Yes. 3 yards of trash to be placed at curb. Trash only, no appliances, electronics, tires or hazardous waste. *Included in price above.*

FALL LEAF CLEANUP EVENT OPTION – Yes. Would replace the Curbside Cleanup Event.

YARD WASTE OPTION – No.

PICKUP DAY – Friday

CITY FACILITIES - Pricing includes free services for City facilities and City special events.

TRANSITION TIME – No transition time.

CUSTOMER COMPLAINTS – They have the ability to track all customer calls and complaints and send them to the City.

COMMUNICATIONS - Send out a yearly garbage and recycling calendar. Email and phone blasts.

	Waste Management	Randys	Republic Services
Rate Increase	3.50%	3% (year 2 and 4)	3.50%
Organics	Yes - Drop Site	Yes - Blue Bags	No
Curbside Clean Up	Yes	Yes	Yes
Fall Leaf Option	Yes	Yes	Yes – Would Replace Curbside
Yard Waste Option	Yes	Yes	No
Pick Up Day	Thursday	Friday	Friday

The **TOTAL BILL** reflects the total cost a resident would pay per month if ALL services of garbage, recycling, organics (if offered) and Cleanup Events (curbside and/or leaf events (if offered)) are provided. The Yard Waste cost is not included as this is an optional per household purchase.

Waste Management

TOTAL BILL - Garbage/Recycling/Organics/Cleanups	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
SENIOR (35 GALLON)	\$14.43	\$14.94	\$15.46	\$16.00	\$16.56
35 GALLON	\$15.97	\$16.53	\$17.11	\$17.71	\$18.33
64 GALLON	\$17.61	\$18.23	\$18.86	\$19.52	\$20.21
96 GALLON	\$19.26	\$19.93	\$20.63	\$21.35	\$22.10

Randys

TOTAL BILL - Garbage/Recycling/Organics	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
SENIOR (35 GALLON)	\$20.58	\$21.20	\$21.20	\$21.83	\$21.83
35 GALLON	\$22.87	\$23.56	\$23.56	\$24.26	\$24.26
64 GALLON	\$23.96	\$24.68	\$24.68	\$25.42	\$25.42
96 GALLON	\$25.06	\$25.81	\$25.81	\$26.59	\$26.59

Republic Services

TOTAL BILL - Garbage/ Partnership Recycling /Cleanups	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
SENIOR (35 GALLON)	\$15.58	\$16.08	\$16.61	\$17.15	\$17.71
35 GALLON	\$17.22	\$17.78	\$18.36	\$18.96	\$19.58
64 GALLON	\$19.42	\$20.06	\$20.72	\$21.40	\$22.11
96 GALLON	\$21.61	\$22.32	\$23.07	\$23.84	\$24.63
TOTAL BILL - Garbage/ Fixed Recycling /Cleanups	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5

SENIOR (35 GALLON)	\$16.15	\$16.71	\$17.30	\$17.91	\$18.53
35 GALLON	\$17.79	\$18.41	\$19.05	\$19.72	\$20.40
64 GALLON	\$19.99	\$20.69	\$21.41	\$22.16	\$22.93
96 GALLON	\$22.18	\$22.95	\$23.76	\$24.60	\$25.45

Municipal Bidding Law Does Not Apply -

Cities do not have to use the statutory competitive bidding process when contracting for services such as refuse hauling.

Next Steps

As this is a contract for services, the City does not have to award the contract to the proposer with the lowest rates.

An RFP is a way to solicit proposals and determine the market rate for the work, as well as a method used to compare multiple proposals utilizing uniform criteria.

The next step for the Council is to determine which organization would best service the City of Mayer for garbage/recycling service. Once decided, a contract based on mutual agreement will be drafted and approved by both parties. The City Attorney will likely be involved in the contract process.

Request for Proposal

City of Mayer



Sanitation Services

The City of Mayer is soliciting sealed proposals for the Residential Solid Waste and Recycling Services

(This is a request for proposals, not a competitive bidding process)

Issued By: City of Mayer
413 Bluejay Avenue
Mayer, MN 55360

Issue Date: February 25, 2020
Deliver To: Margaret McCallum, City Administrator
Respond By: Wednesday, March 24, 2020
Late proposals will not be accepted

Questions to: Margaret McCallum
Margaret.McCallum@CityofMayer.com

APPLICANTS. Must hold a current refuse hauler license from Carver County.

GENERAL CONDITIONS. The City of Mayer reserves the right to contract with a solid waste hauler who does not submit the lowest proposal.

APPLICATION FORM. All applications shall be made on forms provided by the City Administrator. Applications submitted on forms other than those issued to the applicant may be rejected. Each applicant will be provided a map of the City.

REJECTION OF APPLICATIONS. Applications may be rejected if they show any alterations of any form, additions not called for, conditional proposals not requested, or irregularities of any kind.

QUALIFICATIONS OF APPLICANTS. No contract will be issued to any applicant who cannot give satisfactory assurances as to its ability to carry out the terms of the license based on its financial condition and previous experience.

INSURANCE AND OTHER LEGAL REQUIREMENTS. Applicants shall provide, prior to the effective date of any contract, evidence of adequate liability insurance at 1,000,000.00 combined single limit for auto and general liability. The City of Mayer shall be named as an additional insured. The Applicant shall file a current certificate of insurance with the City during the full term of the contract. Such policies shall provide for a thirty (30) day notice by the insurance company to the City of any changes, cancellations or lapses of such policies. The Applicant, if awarded the contract, agrees to take all precautions to protect the public against injury and to hold the City harmless from all damages and claims that may arise by reasons of any negligence of the service by Applicant's agents or employees while engaged in the performance of the contract. The Applicant, if awarded the contract, agrees to indemnify the City against all claims arising from intentional or negligent actions by the Applicant/Contractor or persons hired by the Contractor. Applicant/Contractor shall provide Workers Compensation insurance for its employees as required by Minnesota Statutes.

The Contract to be awarded will be subject to the Minnesota Government Data Practices Act and will include the following provision: Pursuant to Minnesota Statutes § 13.05, Subd. 11, all of the data created, collected, received, stored, used, maintained, or disseminated by the Contractor in performing this Contract is subject to the requirements of the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, and the Contractor must comply with those requirements as if it were a government entity. The remedies in Minnesota Statutes § 13.08 apply to the Contractor. The Contractor does not have a duty to provide access to public data to the public if the public data are available from the City, except as required by the terms of this contract.

PERFORMANCE BOND. A performance bond in the amount of \$15,000 may be requested of the hauler to assure the faithful discharge of this contract. Upon failure of the hauler to fulfill any of these provisions, the City shall be authorized to hire such personnel and equipment as may be necessary to do such work and the cost may be collected by recourse to the hauler's bond.

CONTRACTOR'S EQUIPMENT. All collection trucks shall be completely covered, leak proof, have a loading platform or chute and kept in neat and sanitary condition. The hauler shall

make all collection of recyclable materials in vehicles so constructed that their contents will not spill. The hauler shall further conform to all laws and regulations of the City of Mayer, Carver County and the State of Minnesota relating to the sanitary collection and disposal of refuse and recyclable materials. The hauler will comply with the intent of Carver County Solid Waste Management Plan and the intent of the City of Mayer City Code regulating Refuse Haulers, the Collection and Disposal of Garbage, Refuse, Rubbish, and Similar materials within the City of Mayer. Copies of the Code are available from the City of Mayer, 413 Bluejay Avenue, Mayer, MN 55360.

BILLING FOR SOLID WASTE AND RECYCABLE COLLECTION. The hauler shall be responsible for collection of its own customer billing charges without assistance from the City. The hauler shall offer residents the ability to pay and receive bills electronically. The final contract shall govern the terms and conditions of unit pricing, billing procedures, and other customer service administration based on the successful proposal. Any and all rate or fee increases must first be proposed by the hauler and then must be approved by City Council before they can become effective. Any attempt by the hauler to increase any rate or fee, without City Council approval, shall be null and void, and may subject the hauler to the default remedies of the Contract. Also, any proposed request for retroactive City approval of any rate or fee increase already imposed on residents may be denied by the City. Fee decreases can be implemented by Contractor without City approval, but must be reported to the City Administrator at least two (2) weeks prior to the decrease.

PROPOSAL EVALUATION CRITERIA

The City intends to award the contract to the hauler that the City believes to be the best for the City of Mayer, when considering the entire application submitted by the applicant. Rates alone will not be the sole determining factor. The City Council will determine, in its sole discretion, considering various factors such as (without limitation) those set forth below, which Applicant shall be awarded the Contract.

- Price Schedules (estimated total costs over the contract period)
- Experience and capacity (Demonstrated capability, including the company's financial condition)
- References
- Thoroughness and responsiveness to this RFP (Demonstrated understanding of the City's needs, goals, objectives and service specifications and quality standards_

No one, single criterion will be determinative of the best proposal, for the foregoing list is not exhaustive. All responsive proposals will be reviewed and compared with competing proposals in order for the City Council to determine, in its sole discretion, which proposal is in the best interests of the residents of Mayer. The City of Mayer reserves the right to contract with a solid waste hauler who does not submit the lowest proposal.

CONTRACT PERIOD/RENEWALS

The term of the refuse collection contract shall be for a period of three (3) or five (5) years commencing operations on September 1, 2020. The actual contract may be executed earlier to allow for any required transition planning, but operations will not begin until September 1, 2020.

SCOPE OF SERVICE:

1. **Refuse Collection and Processing**

Refuse collection operations under the new contract should be very similar to the current system. Refuse collection and disposal system requirements include (not are not limited to):

- A. At a minimum, the licensed hauler shall provide Residential customers with the following options of collection containers:
 - Thirty-two (32) gallon wheeled cart container; or
 - Sixty-four (64) gallon (or equivalent) wheeled cart container; or
 - Ninety-six (96) gallon (or equivalent) wheeled cart container.

- B. At a minimum, the licensed hauler shall provide Business/Commercial Customers with the following options of collection containers:
 - Sixty-four (64) gallon wheeled cart container; or
 - Ninety-six (96) gallon wheeled cart container; or
 - Two (2) yard; or
 - Four (4) yard; or
 - Six (6) yard; or
 - Eight (8) yard.

- C. Weekly collection of solid waste.

- D. The color and labeling of the refuse carts must distinguish them from recycling carts, organic materials carts, and yard waste carts.

- E. Solid waste collection shall not include toxic or hazardous waste.

- F. The hauler awarded the residential contract shall provide service as necessary for the collection and disposal of solid waste from all City owned facilities and/or properties at no cost to the City of Mayer or its facilities. The existing facilities include Mayer City Hall/Community Center, Public Works Building, Water Treatment Facility, Wastewater Treatment Facility and the Fire Station. The refuse hauler will be notified by the City of any other locations.

- G. The hauler awarded the residential contract shall provide a dumpster and collection for an annual City-Wide Clean-Up day.

- H. The City of Mayer reserves the right to issue one contract for both residential and commercial services if it is in the best interest of the City.
- I. The customer shall place refuse containers at the curb on collection day, in a location easily accessible to motor vehicle pickup.
- J. Collection services for construction of demolition materials, toxic or hazard waste materials, white goods and other large items must be made between the hauler and the customer.
- K. Compliance with all state and local statutes, ordinances, and policies pertaining to solid waste collection.

2. Recyclables Collection and Processing.

Recyclables collection operations under the new Contract should be very similar to the current system. Recyclables collection and processing system requirements include (but are not limited to):

- A. Curbside recycling collection shall take place bi-weekly on the same day and during the same hours as solid waste collection. The hauler must provide recycling containers at no direct charge to all customers.
- B. The color and labeling of the recycling carts must distinguish them from refuse carts, organic materials carts, and yard waste carts.
- C. Recycling collection will be from the curbside. At a minimum, collection must be for newspaper, junk mail, glass containers, plastic bottles, aluminum and steel cans, office paper products, magazines, cardboard, and any other materials that may be required by State law or Carver County Ordinance. If mutually agreed upon by the City and hauler, other materials may be added.
- D. The hauler shall provide for recycling services from all City owned facilities and/or property at no cost to the City of Mayer, including facilities listed above. The hauler shall not mix other types of refuse with the recyclables or take any action so as to make the recyclable materials unacceptable to the operators of the recycling center.

3. Yard Waste Collection and Composting

The City is considering changing its yard waste collection program to a subscription service under the new contract. Yard waste collection and disposal system requirements include (but are not limited to):

- A. Subscription, weekly yard waste collection and delivery for composting on a seasonal basis from approximately April through November each year.

- B. Eligible residents may subscribe for regular yard waste collection service and receive a 60-gallon yard waste cart.
- C. Proposers must provide proposed prices for yard waste cart service and price per bag for overflow bags.
- D. Proposers must identify their proposed composting facility or yard waste transfer station to be utilized.
- E. This RFP requires that yard waste collected from Mayer under this Contract will be kept separate from other materials. Weight/yardage totals from Mayer yard waste loads shall be reported to the City. The Contractor shall retain weight/yardage tickets for City inspection upon request.
- F. Applicants should provide a specific list of resident instructions for preparing and setting out yard waste carts and compostable yard waste bags.

4. Fall Curbside Leaf Collection Day

The City is considering offering a leaf collection day in the fall each year. Fall curbside leaf collection and disposal system requirements include (but are not limited to):

- A. One (1) fall curbside leaf collection day for all residents within the service area, offered at no charge.
- B. Applicants must identify their proposed composting facility or yard waste transfer station to be utilized.
- C. Applicants should provide a specific list of resident instructions for preparing and setting out compostable leaf bags.

5. Source Separated Organic Materials Collection and Composting

The City intends to include source separated organic materials (SSOM) collection as a subscription service under the new contract. The City recognizes there are many collection methods, new technologies and composting facilities available today for separated residential organic materials. SSOM collection and processing system requirements include (but are not limited to):

- A. Subscription, weekly SSOM collection and delivery for composting.
- B. Eligible residents may subscribe for regular SSOM service through a “blue-bag” program, organics “only” cart based program or “co-collected with yard waste” cart based program.
- C. Proposers must provide proposed collection method and proposed prices for organic materials recycling service.

- D. Proposers must identify their proposed organic materials composting facility or transfer station to be utilized.
- E. Proposers should provide a specific list of resident instructions for preparing organic materials

6. Additional Service Provisions

- A. All residential collection service, including recycling, shall be conducted once a week between the hours of 7:00 a.m. and 4:00 p.m. Monday through Friday. Any changes in the schedule shall be submitted in writing to, and approved by, the City Council. The hauler shall bear all costs involved in notifying customers of approved schedule changes.
- B. The hauler shall not make collections on Sundays, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day. The hauler shall inform customers of an alternative collection day being scheduled due to a holiday. The hauler shall bear all costs involved in notifying customers of collection schedule changes at least fourteen (14) days in advance of the holiday.
- C. The hauler may request a change in route schedule by requesting such change in writing to the City Administrator. Any non-emergency route change shall be effective only upon authorization from the City Council, and at the hauler's expense, fourteen (14) days written notice to residents and published notice in the designated City newspaper.
- D. The City participated in special events throughout the year (e.g., Mayer Rising Community Festival, etc.). The hauler shall provide for solid waste collection and recycling at these special events.
- E. This RFP does not solicit landfill disposal services, and any proposal that includes services shall be rejected for failure to comply with this RFP.
- F. The collection of construction or demolition materials, toxic or hazardous waste materials, white goods including appliances or oversized materials (furniture), tires, etc. must be arranged directly between the hauler and customer.

CITY OF MAYER PROPOSAL FORMS
PROPOSAL APPLICATION FORM

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____

Contact Person: _____

The City of Mayer will issue one (1) contract for refuse hauling. The refuse hauler must be licensed in Carver County. The period is for three (3) or five (5) years. There will be no collections before 7:00 a.m. Monday through Friday. This contract is non-transferable. The contract period will be from September through August.

Are you licensed in Carver County? Yes _____ No _____

Number of years Contractor has been in the refuse hauling business: _____

Number of years Contractor has been in the recycling collection business: _____

Communities Contractor is currently serving for refuse hauling and recycling collection:

Name of City	Reference Address/Phone	# of Residential Accounts

This contract is for curbside collection of refuse and recyclables. Recyclables will include, but are not limited to: cardboard, paper products, tin and aluminum cans, plastic bottles and glass containers.

Please indicate what your schedule will be for collection of waste and recyclables:

Residential:

List your prices per month for the following container sizes. The price must include collection for waste, collection of recyclables, all taxes, any container charges, and all surcharges. (sizes are approximate):

32 Gallon Container: \$ _____

32 Gallon Container (Senior Rate): \$ _____

64 Gallon Container: \$ _____

96 Gallon Container: \$ _____

1.5 or 2 yard Dumpster: \$ _____

3 yard Dumpster: \$ _____

4 yard Dumpster: \$ _____

Please list your typical charges for other services that may be requested from time to time by your customers, including:

Oversized materials such as beds and furniture: \$ _____

Tires: Passenger: \$ _____ Truck: \$ _____

Appliances: \$ _____

Leaves and grass clippings: \$ _____

Other collection services (list): \$ _____

Organics (list): \$ _____

Please identify what primary equipment you will use to collect refuse and/or recyclables:

List all additional fees (increases) and amounts that will be added to the billing:

At what point will a Gas Surcharge be added:

Company: _____

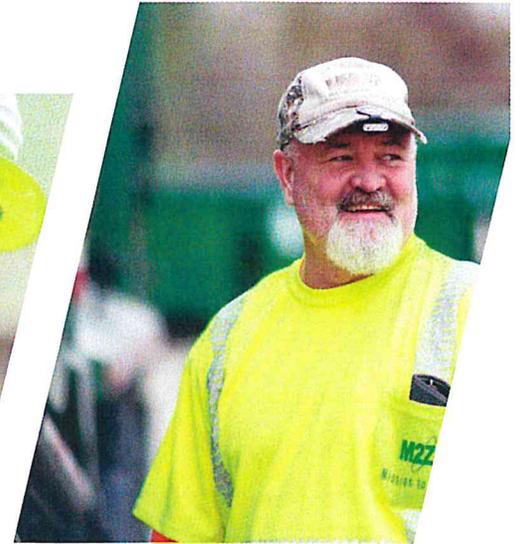
Signature

Date

Tentative Request for Proposals and Selection Schedule

City Council Approval of RFP:	February 24, 2020
Distribute RFP:	February 25, 2020
Opportunity to Submit Written Questions:	February 25, 2020 – March 17, 2020
RFP Submittal Deadline:	March 24, 2020
Selection Committee Review of Proposals:	March 25-27, 2020
Interviews:	April 7-8, 2020
Selection of Contractor:	April 13, 2020
Writing of Contract – Final Approval	May 11, 2020
Transition and Education Period	May 12 – August 31, 2020
Start Date:	September 1, 2020

Mayer, Minnesota



Residential Solid Waste, Recycling & Yard Waste Collection

3/19/20

SUBMITTED BY

Waste Management of Minnesota, Inc.

CONTACT

Jason Hartman

Public Sector Sale Representative

612-271-7863

Jhartma5@wm.com

3/19/20

City of Mayer
413 Bluejay Avenue
Mayer, MN 55360
Attn: Margaret McCallum

Dear Mrs, McCallum

We appreciate the opportunity to offer our Proposal for Solid Waste, Recycling and Yard Waste to the City of Mayer. We believe that we present the best overall value to the City, and we believe that our proposal meets the requirements of the RFP.

Waste Management of Minnesota has been providing Environmental Services to the residents of Minnesota for more than 40 years. If awarded the contract, Mayer will be serviced from our Waste Management of Minnesota, Inc. Winsted Hauling District located at 490 Industrial Blvd, Winsted, MN 55395 approximately 12 miles away from Mayer.

Jason Hartman, Public Sector Sales Representative, is the Waste Management contact person for this proposal. He can be reached via phone (612) 271-7863 or by email at: jhartma5@wm.com.

We are excited to offer a proposal in a time with unsure recycling commodities values that gives the city of Mayer straightforward pricing with no worries about additional charges from negative recycling commodities.

We look forward to renewing our partnership with the city of Mayer.

Sincerely,

Jason Hartman
Public Sector Sales Representative

CITY OF MAYER PROPOSAL FORMS
PROPOSAL APPLICATION FORM

Company Name: Waste Management of Minnesota LLC.

Address: 490 Industrial Blvd.

City: Winsted **State:** MN **Zip:** 55395

Telephone: 612-271-7863

Contact Person: Jason Hartman

The City of Mayer will issue one (1) contract for refuse hauling. The refuse hauler must be licensed in Carver County. The period is for three (3) or five (5) years. There will be no collections before 7:00 a.m. Monday through Friday. This contract is non-transferable. The contract period will be from September through August.

Are you licensed in Carver County? Yes No

Number of years Contractor has been in the refuse hauling business: 50 Years

Number of years Contractor has been in the recycling collection business: 35 years

Communities Contractor is currently serving for refuse hauling and recycling collection:

City Name	Services	Dates
Long Lake	Recycling	2000 thru present
Silver Lake	MSW	2005 thru present
Rich Valley	MSW & Recycling	2002 thru present
Plato	MSW	2010 thru present
Hamburg	MSW & Recycling	2008 thru present
Dassel	MSW & Recycling	2014 thru present
Litchfield	MSW, Recycling & Yard Waste	2006 thru present
Winsted	MSW	2002 thru present

Southside Township	Recycling	2015 thru present
Deephaven	MSW, Recycling & Yard Waste	1999 thru present
Rockford	MSW, Recycling & Yard Waste	2004 thru present
Cokato	MSW, Recycling & Yard Waste	2004 thru present
Green Isle	MSW & Recycling	2001 thru present
Glencoe	MSW	1995 thru present
City of Orono	Recycling	1992 thru present

This contract is for curbside collection of refuse and recyclables. Recyclables will include, but are not limited to: cardboard, paper products, tin and aluminum cans, plastic bottles and glass containers.

Material Specifications and Delivery Specifications

As a society, we know that recycling is important, it's something that we really want to do, but in order for recycling to make an impact, we have to recycle right. Today's most successful and sustainable recycling programs place emphasis on the value of the materials accepted – we must ask ourselves, does this material have a viable market? If the answer is yes, we must also ensure the material we're recycling is properly prepared, clean, and free from contamination.

Our list of acceptable material is reflective of today's market reality and includes only materials that meet industry quality standards and have viable market demands. However, due to the length of our Contract with Mayer, it's important to allow for the possibility that this list may need to be adjusted at some point over the next 5 years. Contract language must support our collective need to make changes to material accepted in order to respond to global market demands, as well as, protect the quality of material we process.

Ability to Dispose of Materials Where There is No End Market

In order to successfully sell the material, we collect, we must remain flexible and responsive to market shifts in material type and quality. The market has shown in the past few months, that there will be extended periods of time, where the demand of for a specific material ceases to exist either temporarily or permanently. These shifts in the market are uncontrollable events that our industry cannot influence. Even the highest quality, contamination free bales of material must have a sustainable end-market in order to truly be recyclable. In this type of scenario, Waste Management must have the ability to dispose of materials for which there are a lack of buyers or markets.

The Current State of Recycling

The global recycling landscape is changing rapidly. We are all consuming differently than we were just 30 years ago. Much of what we purchase is now in single servings and we love pouches for our on-the-go lifestyle. From food to electronics, we use a plethora of plastics, and we accumulate a lot of cardboard boxes from online shopping. In the past 20 years we have seen a surge in curbside programs – both in volumes and material diversity. At the same time, China accommodated the growth in recycling programs and became the largest consumer of our recyclable material. In fact, 30 percent of the world's recyclables

were imported to China in 2016. Our recyclables fueled a growing Chinese economy, serving as a valuable feedstock for everything from fleece jackets to shoe boxes.

But things have continued to change. China's growth and bustling manufacturing operations had major implications on their natural environment and in response they have set aggressive environmental goals including major reductions in carbon intensity, restoring water quality, and implementing their own nationwide recycling program. This also means that China is becoming increasingly selective about the quality of materials they allow to be imported into their country and as of early 2018 they have begun enforcing a new 0.5 percent contamination limit on imported recyclables in addition to Operation Blue Sky, a screening effort to enforce their new policies. China has announced a plan to eliminate imports of all post-consumer recyclables by 2021, and they appear to be taking steps to move down this path.

As China moves forward with import restrictions, the global recycling industry has had to quickly adjust to the new reality of recycling and this is no longer just a "China" market issue – this is a global market issue. The bottom line is simple - regardless of where our recyclables go to be processed, the materials we send to market must be clean and free from contaminants and there must be a demand for these specific materials. Simply putting anything and everything into a recycling cart doesn't count as recycling. We are only offering a sustainable recycling program when the material we collect can be made into new products and displace the use of virgin materials.

Impact of global market conditions on local recycling programs: China's import restrictions have eliminated the world's largest market for mixed paper and mixed plastics, forcing recyclers to find a new home for over 13 million tons of materials per year. This over-supply of material ultimately impacts all curbside collection programs since paper and plastics are now competing for limited markets – and these markets now have the ability to purchase only the highest quality of materials available with no contamination. As the largest volume of material recycled, finding new markets for paper is critical.

Extraordinary Language

In recent years, the recycling markets have shown us time and again that similar to oil, recyclables are a volatile commodity in a global market. The value of the material we process and how much it costs to transport and process that material can be impacted by everything from the world economy, political sanctions and regulatory changes, to the introduction of new fees and taxes levied by government entities or regulatory agencies, and by a host of extraordinary circumstances beyond the control of our Company. In such circumstances, we are able to protect the continuity of curbside programs by maintaining our ability to adjust rates to reflect the true cost of providing recycling collection and processing services.

What is Contamination?

Every day, Waste Management collects and sort tons and tons of recyclables. However, nationally, on average, 25 percent of all items recycled are actually trash - things like plastic bags, yard waste, hoses, and wires. This creates an enormous problem called recycling contamination. Recycling contamination happens when trash ruins otherwise good recyclables. For example, food or liquids placed in recycling will saturate paper and cardboard. Once contaminated, these recyclables can no longer be recycled and they become trash.

Why it is So Important to Recycle Right

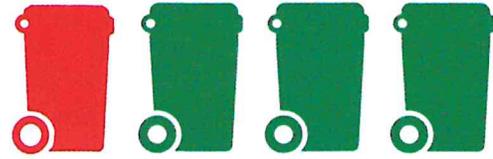
In the midst of these challenges, we must remember to pause and think about why we recycle. We recycle to reduce our environmental impacts in a socially and economically responsible way. Recycling reduces greenhouse gas emissions, conserves resources, saves energy, and reduces landfill usage. Contamination threatens that by preventing thousands of tons of recyclables from ever seeing a second life. This, in turn, negatively impacts value and demand of recyclable materials, which dictates the growth of recycling infrastructure and the expansion of collection programs at the local level. The sustainability of all recycling programs is dependent upon collecting high quality recyclable materials free of unacceptable materials.

In order to overcome this, we must work in close collaboration with our customer partners – municipalities, businesses, education institutions, and residents - to confirm that both new and established recycling programs are sustainable given today’s realities. We must all work together to develop local, effective solutions for this global problem.

Collecting materials is not the same as recycling them. It’s only when a material is recycled into something else that we realize the economic and environmental benefits. Anything short of this, and we’re simply creating a problem that results in a negative environmental impact. To allow our local recycling programs to remain viable, workable operations, Waste Management has had to take proactive steps to help our customers understand the new recycling paradigm and how local actions have global impacts. Therefore, the previously stated recyclable specifications are of the utmost importance when educating your residents/students/employees about what to recycle, but also about what not to recycle. Again, when in doubt, throw it out.

The following list of items represents the current materials currently being accepted by Waste Management as recyclables. This list may expand or contract due to market conditions.

Contamination may result in additional fees.



1 in 4 items placed in a recycling cart is not recyclable!



Recyclables must be dry, loose (not bagged), and include ONLY the following:

- | | |
|---|-----------|
| Aluminum cans – clean and empty | Newspaper |
| PET bottles with the symbol #1 – with screw tops only – empty | Mail |

HDPE plastic bottles with the symbol #2 (milk, water bottles detergent, and shampoo bottles, etc.) – clean and empty

Steel and tin cans – clean and empty

Phone books

Magazines, glossy inserts and pamphlets

Uncoated paperboard (ex. cereal boxes; food and snack boxes)

Uncoated printing, writing and office paper

Old corrugated containers/cardboard (uncoated)

Plastic containers with symbols #3-#5 – empty (no expanded polystyrene), empty

Aseptic cartons and gabletop containers

Glass food and beverage containers – brown, clear, or green - empty

Non-recyclables include, but are not limited to the following:

Plastic bags and bagged materials (even if containing Recyclable Materials)

Mirrors

Light bulbs

Porcelain and ceramics

Expanded polystyrene

Glass and metal cookware/bakeware

Hoses, cords, wires

Flexible plastic or film packaging and multi-laminated materials

Food waste and liquids, containers containing such items

Excluded Materials or containers which contained Excluded Materials

Any Recyclables or pieces of Recyclables less than 4" in size in any dimension

Microwavable trays

Window or auto glass

Coated cardboard

Plastics unnumbered along with #6 & #7 plastics

Coat hangers and Wire

Household appliances and electronics

Yard waste, construction debris, and wood

Needles, syringes, IV bags or other medical supplies

Textiles, cloth, or any fabric (bedding, pillows, sheets, etc.)

Napkins, paper towels, tissue, paper plates, paper cups, and plastic utensils

Propane tanks, batteries, Aerosol cans

DELIVERY SPECIFICATIONS:

Material delivered by or on behalf of the city of Mayer may not contain Non-Recyclables or Excluded Materials. "Excluded Materials" means radioactive, volatile, corrosive, flammable, explosive, biomedical, infectious, bio-hazardous or toxic substance or material, or regulated medical or hazardous waste as defined by, characterized or listed under applicable federal, state, or local laws or regulations, materials containing information (in hard copy or electronic format, or otherwise) which information is protected or regulated under any local, state or federal privacy or data security laws, including, but not limited to the Health Insurance Portability and Accountability Act of 1996, as amended, or other regulations or ordinances.

Waste Management reserves the right upon notice to discontinue acceptance of any category of materials set forth above as a result of market conditions related to such materials and makes no representations as to the recyclability of the materials.

Waste Management may reject in whole or in part, or may process, in its sole discretion, Recyclables not meeting the specifications, including wet materials. Waste Management may invoice the city of Mayer for all costs, losses and expenses incurred with respect to such non-conforming Single Stream Materials including costs for handling, processing, transporting and/or disposing of such non-conforming materials, which charges may include an amount for Waste Management's operating or profit margin. Without limiting the foregoing, Waste Management may bill the city of Mayer a contamination charge.

List your prices per month for the following container sizes. The price must include collection for waste, collection of recyclables, all taxes, any container charges, and all surcharges. (sizes are approximate):

Service Level	Monthly Rate	Tax	Total
Senior (35 Gal)	\$ 7.90	\$ 0.77	\$ 8.67
35 Gallon	\$ 9.30	\$ 0.91	\$ 10.21
64 Gallon	\$ 10.80	\$ 1.05	\$ 11.85
96 Gallon	\$ 12.30	\$ 1.20	\$ 13.50
Bi-Weekly Recycling (96 Gal)	\$ 4.75	\$ -	\$ 4.75
Seasonal YW (Subscription service 4/15 thru 11/15)	\$ 70.00	\$ -	\$ 70.00
Curbside Cleanup (Monthly Fee 100% participation)	\$ 0.65	\$ 0.06	\$ 0.71
Fall Leaf Cleanup (Monthly Fee 100% participation)	\$ 0.25	\$ -	\$ 0.25

- Rates adjusted by 3 ½% annually.
- Seasonal Yard Waste comes with a 96 gallon YW cart with weekly service from 4/15 thru 11/15 (weather permitting). Yard waste customers are charged a onetime fee \$70.00 for the season.
- The curbside cleanup will be an additional \$.71 per month on customers trash bill. Customers will be able to dispose of 3 yards of trash (approx. a pickup truck load). This will be trash only, no appliances, electronics, tires or hazardous waste accepted.
- Fall leaf cleanup will be additional \$.25 per month. Leaf cleanup will be held on a mutually agreed upon Saturday in October/November.
- Waste Management will provide an Organics drop site at an agreed upon city location for \$.05 per home per month. Drop site will need to be monitored by the City. Contamination charges may apply.
- Waste Management would provide collection of all household services on Thursday.
- Pricing includes free services for City facilities and City special events.

Commercial Service Level	Monthly Rate	Tax	Total
1.5 Yard Dumpster (MSW)	\$ 62.00	\$ 10.54	\$ 72.54
2 Yard Dumpster (MSW)	\$ 71.00	\$ 12.07	\$ 83.07
3 Yard Dumpster (MSW)	N/A	N/A	N/A
4 Yard Dumpster (MSW)	\$ 93.00	\$ 15.81	\$ 108.81
6 Yard Dumpster (MSW)	\$ 115.00	\$ 19.55	\$ 134.55
8 Yard Dumpster (MSW)	\$ 137.00	\$ 23.29	\$ 160.29

- Commercial pricing is for once a week pickup. Additional services will be subject to additional fees.

Additional Items	Monthly Rate	Tax	Total
Mattress	\$ 35.00	\$ 3.41	\$ 38.41
Box Spring	\$ 35.00	\$ 3.41	\$ 38.41
Large Bulk Item (over 100 lbs)	\$ 50.00	\$ 4.88	\$ 54.88
Medium Bulk Item (50 to 99 lbs)	\$ 45.00	\$ 4.39	\$ 49.39
Small Bulk Item (under 50 lbs)	\$ 35.00	\$ 3.41	\$ 38.41
Appliances	\$ 50.00	\$ -	\$ 50.00
Car Tires w/o rims	\$ 3.00	\$ -	\$ 3.00
Car Tires w/ rims	\$ 6.00	\$ -	\$ 6.00
Large Tires w/o rims	\$ 3.00	\$ -	\$ 3.00
Large Tires w/ rims	\$ 12.00	\$ -	\$ 12.00
Additional Bags (MSW)	\$ 3.00	\$ 0.29	\$ 3.29
Additional YW Bags (Non-YW customers)	\$ 3.00	\$ -	\$ 3.00

- Charges include curbside pickup of item and disposal/recycling.

Please identify what primary equipment you will use to collect refuse and/or recyclables:

L.O.B.	Make	Capacity	Packer	Year	Fuel Type
Trash	Auto Car	28 Yard	McNeilus	2019	CNG
Recycle	Auto Car	28 Yard	McNeilus	2019	CNG
Yard Waste	Auto Car	28 Yard	McNeilus	2012	CNG

List all additional fees (increases) and amounts that will be added to the billing:

Prices listed above are final. There are no hidden fees.

At what point will a Gas Surcharge be added:

Trucks used to operate this route are GNG (Compressed Natural Gas). No fuel surcharges are applicable to this bid.

Disposal Sites:

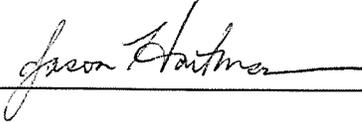
Spruce Ridge Landfill (MSW) 12755 137th St, Glencoe, MN 55336

Dem-Con Companies (Recycling) 13020 Dem con Dr, Shakopee, MN 55379

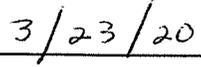
Creekside Soils (Yard Waste) 1500 Adams St SE, Hutchinson, MN 55350

Pine Products (Organics) 11780 County Rd 32, Waconia, MN 55387

Company: Waste Management

A handwritten signature in cursive script, appearing to read "Jason Hartman", written above a horizontal line.

Signature

A handwritten date "3/23/20" written above a horizontal line.

Date

Exceptions

Pg 2 Insurance: (cancellation for nonpayment is 10 days) after the word day in the 5th line.

Pg 3 Billing for Solid Waste and Recyclable Collection: Any fee or rate increase requires approval by the City Council before it can become effective.

Pg 5 I: Clarify that this requirement does not apply to commercial containers.

Pg 5 J: Hauler is not obligated to handle toxic or hazardous waste under this agreement.

Force Majeure

Neither the City nor the contractor shall be in default for the failure to perform or delay in performance caused by events or significant threats of events beyond its reasonable control, whether or not foreseeable, including, but not limited to, strikes, labor trouble, riots, imposition of laws or governmental orders, fires, acts of war or terrorism, acts of God, and the inability to obtain equipment, and the affected party shall be excused from performance during the occurrence of such events.

Sanitation Services Proposal to:

City of Mayer



From:



March 2020

CITY OF MAYER PROPOSAL FORMS
PROPOSAL APPLICATION FORM

Company Name: Randy's Environmental Services

Address: 4351 Hwy 12 SE

City: Delano State: MN Zip: 55328

Telephone: 763.972.3335

Contact Person: Deb Gatz-Company Operations Administrator / Andy Bright-Municipal Contract Manager

The City of Mayer will issue one (1) contract for refuse hauling. The refuse hauler must be licensed in Carver County. The period is for three (3) or five (5) years. There will be no collections before 7:00 a.m. Monday through Friday. This contract is non-transferable. The contract period will be from September through August.

Are you licensed in Carver County? Yes No

Number of years Contractor has been in the refuse hauling business: 41 years

Number of years Contractor has been in the recycling collection business: 41 years

Communities Contractor is currently serving for refuse hauling and recycling collection:

Name of City	Reference Address/Phone	# of Residential Accounts
Buffalo	Merton Auger	5,850
Delano	Phil Kern 763.972.0565	1,970
Medina	Scott Johnson 763.473.8840	1,981
Osseo	Riley Grams 763.425.3861	588
Watertown	Shane Fineran 952.955.2681	1,372

This contract is for curbside collection of refuse and recyclables. Recyclables will include, but are not limited to: cardboard, paper products, tin and aluminum cans, plastic bottles and glass containers.

Please indicate what your schedule will be for collection of waste and recyclables:

Fridays

Residential:

List your prices per month for the following container sizes. The price must include collection for waste, collection of recyclables, all taxes, any container charges, and all surcharges. (sizes are approximate)

The proposed rates are for a 5 year contract & include MN Solid Waste Tax on the MSW portion.

32 Gallon Container: \$22.87

32 Gallon Container (Senior and Active Military Rate): \$20.58

64 Gallon Container: \$23.96

96 Gallon Container: \$25.06

CPI Increase at the start of year 2 and year 4, not to exceed 3%. Any increases in disposal fees would be passed thru to the resident.

1.5 or 2 yard Dumpster: \$ 128.70

3 yard Dumpster: \$ 152.10

4 yard Dumpster: \$ 187.20

Please list your typical charges for other services that may be requested from time to time by your customers, including:

Oversized materials such as beds and furniture: \$14 trip charge plus: Couch \$40.00 / Mattress and Boxspring \$ 47.00 per item. MN Solid Waste Tax will also apply.

Tires: Not collected on route. They are accepted, however at our drop site in Delano

Appliances: \$34.00 trip charge plus: \$37.00 per item.

Leaves and grass clippings: Two programs available. 1) Subscription based weekly service- \$134.00 per season. 2) Call in - \$27.00 minimum with per bag fee after 4 bags of \$7.00. See separate file titled: Yard Waste-Flyer-2020.Mayer.

Other collection services (list): Document Destruction: \$40 Trip charge plus: Pricing is by banker box. Starts with 1 Box at \$21.30 and goes up by the number of boxes. The price at 10 boxes is \$124.24.

Organics (list): Program is included in above pricing. (non-taxable) Sorted bags to be delivered to SMSC Organics Recycling Facility in Shakopee, MN for processing. Randy's respectfully ask to retain the right to change to a different permitted facility at our discretion. Organics program is available to all residents. Individual households call into Randy's to get supplies delivered to their home. This recycling tonnage and participation is reported to the city for reporting to Carver County. See separate file titled: Blue Bag Organics Program Guide.

Please identify what primary equipment you will use to collect refuse and/or recyclables:
CNG automated for trash, CNG automated for recycle & rear load truck for yard waste

List all additional fees (increases) and amounts that will be added to the billing: None

At what point will a Gas Surcharge be added: No Gas Surcharge

Company: Randy's Environmental Services

Andy Bright
Signature

3/23/2020
Date

NOURISHING YOU

..... *to*

NOURISHING LOCAL LAWNS AND GARDENS

It takes only a few months to take food waste like an apple core, corn husks or salad scraps and convert it to nutrient-rich compost to help grow more apples. Or corn. Or lettuce.

And Blue Bag Organics® curbside composting system makes food waste recycling easy for you and your household.

The secret to our Blue Bag Organics curbside composting system is the special Blue Bag Organics liner. It's made from BPI certified renewable ingredients. These renewable ingredients make Blue Bag Organics liners durable. They can withstand sunlight, rain and snow. And they can stretch to resist most tears and punctures.

But when they are composted at an industrial composting facility, Blue Bag Organics liners and their contents disintegrate in less than a few months, turning into nutrient-rich Blue Bag Premium Compost.

Hungry for more information?

VISIT: RandysEnvironmentalServices.com

Blue Bag Organics is a product of Organix Solutions



Printed on recycled paper.

ORGANICS RECYCLING

..... *at*

HOME

Your Guide to
Blue Bag Organics®
Curbside Composting



SOURCE SEPARATED ORGANICS



ORGANICS RECYCLING

..... *is as*

EASY

as



You and your household can help our community convert food waste and food-soiled paper into nutrient-rich compost that fortifies lawns, flower beds, backyard, and community gardens, small vegetable and berry farms and rain gardens.

To become a Blue Bag Organics household, contact Randy's Environmental Services at (763) 972-3335. We will provide you everything you need to begin your first year of food waste recycling, including:

- Sixty (2 rolls) 13-gallon Blue Bag Organics Biodegradable Products Institute (BPI) certified compostable can liners for tall kitchen waste bins.
- A coupon for a complimentary bag of Blue Bag Premium Compost will be mailed in early spring.

GOOD STUFF

for Blue Bag Organics® Recycling

Food waste and food-soiled paper are called organic waste. It includes:

- Spoiled leftovers
- Meat and bones
- Vegetable scraps
- Fruit scraps
- Egg and nut shells
- Coffee grounds and filters
- Tea leaves and tea bags (staples removed)
- Dairy products
- Paper towels and napkins
- Pizza boxes
- BPI-Certified products

KEEP OUT

of Blue Bag Organics® Recycling

These items should not go into your kitchen compost bucket or Blue Bag Organics liner.

- Twist ties
- Aluminum foil
- Foil-lined cartons, containers or packaging
- Cooking oils, fats or grease
- Staples
- Plastics
- Glass and metals
- Styrofoam
- K-cups
- Yardwaste
- Personal sanitary products
- Diapers or wipes
- Pet droppings or kitty litter
- Clothes
- Cigarette butts
- Rocks or bricks
- Microwavable popcorn bags
- Recyclable papers
- Brush



1

Discard food waste and food-soiled paper from meals, your refrigerator and the pantry into a kitchen compost bucket, separate from your other household trash.

Use a kitchen scraps recycling setup that is most convenient for you and your household. You may use any sturdy washable container as a kitchen compost bucket.

Please don't use plastic shopping bags or other kinds of plastic bags. They will not compost.

2

Empty your kitchen compost bucket into the 13-gallon Blue Bag Organics BPI – certified bag.

Unlike most plastic trash bags, the Blue Bag Organics bag is specially made to be compostable. All your household's organics, including flattened and folded pizza boxes go into that special Blue Bag.

3

For trash day, tightly hand tie the 13 gallon Blue Bag Organics liner and place it inside your regular garbage cart for curbside pickup. We'll separate all Blue Bag Organics from other trash at our facility. And off they'll go to an industrial composting facility.

AFTER GOING THROUGH AN INDUSTRIAL COMPOSTING FACILITY, RECYCLED FOOD WASTE FROM HOUSEHOLDS LIKE YOURS WILL BE CONVERTED TO NUTRIENT-RICH COMPOST.

**CALL: Randy's Environmental Services
(763)972-3335**

VISIT: RandyEnvironmentalServices.com



SPRING 2020 YARD WASTE COLLECTION

for Randy's Mayer Residential Customers

1. 2020 seasonal fee for Randy's Yard Waste Program: \$134.00

- Yard waste collection will begin **the week of April 6, 2020**
- The last pick up for any yard waste will be **the week of November 16, 2020**

The Yard Waste service allows for up to 25 bags of grass clippings or leaves and 2 bundles of brush to be taken curbside each week. (Brush needs to be tied in bundles you can fit your arms around. The brush can be no longer than 4' and no larger than 2" in branch diameter. A limited number of extra bundles of brush will be taken and billed at \$5.00* each.)

Yard waste carts are available upon request. The Yard Waste Program automatically renews the first statement of each year. There is no credit for late sign up or early termination on the Yard Waste Program.

2. Curbside Pickup: *minimum charge of \$27.00 per collection*

You may request a curbside pickup of your bagged yard waste when needed by calling our customer service department to schedule. There is a minimum charge of \$27.00 per collection; to include 4 bags of grass clippings or leaves. Extra bags are billable at \$7.00 per bag.

Reminders:

- In 2010 there was a change in Minnesota State law, requiring that you use compostable bags for yard waste.
- As with all waste, we restrict bag weight to 40 lbs for safe lifting.
- Yard waste needs to be at the curb by 6:00 a.m. on collection day-same time as your trash cart.

763.972.4180

We value your loyalty and welcome a call to one of our customer service professionals to assist as you consider your yard waste collection needs.



City of Mayer
Request for Proposals
Solid Waste, Recyclables & Bulky Waste

Submitted by: Beverly Mathiasen

Date: March 23, 2020



REPUBLIC
SERVICES

We'll handle it from here.™



Table of Contents

Executive Summary 1

Your Team 3

Facilities..... 4

Operations 5

Safety 8

OneFleet Maintenance..... 9

Customer Service 10

Sustainability 11

Creative Offerings and Solutions 12

Financial Overview 14

Proposal Forms 16



Residential Solid Waste and Recycling Services

March 19, 2020

Ms. Margaret McCallum, City Administrator
The City of Mayer
413 Bluejay Avenue
Mayer, MN 55360

Dear Ms. McCallum,

Republic Services is pleased to submit the following proposal for The City of Mayer. We are confident that after providing exceptional service to the City of Mayer you will continue to find **Republic Services** the **Ideal Fit** for **Your Solid Waste and Recycling Needs**.

We are proud to say that we have served the communities within the Twin Cities and surrounding area for almost **70 Years** and during this time we have witnessed and been part of many changes in the recycling industry, but what hasn't changed is our **Commitment to our Customers**, and that is providing them with the **Highest Level of Service** at a **Fair and Reasonable Price**. We see ourselves as a local provider, but in actuality our footprint is much larger, Republic Services serves millions of residential and commercial customers in partnership throughout our Great Country with municipalities agreements in excess of 2,800. No other company can equal the Operational Capabilities, Financial Stability, Capital Resources, Extensive Experience, Integrated Infrastructure or Transfer Expertise that Republic Services brings to The City of Mayer.

We are proud to be recognized for the following benefits to your community:

1. We employ 469 employees who live in the Greater Twin Cities Area
2. We offer a 99.9% pick-up rate in your community
3. Our drivers are 41% safer than the industry average
4. We have converted over 75% of our residential routes to automated single-operator trucks
5. We have been recognized in the top 10% of all companies globally for our commitments and investments in sustainability
6. Republic Services was designated as one of the World's Most Ethical Companies by the Ethisphere Institute.

Republic Services' proposal shares details about our continued ability to enhance and preserve environmental stewardship as your community partner.

We look forward to extending our partnership with you and continuing our unique customer experience to the residents of Fridley. Select Republic Services again and, "We will handle it from here."

Sincerely,

Beverly Mathiasen

Beverly Mathiasen, Municipal Services Manager
Republic Services



**Residential Solid Waste and Recycling
Services**

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Executive Summary

90% of municipalities extend their current contracts with Republic Services because of our partnerships and local expertise offering Simple Solutions, Reliability and Environmental Responsibility.

Our Promise to our Customers

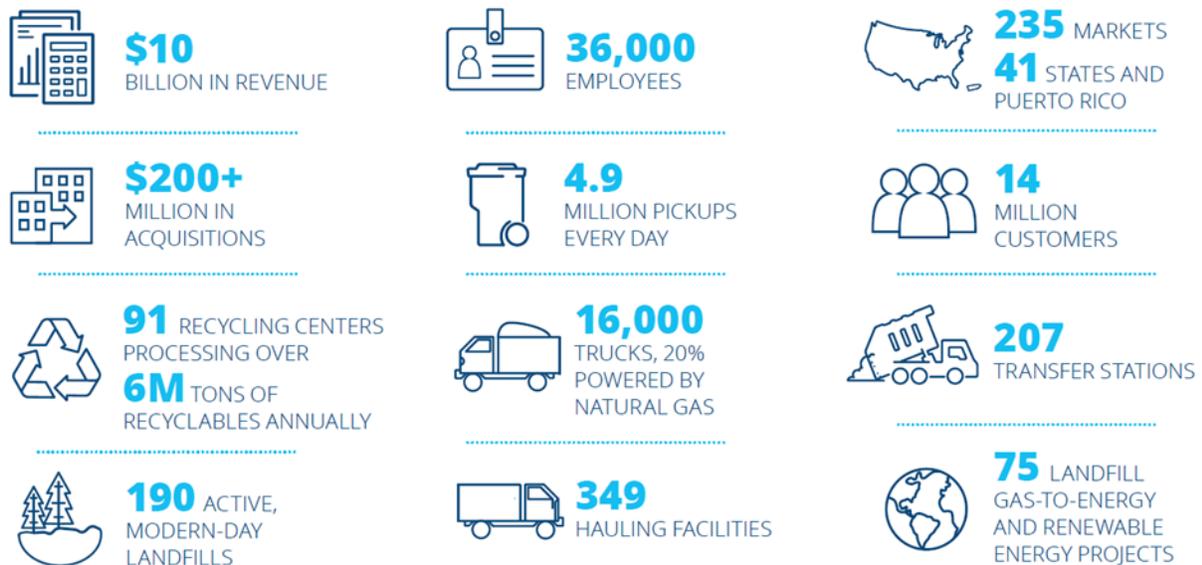
We'll handle it from here™, our promise is backed by the details of this proposal submittal to you. In summary, we take pride in offering you a best-value partnership that consists of Simple Solutions, which are Reliable and Environmentally Responsible.

- **Simple Solutions** – We offer a wide range of tailored products to assist the community in the responsible recycling or disposal of unique waste streams that include electronics, universal waste, or household hazardous waste. Additionally, our investments in customer-facing web- and smartphone-based apps allow simple interaction between customers and

Republic Services is your low-risk, best value partner

- 472 employees live within the Seven County Twin Cities Area
- 4 years continuously serving the City of Mayer
- Reliable - 99.9% pickup rate
- Environmental Responsibility – over 3,200 CNG trucks nationwide
- Safer – 40% fewer incidents than industry average
- Simple Solutions – manage your account with the Republic Services app
- Sole recycling and solid waste services company in the world to be included on the first and second annual Barron's 100 Most Sustainable Companies list
- Named to the Dow Jones Sustainability Indices – North America and World - for the fourth straight year
- Named to the 2019 World's Most Ethical Companies List® by the Ethisphere® Institute for the third year in a row

Figure 1. **Key Company Statistics.** Republic Services is an industry leader in the U.S. non-hazardous solid waste industry





Residential Solid Waste and Recycling Services

Republic Services, offering service details, alerts, as well as delivery schedules and billing information.

- **Reliability** – Our operations and performance metrics prove that we are your most reliable partner. Our 99.9% pickup reliability rate means that you face fewer calls from the community regarding service, and when callers reach out to us for any needs, we strive for first call resolution through our fully integrated customer resource centers. Our drivers are the safest in the industry, which means your residents are better off with our team on your streets.
- **Environmental Responsibility** – We are globally recognized as a leader in sustainability. Our investments in recycling infrastructure, compressed natural gas-powered trucks, and landfill gas-to-energy plants are all examples of how we drive to be a good neighbor in every municipality we partner with.

It is through these initiatives and recognitions that we reiterate our

commitment to the City of Mayer. On behalf of the 36,000 employees at Republic Services, we

appreciate the opportunity to earn your business through this submittal and look forward to a long and continued partnership for years to come.

Low cost providers in the industry sacrifice one or more of these elements, translating to risk for your municipality. Republic Services is your best-value partner, through our proven and demonstrated balance of these factors, while serving over 2,400 municipal contracts today.

Global Recognition

We believe that excellence means being better than competitors at everything we do. We also appreciate that our customers want peace of mind knowing they are partnering with a reliable, safe and ethical company. We are very proud of our success in these areas and work diligently to maintain our positions on these prestigious lists.

Figure 2. **Leading Recognition Awards.** Republic Services is proud to be globally recognized for our commitments to Sustainability and the Blue Planet



Your Team

Your leadership team is knowledgeable of local collection and post-collection processing activities and is supported by the technical expertise and financial strength of our parent company Republic Services, Inc.

Our in-house training, personnel advancement, recruitment programs, and work force development are some of the most comprehensive in the industry, which enables us to attract and retain the most highly qualified, dedicated, and experienced professionals in the business today.

Local Leadership

For 70 years, Republic Services has partnered with municipalities, residents, and businesses in the 7 County Metro Area to provide [solid waste, recycling, yard waste, and bulky item collection services].

- Republic Services is integrated in the community, employing approximately

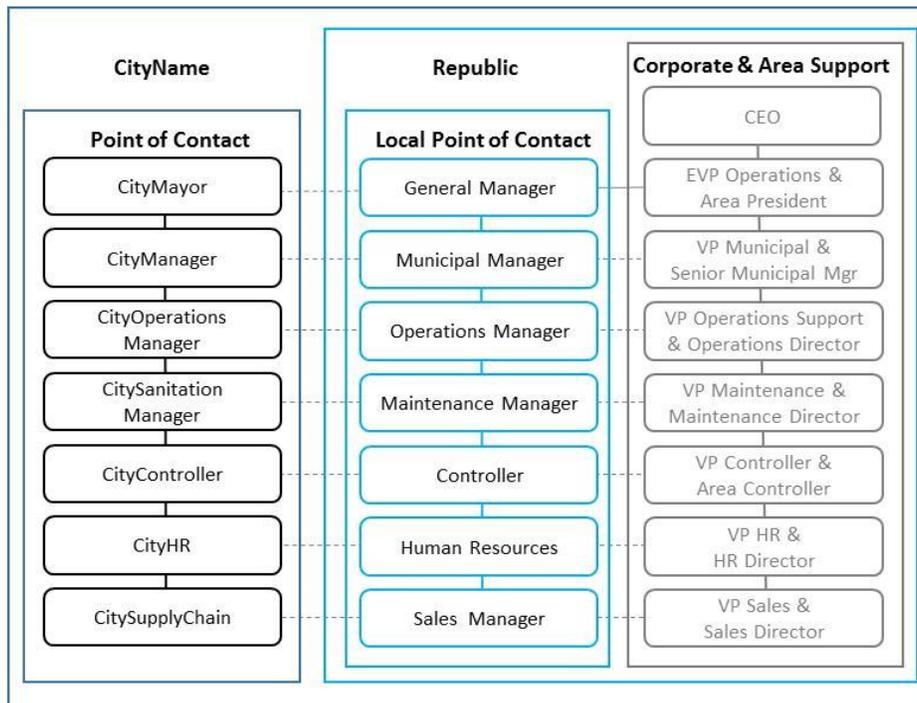
472 employees live within the Seven County Twin Cities Region

Our local and area management teams have extensive industry experience in operating and managing solid waste companies and have substantial experience in your region. This allows us to quickly respond and meet your needs; all the while staying in touch with your city staff, as well as local businesses and residents. Our strong area management team allows us to effectively and efficiently drive initiatives that help ensure consistency across the organization. These teams have extensive authority, responsibility and autonomy for operations within their geographic markets.

National Backing

Each of our local business operations is fully empowered and accountable for delivering on our commitments to our customers. They are also backed by the support and breadth of our area and corporate leadership teams,

Figure 3. **Personal and Powerful.** Your dedicated local support backed by Republic infrastructure



capable of massing expertise and corporate might to assist or respond to any challenge during the term of the contract. An example of this benefit to you is the response capabilities during times of crisis such as hurricanes, tornados, or other disasters.

Facilities

Our facilities are engineered for safe, environmentally-friendly operations. We use sustainable materials that facilitate energy and water conservation, as well as design principles to enhance employee and guest safety and comfort.

Providing outstanding recycling and waste services to your community requires the existence of multiple types of facilities, which typically include:

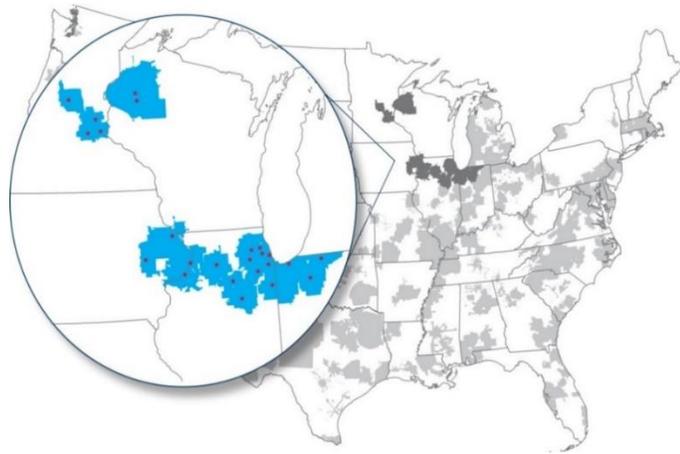
- Hauling company
- Transfer station
- Recycling center
- Landfill
- Customer Resource Center

It is typical that our largest workforce presence exists at a hauling company, to support the complex operation that goes into serving your community with 99.9% pickup reliability rate.

In some markets, transfer stations enable the efficient transfer of recycling or municipal solid waste from the collection trucks to tractor trailer trucks that can more efficiently transport the material to the appropriate post-collection facility.

A landfill can be one of the most complex facilities in our portfolio due to the tremendous responsibility we hold to appropriately handle the nation's waste. All of our landfill facilities are subject to the Resource Conservation Recovery Act (RCRA) Subtitle D regulations.

*Figure 4. **Local Infrastructure** – Our local facilities are best located to serve your city with an eye toward sustainability.*



If available, Recycling Centers are very complex facilities that are designed to receive, process, and package the various recyclable commodities that are collected in the community.

Operations

We exercise the utmost responsibility in our operations. This includes our fleet, our buildings, our landfill technology and the day-to-day activities we conduct in our communities. We are working hard to understand and measure our impact on air, land and water to minimize or eliminate any negative consequences, where possible.

Successful collection operations begin with a seasoned operations supervisor who knows the business as well as your community. They are responsible for the day-to-day collection operations, including development and evaluation of routing (in conjunction with the general manager), training and oversight of drivers, and implementation and enforcement of safety procedures.

We ensure our operations supervisors are not overloaded, nor tied to a desk. On average, we maintain a 15:1 ratio of routes to supervisor, which means that items needing attention are dealt with immediately and they know your community intimately.

In addition, our supervisors are out on the routes regularly at least twice per week. They conduct ride-a-longs with drivers which creates opportunities for driver mentoring, ensures quality control on the route, and keeps the supervisor directly aware and

familiar with the nuances of the route and the community. Few, if any other, companies in the industry dedicate their operations staff to success in this manner.

Communication with the Community

In addition to the regular collaboration between the routing teams, our Operations Team can communicate with the residents and commercial customers easily using several forms of technology.

Our web and smartphone-based app, called My Resource™, enables customers to see their accounts, make service requests, or raise issues for resolution. This app also enables our operations team to offer alerts or emails to customers regarding changes in service for holidays or inclement weather, or even holidays.

We also employ a technology known as Call-Em-All, which is a phone-based capability for distributing operations updates when needed to customers on effected routes.

Residential MSW Collection

We will service all single-family containers using an automated side loader (ASL) truck. The ASL is proven to retrieve and return containers in even some of the most hard-to-reach locations such as narrow streets,

Figure 5. Facilities Serving the City of Mayer - Republic Services will serve your city with the following facilities.

Facility Type	Address	Distance from City	No. of Employees	Hours of Operation
Hauling Company	9813 Flying Cloud Drive, Eden Prairie	35	175	3AM – 5PM
Transfer Station	9813 Flying Cloud Drive, Eden Prairie	35	1	5AM – 4:30PM
Material Recovery Facility	Demcon, 13020 Dem Con Dr, Shakopee	21	60	7AM - 4:30PM
Landfill	N/A	N/A	N/A	N/A
Customer Resource Center	Phoenix, AZ Indianapolis, IN Charlotte, NC	Virtual	300+ 300+ 300+	7:00am (EST) - 7:00pm (PST) – M-F 5 hours on Sat



courts and alleyways, enabling the industry’s most efficient, safe, and environmentally responsible curbside automated collection services.

Each collection vehicle is operated by a single driver and will be painted in a uniform manner, featuring our logo and company contact information.

We propose to use blue containers with black lids for residential trash collection. Residents will be offered the option of choosing either a 32, 64 or 96-gallon container. If a customer needs more than one collection container, we will provide an additional container for a fee to accommodate the customer’s needs.

The ASL container collection methodology is fast and efficient and requires approximately 8 to 12 seconds completing the cycle (pick up container, deposit contents, place container back onto the curbside) before the driver moves to the next stop.

Rear loader collection vehicles ensure a standard collection methodology for tree-lined streets, streets with overhead lines, and narrow alleys. These collection vehicles meet unique collection service requirements due to their flexibility and durability.

Since workers are surveying customer contents during emptying, household hazardous waste and other unpermitted materials can be identified and intercepted, and the customer notified of proper handling of these materials.

Residential Recycle Collection

We provide every other week fully automated single-stream recycling collection services. Recycling containers will be serviced with the same type of equipment and the same manner as your residential solid waste containers.

Residential Yard Waste Collection

We will offer all residential customers weekly yard waste collection. Proper placement of these materials at the curb will assist the driver and helper collects these materials in a safe manner. All loose yard waste must be containerized.

The collection of yard waste will be collected with either a rear loader truck or clam-shell style truck for larger and heavy items.

Holiday trees can be collected curbside for a specified period of time.

Bulk Waste Collection

White goods (with chlorofluorocarbons CFC’s removed) and bulk items will be serviced weekly. A clam-shell type of truck will service these items.

Service Days

The following table reflects the service schedules for residential MSW, recycle, yard waste and bulk items collection.

Figure 6 Service Days for your contract

Service	Days of Week	Collection Hours
MSW	Friday	7AM – 4PM
Recyclables	Friday	7AM – 4PM
Bulky Items	Friday	7AM – 4PM

Holiday Schedules

Republic Services will be closed on New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day or Christmas Day, if your service day falls on those holiday, we will service you on your next scheduled service day.

Multi-Family MSW Collection

Republic Services will provide a combination of programs and services for multi-family customers, which can typically be a mix of residential and commercial needs. Once

defined and properly sized, multi-family customers are integrated into residential or commercial routes to provide the efficiency and reliability desired.

In all cases, Republic Services will identify the correct equipment to service multi-family complexes based on individual needs. If the complex requests containerized service, Republic Services can provide 2 8-yard capacity solid waste containers, as well as 20-, 30- or 40-yard capacity roll-off container or compactor (see Figure 8).

Figure 7. Multi-Family Container Options – Solutions for Multi-Family Complexes include containers, front-load, or roll-off



References

Figure 8. Customer References – We are proud to serve these customers and use them as references for your City.

City	Years Served	Contact Name	Title	Phone
Fridley	20+	Rachel Workin	Environmental Planner	763-572-3594
Shorewood	10	Julie Moore	Recycling Coordinator	952-960-7906
White Bear Township	14	Pat Christopherson	Clerk Treasurer	651-747-2768
White Bear Lake	5	Rick Juba	Assistant City Manager	651-429-8505

Safety

Safety is Republic Services' highest priority. We adhere to a strict policy of safety protocols with supporting infrastructure, where employees are trained to Think, Choose, Live® within a framework designed for safety.

Safety Overview

Republic Services has an industry leading safety program that has been 40% better than the industry average for the past nine years, based on OSHA data. In addition, we have been recipients of 75% of industry Driver of the Year awards for the large truck category since 2009 and recently received our first Operator of the Year award.

Republic Services and its employees maintain strict compliance with all applicable OSHA and federal, state, and local safety requirements while performing all work-related functions. We recognize that a safe workforce is not simply a discussion with a new hire, but a dedicated plan to review, educate, and verify employee practices throughout their careers.

Republic Services has the lowest occurrence of incidents and crashes in the industry due to its company-wide emphasis on safety, extensive employee training and on-going educational development programs. Republic Services requires all operations personnel to participate in extensive in-house (off truck) training and testing as well as on road auditing and policy reinforcement.

Republic Services offers full-spectrum safety initiatives and award-winning safety training programs to all employees. We are an industry leader in safety, and we are very proud of our safety track record.

Think. Choose. Live®

Every day, drivers face a multitude of challenges and are required to make decisions that can greatly impact their safety, as well as the safety of those in the

Our employees are our greatest asset, and our dedication to every employee's safety is second to none

- 40% Safer than the industry average, while maintaining the 7th largest vocational fleet in the United States
- Think, Choose, Live® embodies our company culture
- Winners of 75% of industry Driver of the Year awards since 2009

communities we serve. We instituted a best-in-class driver training program that drives continual improvement for all our 15,000 drivers.

Our Think. Choose. Live® philosophy helps navigate these situations by encouraging employees to *Think* about their actions, *Choose* the safest approach and *Live* to go home to their families at the end of the day.

ReSOP Program

The Republic Services Observation Program (ReSOP) is paramount to decreasing safety incidents. Supervisors are required to conduct a minimum of two in-person employee observations per week.

The purpose is to improve safety, customer experience and productivity. The employee and their leader work together towards excellence.

Figure 9. Republic Services ReSOP Program has decreased safety incidents since inception



Safety Meetings & Training

Republic Services provides weekly, monthly and annual safety training for all of our employees.

Safety topics are developed based on subject matter required under OSHA regulation. Republic Services prepares well-developed tailgate sessions, provides translators to engage all employees and encourages open discussion and participation.

Meeting topics may include:

- Injury and illness prevention/safety rules
- Back injury prevention
- Emergency response/fire safety
- Exposure control plan
- Drug and alcohol program
- Personal protective equipment
- Employee right-to-know
- Hearing conservation safety
- Lock out and tag out safety
- Slips, trips, and falls
- Confined space entry

Safety Recognition Program

The Republic Services Dedicated to Safety and Dedicated to Excellence Programs are designed to identify, recognize and reward safety-sensitive employees who are dedicated to safety and excellence in their workplace. This program consists of two tiers that recognize and reward safety-sensitive employees who have excelled in key areas.

Employee safety and excellence is measured on six criteria including no preventable crashes or injuries, no unscheduled lost time and no safety warning letters. Each employee who qualifies is recognized monthly, quarterly and annually.

Focus 6

Our Focus 6 program provides employees with tips and techniques to reduce the frequency of our six most common types of serious incidents. This industry-leading program involves in-class training and practical skills course exercises that have helped to reduce crashes and injuries.

Figure 10. Our highly specialized Technicians deliver a best in class fleet for your municipality



OneFleet Maintenance

Republic Services is dedicated to operating the best running, safest and most environmentally friendly vehicles in the industry. This goal is achieved through a coordinated vehicular operation maintenance system called OneFleet.

With standardized procedures and consistent execution, the OneFleet system improves safety for the fleet, decreases repair downtime and improves customer satisfaction.

Customer Service

Customer Access

We recognize that when customers have questions regarding scheduled service, or would like to order additional services, a speedy response is expected. We strive for first call resolution—from call, email, mobile app, website or in-person request.

A couple years ago, Republic Services made a major commitment to further differentiate from our competitors by investing in the enhancement of the quality and reliability of

our customer service capabilities. To accomplish this, we consolidated hundreds of small call centers across the country into three state-of-the-art, fully integrated Customer Resource Centers (CRC), which are fully networked together, and have direct line access to your local team.

These facilities were selected for their location to ensure we can deliver call support for 15 hours per day (7:00am Eastern to 7:00pm Pacific) on weekdays, and 5 hours on Saturday.

In addition to the call center hours, customers also have the ability to reach us 24/7 via our website, RepublicServices.com, or our app, known as MyResource™.

Figure 11. **Republic's Website** - *RepublicServices.com is a one-stop resource.*

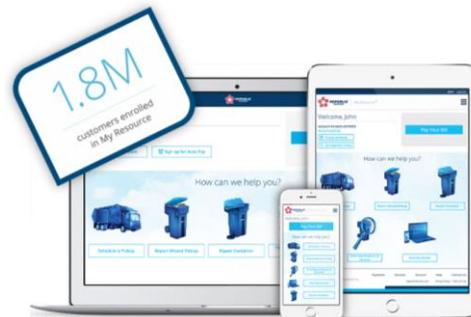


Website

The Republic Services website is designed to be a one-stop resource for current and potential customers. Here they will find news updates, collection information and educational tools. The educational program provides in-depth information for both residential and commercial customers, and the programs are downloadable and can be used for outreach and environmental initiatives.

RepublicServices.com provides in-depth content specific to residential and commercial needs. Residential pages allow the user to enter their address in order to receive information specific to them, including the ability to schedule pick-up, change service, or to identify the correct

Figure 12. **Mobile App** - *My Resource™*



contact person within Republic Services for services requests (i.e. debris box orders, container repairs, or bulky pick-ups). For customers who are direct-billed by Republic, they can inquire into billing or payment-related details. Residential customers will also find resources on recycling and environmental needs.

MyResource™

MyResource™ is an application for mobile devices that can be used to schedule a pick-up, report a missed pick-up, receive service notifications, search additional products and services, and much more.

This app can be easily downloaded from the App Store for Apple or Google Play for Android.

Sustainability

Sustainability contributes to a cleaner world, while also providing opportunities to improve brand awareness, increase customer loyalty, grow our business, motivate our employees and differentiate Republic Services from our competitors.

We believe we have a responsibility to regenerate our planet with the materials we are entrusted to handle every day by driving increased recycling, generating renewable energy, and helping our customers be more resourceful.

Additionally, we must lead by example, working diligently to improve our relationship with the environment and society through decreased vehicle emissions, innovative landfill technologies, use of renewable energy, community engagement and employee growth opportunities.

Our industry-leading sustainability platform is focused on increasing recycling, decreasing vehicle emissions, generating renewable energy, and enabling our customers to be more resourceful. Republic

Services continues to steadily build upon its sustainability achievements.

We continue to find new avenues for sustainability success. Consider our five-point sustainability platform (see Figure 14):

- Operations.** We are working to minimize the impact of our operations around our fleet and our facilities. We will continue to reduce our carbon emissions, by adding more recycling capacity, increasing our CNG fleet and opening additional alternative energy-producing facilities.
- Materials Management.** When we extract materials from the waste stream (commodities and/or energy), we reduce greenhouse gas emissions and your community’s carbon footprint. Even in times of crisis, when end market buyers are stopping or limiting their purchase of commodities, Republic Services is looking to alternative markets to ensure the continued success of our programs.
- Communities.** Our Empty, Clean, Dry™ recycling outreach and education program help your residents and business people recycle more and waste less.
- Safety.** We are committed to creating a safe environment for our customers, communities and employees. A recent

Figure 13. **Leading Recognition Awards.** Republic Services is proud to be globally recognized for our commitments to Sustainability and the Blue Planet





Residential Solid Waste and Recycling Services

national study found that Republic Services is the safest solid waste company – 40% safer than national average.

- **People.** We employ and develop talented professionals who are committed to sustainability, our customers and each other.

We look forward to discussing each of these with the City of Mayer to ensure that your questions are answered, and that you can identify the best approach to addressing these needs in your community. For each offering that the City of Mayer selects to add, we are ready to implement the additional offering based on the time line and collection method that works best for the City of Mayer.

Creative Offerings and Solutions

In addition to meeting the base recycling and waste needs of the City of Mayer, it is important to recognize that additional waste is generated daily in your community that the residents and commercial owners do not know how to properly dispose of, including:

- Electronic materials
- Medical/sharps
- Universal waste
- Household hazardous waste

Absent an existing program to address these important waste streams, the community will typically throw the material in their MSW container, which leads to both safety and environmental issues. Examples of these issues are batteries that can burst and cause fires in the processing facilities, as well as employees getting needle sticks from medical needles that are disposed of in the recycling stream.

Republic Services has studied each of these waste streams and developed offerings to allow the City of Mayer to add these services under the contract, or as an offering that can be marketed directly to the community, and purchased directly from Republic Services.

Figure 14. **Other Creative Offerings** – We are ready to add the additional important products that address existing and growing waste streams that should not be landfilled. (HHW is not available in Minnesota.)

Electronics Recycling	Medical/ Sharps	Universal Recycling	Household Hazardous Waste
			
<ul style="list-style-type: none"> ▪ Need for safe, secure and responsible electronics recycling ▪ BlueGuard™ safety practices ▪ Mail-back kit ▪ Pack-up or Pick-up service ▪ Full-service pack and haul 	<ul style="list-style-type: none"> ▪ Simple, cost-effective and confidential way of disposing of home generated medical waste ▪ Needles, syringes, razor blades, tattoo needles and piercing devices 	<ul style="list-style-type: none"> ▪ Batteries, ballasts and bulbs ▪ Contain mercury, lead or other hazardous material ▪ Mail-back kit ▪ Pack-up or Pick-up service 	<ul style="list-style-type: none"> ▪ Paint, paint products, common household cleaners ▪ If not managed, can create environmental hazards ▪ Events or pick-up service



Financial Overview

Republic Services’ financial stability allows us to guarantee our commitments and obligations presented to the City of Mayer in our proposal. Republic Services does not use third party financing, meaning Republic Services owns all assets used to perform the duties of this agreement. the City of Mayer will not need to be concerned with the potential for adverse business or performance conditions affecting the ability of our company to perform or obtain financing.

Financial Reporting

Republic Services, Inc. provides audited financial statements on behalf of its subsidiaries. Republic Services, Inc. is a Fortune 300 Company and will be the signatory for the corporate guarantee.

Republic’s most recently completed audited financial statements can be found at on our website at www.RepublicServices.com.

The Annual Reports to Shareholders have been prepared in accordance with Securities and Exchange Commission requirements, with New York Stock Exchange Commission requirements, and in accordance with generally accepted accounting principles (GAAP).

Ownership

Republic Services, Inc. is a publicly-traded company on the New York Stock Exchange (NYSE symbol: **RSG**).

The following table shows certain information as of December 31, 2018 with respect to the ownership of common stock by each shareholder who is known by

Name of Owner	% Shares
Cascade Investment, LLC	33.83%
BlackRock, Inc.	6.62%
The Vanguard Group, Inc.	5.93%

Republic Services to own more than 5 percent of our outstanding common stock:

Credit Rating

Republic Services, Inc. has an “investment grade” rating. No creditor is owed a debt greater than 10 percent of the Company’s total assets.

- Available Credit (all banks): \$2.4 Billion

Bank References

Bank of America
 Attn: Confirmation Department
 Reference: Republic Services Inc.
 Tax ID: 65-0716904
 Phone: (803)832-7770
 Fax (toll #): (900)733-5100 Online:
www.bankVOD.com

J P Morgan Chase Bank
 Attn: Confirmation Credit Inquiries
 PO Box 955200
 Fort Worth, TX 76155-2732
 Reference: AWIN Management, Inc.
 Tax ID: 76-0353318
 Phone: (800)550-8509
 Fax: (817)345-3795

Wells Fargo
 Attn: Confirmation Department
 Reference: Republic Services Inc.
 Tax ID: 65-0716904
 Phone: (540)563-7323
 Fax (toll #): (844)879-0544 (Audits and Credit Inquiries); (844)879-0416 (Routing Number and Verification Requests)

Credit References are available upon request.

Financial Information

These historical results are not necessarily indicative of the results to be expected in the future. Amounts are in millions, except per share data. The financial statements contained in the Annual Report were audited by Ernst & Young, LLP

Figure 15. Republic Services' 2018 Year Ending Consolidated Income Statement.
Selected financial data

	Years Ended December 31,		
	2018	2017	2016
Revenue	\$ 10,040.9	\$ 10,041.5	\$ 9,387.7
Expenses:			
Cost of operations	6,150.0	6,214.6	5,764.0
Depreciation, amortization and depletion	1,033.4	1,036.3	991.1
Accretion	80.7	79.8	79.1
Selling, general and administrative	1,059.5	1,057.4	969.8
Withdrawal costs - multiemployer pension funds	—	1.2	5.6
Gain on business divestitures and impairments, net	(44.9)	(33.9)	(0.1)
Restructuring charges	26.4	17.6	40.7
Operating income	1,735.8	1,668.5	1,537.5
Interest expense	(383.8)	(361.9)	(371.3)
Loss from unconsolidated equity method investments	(35.8)	(27.4)	(6.1)
Loss on extinguishment of debt	(0.3)	(0.8)	(196.2)
Interest income	1.6	1.0	0.9
Other income, net	3.4	2.7	1.1
Income before income taxes	1,320.9	1,282.1	965.9
Provision for income taxes	283.3	3.1	352.7
Net income	1,037.6	1,279.0	613.2
Net income attributable to noncontrolling interests in consolidated subsidiary	(0.7)	(0.6)	(0.6)
Net income attributable to Republic Services, Inc.	\$ 1,036.9	\$ 1,278.4	\$ 612.6
Basic earnings per share attributable to Republic Services, Inc. stockholders:			
Basic earnings per share	\$ 3.17	\$ 3.79	\$ 1.79
Weighted average common shares outstanding	326.9	337.1	343.0
Diluted earnings per share attributable to Republic Services, Inc. stockholders:			
Diluted earnings per share	\$ 3.16	\$ 3.77	\$ 1.78
Weighted average common and common equivalent shares outstanding	328.4	339.0	344.4
Cash dividends per common share	\$ 1.44	\$ 1.33	\$ 1.24



Proposal Forms

CITY OF MAYER PROPOSAL FORMS **PROPOSAL APPLICATION FORM**

Company Name: Republic Services

Address: 9813 Flying Cloud Drive

City: Eden Prairie State: MN Zip: 55347

Telephone: 952-946-5302 Cell: 612-889-7324

Contact Person: Beverly Mathiasen, Municipal Services Manager

The City of Mayer will issue one (1) contract for refuse hauling. The refuse hauler must be licensed in Carver County. The period is for three (3) or five (5) years. There will be no collections before 7:00 a.m. Monday through Friday. This contract is non-transferable. The contract period will be from September through August.

Are you licensed in Carver County? Yes x No

Number of years Contractor has been in the refuse hauling business: 70

Number of years Contractor has been in the recycling collection business: 40



Residential Solid Waste and Recycling Services

Communities Contractor is currently serving for refuse hauling and recycling collection:

Account Name	Current Contract Start Date	Contract Expiration Date	Greater than 5 years' service to date
Albertville	1/1/2016	5/31/2021	X
Anoka	4/1/2015	3/31/2020	X
Arden Hills	5/1/2015	4/30/2021	
Bloomington	10/1/2016	9/30/2021	
Centerville	8/1/2018	6/30/2023	
Champlin	1/1/2016	12/31/2020	X
Edina	10/1/2012	12/31/2019	X
Elk River	1/1/2013	12/31/2022	X
Excelsior	4/1/2017	3/31/2022	X
Forest Lake	8/1/2019	12/31/2024	
Fridley (Rec)	5/1/2019	4/30/2026	X
Fridley (Organics)	5/1/2019	4/30/2026	
Golden Valley	1/1/2019	12/31/2021	X
Greenwood	9/1/2018	8/31/2021	
Henderson	8/1/2018	7/31/2023	
Maple Grove	2/1/2013	12/31/2019	X
Mayer	9/1/2015	8/31/2020	
Minnetonka	1/1/2019	12/31/2021	X
Minnetonka Beach (Rec)	1/1/2017	12/31/2021	X
Minnetonka Beach (TR)	1/1/2015	12/31/2021	X
Mound	1/1/2017	12/31/2021	X
New Brighton	1/1/2017	12/31/2023	X
New Germany	10/1/2015	9/30/2020	
Shakopee	2/1/2019	12/31/2021	X
Shorewood	1/1/2015	12/31/2024	X
Spring Park	1/1/2017	12/31/2021	X
St Anthony Village	4/1/2015	3/31/2021	X
Tonka Bay	5/1/2017	4/30/2022	X
Vadnais Heights	8/1/2019	7/31/2024	X
White Bear Lake	9/1/2019	8/31/2026	
White Bear Township	1/1/2017	12/31/2021	X



Residential Solid Waste and Recycling Services

This contract is for curbside collection of refuse and recyclables. Recyclables will include, but are not limited to: cardboard, paper products, tin and aluminum cans, plastic bottles and glass containers.

Please indicate what your schedule will be for collection of waste and recyclables:

Service	Days of Week	Collection Hours
MSW	Friday	7AM – 4PM
Recyclables	Friday	7AM – 4PM
Bulky Items	Friday	7AM – 4PM

List your prices per month for the following container sizes. The price must include collection for waste, collection of recyclables, all taxes, any container charges, and all surcharges. (sizes are approximate):

32 Gallon Container:

Trash: \$ 11.52 /Cart

Recycling: \$4.50 Collection + \$1.20 Recycling Processing Fee (Processing Fee is reviewed and adjusted annually)

32 Gallon Container (Senior Rate):

Trash: \$9.88/Cart - limited to 30 G size cart-Trash

Recycling: \$4.50 Collection + \$1.20 Recycling Processing Fee (Fee is reviewed and adjusted annually)

64 Gallon Container:

Trash: \$13.72/Cart

Recycling: \$4.50 Collection + \$1.20 Recycling Processing Fee (Fee is reviewed and adjusted annually)

96 Gallon Container:

Trash: \$15.91/Cart

Recycling: \$4.50 Collection + \$1.20 Recycling Processing Fee (Fee is reviewed and adjusted annually)

1.5- or 2-yard Dumpster: \$ N/A per Maggie; 3- & 4-yard Dumpster: \$ N/A per Maggie

Residents receive one free Cart Delivery and Removal per year; \$15 thereafter.



Please list your typical charges for other services that may be requested from time to time by your customers, including:

All Rates listed below are base rates and do not include tax:

Oversized materials such as beds and furniture: \$40

Tires: Passenger: \$20/Tire Truck: \$25/Tire

Appliances: \$45.00 (refrigerator, stove, dishwasher, washer, dryer)

Leaves and grass clippings: \$ Yard Waste Not Available Curbside

Other collection services (list): \$ N/A

Organics (list): \$ Organics Not available Curbside

Please identify what primary equipment you will use to collect refuse and/or recyclables: Automated Side Load Trucks

List all additional fees (increases) and amounts that will be added to the billing: **3.5% Annual Price Increase, September 1** (Exception: Recycling processing fee is reviewed annually and is based on a 12-month lookback on commodity values)

At what point will a Gas Surcharge be added: No Gas Surcharge at this time for foreseeable future.

Republic Services will provide a Fall Leaf Drop Off Event in lieu of curbside event.

Company: Republic Services

Signature: *Beverly Mathiasen*

Date: 3.20.2020



Request for Council Action Memorandum

Item: Water Tower Rehabilitation – Financing and Sending for Bid

Meeting Date: April 27, 2020

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To approve funding for the Water Tower Rehabilitation Project and Approve Sending the Project out for Bidding.

Details:

Bidding

In October, 2019, the City authorized Bolton and Menk to prepare plans and specifications for a Tower Rehabilitation project that includes sandblasting, surface repairs and painting of the exterior.

The plans and specifications are substantially completed and the City Engineer and City staff are requesting authorization to advertise and bid the project.

To ensure that the City receives the best and most competitive bids possible, staff is recommending a bid alternate that allows the Contractor to either complete the work in the fall of 2020 or spring of 2021.

Financing

The project cost is projected to come in around \$410,000.00.

This project has been and continues to be part of the most recent Capital Improvement Plan. With that, the City Administrator and Financial Consultant have reviewed financial options for this project.

The City currently has the ability to pay cash for this project with money in the Capital Reserve in the Water Fund and still maintain a healthy balance. The balance is currently at about \$1,130,000.00.

Staff is recommending paying for this project with cash.

Another option would be to seek out a bond to finance the project.

Attachments:

2020 CIP – Water Fund

Water Tower Rehabilitation Project Scope
Letter from City Engineer



**BOLTON
& MENK**

Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

April 22, 2020

City of Mayer
Attn: Mrs. Margaret McCallum
413 Bluejay Avenue
Mayer, MN 55360

RE: Tower Rehabilitation – Authorization to Advertise

Dear Maggie:

Last October, the City authorized Bolton & Menk to prepare plans and specifications for a Tower Rehabilitation project that included sandblasting, surface repairs, and painting of the exterior.

The plans and specifications are substantially completed, and we are requesting authorization to advertise and bid the project. To ensure that the City receives the best bids possible, we recommend including a bid alternate that allows the Contractor to either complete the work in the fall of 2020 or the spring of 2021.

I will be available for the Council meeting on April 27th to answer questions. Please let me know if you have questions or need additional information before then.

Sincerely,
Bolton & Menk, Inc.

David Martini, P.E.
Principle Engineer



Real People. Real Solutions.

1960 Premier Drive
Mankato, MN 56001-5900

Ph: (507) 625-4171
Fax: (507) 625-4177
Bolton-Menk.com

Via Email and U.S. Mail

October 10, 2019

The Honorable Mike Dodge
Mayor of the City of Mayer
413 Bluejay Avenue
Mayer, MN 55360-0102

RE: Tower Rehabilitation Engineering Proposal for Preliminary Design, Financing Assisting, and Final Design for the City of Mayer, Minnesota

Honorable Mayor and Council:

We have discussed the need to rehabilitate the water tower over the past few years and have submitted for funding for the work. The Minnesota Drinking Water Revolving Fund Intended Use Plan has been published but the tower project did not qualify for funding. This project will require approximately 1 summer to complete. This letter presents a proposal for the design services for this work to begin the process.

The scope of this proposal is for design services thru the bidding of the project. Specifically, the project design scope includes:

- Specifications for Tower No. 2 exterior painting
- Review meetings and modifications with City staff
- Modifications and preparation of final specifications for contract documents
- Bidding services through award of the project

Based on estimated hours for our design staff and our sub-consultants, we have calculated an estimated design fee of \$27,000 for the tower work. The City of Mayer is a valued client, and we greatly appreciate the City's business. Because of our past work on the City's water facility and level of familiarity with your system and staff, we believe some savings can be realized when performing engineering services. Below is a breakdown of the engineering design fees as well as a general payment schedule for City planning purposes.

Estimated Project Cost and Engineering Design Cost Breakdown by Major Work Task

The estimated project costs for the improvements is as follows:

Estimated Total Project Cost Breakdown Water Tower Rehabilitation	
Item	Cost
Mobilization, Bonds, Insurance	\$30,000
Exterior Rehabilitation of Water Tower	\$300,000
Contingencies	\$10,000
Construction Subtotal	\$340,000
Engineering, Legal, and Administration	\$70,000
Total	\$410,000
Project Cost	\$350,000 - \$500,000

A breakdown of the estimated hours and associated costs for the major engineering design work tasks is as follows:

Design Fee Breakdown Water Tower Rehabilitation		
Task 1 – Tower Final Design		\$21,500
	• Final Contract Documents	
	• Submittal to MDH	
Task 2 – Bidding Tower (Bids Received)		\$3,500
TOTAL TOWER DESIGN FEE		\$25,000

Construction Fees

Construction services will be proposed just prior to bidding. We are hopeful these improvements will be completed at the same time to provide the City some additional savings on construction administration and observation time required.

Schedule

As this project continues to move forward, there are several dates that would be met to get this project ready for funding. I have laid out a critical path below as a guide to these key dates.

October 2019	• Authorization of engineering for tower specifications, and bidding
October 2019 – January 2020	• Prepare specifications
January 2020	• Review specifications with City staff
February – April 2020	• Final preparation of bidding documents
February 2020	• Submit specifications to Minnesota Department of Health (MDH)
April 2020	• MDH approval and comments back to City • Council approval of tower rehabilitation and authorization to bid
April/May 2020	• Bid tower rehabilitation
May 2020	• Award tower rehabilitation
May 2020	• Construction
Late Summer 2020	• Final project closeout

We appreciate this opportunity to continue working with the City of Mayer on the water treatment facility improvements and tower project. If you or the Council should have any questions, please feel free to contact me at 612-756-4315.

Sincerely,

Bolton & Menk, Inc.



David Martini, P.E.

Principle Engineer

cc: Margaret McCallum – Courtland City Administrator
Ryan Kotta – Bolton & Menk, Inc.
File

City of Mayer, Minnesota
 Capital Improvement Plan - Water Fund
 Schedule of Planned Capital Outlay
 For the Year Ended December 31, 2019 (Actual) and 2020 to 2025 (Projected)

Department	Year	Year to Replace	Item	Cost	2019
Water		2020	Engineering related to projects	\$ 190,000	\$ -
Water		2021	WTP and Well Improvements (table 1)	300,000	-
Water		2021	Well Improvements (table 2)	360,000	-
Water		2021	Water Tower Rehabilitation (table 3)	340,000	-
					<u> </u>
					<u>\$ -</u>

Draft

	2020	2021	2022	2023	2024	2025
\$	190,000	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-	-	-	-	-
	-	360,000	-	-	-	-
	-	340,000	-	-	-	-
\$	190,000	\$ 700,000	\$ -	\$ -	\$ -	\$ -

Draft

City of Mayer, Minnesota
Water Fund
Schedule of Cash Flows - Rates Inflated 3%
For the Year Ended December 31, 2019 (Actual) and 2020 to 2025 (Projected)

	Actual 2019
Projected Rate Increase	3%
Usage Rates	3%
Fixed	3%
Cash Flows from Operating Activities	
Overall % Increase	6.26%
Receipts from Customers and Users	\$ 394,907
Other operating receipts	50,869
Payments to suppliers, contractors and other governments	(137,161)
Payments to employees	(68,594)
Net Cash from Operating Activities	240,021
Cash Flows from Noncapital Financing Activities	
Special assessments received	1,978
Transfers in	-
Transfers out	-
Net Cash from Noncapital Financing Activities	1,978
Cash Flows from Capital and Related Financing Activities	
Acquisition of capital assets	-
Intergovernmental receipts	-
Property taxes received	-
Connection fees collected	97,450
Developer area charges	-
Proceeds of bonds issued, net of issuance costs	-
Proceeds of refunding bonds issued	-
Payment on refunding bonds	-
Principal paid on debt issued after 2019	-
Interest paid on debt issued after 2019	-
Principal paid on long-term debt	(314,750)
Interest paid on long-term debt	(49,125)
Net Cash from Capital and Related Financing Activities	(266,425)
Cash Flows from Investing Activities	
Interest received on Investments	26,720
Net Increase (Decrease) in Cash and Cash Equivalents	2,294
Cash and Cash Equivalents, January 1	1,101,171
Cash and Cash Equivalents, December 31	\$ 1,103,465
Target Cash Reserve	\$ 544,023
Cash in Excess of Reserve	\$ 559,442

RATE STUDY PROJECTIONS

Estimated 2020	Estimated 2021	Estimated 2022	Estimated 2023	Estimated 2024	Estimated 2025
3%	3%	3%	3%	3%	3%
3%	3%	3%	3%	3%	3%
3%	3%	3%	3%	3%	3%
6.16%	6.07%	5.98%	5.89%	5.81%	5.74%
\$ 419,230	\$ 444,657	\$ 471,233	\$ 499,003	\$ 528,015	\$ 558,319
54,002	57,277	60,701	64,278	68,015	71,918
(141,276)	(141,276)	(141,276)	(141,276)	(141,276)	(141,276)
(69,280)	(69,280)	(69,280)	(69,280)	(69,280)	(69,280)
262,677	291,379	321,378	352,725	385,474	419,681
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
(190,000)	(700,000)	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
115,875	123,064	126,778	130,491	134,469	138,447
14,959	15,407	15,870	16,346	16,836	17,341
-	800,000	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
-	-	(46,920)	(47,858)	(48,816)	(49,792)
-	-	(15,080)	(14,142)	(13,184)	(12,208)
(309,550)	(297,350)	(254,450)	(254,750)	(261,800)	(173,000)
(41,226)	(33,255)	(25,846)	(19,701)	(13,526)	(7,167)
(409,943)	(92,133)	(199,648)	(189,615)	(186,021)	(86,378)
11,035	9,672	11,762	13,096	14,858	17,002
(136,231)	208,919	133,491	176,207	214,312	350,305
1,103,465	967,234	1,176,152	1,309,643	1,485,850	1,700,162
\$ 967,234	\$ 1,176,152	\$ 1,309,643	\$ 1,485,850	\$ 1,700,162	\$ 2,050,466
\$ 526,252	\$ 475,943	\$ 470,099	\$ 470,973	\$ 375,814	\$ 376,147
\$ 440,982	\$ 700,209	\$ 839,545	\$ 1,014,877	\$ 1,324,348	\$ 1,674,319



Request for Council Action Memorandum

Item: 2020 MnDOT Highway 25 Project - Update

Meeting Date: April 27, 2020

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To receive an update on the 2020 MnDOT Highway 25 Project.

Details:

MnDOT has been planning for the Highway 25 project within and between the cities of Watertown and Mayer for a few years.

A summary of the work includes resurfacing Highway 25 south of 1st Street/County Road 30 in Mayer to State Street in Watertown.

Within Mayer, MnDOT will construct a sidewalk from 5th Street to 7th Street at the roundabout. In addition, MnDOT is proposing upgrades to sidewalks in downtown Mayer to meet current American with Disability Standards (ADA). These include sidewalks between 1st Street/County Road 30 and 5th Street.

The project is projected to begin in mid-to-late July.

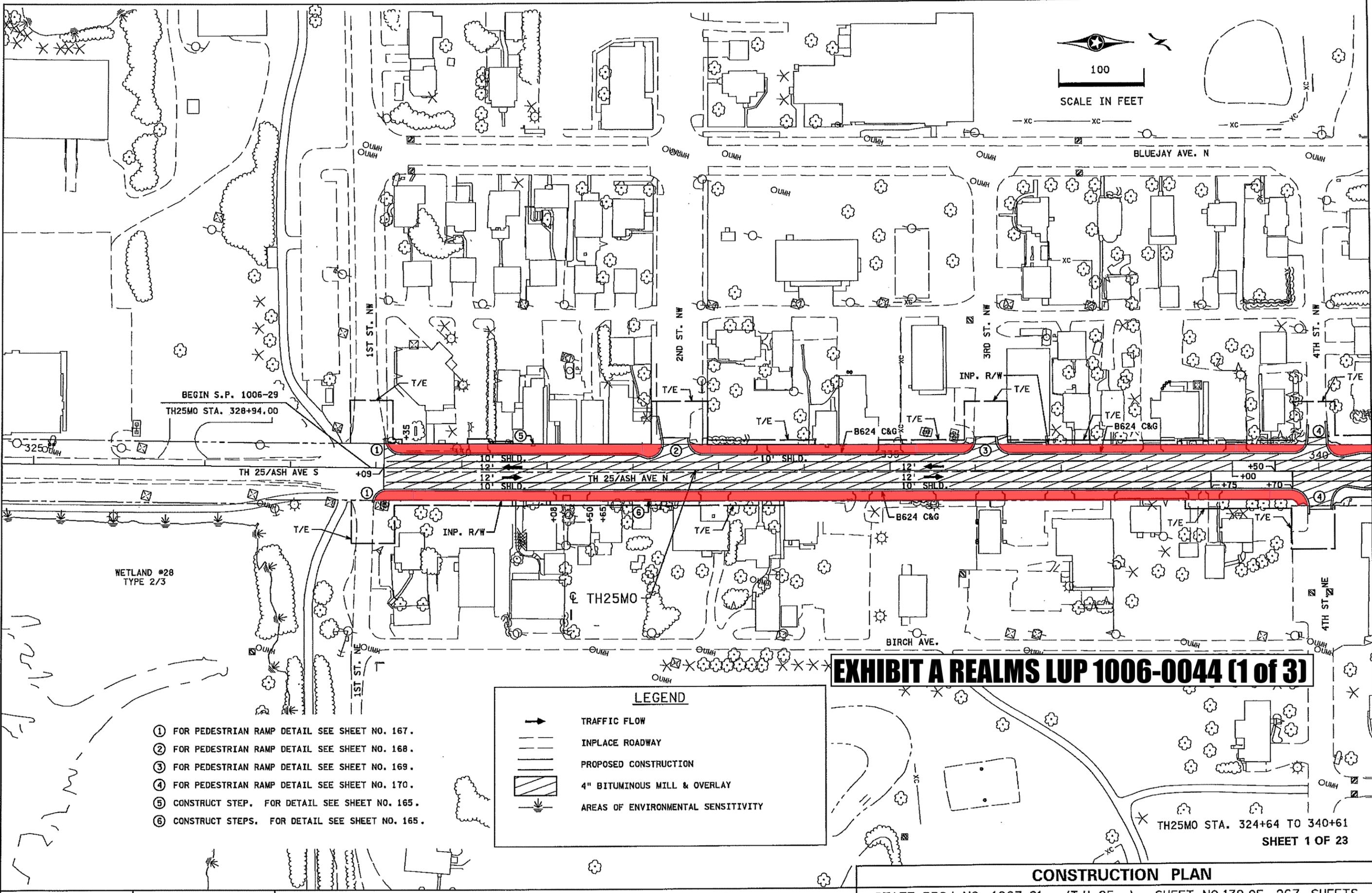
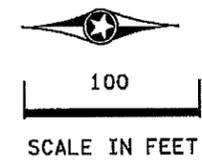
As of the week of April 20, 2020, MnDOT has communicated that there may be some delays and/or changes in the project timeline. Staff will provide an update at the meeting.

Attachments:

Exhibit A.

PLOTTED/REVISED: 7-JAN-2020

DISTRICT #: Metro
PLOT NAME: d100721.dwg
FILENAME: Projects\DM_R05\025\007\021\Design\PlanSheets\d100721.dwg



- ① FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 167.
- ② FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 168.
- ③ FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 169.
- ④ FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 170.
- ⑤ CONSTRUCT STEP. FOR DETAIL SEE SHEET NO. 165.
- ⑥ CONSTRUCT STEPS. FOR DETAIL SEE SHEET NO. 165.

LEGEND

	TRAFFIC FLOW
	INPLACE ROADWAY
	PROPOSED CONSTRUCTION
	4" BITUMINOUS MILL & OVERLAY
	AREAS OF ENVIRONMENTAL SENSITIVITY

EXHIBIT A REALMS LUP 1006-0044 (1 of 3)

TH25MO STA. 324+64 TO 340+61
SHEET 1 OF 23

CONSTRUCTION PLAN

DRAWN BY: HG

CHECKED BY: RJM

CERTIFIED BY _____

LICENSED PROFESSIONAL ENGINEER

LIC. NO. 23720 DATE _____

STATE PROJ. NO. 1007-21 (T.H. 25) SHEET NO.139 OF 267 SHEETS

PLOTTED/REVISED: 7-JAN-2020

DISTRICT #: Metro
IFLOT NAME: d100721.dgn
FILENAME: Proj\Boris\0107\021\Design\PlanSheets\d100721_cp2.dgn

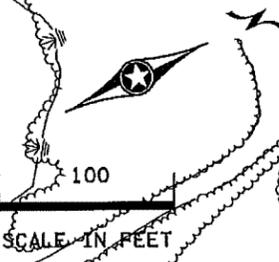
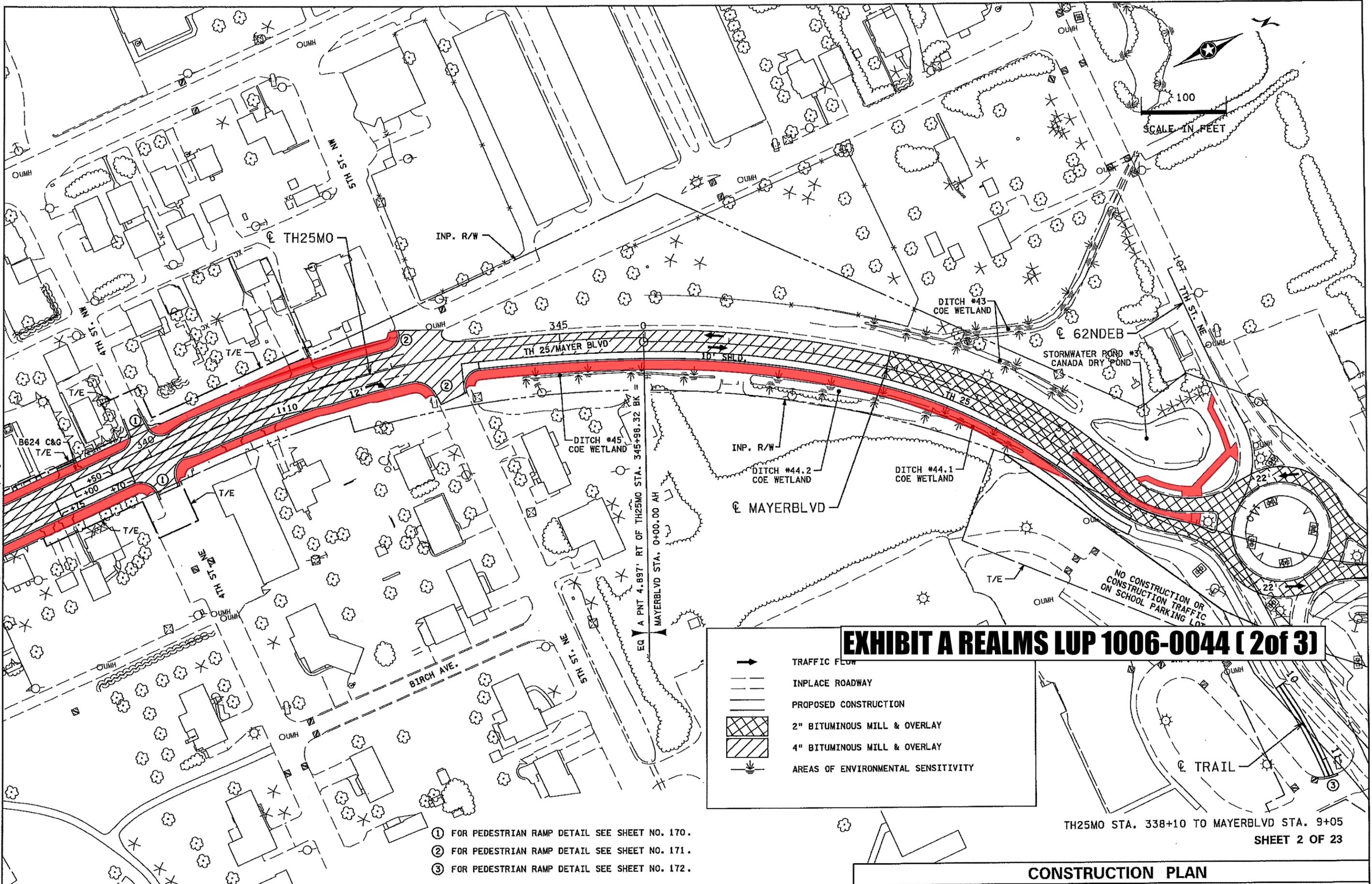


EXHIBIT A REALMS LUP 1006-0044 (2of 3)

	TRAFFIC FLOW
	INPLACE ROADWAY
	PROPOSED CONSTRUCTION
	2" BITUMINOUS MILL & OVERLAY
	4" BITUMINOUS MILL & OVERLAY
	AREAS OF ENVIRONMENTAL SENSITIVITY

- ① FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 170.
- ② FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 171.
- ③ FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 172.

TH25MO STA. 338+10 TO MAYERBLVD STA. 9+05
SHEET 2 OF 23

CONSTRUCTION PLAN
STATE PROJ. NO. 1007-21 (T.H. 25) SHEET NO.140 OF 267 SHEETS

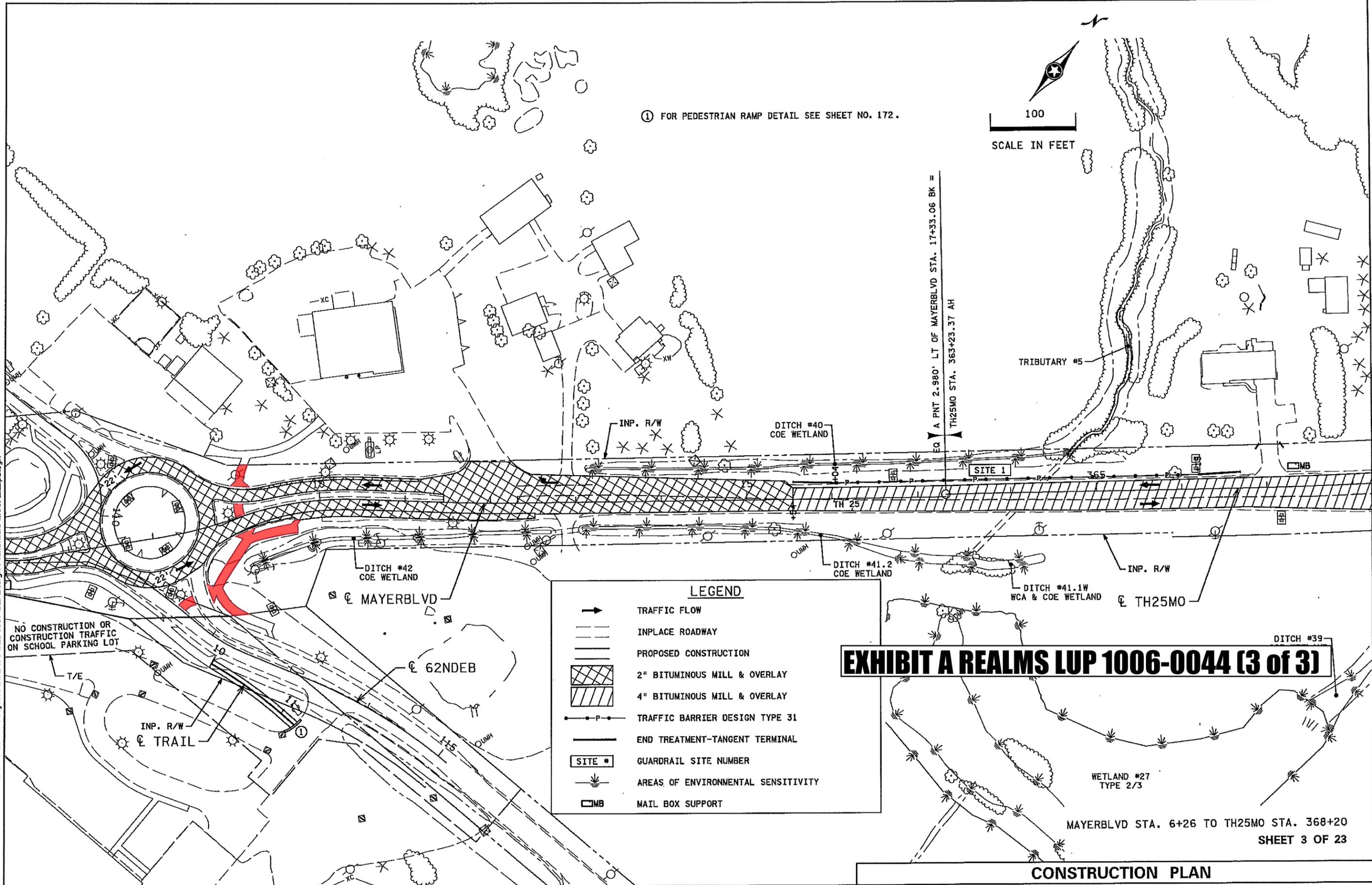
DRAWN BY: HG CHECKED BY: RJM CERTIFIED BY _____ LIC. NO. 23720 DATE _____
LICENSED PROFESSIONAL ENGINEER

PLOTTED/REVISED: 7-JAN-2020

DISTRICT: Metro
PLOT NAME: d100721_cp3
FILENAME: Projects\DM_RCS\025\007\021\Design\PlanSheets\d100721_cp3.dgn

① FOR PEDESTRIAN RAMP DETAIL SEE SHEET NO. 172.

100
SCALE IN FEET



LEGEND

	TRAFFIC FLOW
	INPLACE ROADWAY
	PROPOSED CONSTRUCTION
	2" BITUMINOUS MILL & OVERLAY
	4" BITUMINOUS MILL & OVERLAY
	TRAFFIC BARRIER DESIGN TYPE 31
	END TREATMENT-TANGENT TERMINAL
	GUARDRAIL SITE NUMBER
	AREAS OF ENVIRONMENTAL SENSITIVITY
	MAIL BOX SUPPORT

EXHIBIT A REALMS LUP 1006-0044 (3 of 3)

MAYERBLVD STA. 6+26 TO TH25MO STA. 368+20
SHEET 3 OF 23

CONSTRUCTION PLAN

DRAWN BY: HG

CHECKED BY: RJM

CERTIFIED BY _____

LICENSED PROFESSIONAL ENGINEER

LIC. NO. 23720 DATE _____

STATE PROJ. NO. 1007-21 (T.H. 25) SHEET NO.141 OF 267 SHEETS



Council Memorandum – Workshop

Item: Mayer Fire Station Financing - Ehlers

Meeting Date: April 27, 2020

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To review the financing options for a new fire station.

Details:

The Mayer Fire Department was established in 1900 and had a long history within the community and surrounding townships. The Department provides services to the City of Mayer (about 2,100 residents) and the four surrounding townships: Camden, Hollywood, Waconia, and Watertown.

Current Station

The existing station is a 5,394 square foot concrete block building built in 1972. The current station is located at 400 Ash Avenue North.

The building has no expansion ability due to land constraints. The City would have to try and purchase existing land as a possible option.

There have been expansions and remodeling on the building in the past including new apparatus bays, heating system, painting and new roof and siding.

Studies by Brunton Architects and by the League of Minnesota Cities have determined concerns about the current station. The existing station is lacking adequate space and up-to-date ventilation mechanisms.

New Station

The City has been researching the construction of a new fire station.

The City did a location feasibility study in 2016 to determine the most ideal location. After review of three sites within the City of Mayer, the study recommended 409 Shimmcor Street as the best location for the new station.

The proposed building would be a 12,560 square foot precast concrete building (main floor) with a 1,700 square foot mezzanine. It would include apparatus bays, training spaces, offices, ADA Accessibility, ample parking and other support spaces.

New Fire Station Project Cost

The project is projected to be about \$3,148,210 for building construction. This does not include the inside amenities such as exercise equipment, electronics, tables, chairs, etc.

City Debt and Borrowing

When cities must construct new buildings and facilities, install infrastructure, and/or acquire capital equipment, the City can choose to finance these activities in a variety of ways. This includes using dedicated funds, specific revenue streams, and the general tax levy.

In many situations, the only practical way to provide the funds needed is to borrow money. Cities may not borrow money through a conventional bank loan. Cities must use procedures specified by state law.

The statutory procedure for municipal borrowing is known as issuing “bonds”. Bonds most commonly issued by cities are regulated by Minnesota Statute Chapter 475. The statute defines the term “obligation” (or bond) as any promise to pay a stated amount of money at a fixed future date or upon demand of the obligee. It is a contract between the city and the bond owner. The bond owner agrees to purchase the bond and the city agrees to repay the owner over time, subject to various terms and conditions.

The process of issuing bonds can be complex and requires assistance from attorneys, known as “bond counsel” and financial advisors.

Bonds are frequently classified by the use to which proceeds are put. The use is normally evident in the name of the bond.

Bonds by Type of Security

General Obligation Bonds (G.O. Bonds) –

These are the most common types of bonds issued by cities and are defined as “obligations which pledge the full faith and credit of the municipality to their payment”. This means the issuing city must use any assets it owns to pay the bonds. This bond is the most secure – the type most likely to be repaid in full- and therefore carries the lowest interest rates. Therefore, general obligation bonds are usually the most inexpensive method for cities to finance their capital needs.

Revenue Bonds –

These are obligations for which a city promises to pay principal and interest only from a specific revenue source. If the revenues are not sufficient to pay debt service, the city has no obligations to levy a tax or otherwise make a payment. Bond holders simply get paid less. They are less secure and therefore interest rates are higher.

Loan and Financing Options

There are several options for financing the new fire station. All financial options are regulated by the State of Minnesota. In order for the City to issue debt, the City must comply with the State laws.

Cities typically do not have enough cash on hand to pay for large capital expenditures. Once plans and a project budget has been prepared, debt service estimates can be prepared for possible financing option.

Options include:

- Referendum G.O. Bonds
- Capital Improvement Plan G.O. Bonds
- EDA Lease Revenue Bonds
- City Lease Agreement.

Financing Approach	Referendum G.O. Bonds	Capital Improvement Plan G.O. Bonds	EDA Lease Revenue Bonds	City Lease Agreement
MN Statutes	Chapter 475	Chapter 475 and Section 475.521	Chapter 469 and Section 465.71	Section 465.71
Bond Process	-Council calls for an election (special or at the time of the general election) -Notice of Election published -Election held -Majority voting in election determines if bonds can be issued	-Staff prepares CIP Plan -Council calls a Public Hearing -Holds Public Hearing -CIP Plan approval requires 3/5ths Council approval -Wait 30 days after hearing to see if reverse referendum petition filed -Bonds can be issued if no petition filed	-EDA agrees to issue bonds for project -City enters into lease with EDA for term of bonds -Annually the City agrees to budget to make payment to EDA to cover bonds -EDA issues bonds based on City lease	-No EDA participation required -City enters into lease directly with lender -Annually the City agrees to budget to make payment to lender -No bonds are issued
Advantages	-Can issue General Obligation (GO) Bonds -GO Bonds have lowest interest rate and lowest issuance cost -Property Taxes levied on tax capacity to pay bonds -Subject to Net Debt limit of 3% of Assessors Estimated Market Value -Can sell GO Bonds competitively	-Can issue GO Bonds -GO Bonds have lowest interest rate and lowest issuance cost -Property Taxes levied on tax capacity to pay bonds -Subject to 3% Net Debt limit -Annual levy for debt service cannot exceed .16% of market value -Can sell GO Bonds competitively	-Ability to issue Lease Revenue Bonds can be accomplished with a simple majority Council vote -Payment annually budgeted as part of operating budget and then levied on tax capacity to pay bonds -Not subject to referendum or petition	-Ability to enter into Lease Agreement can be accomplished with a simple majority Council vote -Payment annually budgeted as part of operating budget and then levied on tax capacity to pay bonds -Not subject to referendum or petition -No reserve required -No economic development district required
Disadvantages	-Subject to referendum success -Difficult to issue Lease Revenue Bonds if referendum not successful and project needed -Requires 74 day notification to County Auditor -Question assumes entire payment paid by taxes	-Potentially subject to referendum success if a petition is received -Difficult to issue Lease Revenue Bonds if referendum not successful and project needed	-Credit rating one step lower than a GO -Lease Revenue Bonds have higher interest rates (.25-.75%) and higher issuance cost than GO Bonds -May require debt reserve -May need economic development district public hearing -Leases over \$1,000,000 are subject to 3% Net Debt limit -May need to negotiate the sale of the Bonds	-Not rated -Lease Agreements have higher interest rates (.25-.75%) and higher issuance cost than GO Bonds -Leases over \$1,000,000 are subject to 3% Net Debt limit -May have limited number of lenders interested in participating

The referendum G.O. Bond option would be the option if the Council were to decide to call for an election to determine if bonds should be issued for the project.

Capital Improvement Bonds require that the City have a capital plan approved and a public hearing must be held regarding both the plan and issuance of bonds. Determining the financing method is tied to costs associated with the Architect Contract as well.

Conclusion:

The City needs to determine which method it will use to finance this project as it impacts timelines and the approach staff needs to keep the project moving forward.

Attachments:

Capital Improvement Plan Option Schedule

Referendum Option Schedule

Brochure – Fire Station



Pre-Sale Schedule dated August 20, 2019
5-Year City Capital Improvement Plan Bond Issuance
City of Mayer, Minnesota

The City Council must take the following actions before Bonds can be issued:

- City Council directs preparation of a 5-Year Capital Improvement Plan.
- City Council conducts a Public Hearing on issuance of Bonds and Capital Improvement Plan.
- City Council approves Bonds and Capital Improvement Plan by at least a 3/5ths vote of the governing body membership.

The table below lists the steps in the issuing process:

__/__/__	City Council adopts Resolution calling for Public Hearing on issuance of Bonds and on Capital Improvement Plan.
__/__/__ @ __: __	Close date to get Notice of Public Hearing on issuance of Bonds and on Capital Improvement Plan to official newspaper for publication.
__/__/__	Publish Notice of Public Hearing on issuance of Bonds and on Capital Improvement Plan (publication no more than 28 days and no less than 14 days prior to hearing date).
__/__/__ @ __: __	City Council holds Public Hearing on Bonds and on Capital Improvement Plan and adopts Resolution giving preliminary approval for their issuance and approving Capital Improvement Plan by at least a 3/5ths vote of the governing body membership.
__/__/__	City Council provides for sale of Bonds.
Week of __/__/__	Ehlers distributes official statement.
Week of __/__/__	Conference call with Standard & Poor's for bond rating.
__/__/__	Reverse referendum period ends (within 30 days of the public hearing).
__/__/__	City Council accepts offer for Bonds and adopts Resolution-Approving sale of Bonds.
__/__/__	Tentative closing/receipt of funds.

Net Debt Limit		Annual Levy Limit	
Assessor's Estimated Market Value	193,996,400	Assessor's Estimated Market Value	193,996,400
Multiply by 3%	0.03	Multiply by .16%	0.0016
Statutory Debt Limit	<u>5,819,892</u>	Statutory Levy Limit	<u>310,394</u>
Less: Debt Paid Solely from Taxes	0	Less: Annual Levy under CIP	0
Unused Debt Limit	5,819,892	Unused Levy Limit	310,394

SPECIAL ELECTION TIMELINE FOR FIRE HALL BALLOT QUESTION

Date	Statute	Action
	Minn. Stat. 475.59 & 205.10	City considers resolution calling for special election, which includes ballot language
	Minn. Stat. 205.16, subd. 4	At least 74 days prior to election, provide written notice to County Auditor (including date of election, title and language for ballot question to be voted on)
	Minn. Stat. 205.16, subd. 4	If election is cancelled, at least 74 days prior to election, provide written notice of cancellation to County Auditor
	Minn. Stat. 205.16, subd. 5	At least 74 days prior to election, the County Auditor must provide notice of election to Secretary of State
	Minn. Stat. 205.16, subd. 1	At least two weeks before election, publish notice of election two weeks before and one week* before election (stating time of election, location of each polling place, question to be voted on)**
	Minn. Stat. 205.16, subd. 2	At least two weeks before election, publish sample ballot in official newspaper of City**
	Minn. Stat. 205.16, subd. 3	At least two weeks prior to election, post sample ballot for public inspection at City Clerk's office
	Minn. Stat. 205.16, subd. 1	At least ten days prior to election, post notice of election in City Clerk's office (optional)
	Minn. Stat. 205.17, subd. 6	City Clerk prepares and prints ballots pursuant to rules of Secretary of State
	Minn. Stat. 205.16, subd. 3	On election day, post sample ballot in each polling place
		Election Day
	Minn. Stat. 205.185, subd. 3	City Council meets to canvass returns and declare results of Special Election (between third and tenth day following election) Council provides for sale of Bonds
		Council accepts offer for bonds and adopts resolution approving sale of bonds
		Tentative closing/receipt of funds

The City's official newspaper is the _____.

*The statute requires publication at least two weeks before the election but the Minnesota Secretary of State has interpreted this to mean two separate publications, the first being two weeks before and the second being one week before.

**Because Mayer is a city of the fourth class, the publication requirements provided in Minn. Stat. § 205.16 can be dispensed of by the city council in its resolution calling for the special election.

MAYER FIRE STATION

INVESTING IN OUR FUTURE



WHY A NEW FIRE STATION?

The Mayer Fire Department has outgrown the current fire station. The Department not only serves the City of Mayer, but also parts of Camden, Hollywood, Watertown, and Waconia Townships.

The League of Minnesota Cities performed a Safety walk-through and identified multiple safety hazards along with recommendations. Some of the concerns include:

- The existing fire station does not provide sufficient clearance around each apparatus, creating a safety hazard for firefighters and decreases response times.
- Firefighter parking is located across the street from the current fire station, creating a safety hazard for the responding firefighters.
- The existing fire station has insufficient ventilation for removal of exhaust from apparatus bays, creating a health hazard.
- The storage areas have a low ceiling height, creating a potential for injuries when lifting.
- Restrooms are not ADA compliant.
- An addition to the existing fire station is not feasible as the existing building foundation will not accommodate constructing a second story addition.
- Demo the current facility and constructing on the existing property does not resolve issues of parking and growth needs.

PUBLIC INFORMATIONAL MEETING

The City of Mayer is beginning the process of designing a new fire station that will service our Community for 75 - 100 years. The City is addressing the critical space needs, safety needs and maintenance needs of the Fire Department, guided by recommendations from community input, a Task Force, and findings from Space Needs and Feasibility Studies.

Join us for a public informational meeting March 28th, 1:00 to 3:00 PM or March 31st, 6:30 to 8:00 PM to learn more about our Fire Station project.

THE NEW FIRE STATION:

- 2-story structure of approximately 12,940 sq ft
- 1,700 sq ft mezzanine for storage
- Multi-use meeting / training room for department and community use
- Multi-purpose office space
- 9 Apparatus bays
- Hose tower
- Kitchen
- ADA compliant restrooms
- Ample maneuvering space for exiting apparatus
- Additional space around apparatus bays for safety of firefighters
- Sufficient on-site parking for firefighters
- Improved safety and security
- Room for expansion

Please visit the City Website for additional information.
www.cityofmayer.com



CITY OF MAYER
 400 Ash Ave. N
 Mayer, MN 55360

WHAT IS THE IMPACT ON YOUR PROPERTY TAX?

Below is an example of the estimated annual, monthly, and daily tax impacts for residential and commercial/industrial properties to help support the new Fire Station project.

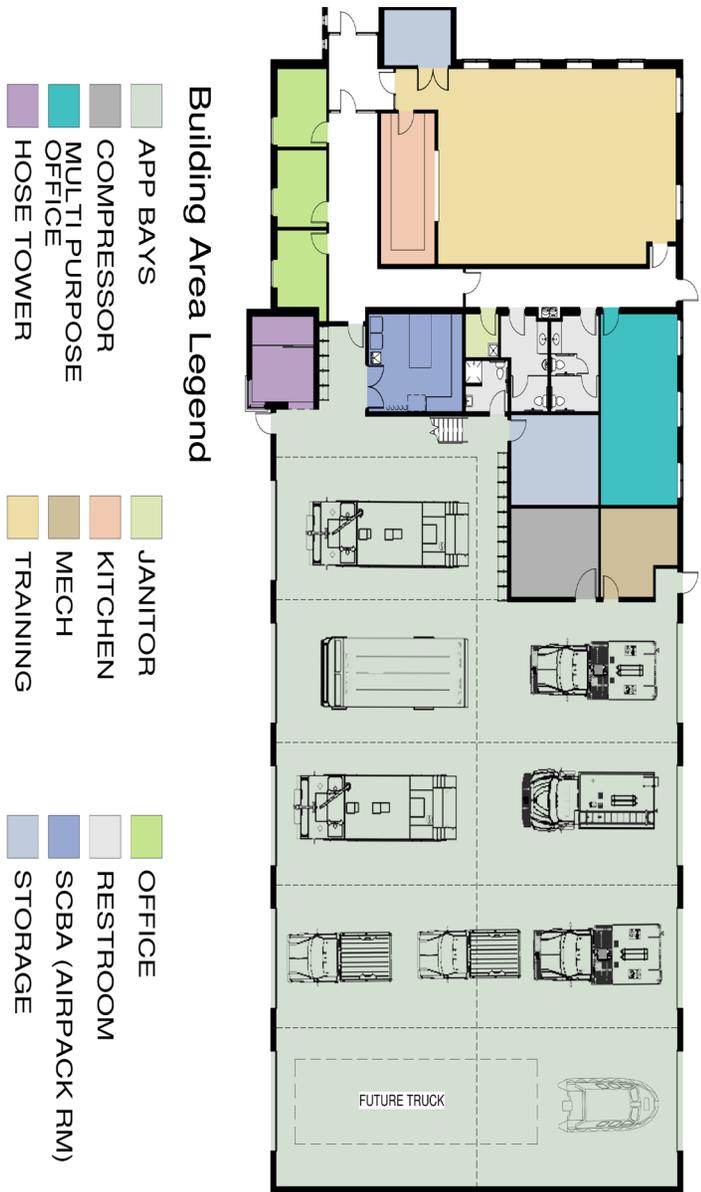
Residential Property Annual	Monthly	Daily
\$100,000	\$29.35	\$2.45
\$150,000	\$51.65	\$4.30
\$200,000	\$73.94	\$6.16
\$250,000	\$96.24	\$8.02
\$300,000	\$118.53	\$9.88

Commercial/Industrial Property	Monthly	Daily
\$200,000	\$ 6.75	\$0.22
\$500,000	\$19.21	\$0.63

Please contact Margaret McCallum for answers to specific tax questions:
 E-mail: Margaret.mccallum@cityofmayer.com
 Phone: 952-657-1502

PROJECT COSTS

Our goal is to provide a cost effective solution for the residents of Mayer that will serve the community for 75 - 100 years. Estimated Building Cost: \$3,195,000



Mayor

- Mike Dodge
City Administrator
- Margaret McCallum

City Council

- Tice Steve-McPadden - Erick Boder
- Elizabeth Butterfield - Nikki McNeilly

Fire Department

- Andy Maetzold - Fire Chief 1
- Rod Maetzold - Fire Chief 2

Item: 1989 Tanker – Mayer Fire Department

Meeting Date: April 27, 2020

Presented By: Margaret McCallum, City Administrator and Andy Maetzold, Fire Chief

Recommendations/Council Action/Motion Requested:

To review and further discuss the leaking issue of the 1989 Mayer Fire Department Tanker.

Details:

1989 Tanker Truck – Fire Department

The 1989 Tanker 12 has recently developed a leak in the tank (about 50 gallons a day). The Fire Chief received an estimate on the repair cost and it is projected to be around \$5,500.00 - \$6,000.00. The quote was from North Central Ambulance Sales and Service to repair. There is not an exact quote on the repair as they wouldn't know exactly what it would all take until they took it all apart but. Nonetheless, they felt \$5,500.00 should cover it.

This is in an area that has been repaired a couple times already. The most recent was 4-5 years ago.

Potential Option 1

The 1989 tanker could be repaired per the estimate. It could then be sold when a new truck is purchased. The Fire Chief talked with a used Fire Truck salesman and it was estimated that the 1989 tanker could come in at \$25,000 depending on the shape of the truck (good condition with no leaking).

Potential Option 2

Do not fix the leak. Just top off the tank occasionally and sell truck as is when the new one is purchased.

Keeping two trucks -

The City currently has 2 tankers to respond to the Township Service Area. The Fire Department has historically had 2 in cases where one breaks down or is in for repairs. It serves as a backup.

Funding the Truck –

The Fire Department currently had \$255,298.61 in the Capital Fund. With an additional \$100,000.00 coming in in 2020 for a total of \$355,298.61.

Fire Chief Recommendation –

The recommendation of the Fire Chief would be to fix the 1989 tanker for continued use. It could then be traded in the future when a new truck is purchased to replace it.

JERRYS TRANSMISSION SERVICE, INC.
DBA NORTH CENTRAL AMBULANCE SALES AND SERVICE
18448 COUNTY ROAD 9
LESTER PRAIRIE, MN 55354
320-395-2529

Estimate #0003669
 Date : 4/14/20
 Page : Page 1 of 2
 Center : 1

Customer : MAYER FIRE DEPARTMENT Address : 413 BLUEJAY AVENUE City : MAYER, MN 55360- Phone 1 : (952) 657-2227 Ext : Phone 2 : (612) - Ext :	Vehicle : 1987 INTE S2600 License : FR VIN : NNN Fleet #: Engine : L10 CUMMINS Trans : STD Mileage : 5556
---	---

Op	Tech	Description	Labor	Parts	Subtotal
Quan	Part Number	Part Description	Reason for Replacement	Price	
FIRO	TERRY	Tank is leaking, inspected truck, found tank mounting insulators are missing in places. Tank flexes which is causing cracking in the tank. Can not see the extent of the crack with the tank in the truck, tank will need removed.	0.00		
FIRO	TERRY	remove the rear panel, hose bed floor and upper body as needed to access the tank.	990.00		990.00
FIRO	TERRY	Remove the plumping to the tank; tank fills, dumps, pump to tank lines, tank to pump lines, rear hydrant fill, level gauge wires, etc..	935.00		935.00
FAB0	TERRY	remove tank fasteners and tie downs.	550.00		550.00
FIRO	TERRY	Lift tank from truck.	385.00		385.00
FIRO	TERRY	Remove tank top and inspect cracking, clean coating from needed areas for repair.	440.00		440.00
FIRO	24	send tank out for repair, sub let repairs, can not price at this time with out the extent of the dammage known.	0.00		
FIRO	TERRY	Clean the frame, install new tank isolators and install tank.	770.00		770.00
FIRO	TERRY	Reinstall all plumbing and wires that was removed.	440.00		440.00
FIRO	TERRY	Assemble the truck body pannels, hose bed floor	440.00		440.00
NOTO	24	Recoat inside of tank as needed with bitumastic epoxy coating were repaired.	275.00	229.88	504.88
	2.00	TANK COATING		229.88	
	24	This is a worse case estimate, the actual bill could be less. Just didn't want to get 1/2 done and then have it decided when something was discovered that it would be too much and have to put it back together still broken.	0.00		

JERRYS TRANSMISSION SERVICE, INC.
DBA NORTH CENTRAL AMBULANCE SALES AND SERVICE
18448 COUNTY ROAD 9
LESTER PRAIRIE, MN 55354
320-395-2529

Estimate #0003669
 Date : 4/14/20
 Page : Page 2 of 2
 Center : 1

Customer : MAYER FIRE DEPARTMENT Address : 413 BLUEJAY AVENUE City : MAYER, MN 55360- Phone 1 : (952) 657-2227 Ext : Phone 2 : (612) - Ext :	Vehicle : 1987 INTE S2600 License : FR VIN : NNN Fleet #: Engine : L10 CUMMINS Trans : STD Mileage : 5556
---	---

Op	Tech	Description	Part Description	Reason for Replacement	Labor	Parts	Subtotal
Quan	Part Number				Price		

OK	Bad	Recommendation	OK	Bad	Recommendation

Labor :	\$5,225.00
Parts :	\$229.88
Sublet :	\$0.00
Other Fees :	\$0.00
SUPPLIES	\$11.49
Subtotal :	\$5,466.37
Sales Tax :	\$0.00
 Total :	 \$5,466.37
Estimate Only	

Item: Carver County Police Department – Extra Shift Purchase Option

Meeting Date: April 27, 2020

Presented By: Margaret McCallum, City Administrator

Recommendations/Council Action/Motion Requested:

To review and discuss desired extra hours and shifts for the Police Department during the summer months.

Details:

In 2019, the City Council approved a .88 FTE (Full Time Employee) Deputy for the City of Mayer with the hours of 2:00 p.m. – 10:00 p.m. Monday – Friday. The City budgeted \$130,000.00 for police services.

The contract for .88 FTE is \$121,620.00.

PERSONNEL COST

Deputy .88 (2080 FTE)	\$94,578
CSO – 130hours	\$5,607

VEHICLE COST

Patrol Vehicle – .88	<u>\$21,435</u>
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<u>TOTAL POLICE SERVICES</u>	<u>\$121,620</u>
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The City has the option to purchase extra shifts throughout the year at a rate of \$68.42 per hour.

With that, the City has \$8,380.00 budgeted for extra shifts if it deems necessary. This equates to about 122 hours of extra coverage.

Conclusion

For planning purposes, the Carver County Sheriff’s Department is inquiring into whether the City would like to purchase or schedule extra hours throughout the summer months.