

CITY OF MAYER
REGULAR CITY COUNCIL MEETING
AGENDA
Monday
September 12, 2016
6:30 PM

CALL MEETING TO ORDER AT 6:30 P.M.

1. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. Consent Agenda
 - 4.1. Approval of the minutes for the August 22, 2016 Regular Council Meeting
 - 4.2. Approval of the minutes for the August 22, 2016 Work Session Meeting
 - 4.3. Approval of the minutes for the April 26, 2016 EDA meeting
 - 4.4. Approval of the minutes for the August 16, 2016 Planning Commission Meeting
 - 4.5. Approval of Claims for the month of September
Includes Pay Request # 8 Heselton Construction in the amount of \$12,464.40.
 - 4.6. Approval of the Check Summary for the month of August
 - 4.7. Approval of the Building Report for the month ending August 2016
5. City Administrator
 - 5.1 Discussion on US Solar Contract
 - 5.2 Approval of Ordinance 210 Predatory Offender Residency Restrictions
 - 5.3 Continued Discussion 2017 Budget
 - 5.3.1 Mayor's Information
 - 5.3.2 City Administrator's Memo
 - 5.4 Approval of the Date for Truth in Taxation Hearing
 - 5.5 Approval of Ordinance 211 Rezone
 - 5.6 Approval of DNR Water Supply Plan engineering fee
 - 5.7 Approval of Request to Hydro seed instead of sod 5115 Harvest Curve
 - 5.8 Approval of the additional costs for the Pedestrian in the Crosswalk signs
6. For Your Information
7. Council Reports
8. Other Business
9. Adjournment

UPCOMING MEETINGS

Park Board Meeting 6:30 PM Tuesday September 13, 2016
Regular Council Meeting 6:30 PM Monday, September 26, 2016
Planning Commission Meeting 6:30 PM Tuesday, October 4, 2016
Regular Council Meeting 6:30 PM Monday, October 10, 2016

MAYER CITY COUNCIL MEETING MINUTES – AUGUST 22, 2016

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members McNeilly, Osborn, and Stieve-McPadden

ABSENT: Council Member Boder

STAFF: City Administrator Luayn Ruch-Hammond, Public Works Kyle Kuntz, Greg Kløver of Kløver Consulting, City Engineer Dave Martini, and Deputy Clerk Janell Gildemeister

ALSO PRESENT: Don Wachholz, Kevin Clark, Kaye Timmers, and Stan Heldt

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly to approve the Consent Agenda as presented and seconded by Council Member Osborn. Motion Carried 4/0.

1. Approve the Minutes of the August 8, 2016 Regular Council Meeting.
2. Approve the Minutes of the July 12, 2016 Park Board Meeting.
3. Approve the Minutes of the July 5, 2016 Planning Commission Meeting.
4. Approve the Additional Claims for the Month of August 2016,
5. Approve Resolution 8-22-18-28 Acceptance of Baseball Club Donations.
6. Approve the Fire Department Report for the month ending July 2016.

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from July 21st to August 17th, 2016.
2. **City Engineer** – The Council reviewed Dave Martini's summary of projects Bolton & Menk have worked on during the billing period between June 18th and July 15th, 2016. Martini provided the Council with an update on Mayer Lutheran High School and storm sewer projects. (MLHS) - Martini informed the Council that MLHS will be installing storm and sanitary sewer lines across 62nd street. Martini expressed that he is confident that all the pieces are in place for the City's storm sewer system from the south side of town to the north side of town and that the 4 inch reducer under Hwy 25 can now be removed.
3. **Sheriff's Department** – No Report
4. **City Administration** – The Council reviewed the City Administrator's report for the period July 25th to August 22nd, 2016.

PUBLIC WORKS

1. **Approve Lift Station #1 Modification** – Kyle Kuntz of Public Works reported that during the last considerable rain event on August 10th, sanitary lift station #1 experienced significant issues. City Staff executed an emergency release on this sanitary lift station. Staff shared concerns and issues about lift station #1 with the Council, and presented a list of improvements and repairs needed to prevent having another emergency situation. After much discussion, a MOTION was made by Council Member Osborn and seconded by Council Member McNeilly authorizing the repair and installation of the broken elbow, angled force main, a new guide rail system and a bypass valve to force main for lift station #1, seals and bearings for pump #2, and the purchase of a 6” pump for emergency situations and other pumping tasks. Council requested 3 additional quotes for the 6” bypass pump. Motion Carried 4/0

CITY ADMINISTRATOR

1. **Approve Resolution 8-22-2016-29 Approving A 38 Lot Preliminary Plat Known As Hidden Creek 7th Addition** – Staff informed Council that Paxmar was able to meet the requirements previously requested by Council and recommended approval of Preliminary Plat Hidden Creek 7th addition. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving Resolution 8-22-2016-29 approving a 38 lot preliminary plat known as Hidden Creek 7th addition. Motion Carried 4/0
2. **Approve Resolution 8-22-2016-30 Approving Site Plan for the Carver County Veterans Memorial** – Stan Heldt presented a site plan review for the Carver County Veterans Memorial to be located just south of the Dakota Rail Regional Trail Head and west of State Highway 25 (Ash Avenue). Heldt informed Council that MNDot has requested changes to the original parking lot design to allow vehicles to turn around once they have entered the parking lot, before a permit will be approved. Heldt stated that with the plan moving forward, footings will be in place this fall, with a completion scheduled for the spring of 2017. After discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving Resolution 8-22-2016-30 site plan for the Carver County Veterans Memorial. Motion Carried 4/0
3. **Approve Ordinance 209 Regarding Temporary Family Health Care Dwellings** – A MOTION was made by Council Member McNeilly and seconded by Council Member Osborn approving Ordinance 209 to opt out of the temporary family health care dwelling law. Motion Carried 4/0
4. **Approve Resolution 8-22-2016-27 for 2017 Service Agreement for Joint Assessment** – A MOTION to approve resolution 8-22-2016-27 approving the Contract for Property Assessment Services with Carver County Assessor for 2017 was made by Council Member Osborn and seconded by Council Member McNeilly. Motion carried 4/0
5. **Approve Park Board Decision about Public Works Building** – Staff requested direction on the Park Boards decision to have the old Public Works building demolished. After some discussion, the Council asked Staff to research all costs and explore options for removing the old building and costs to re-install the buildings at the new Public Works site.
No action at this time.

6. **Approve ERSI Agreement with Carver County** –This agreement will allow the City to be included in the Carver County GIS services. The annual cost for 2017 to the City will be \$1014.29 and \$450.00 for imaging. The 2016 amount will be prorated. Staff requests signature to move forward on the ERSI agreement with Carver County.

A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden authorizing signature on the ERSI Agreement with Carver County. Motion Carried 4/0

COUNCIL REPORTS

- None

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member McNeilly to adjourn the meeting at 8.14p.m. Motion Carried 4/0

Gerald W. Thomas, Mayor

Attest:

Janell Gildemeister, Deputy City Clerk

MAYER CITY COUNCIL WORK SESSION MINUTES – AUGUST 22, 2016

Call Work Session to order at 8:16 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Osborn, McNeilly, and Stieve-McPadden

ABSENT: Council Member Boder

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, Greg Kløver of Kløver Consulting, Deputy Clerk Gildemeister, and City Engineer Martini

ALSO PRESENT: Don Wachholz

1. **Discussion on 2017 General Fund Budget:** City Administrator Ruch-Hammond presented the 2017 budget to the Council for review. The preliminary debt budget reported to be \$1,347,247.29 which is a reduction of \$41,400.41 from last year's total budget of \$1,388,647.70. The property tax levy for 2016 was \$949,294.00 and the proposed total property tax levy for 2017 would be \$884,699.00. The City's 2017 debt service fund budget is \$458,096.00 which is a reduction of \$46,969.00 from 2016. After some discussion, Council agreed to take a closer look at adjusting the property tax rate with hopes that residents will see some tax relief for 2017. In collaboration together, Council and Staff will adjust the budget to include an additional Public Works employee, new pump and lift station upgrade, and adding an additional Deputy Sheriff for night patrol. Council request Staff to present a preliminary budget with requested changes. Information on water and sewer rates at the next Council meeting.
2. **Discussion on Roundabout Landscaping:** Council reviewed rendered plans and requirements used for Watertown's roundabout improvements and agreed that landscaping in the roundabout would improve the scenery along Hwy 25 coming into town from the north. Council asked Staff to acquire base quotes for landscaping in the roundabout. Public Work Kuntz stated that he would be willing to take on the landscaping improvements and maintenance to save money for the City.
3. **Discussion on Landscaping requirements for new homes:** Staff informed Council that the current ordinance states that the back yard shall be sodded to a distance of 50 feet from the rear of the house and all remaining unsodded areas shall be seeded with grass seed appropriate to the climate area. Council discussed adding additional language to the current ordinance to include stabilizing the remaining unsodded area with blanket seeding but to leave the 50ft requirements.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:50 p.m.

Attest:

Janell Gildemeister, Deputy City Clerk

Gerald W. Thomas, Mayor

CITY OF MAYER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
Minutes
April 26, 2016

Members Present: Thomas Stifter, Gerry Thomas and Nikki McNeilly.

Members Absent: Tim Duckworth and Scott Wakefield

Staff Present: Luayn Ruch-Hammond, City Administrator

Others Present: None

The meeting was called to order by Vice Chair Stifter at 6:32 PM.

Approval of Agenda

On a motion by Commissioner Thomas and seconded by Commissioner McNeilly to approve the agenda. Motion carried 3/0.

Approval of the Minutes

On a motion by Commissioner Stifter and seconded by Commissioner Thomas to approve the minutes of the January 26, 2016 meeting. Motion carried 3/0.

Marketing

EDA requested that staff contact the businesses in the City to find out if there was an interest in marketing of their businesses.

Staff emailed eight of the businesses and received two positive responses. Staff then sent letters to fifteen businesses asking for their input. Staff received two positive responses from the letters.

In 2011, the City and the EDA compiled a newsletter advertising the businesses. The newsletter to all of the residents in the City.

The EDA had discussed the possibility of placing information in the new resident letter. A one page sheet of the businesses, services they provide and contact information.

The EDA would like to promote a business every week. Information would be placed on Facebook, the electronic sign, City website and the newspaper.

The EDA would also like to collect names of home based businesses and advertise their services. Also, a list of emails of residents so information on businesses could be sent to the residents.

Staff will investigate avenues of collecting and disseminating information via email.

The EDA also suggested that this would be an assignment for the new staff person.

Staff will develop a policy on advertising and the information that will be included in the ad. For example, one picture contact information about the business and maybe some history.

Business Update

Mayer Wine and Spirits has changed ownership.

Other Business

Staff updated the commission on the legislation which is changing the percentage of the fiscal disparity dollars that businesses pay.

Commissioner Stiffer updated the Commission on the Mayer Car and Cycle Night. The show will begin on June 1 and run through September 21, 2016.

Next Meeting

July 26, 2016 unless needed EDA will meet on June 28, 2016.

Adjournment

On a motion by Commissioner Stifter and seconded by Commissioner Thomas to adjourn the meeting at 7:16 PM.
Motion carried 3/0.

City of Mayer
Planning Commission
Meeting Minutes
Tuesday, August 16, 2016

Commission Members Present: Chairperson Tom Stifter, Les Hahn, Barney Johnson, Rod Maetzold, Don Wachholz and Council Liaison Erick Boder.

Commission Members Absent: Patty Lanting.

Others Present: Don Jensen with Hidden Creek 1, LLC and Kevin Clark with Paxmar, Stan Heldt representing the Carver County Veterans Memorial.

Staff Present: Planning Consultant John Anderson of Municipal Development Group, LLC

CALL MEETING TO ORDER

Meeting called to order at 6:30 PM by Chairperson Stifter.

ADOPT AGENDA

A motion to approve the agenda was made by Commissioner Hahn and seconded by Commissioner Wachholz. Motion carried 6/0.

APPROVAL OF MINUTES

A motion to approve the July 5, 2016 Planning Commission minutes was made by Commissioner Maetzold and seconded by Commissioner Johnson. Motion carried 6/0.

PUBLIC HEARING FOR A PRELIMINARY PLAT FOR HIDDEN CREEK 7TH ADDITION, A THIRTY-EIGHT LOT SUBDIVISION.

At 6:31 PM Chairperson Stifter opened the public hearing.

Planning Consultant Anderson presented the information and stated that the original preliminary plat included 36 lots and that this preliminary plat includes 38 lots but all 38 lots meet the requirements of the approved Planned Residential Development for Hidden Creek 6th and 7th Additions even though two additional lots were added.

Don Jensen with Hidden Creek 1, LLC stated that they adjusted plan to make all 38 lots meet the required 10,000 square foot minimums and 75 foot width minimum in the approved PRD approval. He also stated they have received watershed approval and that Hidden Creek 6th Addition is now blacktopped and 70th Street is paved to the western boundary of the plat.

At 6:35 Chairperson Stifter closed the public hearing.

A motion to recommend approval of the preliminary plat of Hidden Creek 7th Addition was made by Commissioner Hahn and seconded by Commissioner Johnson. Motion carried 6/0.

THE FINAL PLAT OF HIDDEN CREEK 7TH ADDITION.

At 6:36 PM Chairperson Stifter asked for a motion on the final plat of Hidden Creek 7th Addition.

A motion to recommend approval of the final plat of Hidden Creek 7th Addition was made by Commissioner Johnson and seconded by Commissioner Maetzold. Motion carried 6/0.

SITE PLAN REVIEW OF THE CARVER COUNTY VETERANS MEMORIAL.

Planning Consultant Anderson presented the information and stated that this memorial was previously reviewed by the Planning Commission and City Council and at that time it was facing north with access on County Road 30 and now it is facing east with a proposed access on Trunk Highway 25. He also stated that Mn/DOT has made comments that they will not approve the access point as proposed and that some sort of turnaround will be required for the parking lot to prevent people from backing onto Trunk Highway 25 if the parking lot is full and in this location.

Stan Heldt, representing the Carver County Veterans Memorial stated that he had a phone call with Marty Walsh of Carver County and representatives from Mn/DOT and at this point Mn/DOT has requested more information and maybe ok with the access. He also stated that a turnaround could be added to the parking lot to solve that issue. He also said that both he and the County are opposed to access off of County Road 30 since it would require crossing the existing regional trail. He also mentioned that the issue with access to the building located west of the proposed memorial has been addressed as well. The issue that a bus or motor home may want to stop and look at the memorial is also being addressed by proposing on street parking on Trunk Highway 25. This would be addressed by adding a sidewalk with curb along this location. Mr. Heldt stated that they are committed to moving forward with the memorial even without the parking lot and access and that they are aware of the parking issue on the lumberyard property to the south.

Commissioner Hahn asked about the two concrete pads shown on the grading detail and what they are for.

Mr. Heldt stated that someday maybe a tank or helicopter could be placed there.

Commissioner Hahn asked if the property will be leased or purchased.

Mr. Heldt stated that it is proposed to be a lease and possibly a 99 year lease but it could potentially be purchased.

Commissioner Hahn asked Commissioner Maetzold if the building located on this property was leased.

Commissioner Maetzold stated that the building is owned by the lumberyard but that the land is leased.

Mr. Heldt stated that pavers in the memorial could be sold to anyone who served in the armed forces and not just people from Carver County. He stated that they have commitments from people in California and Colorado at this time. He also stated that they have raised approximately \$94,000.00 and need about \$130,000.00 to complete the project.

Planning Consultant Anderson stated that the Planning Commission could recommend approval since one of the seven conditions specifies the applicant must receive Mn/DOT approval prior to receiving a building permit from the City of Mayer. If Mn/DOT approval is not received no building permit would be issued.

A motion to recommend approving the site plan for the Carver County Veterans Memorial was made by Commissioner Maetzold and seconded by Commissioner Wachholz. Motion carried 6/0.

PUBLIC HEARING FOR A TEXT AMENDMENT TO OPT OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES SECTION 462.3593 REGARDING TEMPORARY FAMILY HEALTH CARE DWELLINGS.

At 7:08 PM Chairperson Stifiter opened the public hearing.

Planning Consultant Anderson presented the information and stated that a lot of cities are opting out of this legislation and that some cities already have language in their city code that addresses this type of housing.

Commissioner Johnson stated that if this type of housing was allowed they would be permitted 6 months and that they could extend from there.

Council Liason Boder stated that problems could arise such as how to handle wastewater and water service to the temporary housing.

Commissioner Hahn stated that this is very similar to the mother-in-law apartment discussion the Planning Commission had a few months back.

At 7:17 Chairperson Stifter closed the public hearing.

A motion to recommend opting out of the requirements of Minnesota statutes section 462.3593 regarding temporary family health care dwellings was made by Commissioner Wachholz and seconded by Commissioner Johnson. Motion carried 6/0.

REVIEW OF CHAPTER 5 HOUSING OF THE CITY OF MAYER 2040 COMPREHENSIVE PLAN UPDATE.

At 7:20 PM Planning Consultant Anderson presented the draft of Chapter 5 Housing of the City of Mayer 2040 comprehensive plan update. He also stated that Chapter 4 regarding land use would be discussed at the next Planning Commission meeting.

NEXT MEETING

Next scheduled meeting is Tuesday, September 6, 2016.

COMMISSIONERS REPORT

No reports were given.

ADJOURNMENT

A motion was made by Commissioner Johnson and seconded by Commissioner Wachholz to adjourn the meeting at 7:43 PM. Motion carried 6/0.

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*Claim Register©

09/12/16 PAY

September 2016

Claim Type	Direct				
Claim#	12797 XCEL ENERGY	Ck#	004301E	9/14/2016	
Cash Payment	E 640-49480-381 Electric Utilities	WWTP			\$2,154.12
	Invoice 302210683				
Cash Payment	E 100-42280-381 Electric Utilities	FIRE DEPT			\$177.97
	Invoice 302383483				
Cash Payment	E 620-49410-381 Electric Utilities	WELL #2			\$524.69
	Invoice 303044321				
Cash Payment	E 100-41940-381 Electric Utilities	CITY HALL			\$659.22
	Invoice 303058907				
Cash Payment	E 640-49470-381 Electric Utilities	OSH LIFT			\$319.18
	Invoice 303630327				
Cash Payment	E 620-49410-381 Electric Utilities	TOWER			\$104.90
	Invoice 303676447				
Cash Payment	E 620-49410-381 Electric Utilities	WTP			\$929.38
	Invoice 304034263				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$4,869.46
Claim#	12798 MINNESOTA DEPARTMENT OF HEA				
Cash Payment	E 620-49420-430 Miscellaneous (GENERAL) COMMUNITY WATER SUPPLY SERVICE				\$1,081.00
	CONNECTION FEE 3RD QTR 2016				
	Invoice				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$1,081.00
Claim#	12800 RUSSELL SECURITY RESOURCE IN				
Cash Payment	E 620-49410-400 Repairs & Maint Cont	WTP HIGH SECURITY FACTORY CUT KEY			\$87.50
	Invoice A28114				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$87.50
Claim#	12801 PIPE SERVICES CORP				
Cash Payment	E 640-49470-400 Repairs & Maint Cont	RENTAL FEE FOR EMERGENCY REPAIR-JET VACUUM FOR LIFT STATION #1			\$1,680.00
	Invoice 2007823				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$1,680.00
Claim#	12802 A-1 ELECTRIC SERVICE				
Cash Payment	E 620-49435-400 Repairs & Maint Cont	WELL #2 MOTOR SAVER PHASE MONITOR			\$285.42
	Invoice 19692				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$285.42
Claim#	12803 HILLYARD OF HUTCHINSON				
Cash Payment	E 100-41940-400 Repairs & Maint Cont	VERSAMATIC VACUUM AND BAGS FOR CC			\$796.44
	Invoice 602194854				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$796.44
Claim#	12804 PREFERRED ONE INS CO	Ck#	020110	8/29/2016	
Cash Payment	G 100-21706 Hospitalization/Medical Ins	EMPLOYEE BENEFITS SEPT 2016			\$1,826.37
	Invoice				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$1,826.37
Claim#	12805 MEDICA	Ck#	020111	8/29/2016	
Cash Payment	G 100-21706 Hospitalization/Medical Ins	EMPLOYEE BENEFITS AUGUST 2016			\$251.65
	Invoice 6610112				
Transaction Date	8/24/2016	Security Bank	10100	Total	\$251.65

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09/12/16 PAY

September 2016

Claim#	12806 FRONTIER	Ck# 004302E 9/9/2016		
Cash Payment	E 640-49480-321 Telephone Invoice	WWTF		\$134.22
Transaction Date	8/24/2016	Security Bank	10100	Total \$134.22
Claim#	12807 VERIZON WIRELESS	Ck# 020112 8/29/2016		
Cash Payment	E 640-49470-321 Telephone Invoice 9770320322	OSH LIFT STATION AUTO DIALER		\$16.37
Transaction Date	8/24/2016	Security Bank	10100	Total \$16.37
Claim#	12808 XCEL ENERGY	Ck# 004303E 9/6/2016		
Cash Payment	E 640-49470-381 Electric Utilities Invoice 512085598	RED BARN LIFT STATION		\$23.53
Transaction Date	8/24/2016	Security Bank	10100	Total \$23.53
Claim#	12809 XCEL ENERGY	Ck# 004304E 9/7/2016		
Cash Payment	E 100-45000-381 Electric Utilities Invoice 512268568	COMM CTR CONCESSION		\$11.88
Transaction Date	8/24/2016	Security Bank	10100	Total \$11.88
Claim#	12810 XCEL ENERGY	Ck# 004305E 9/7/2016		
Cash Payment	E 100-43160-381 Electric Utilities Invoice 512270339	ASH AVE STREETLIGHT		\$15.22
Transaction Date	8/24/2016	Security Bank	10100	Total \$15.22
Claim#	12811 XCEL ENERGY	Ck# 004306E 9/7/2016		
Cash Payment	E 100-43700-381 Electric Utilities Invoice 512307531	POWER FOR SHIMMCOR ST		\$64.90
Transaction Date	8/24/2016	Security Bank	10100	Total \$64.90
Claim#	12812 VISA	Ck# 020113 8/29/2016		
Cash Payment	E 620-49440-208 Training and Instruction Invoice 98261362	WTP		\$41.66
Cash Payment	E 640-49490-208 Training and Instruction Invoice 98261362	WWTF		\$41.67
Cash Payment	E 100-43100-208 Training and Instruction Invoice 68261362	ROADS		\$41.67
Cash Payment	E 100-41000-322 Postage Invoice 231425	CITY HALL		\$292.50
Cash Payment	E 100-45000-430 Miscellaneous (GENERAL) ZOOTOPIA Invoice DB2223773			\$115.00
Cash Payment	E 100-41000-200 Office Supplies Invoice 855970391-001	OFFICE SUPPLIES		\$85.04
Cash Payment	E 100-43100-210 Operating Supplies Invoice 5872	REAR CARGO CARRIER		\$59.95
Cash Payment	E 100-41000-322 Postage Invoice 491	PLANNING PACKETS		\$13.20
Cash Payment	E 620-49440-215 Samples Invoice 441	POSTAGE FOR WATER SAMPLES		\$6.61
Cash Payment	E 620-49440-215 Samples Invoice 438	POSTAGES FOR WATER SAMPLES		\$10.00
Cash Payment	E 100-41000-322 Postage Invoice 477	GENERAL POSTAGE		\$94.00

***Claim Register©**

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September 2016

Cash Payment	E 100-41410-430	Miscellaneous (GENERAL)	ELECTION SUPPLIES		\$36.33
Invoice					
Cash Payment	E 100-41410-430	Miscellaneous (GENERAL)	ELECTION SUPPLIES		\$52.28
Invoice					
Cash Payment	E 100-41410-430	Miscellaneous (GENERAL)	ELECTION SUPPLIES		\$45.93
Invoice					
Cash Payment	E 100-43100-212	Motor Fuels	SKID LOADER FUEL		\$30.24
Invoice					
Transaction Date	8/24/2016	Security Bank	10100	Total	\$966.08
Claim#	12813	MINNESOTA LIFE INSURANCE CO	Ck# 020114	8/29/2016	
Cash Payment	G 100-21708	Life/Disability	MONTHLY PREMIUM FOR EMPLOYEES		\$16.00
Invoice					
Transaction Date	8/26/2016	Security Bank	10100	Total	\$16.00
Claim#	12814	KLUVER CONSULTING	Ck# 020115	8/31/2016	
Cash Payment	E 640-49480-300	Professional Svcs	WWTF SERVICE CONTRACT FOR 8/16-31/16		\$900.00
Invoice	16-16				
Transaction Date	8/31/2016	Security Bank	10100	Total	\$900.00
Claim#	12815	S&S TREE AND HORTICULTURE SP			
Cash Payment	E 100-45000-400	Repairs & Maint Cont	CONSULTATION FOR TREE HEALTH OSH PARK		\$297.50
Invoice	910448976				
Transaction Date	8/31/2016	Security Bank	10100	Total	\$297.50
Claim#	12816	ZTS PRODUCTIONS			
Cash Payment	E 100-46500-340	Advertising	WED CAR CYCLE NIGHT, 2000 BC, 300 MAGNETS, TAX		\$152.00
Invoice	16016				
Transaction Date	8/31/2016	Security Bank	10100	Total	\$152.00
Claim#	12817	R & V SERVICE			
Cash Payment	E 100-46500-340	Advertising	237 WINDOW SHEETS, 2 T-SHIRTS		\$50.19
Invoice	160796				
Transaction Date	8/31/2016	Security Bank	10100	Total	\$50.19
Claim#	12818	ST CROIX RECREATION CO INC			
Cash Payment	E 100-45000-500	Capital Outlay (GENERAL)	PICKNIC TABLES FOR PARKS		\$4,275.79
Invoice	19042				
Transaction Date	8/31/2016	Security Bank	10100	Total	\$4,275.79
Claim#	12819	MAETZOLD HOMES INC			
Cash Payment	G 800-20211	Landscape Escrow	LANSCAPE ESCROW RETURNED 5405 CINNAMON PT		\$1,650.00
Invoice	B2016-29				
Transaction Date	8/31/2016	Security Bank	10100	Total	\$1,650.00
Claim#	12820	HDSWW-EDEN PRAIRIE MN			
Cash Payment	E 620-49440-312	Software Support	SENSUS ANNUAL SUPPORT CONTRACT 9/30/16-9/29/17		\$1,985.00
Invoice	F963963				
Transaction Date	8/31/2016	Security Bank	10100	Total	\$1,985.00
Claim#	12821	GREATER MN COMMUNICATIONS			

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September 2016

Cash Payment	E 100-46500-340 Advertising	PRODUCTION SERVICE OF 6 PHOTOS/CARVER CO BROKER EVENT		\$50.00
Invoice 10560				
Transaction Date	8/31/2016	Security Bank	10100	Total \$50.00
Claim#	12822 VERIZON WIRELESS			
Cash Payment	E 640-49480-321 Telephone	CITY ON CALL PHONE		\$14.12
Invoice 9770763739				
Cash Payment	E 620-49410-321 Telephone	CITY ON CALL PHONE		\$14.12
Invoice 9770763739				
Cash Payment	E 100-43100-321 Telephone	CITY ON CALL PHONE		\$14.12
Invoice 9770763739				
Transaction Date	8/31/2016	Security Bank	10100	Total \$42.36
Claim#	12823 VERIZON WIRELESS			
Cash Payment	E 100-43100-321 Telephone	FD TABLET AND CELL		\$41.23
Invoice 9770684559				
Transaction Date	8/31/2016	Security Bank	10100	Total \$41.23
Claim#	12824 FRONTIER Ck# 004310E 9/15/2016			
Cash Payment	E 100-42280-321 Telephone	FIRE DEPT		\$92.97
Invoice				
Transaction Date	8/31/2016	Security Bank	10100	Total \$92.97
Claim#	12825 FRONTIER Ck# 004311E 8/31/2016			
Cash Payment	E 620-49410-321 Telephone	WTP		\$76.76
Invoice				
Transaction Date	8/31/2016	Security Bank	10100	Total \$76.76
Claim#	12826 FRONTIER Ck# 004312E 8/31/2016			
Cash Payment	E 100-41000-321 Telephone	CITY HALL		\$227.86
Invoice				
Transaction Date	8/31/2016	Security Bank	10100	Total \$227.86
Claim#	12827 TOM GOEPFERT			
Cash Payment	E 620-49440-300 Professional Svcs	8/20-21/16 ON CALL, 1 ALARM CALL		\$75.00
Invoice				
Cash Payment	E 640-49480-300 Professional Svcs	8/20-21/16 ON CALL, 1 ALARM CALL		\$75.00
Invoice				
Transaction Date	8/31/2016	Security Bank	10100	Total \$150.00
Claim#	12828 USA BLUE BOOK-HD SUPPLY MAIN			
Cash Payment	E 100-43100-400 Repairs & Maint Cont	WTP SUPPLIES		\$124.25
Invoice 040277				
Transaction Date	9/2/2016	Security Bank	10100	Total \$124.25
Claim#	12829 MAYER LUMBER CO INC			
Cash Payment	E 100-43100-400 Repairs & Maint Cont	42GAL BAGS		\$14.49
Invoice 131897				
Cash Payment	E 100-42280-500 Capital Outlay (GENERAL) 3" INS GAR DR WH			\$3,232.00
Invoice 132097				
Cash Payment	E 100-43100-400 Repairs & Maint Cont	BATTERIES DUSTPAN VALVE		\$28.27
Invoice 132174				
Cash Payment	E 100-41940-400 Repairs & Maint Cont	CARPET CL & FAN		\$40.49
Invoice 132428				

MAYER, MN

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*Claim Register©

09/12/16 PAY

September 2016

Cash Payment	E 620-49440-226 Fire Hydrant Supplies	PAINT SUPPLIES FOR FIRE HYDRANTS		\$25.57
	Invoice 132429			
Cash Payment	E 620-49440-215 Samples	BAGS		\$9.98
	Invoice 132542			
Cash Payment	E 100-43100-400 Repairs & Maint Cont	PLMG PARTS		\$40.77
	Invoice 132560			
Cash Payment	E 100-43100-400 Repairs & Maint Cont	PLMG PARTS		\$32.76
	invoice 132563			
Cash Payment	E 100-45000-500 Capital Outlay (GENERAL)	DRAIN TILE/SOCK/CAP		\$83.56
	Invoice 132814			
Cash Payment	E 100-45000-500 Capital Outlay (GENERAL)	PLATE COMPACTOR RENTAL		\$30.00
	Invoice 133033			
Cash Payment	E 100-43100-400 Repairs & Maint Cont	CATCH BASIN		\$43.99
	Invoice 133171			
Transaction Date	9/2/2016	Security Bank	10100	Total \$3,581.88
Claim#	12830 HERALD JOURNAL PUBLISHING IN			
Cash Payment	E 100-41000-351 Legal Notices Publishing	PUBLICATIONS FOR AUGUST		\$159.08
	Invoice 8/31/16			
Transaction Date	9/6/2016	Security Bank	10100	Total \$159.08
Claim#	12831 MINI BIFF INC			
Cash Payment	E 100-45000-300 Professional Svcs	FINAL BILLING FOR MEADOW PARK		\$74.63
	Invoice A-80847			
Transaction Date	9/6/2016	Security Bank	10100	Total \$74.63
Claim#	12832 DAWN CLEMENSEN			
Cash Payment	E 100-41940-300 Professional Svcs	CLEANING FOR AUGUST + 2.5 HRS CRPT CLNG/MOVE FILES		\$425.00
	Invoice 9-1-2016			
Transaction Date	9/6/2016	Security Bank	10100	Total \$425.00
Claim#	12833 GREYSTONE CONSTRUCTION Ck# 020116 9/6/2016			
Cash Payment	E 100-43700-500 Capital Outlay (GENERAL)	TAKE DOWN SALT SHED BUILDING PER CONTRACT		\$1,871.00
	Invoice 25806			
Transaction Date	9/6/2016	Security Bank	10100	Total \$1,871.00
Claim#	12834 USA BLUE BOOK-HD SUPPLY MAIN			
Cash Payment	E 100-43100-400 Repairs & Maint Cont	2 DRUM LOW PROFILE SPILL		\$226.09
	Invoice 47781			
Transaction Date	9/7/2016	Security Bank	10100	Total \$226.09
Claim#	12835 HESELTON CONSTRUCTION, LLC			
Cash Payment	E 440-43100-500 Capital Outlay (GENERAL)	PARTIAL PYMT TH25/62ND ST INTERS IMPROV		\$12,464.40
	Invoice BMI C13.106052			
Transaction Date	9/7/2016	Security Bank	10100	Total \$12,464.40
Claim#	12836 IN CONTROL INC			
Cash Payment	E 620-49410-400 Repairs & Maint Cont	EQUIPMENT KELLER-XMITTER 30 FT CABLE		\$472.97
	Invoice 425COM			
Transaction Date	9/7/2016	Security Bank	10100	Total \$472.97
Claim#	12837 UFC FARM SUPPLY			

MAYER, MN

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***Claim Register©**

09/12/16 PAY

September 2016

Cash Payment	E 100-43100-400 Repairs & Maint Cont	CHAINSAW MAINT			\$69.89
	Invoice 819745				
Transaction Date	9/8/2016	Security Bank	10100	Total	\$69.89
Claim#	12838 <i>BOLTON MENK INC</i>				
Cash Payment	E 100-41000-303 Engineering Fees	DEVL REVIEW			\$1,076.00
	Invoice 194285				
Cash Payment	E 650-49500-303 Engineering Fees	MISC ENG			\$1,190.50
	Invoice 194289				
Cash Payment	G 800-20202 Hidden Creek	HC 6TH ADD			\$532.00
	Invoice 194291				
Transaction Date	9/8/2016	Security Bank	10100	Total	\$2,798.50
Claim#	12841 <i>MUNICIPAL DEVELOPMENT GROUP</i>				
Cash Payment	E 100-41910-300 Professional Svcs	COMPREHENSIVE PLAN HOUSING/LAND USE			\$1,200.00
	Invoice MAYCOMPLAN090				
Transaction Date	9/9/2016	Security Bank	10100	Total	\$1,200.00
Claim#	12842 <i>MUNICIPAL DEVELOPMENT GROUP</i>				
Cash Payment	G 800-20202 Hidden Creek	MISC AUGUST REVIEWS			\$170.00
	Invoice MAY090316				
Cash Payment	E 100-41910-300 Professional Svcs	MISC AUGUST REVIEWS			\$676.38
	Invoice MAY090316				
Transaction Date	9/9/2016	Security Bank	10100	Total	\$846.38
	Claim Type	Direct		Total	\$46,431.77

Pre-Written Checks	\$11,364.27
Checks to be Generated by the Compute	\$35,067.50
Total	\$46,431.77

COUNCIL APPROVAL -
SIGNATURES/INITIALS _____



BOLTON & MENK, INC.[®]

Consulting Engineers & Surveyors

2638 Shadow Lane, Suite 200 • Chaska, MN 55318-1172

Phone (952) 448-8838 • Fax (952) 448-8805

www.bolton-menk.com

August 24, 2016

Heselton Construction, Inc.
680 NW 24th Street
P.O. Box 246
Faribault, MN 55021

RE: TH 25 & 62nd Street Intersection Improvements
Mayer, MN

Enclosed are three copies of Pay Request No. 8 in the amount of \$12,464.40 for the TH 25 & 62nd Street Intersection Improvements in Mayer. Please review the quantities and amount. If everything is in order, please sign all three copies of the Pay Estimate and return them to Luayn Ruch-Hammond at the City of Mayer as soon as possible.

Please let me know if you have questions.

Sincerely,
BOLTON & MENK, INC.

David P. Martini, P.E.
Principal Engineer

cc: Luayn Ruch-Hammond

Enclosures

Luayn,

Signed copies of Pay Estimate NO. 8.

Thanks

Dean Sammon
Heselton Construction.

H:\MAYR\C13106052\7_Construction\G_Pay Applications\Pay App #8\Contractor Pay Request.doc

DESIGNING FOR A BETTER TOMORROW
Bolton & Menk is an equal opportunity employer

*Check Summary Register©

August 2016

Name	Check Date	Check Amt	
10100 Security Bank			
Paid Chk# 004275E FRONTIER	8/15/2016	\$227.92	CITY HALL
Paid Chk# 004276E FRONTIER	8/15/2016	\$92.99	FIRE DEPT
Paid Chk# 004277E FRONTIER	8/15/2016	\$76.78	WTP
Paid Chk# 004278E FRONTIER	8/9/2016	\$134.26	WWTF
Paid Chk# 004279E XCEL ENERGY	8/15/2016	\$5,005.81	ELECTRIC UTILITES
Paid Chk# 004280E XCEL ENERGY	8/5/2016	\$23.84	RED BARN LIFT
Paid Chk# 004281E XCEL ENERGY	8/8/2016	\$12.10	OSH CONSESSIONS
Paid Chk# 004282E XCEL ENERGY	8/8/2016	\$15.26	STREE LIGHTS
Paid Chk# 004283E XCEL ENERGY	8/8/2016	\$61.19	POWER FOR 323 SHIMMCOR ST
Paid Chk# 004289E CENTERPOINT ENERGY	8/30/2016	\$56.49	CITY HALL
Paid Chk# 004290E CENTERPOINT ENERGY	8/30/2016	\$16.94	P/W
Paid Chk# 004291E CENTERPOINT ENERGY	8/30/2016	\$22.61	WTP
Paid Chk# 004292E CENTERPOINT ENERGY	8/8/2016	\$49.14	WWTF
Paid Chk# 004293E CENTERPOINT ENERGY	8/8/2016	\$24.83	FIRE DEPT
Paid Chk# 004294E FRONTIER	8/25/2016	\$77.65	P/W
Paid Chk# 004295E XCEL ENERGY	8/8/2016	\$1,666.65	STREET LIGHTS
Paid Chk# 004299E MCLEOD COOP POWER ASSN	8/28/2016	\$35.80	CITY SIGN
Paid Chk# 004300E MCLEOD COOP POWER ASSN	8/12/2016	\$592.60	STREET LIGHTS
Paid Chk# 019966 POSTMASTER	8/11/2016	\$209.89	JULY UTILITY BILLING
Paid Chk# 020036 XPB LOCKERS & SUPPLY	7/25/2016	(\$74.89)	PILASTER SHOES FOR COMM CTR BA
Paid Chk# 020037 TSI INCORPORATED	7/25/2016	\$310.84	MASK SAMPLE ADAPTOR KIT, MSA G
Paid Chk# 020038 VERIZON WIRELESS	7/28/2016	\$13.78	OSH AUTO DIALER
Paid Chk# 020039 MINNESOTA LIFE INSURANCE C	7/28/2016	\$16.00	EMPLOYEE BENEFITS JULY
Paid Chk# 020040 VISA	7/28/2016	\$679.25	JULY STATEMENT
Paid Chk# 020041 EDHOLM, ALLAN	7/28/2016	\$80.81	
Paid Chk# 020042 GILDEMEISTER, JANELL	7/28/2016	\$996.24	
Paid Chk# 020043 KUNTZ, KYLE	7/28/2016	\$1,421.65	
Paid Chk# 020044 MAETZOLD, LOIS A	7/28/2016	\$928.31	
Paid Chk# 020045 RUCH-HAMMOND, LUAYN R	7/28/2016	\$2,066.14	
Paid Chk# 020046 STIFTER, KINSIE E.	7/28/2016	\$222.93	
Paid Chk# 020047 KLUVER CONSULTING	8/3/2016	\$900.00	WWTF CONTRACT FOR 7/16-7/31
Paid Chk# 020048 ALEX AIR APPARATUS, INC.	8/8/2016	\$328.60	SCBA REPLACEMENT FILTERS
Paid Chk# 020049 AME ELECTRIC INC	8/8/2016	\$2,325.00	MAINTENANCE BLDG ELECTRICAL UP
Paid Chk# 020050 CENTRAL FIRE PROTECTION, IN	8/8/2016	\$240.00	EXTINGUISHER RECHARGE
Paid Chk# 020051 DAWN CLEMENSEN	8/8/2016	\$425.00	INSTALLATION OF SHOES & JULY C
Paid Chk# 020052 DOODLES LOCK & KEY INC	8/8/2016	\$160.00	RE KEY FRONT DOORS
Paid Chk# 020053 DPC INDUSTRIES INC	8/8/2016	\$239.75	WATER CHEMICALS
Paid Chk# 020054 DUSTIN STUTSMAN	8/8/2016	\$261.00	ANTENNAE SERVICE CITY SIGN
Paid Chk# 020055 EMBROIDERY BY RMW	8/8/2016	\$35.00	P/W T-SHIRTS
Paid Chk# 020056 GUARDIAN PEST CONTROL INC	8/8/2016	\$42.15	PEST CONTROL SERVICES
Paid Chk# 020057 HERALD JOURNAL PUBLISHING	8/8/2016	\$128.56	ELECTION FILING NOTICE
Paid Chk# 020058 JANELL GILDEMEISTER	8/8/2016	\$28.08	MILEAGE 6/9 & 7/27 TRAINING
Paid Chk# 020059 LOOMIS HOMES	8/8/2016	\$3,300.00	LANDSCAPE ESCROW RETURN 2614 R
Paid Chk# 020060 MAYER LUMBER CO INC	8/8/2016	\$507.51	MAINT BLDG SUPPLIES
Paid Chk# 020061 MINI BIFF LLC	8/8/2016	\$150.16	OSH RENT-HANDICAP FOR MAYER RI
Paid Chk# 020062 MINNESOTA PIPE & EQUIP	8/8/2016	\$1,279.57	RISER FOR HIDDEN CREEK 6TH, CU
Paid Chk# 020063 PINE PRODUCTS INC	8/8/2016	\$333.00	BLACK DIRT FOR P/W
Paid Chk# 020064 UTILITY CONSULTANTS, INC.	8/8/2016	\$40.00	SAMPLES
Paid Chk# 020065 VERIZON WIRELESS	8/8/2016	\$83.63	ON CALL PHONE
Paid Chk# 020066 ZTS PRODUCTIONS	8/8/2016	\$240.00	RECORD/UPLOAD MARCH, JUNE, JUL
Paid Chk# 020067 EDHOLM, ALLAN	8/11/2016	\$80.81	
Paid Chk# 020068 GILDEMEISTER, JANELL	8/11/2016	\$1,050.37	
Paid Chk# 020069 KUNTZ, KYLE	8/11/2016	\$1,329.72	

***Check Summary Register©**

August 2016

Name	Check Date	Check Amt
Paid Chk# 020070 MAETZOLD, LOIS A	8/11/2016	\$1,049.86
Paid Chk# 020071 RUCH-HAMMOND, LUAYN R	8/11/2016	\$2,066.14
Paid Chk# 020072 STIFTER, KINSIE E.	8/11/2016	\$430.82
Paid Chk# 020073 Wegner, Michael J.	8/11/2016	\$92.35
Paid Chk# 020074 WEINZIERL, GERALD	8/11/2016	\$214.47
Paid Chk# 020076 KLUVER CONSULTING	8/15/2016	\$900.00 SERVICE CONTRACT FOR WWTF 8/1-
Paid Chk# 020077 A - 1 ELECTRIC SERV OF WACO	8/22/2016	\$261.64 WWTF REPAIRS IN CLARIFIER BLDG
Paid Chk# 020078 A-1 STRIPES, INC	8/22/2016	\$350.00 YELLOW CURB PAINTING
Paid Chk# 020079 ANNA & JUSTIN RUUD	8/22/2016	\$16.40 UTILITY CREDIT RETURNED
Paid Chk# 020080 ASPEN MILLS	8/22/2016	\$5,498.35 DUTY SHIRT NAME TAPES
Paid Chk# 020081 BOLTON & MENK, INC.	8/22/2016	\$10,381.50 2016 MISC ENGINEERING
Paid Chk# 020082 CARVER COUNTY	8/22/2016	\$949.95 MISC PARK/ROAD SIGNS
Paid Chk# 020083 CULLIGAN - METRO	8/22/2016	\$67.10 FIRE DEPT SOFTNER
Paid Chk# 020084 DUSTIN STUTSMAN	8/22/2016	\$740.00 EXTRA RAM MEMORY & CABLING
Paid Chk# 020085 ECM PUBLISHERS, INC	8/22/2016	\$30.00 SUBSCRIPTION RENEWAL FOR CARVER
Paid Chk# 020086 EMERGENCY RESPONSE SOLU	8/22/2016	\$81.00 TURN OUT GEAR REPAIR
Paid Chk# 020087 HD SUPPLY WATERWORKS LTD	8/22/2016	\$1,667.31 MXU/HORNS
Paid Chk# 020088 LOIS MAETZOLD	8/22/2016	\$122.47 226.80 MILES PRIMARY ELECTION
Paid Chk# 020089 LUAYN RUCH-HAMMOND	8/22/2016	\$109.13 MILEAGE EXPENSES
Paid Chk# 020090 MAYER RISING COMM FESTIVAL	8/22/2016	\$1,500.00 DONATIONS FROM MAYER RISING CO
Paid Chk# 020091 MCFOA	8/22/2016	\$70.00 JANELL NEW MEMBERSHIP FEE
Paid Chk# 020092 MELCHERT HUBERT SJODIN, PL	8/22/2016	\$491.71 HIDDEN CREEK 7TH ADD.
Paid Chk# 020093 MINI BIFF LLC	8/22/2016	\$306.79 OSH PARK
Paid Chk# 020094 MN STATE FIRE CHIEFS ASSN	8/22/2016	\$1,200.00 REGISTRATION FOR ROD, ANDY, AD
Paid Chk# 020095 MOBIL - EXXON/MOBIL	8/22/2016	\$703.12 PARKS
Paid Chk# 020096 MUNICIPAL DEVELOPMENT GR	8/22/2016	\$994.05 PLANNING COMMISSION FEES FOR J
Paid Chk# 020097 QUALITY FLOW SYSTEMS INC	8/22/2016	\$3,374.00 REPAIRS TO OSH MAIN LS PIPING
Paid Chk# 020098 TOWN & COUNTRY GLASS INC	8/22/2016	\$210.00 CC GYM DOOR CLOSERS
Paid Chk# 020099 UNITED FARMERS COOPERATIV	8/22/2016	\$233.02 HARDWARE & CHEMICALS
Paid Chk# 020100 UTILITY CONSULTANTS, INC.	8/22/2016	\$2,691.55 SAMPLES FOR JUNE
Paid Chk# 020101 VOLUNTEER FIREFIGHTERS BE	8/22/2016	\$189.00 RENEW INS POLICIES
Paid Chk# 020102 EDHOLM, ALLAN	8/25/2016	\$113.12
Paid Chk# 020103 GILDEMEISTER, JANELL	8/25/2016	\$1,094.91
Paid Chk# 020104 KUNTZ, KYLE	8/25/2016	\$1,445.06
Paid Chk# 020105 MAETZOLD, LOIS A	8/25/2016	\$821.85
Paid Chk# 020106 RUCH-HAMMOND, LUAYN R	8/25/2016	\$2,138.31
Paid Chk# 020107 STIFTER, KINSIE E.	8/25/2016	\$303.99
Paid Chk# 020108 Wegner, Michael J.	8/25/2016	\$92.35
Paid Chk# 020109 WEINZIERL, GERALD	8/25/2016	\$364.66
Total Checks		\$71,937.60

COUNCIL APPROVAL -
SIGNATURES/INITIALS _____

Building Permit Report
City of Mayer

	AUGUST		3rd Quarter		2016 YEAR TO DATE	
	Permits	Valuation	Permits	Valuation	Permits	Valuation
Residential						
New Single Family Homes	3	\$629,130.00	5	\$1,203,314.00	22	\$5,131,484.00
Townhouse/Twin Homes	0	\$0.00	0	\$0.00	0	\$0.00
House Additions	0	\$0.00	0	\$0.00	1	\$49,000.00
House Remodels/Basement Finish	2	\$21,000.00	2	\$21,000.00	7	\$108,250.00
Garages	0	\$0.00	1	\$57,000.00	1	\$57,000.00
Garage Additions and Remodels	0	\$0.00	0	\$0.00	0	\$0.00
3-Season Porches/Sun Rooms	0	\$0.00	0	\$0.00	0	\$0.00
Decks/Deck Ftgs Only/Stairs	3	\$18,080.00	5	\$38,560.00	18	\$126,556.00
Fire Damage Repair	0	\$0.00	0	\$0.00	0	\$0.00
Swimming Pools	0	\$0.00	0	\$0.00	0	\$0.00
Voided Permits	0	\$0.00	0	\$0.00	0	\$0.00
Demolition Permits	0	\$0.00	0	\$0.00	0	\$0.00
Sheds and Accessory Structures	0	\$0.00	0	\$0.00	3	\$0.00
Renewals	0	\$0.00	0	\$0.00	0	\$0.00
Move-In House/Garage	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical Permits	2	\$0.00	2	\$0.00	5	\$0.00
Plumbing Permits	1	\$0.00	3	\$0.00	10	\$0.00
Re-Roof, Re -Side, Re-Window	0	\$0.00	3	\$0.00	19	\$0.00
Fence	0	\$0.00	1	\$0.00	7	\$0.00
Miscellaneous	1	\$2,700.00	1	\$2,700.00	1	\$2,700.00
TOTAL RESIDENTIAL	12	\$670,910.00	23	\$1,322,574.00	94	\$5,474,990.00
Commercial/Industrial						
New Buildings	0	\$0.00	0	\$0.00	0	\$0.00
Remodel Additions	0	\$0.00	0	\$0.00	0	\$0.00
Re-Roof, Re -Side, Re-Window	0	\$0.00	0	\$0.00	1	\$5,000.00
Mechanical Permits	0	\$0.00	0	\$0.00	1	\$9,000.00
Plumbing Permits	1	\$30,000.00	1	\$30,000.00	1	\$30,000.00
Fire Sprinkler	0	\$0.00	0	\$0.00	0	\$0.00
Miscellaneous	0	\$0.00	0	\$0.00	1	\$5,000.00
TOTAL COMMERCIAL/INDUSTRIAL	1	\$30,000.00	1	\$30,000.00	4	\$49,000.00
Public and Institutional						
New Buildings	0	\$0.00	0	\$0.00	0	\$0.00
Remodel Additions	1	\$120,000.00	1	\$120,000.00	1	\$120,000.00
Re-Roof, Re -Side, Re-Window	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical Permits	0	\$0.00	0	\$0.00	0	\$0.00
Plumbing Permits	0	\$0.00	0	\$0.00	0	\$0.00
Fire Sprinkler	0	\$0.00	0	\$0.00	0	\$0.00
Miscellaneous	0	\$0.00	0	\$0.00	0	\$0.00
TOTAL PUBLIC & INSTITUTIONAL	1	\$120,000.00	1	\$120,000.00	1	\$120,000.00
GRAND TOTALS	14	\$820,910.00	25	\$1,472,574.00	99	\$5,643,990.00

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	September 12, 2016
Item Name:	US Solar Agreement
Originating Department:	Administration
Presented by:	Luayn Ruch-Hammond
Previous Council Action (if any):	
Item Type (X only one):	<input type="checkbox"/> Consent <input type="checkbox"/> Regular Session <input checked="" type="checkbox"/> Discussion Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)	

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

When the City received the executable agreement from US Solar the agreement was sent to the City Attorney for his review. It was recommended by David Hubert that Larry Harris review the document because he is familiar with the solar agreements.

Attached is Mr. Harris's memo. He is suggesting items for consideration:

1. The City seeks at least one more proposal.
2. The City is "underwater" in year one of the proposal.
3. Concerns about the rates and payments
4. Term
5. The City's solar allocation may not be fulfilled
6. Termination rights for US Solar are greater than the rights of termination for the City.
7. US Solar can assign or sell the subscription with the City
8. Arbitration should be with the American Arbitration Association
9. Several exhibits are blank

Council will need to discuss the attorney's comments and give staff direction.

FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Other	
Budget Information:			
<input type="checkbox"/>	Budgeted		
<input type="checkbox"/>	Non Budgeted	Other	
<input type="checkbox"/>	Amendment Required		
Approved	<input type="checkbox"/>	Denied	<input type="checkbox"/>
Resolution No.	<input type="checkbox"/>	Tabled	<input type="checkbox"/>
	<input type="checkbox"/>	Ordinance No.	<input type="checkbox"/>
	<input type="checkbox"/>		<input type="checkbox"/>

MELCHERT • HUBERT • SJODIN, PLLP

MEMORANDUM

DATE: August 31, 2016
TO: City of Mayer
FROM: R. Lawrence Harris
RE: US Solar Agreement

As I understand it, the City of Mayer (the "City") has been approached by US Solar with a proposal that the City enter into a twenty year agreement whereby the City would subscribe for production of approximately 673,000 kWh per year from a solar garden(s) to be constructed by US Solar. US Solar will then sell the electrical power generated by the solar garden to NSP and NSP will, in accordance with its tariff with the Minnesota Public Utilities Commission ("NPUC") provide a billing credit to the City on its periodic electric utility bill. US Solar will not directly provide electrical power to the City. The City would continue to receive its power from NSP (Xcel).

COMMENTS

1. Competing Proposal/Contract. There has been a fair amount of activity with solar power producers and promoters seeking agreements with various governmental entities generally along the lines proposed by US Solar to the City. The City does have the authority to enter into such an agreement. Primary issues with a subscription agreement for solar power and the corresponding bill credits are largely contractual and allocation of risk as opposed to legal.

Because there are several solar power providers and promoters, soliciting contracts from cities in the area, my first suggestion is that it would be prudent for the City to seek out and receive a proposal from at least one additional solar power provider. Although the Uniform Municipal Contracting Law (the competitive bidding requirement) of Minn. Stat. § 471.345 is not always a model of clarity, a reasoned decision would likely determine that a contract entered into by a municipality for the subscription of solar energy is not a purchase of "supplies, materials, equipment, or the rental thereof," which would trigger competitive bidding. However, prudent risk management would strongly suggest that the City

obtain at least one other proposal from a solar energy provider before making a decision.

2. Overall Economics. It is important for the City to realize that the City is “under water” in year one of the US Solar Flat Rate Subscription Agreement (the “US Solar Agreement”). The US Solar Agreement provides that the City will pay to US Solar \$0.1179/kWh for each of the City’s general service accounts. The bill rate credit per kWh given by NSP back to the City is \$0.11740/kWh. In other words, the City is paying more to US Solar (at least initially) per kWh than it is receiving in bill credit from NSP. There can be no assurances that the NSP bill credit rate will increase over the life of the US Solar Agreement to generate a spread between the fixed rate the City pays US Solar and the bill credit rate the City receives from NSP. US Solar is relatively direct that no such assurances can be provided. Please note the following language at the bottom of Exhibit C of the US Solar Agreement:

Bill Credit Value. We make no representation or warranty as to the likelihood that any Bill Credits will create any specific amount of economic benefit at any time or over any period of time or over the Term of this Agreement as a whole, or that the Bill Credits will create a positive economic benefit to you. The estimate of potential benefits contained herein are based on a number of assumptions about estimated Subscribed Energy Bill Credit Rates, Applicable Laws currently in place, NSP’s retail electrical rates, and a number of other factors beyond the control of US Solar. Any estimate by US Solar herein or elsewhere given to Project Subscriber (the City) or as to any expected benefit to Project Subscriber (the City) from the Bill Credits at any time or over any period of time is purely an estimate based on the information available to US Solar and related assumptions at the time and is not a guarantee that any positive economic benefit will accrue to Project Subscriber (the City) from the Bill Credits or that any specific amount of benefits will accrue to Project Subscriber (the City) at any time, or over any period of time, or over the Term of this Agreement.

In other words, US Solar makes no representations or warranties that the City will ever receive any positive economic benefit by entering into the US Solar Agreement.

The City is essentially buying a hedge against increased NSP electric utility rates on the assumption that any increase in the NSP utility rates approved by the MPUC will also include an increased bill credit to the City. Although this might be a reasonable assumption, there can be no certainty that this will occur. This is particularly a risk when the initial subscription rate payable by the City to US Solar exceeds the initial amount of the bill credit provided by NSP to the City.

This does not mean that the City cannot enter into an agreement with a solar garden provider such as US Solar, but it must be cognizant of the risk and make a full and fairly informed decision as to the likelihood of both rate increases approved by the MPUC for NSP over the term of the US Solar Agreement and that such rate increases will also include an increase to the bill credit provided by NSP to a customer such as the City which is a subscriber under a solar garden agreement.

3. US Solar Agreement Specific Issues.

a. Sunscription Rate and Payments. Section 1.5(a) states that the City pays the sunscription rate “for each Project for each Production Month for each of (the City’s) General Service accounts.” This causes trouble in a couple of ways:

i. Taken literally, the City could be paying the sunscription rate for each project. It is not uncommon that the subscribed power may come from multiple solar gardens (which each might be a separate “Project”.) I do not see a definition for the term Project in either the US Solar Agreement or the SRC Contract. However, I note that Exhibit B (which is blank) anticipates multiple Projects and Project Sites. Please also note that this phrase requires the City to pay the rate per kWh for each of the City’s General Service accounts. The term General Service is not defined, although I suspect that US Solar intends it to mean the customer class of NSP set forth in Section 1.3 of the US Solar Agreement.

ii. Note that in Section 1.5 (b) the monthly payment owed to US Solar in a given month is determined by multiplying the Subscribed Energy (Subscribed Energy is set forth on Exhibit D which is blank) by the sunscription rate. In other words, assuming the subscription rate is 120% of current electrical usage at the premises listed in the US Solar Agreement, the City will, on day one, be obligated to pay US Solar for an extra 20% of kWh over and above its actual usage. This seems to be inconsistent with the methodology for calculating payments set forth in Section 1.5(a). This is likely not a significant issue as the SRC in Section 1 (A) indicates that NSP will buy (through the use of bill credits) all subscribed energy and that each subscriber will receive a bill credit at the bill credit rate for electricity generated attributable to the Subscriber Subscription. In other words, even if the City subscribes for more solar energy than actual energy used by the City which is provided by NSP, the City,

under the terms of the SRC, will receive bill credits equal to the amount subscribed.

4. Term. In Section 1.8 note that this is 25 year term agreement. The term does not commence until the date of commercial operation for each particular project (as noted above, the US Solar Agreement may cover several projects).
5. Commencement. There are no assurances that US Solar will construct solar gardens (each a "Project") adequate to meet the CSG allocation to the City. Section 10.1 (a) (i) would allow the City to terminate the US Solar Agreement if:

Construction of that Project is not completed within twenty-four (24) months of our receipt of NSP determining that Project's CSG application is complete, as extended by Force Majeure, and additional Project capacity does not exist.

There are several problems with this clause. If NSP never determines that the CSG application of US Solar is complete, the US Solar Agreement may live in perpetuity as it will never commence and the City will not have a right to terminate. A right to terminate exists only if the project is not completed within 24 months of US Solar receiving NSP's determination that the CSG application is complete.

Additionally, there are no assurances that US Solar will ever be able to provide to NSP all of the solar energy covered in the US Solar Agreement (thereby denying the City the maximum benefit of the bill credits). If the total capacity the City subscribes for is never constructed, the City does not have a specific and clear right to terminate the US Solar Agreement. That could give rise to a situation where the City would live with an underperforming agreement for a very long period of time and would not have the ability to separately contract with another solar garden provider because the US Solar Agreement is effectively not terminable.

My simple and straight forward solution for this issue is to add a clause that the City has the right to terminate the US Solar Agreement if US Solar cannot provide to NSP 100% of the City's CSG allocation within 24 months of the date of the US Solar Agreement.

6. US Solar Termination Rights. Please note Section 10.1 (b), particularly subsection (iv), which effectively allows US Solar, prior to the commencement of construction, to terminate the US Solar Agreement for any reason.
7. Cancellation Penalties. If the City is in default of the US Solar Agreement or attempts to reduce its subscription, it is liable to US Solar for either the fuller of the pro rata amount of its subscription payments over the remaining life of the US

Solar Agreement determined by using something called a “Unsubscribed Energy rate” (not defined) in the CSG tariff. This is apparently a tariff included within NSP’s tariff. The City needs to see this tariff and needs to recognize that this amount may change over the 25 year life of the US Solar Agreement in order to fairly assess its risk for termination liability. The termination liability could be a very significant amount of money.

8. Releases and Financing. Although US Solar states that it is an owner/operator of solar gardens, it is important that the City realize that it is not uncommon in this industry that the individual or entity that collects and enters into these subscriptions agreements ultimately sells them to a third party either before or after construction of the solar gardens. The US Solar Agreement makes it clear that US Solar has the absolute right to transfer and assign the subscription agreement and, upon such transfer or assignment, US Solar has no further obligations to the City. Additionally, (and as is common in these agreements), US Solar has the right to make a collateral assignment of the US Solar Agreement to its lenders.
9. Arbitration. The US Solar Agreement has an arbitration clause which requires any disputes to be resolved by a third party arbitration service. Although arbitration does have some advantages in terms of a cost effective means of reaching a resolution of a dispute, cities typically prefer to litigate disputes in district court. Additionally, if there is going to be an arbitration clause in the US Solar Agreement, my recommendation would be that arbitration is conducted by the American Arbitration Association which is generally regarded as the leading arbitration organization in this country. I suspect one reason US Solar suggests using JAMS is that its fee structure for providing arbitration services is generally less than the American Arbitration Association.
10. Exhibits. Note that critical exhibits to the US Solar Agreement (B, D, and G) are blank. This should be rectified before any agreement is signed.

CONCLUSION

If I can provide additional information or assistance, please let me know.

[https://mhslaw.sharepoint.com/sites/clients/1818/40767/draftdocs/memo to city of mayer 08.31.16.docx](https://mhslaw.sharepoint.com/sites/clients/1818/40767/draftdocs/memo%20to%20city%20of%20mayer%2008.31.16.docx)

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: September 12, 2016
Item Name: Ordinance 210 Predatory Offender Residency Restriction
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):
Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

A motion approving ordinance 210 Predatory Offender Residency Restriction

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

City Council had instructed staff to have a predatory offender residency restriction ordinance drafted for the City. Attached is an ordinance for your review. If the ordinance meets with Council approval a motion approving ordinance 210 Predatory Offender Residency Restriction would be in order.

<p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses: _____</p> <p>Budget Information:</p> <p>_____ Budgeted</p> <p>_____ Non Budgeted</p> <p>_____ Amendment Required</p>	<p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>_____ Other</p>
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Approved _____ **Denied** _____ **Tabled** _____ **Other** _____
Resolution No. _____ **Ordinance No.** _____

Whether cities may adopt ordinances restricting where sex offenders can live and work is an unsettled area of the law. For this reason, the League recommends cities considering such ordinances obtain the advice of their city attorney as soon as possible. The League does not have any published resources regarding sex offender ordinances. However, we refer people to the House Research Department's information memo on sex offenders, which I have attached.

Minnesota Statute section 244.052 subdivision 4a provides that community corrections has the authority to restrict where level III sex offenders may live. It is possible that by granting this authority to corrections, the State has preempted any action by cities involving regulating sex offenders. *See Mangold Midwest Co. v. Village of Richfield*, 143 N.W.2d 813, 820 (Minn. 1966) (listing factors to determine if the State has preempted local regulation). If it were determined that the State had preempted local regulation of sex offenders, then it is possible local ordinances regarding sex offenders could be invalidated.

The Eighth Circuit Court of Appeals upheld an Iowa statute that prohibits a person convicted of certain sex offenses involving minors from residing within 2000 feet of a school or a registered child care facility in *Doe v. Miller*, 405 F.3d 700 (8th Cir. 2005). However, the preemption issue was not considered, because the Iowa law was a state statute, and not a local ordinance. Sex offender residency restrictions have been struck down by courts in other states, including California, Massachusetts, and New York. More information can be found in this editorial from the New York Times: <http://www.nytimes.com/2015/09/08/opinion/the-pointless-banishment-of-sex-offenders.html? r=1>.

Thank you for your question. Please let me know if there is anything else I can do.

Sincerely,

Quinn O'Reilly | Staff Attorney
Tel: (651) 281-1271
qoreilly@lmc.org | www.lmc.org
League of Minnesota Cities
145 University Ave. West | St. Paul, MN 55103

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Please note, this information is not legal advice and is not a substitute for competent legal guidance. Consult your attorney concerning specific legal situations.

ORDINANCE NO. 210
(Predatory Offender Residency Restriction)

CITY OF MAYER
CARVER COUNTY, MINNESOTA

September 12, 2016

AN ORDINANCE PERTAINING TO PREDATORY OFFENDER RESIDENCY RESTRICTIONS

THE CITY COUNCIL OF THE CITY OF MAYER, CARVER COUNTY, MINNESOTA, ORDAINS:

Section 1. Findings and Intent.

- (1) Repeat predatory offenders present a threat to the public safety of the community as a whole, especially children. Predatory offenders assigned a risk level III under the risk assessment scale established by the Minnesota Commissioner of Corrections are more likely than other classifications of offenders to use physical violence, to repeat their offenses, to have committed multiple offenses, to have more victims than are ever reported, and, as a result, to be prosecuted for only a fraction of their crimes. The cost of predatory offender victimization to society at large, while not precisely calculable, is steep.
- (2) As expressed in Minn. Stat. § 412.221, subd. 32, the City has power to provide for the prevention of crime, the benefit of residence, and the promotion of health, safety, order, convenience, and the general welfare, as it deems necessary and expedient.
- (3) The City has a compelling interest in promoting, protecting, and improving the health, safety, and general welfare of its citizens, and specifically has a compelling interest to protect against the serious threat to children posed by predatory offenders, including the risk of recidivism and harm that released sex offenders, assessed at a risk level III due to their high risk of re-offense, will pose to this community.
- (4) By this ordinance, the City prohibits certain predatory offenders of risk level III from establishing temporary or permanent residence in certain locations where children are known to regularly congregate in concentrated numbers.

Section 2. Definitions. The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

- (1) Child: Any person under the age of eighteen (18).

- (2) Child care facility: a facility licensed by the Minnesota Department of Human Services, or Carver County, to provide child care, including facilities having programs for children known as nursery schools, day nurseries, child care centers, day care centers, cooperative day care centers, and Head Start programs.
- (3) Designated offender: Any person who has been categorized as a level III predatory offender under Minn. Statutes, Section 244.052, a successor statute, or a similar statute from another state in which that person's risk assessment indicates a high risk of re-offense.
- (4) Permanent residence: A place where a person abides, lodges, or resides for 14 or more consecutive days.
- (5) Public park: A public recreation center or area, created, established, designated, maintained, provided, or set aside by the City, County, or State, for the purposes of public rest, recreation, and enjoyment, and all buildings, facilities, and structures located thereon.
- (6) Public playground: A City, County, or State-owned public improved outdoor area designed, equipped, and set aside for children's play, including a school building playground, a child care building playground, a play area of a public park, or an area that contains permanent play equipment open to the public.
- (7) Temporary residence: A place where a person abides, lodges, or resides for a period of 14 or more days in the aggregate during any calendar year and which is not the person's permanent residence, or a place where the person routinely abides, lodges, or resides for a period of four or more consecutive or non-consecutive days in any month and which is not the person's permanent residence.
- (8) School: Any public or nonpublic elementary or secondary school.

Section 3. Residence Prohibition.

- (1) Prohibited Location of Residence: It is unlawful for any designated offender to establish a permanent or temporary residence within one thousand (1,000) feet of any school, public park, or public playground, or five hundred (500 feet) of any child care facility.
- (2) Measurement of Distance: For purposes of determining the minimum distance separation required by Paragraph (1), the requirement shall be measured by following a straight line from the outer property line of the permanent or temporary residence of the designated offender to the nearest outer property line of the school, child care facility, public park, or public playground.
- (3) Official Map: The City Clerk shall maintain an official map showing prohibited locations as defined by this Ordinance. The Clerk shall update the map annually to reflect any changes in the location of prohibited zones. The map shall not be deemed conclusive or all encompassing, or relieve any person subject to this ordinance from their duty to comply with the prohibitions herein, since prohibited zones change from time to time.

Section 4. Penalty. Any person convicted of violating any provision of this article shall be punished as provided in Section 10.99 of the City of Mayer Code of Ordinances. Each day that a designated offender maintains a permanent or temporary residence in violation of this Code shall constitute a separate offense.

Section 5. Exemptions. A designated offender residing within the prohibited area as described in Section 3 does not commit a violation of that Section if any of the following apply:

- (1) The designated offender established the permanent or temporary residence and reported and registered the residence pursuant to Minn. Statutes Sections 243.166 and 243.167 or a successor statute, prior to the effective date of this ordinance.
- (2) The designated offender was a minor when he or she committed the offense and he or she was not convicted as an adult.
- (3) The designated offender is a minor.
- (4) The school, public park, or public playground within one thousand feet (1,000) feet of the designated offender's permanent residence or temporary residence or the child care facility within five hundred (500) feet of the designated offender's permanent residence or temporary residence was opened after the designated offender established the permanent residence or temporary residence and reported and registered the residence pursuant to Minn. Statutes Sections 243.166 and 243.167 or a successor statute.
- (5) The designated offender's permanent or temporary residence is also the primary residence of the designated offender's parent(s), grandparent(s), sibling(s), spouse, or child(ren).
- (6) The designated offender's permanent or temporary residence is property purchased, leased, or contracted with and licensed by the Minnesota Department of Corrections prior to the effective date of this ordinance

Section 6. Effective Date. This ordinance shall be in full force and effect upon its adoption and publication according to law.

Passed and adopted by the City Council of the City of Mayer this 12th day of September, 2016.

Gerald W. Thomas, Mayor

ATTEST:

Lois A. Maetzold, Clerk

(Published in the Herald Journal on the _____ day of _____, 2016)

Mayer

Level 3 Predatory Offender Residency Restriction Map

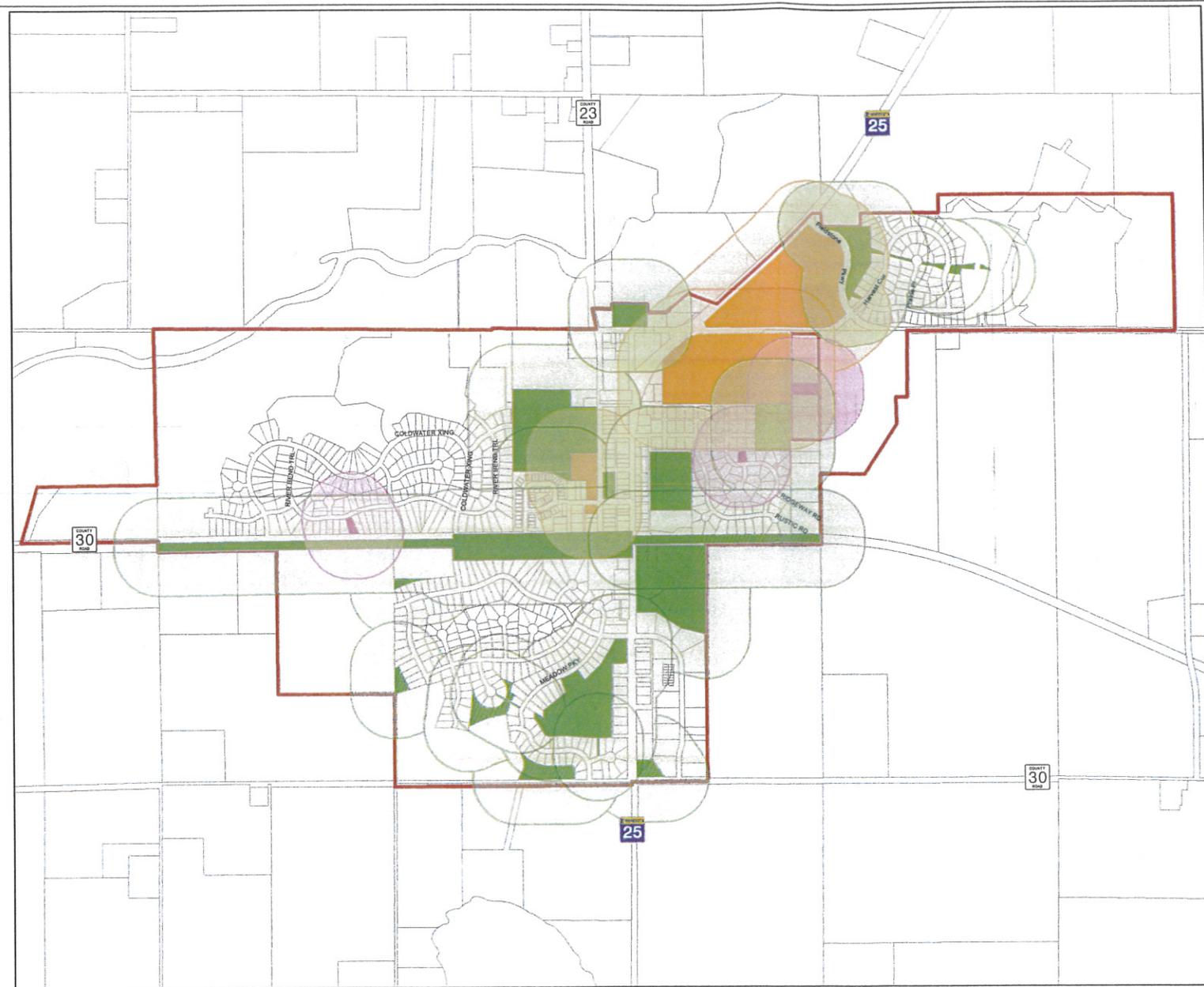
-  Park/Playground Buffer
-  School Buffer
-  Daycare Buffer
-  Park/Playground
-  School
-  Daycare
-  City Limits
-  Parcels

Map/Data Disclaimer:
 These map products and all underlying data were developed for use by the city of Mayer for its internal purposes only, and were not designed or intended for general use by members of the public. This map is neither a legally recorded map nor a survey and is not intended to be used as one. This map is a compilation of records, information and data located in various city, county, state and federal offices and other sources regarding the area shown, and is to be used for reference purposes only. The City does not warrant that the Geographic Information System (GIS) Data used to prepare this map are error free, and the City does not represent that the GIS Data can be used for navigational, tracking or any other purpose requiring exacting measurement of distance or direction or precision in the depiction of geographic features. The preceding disclaimer is provided pursuant to Minnesota Statutes §466.03, Subd. 21(2000), and the user of this map acknowledges that the City shall not be liable for any damages, and expressly waives all claims, and agrees to defend, indemnify, and hold harmless the City from any and all claims brought by User, its employees or agents, or third parties which arise out of the user's access or use of data provided.

0 500 1,000 2,000 3,000
 Feet



Map Date: August 15, 2016



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: September 12, 2016
Item Name: General Fund Budget 2017
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

The Mayor requested that the Council have the attached documents in reference to the 2017 General Fund Budget.

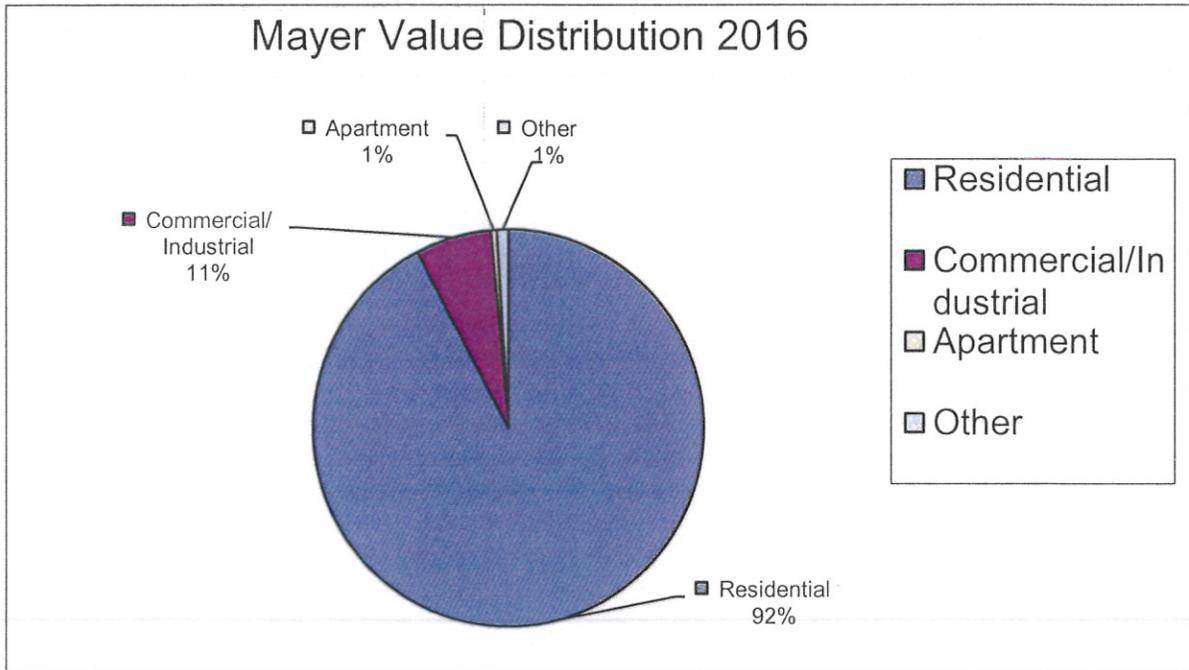
<p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses:</p> <hr/> <p>Budget Information:</p> <p>_____ Budgeted</p> <p>_____ Non Budgeted</p> <p>_____ Amendment Required</p>	<p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>Other _____</p>
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<p>Approved _____</p> <p>Resolution No. _____</p>	<p>Denied _____</p>	<p>Tabled _____</p> <p>Ordinance No. _____</p>	<p>Other _____</p>
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City of Mayer 2016 Assessment Summary

	Residential	Commercial/Industrial	Apartment	Other	Total
2016 EMV	\$138,047,600	\$9,359,000	\$698,200	\$1,390,500	\$149,495,300
2015 EMV	\$128,619,600	\$9,281,200	\$705,400	\$1,592,400	\$140,198,600
Total Value Change	\$9,428,000	\$77,800	(\$7,200)	(\$201,900)	\$9,296,700
New Construction	\$3,858,200	\$0	\$0	\$0	\$3,858,200
Market Change	\$5,569,800	\$77,800	(\$7,200)	(\$201,900)	\$5,438,500
% New Construction	2.79%	0.00%	0.00%	0.00%	2.58%
% Market Change	4.33%	0.84%	-1.02%	-12.68%	3.88%
2016 Total % Increase	7.33%	0.84%	-1.02%	-12.68%	6.63%

Mayer Value Distribution 2016



Tax Rate Comparison for taxes payable 2017								
Year	Taxable Market Value	TMV increase	City Tax Rate	Tax Rate reduced by	expressed as a %-age	Residential Tax Capacity	Total City Taxes	Amount of reduction/year
	TMV	%-age				1% of TMV		
2016	136,000		0.5891		58.91	1,360.00	801.18	
2017	142,600	4.85%	0.5891		58.91	1,426.00	840.06	
			0.5596	5%	55.96	1,426.00	798.05	3.12
Hard Numbers			0.5302	10%	53.02	1,426.00	756.05	45.13
			0.5007	15%	50.07	1,426.00	714.05	87.13
			0.4837	17.90%	48.37	1,426.00	689.69	111.49

2016	220,000		0.5891		58.91	2,200.00	1296.02	
2017	233,100	5.95%	0.5891		58.91	2,331.00	1373.19	
			0.5596	5%	55.96	2,331.00	1304.53	-8.51
Hard Numbers			0.5302	10%	53.02	2,331.00	1235.87	60.15
			0.5007	15%	50.07	2,331.00	1167.21	128.81
			0.4837	17.90%	48.37	2,331.00	1127.39	168.63

2016	273,100		0.5891		58.91	2,731.00	1608.83	
2017	285,500	4.54%	0.5891		58.91	2,855.00	1681.88	
			0.5596	5%	55.96	2,855.00	1597.79	11.05
Hard Numbers			0.5302	10%	53.02	2,855.00	1513.69	95.14
			0.5007	15%	50.07	2,855.00	1429.60	179.23
			0.4837	17.90%	48.37	2,855.00	1380.82	228.01

2016	230,000		0.5891		58.91	2,300.00	1354.93	
2017	245,250	6.63%	0.5891		58.91	2,452.50	1444.77	
			0.5596	5%	55.96	2,452.50	1372.53	-17.60
Hypothetical			0.5302	10%	53.02	2,452.50	1300.29	54.64
City average			0.5007	15%	50.07	2,452.50	1228.05	126.88
per assessor			0.4837	17.90%	48.37	2,452.50	1186.15	168.78

2016	245,000		0.5891		58.91	2,450.00	1443.30	
2017	272,390	11.18%	0.5891		58.91	2,723.90	1604.65	
			0.5596	5%	55.96	2,723.90	1524.42	-81.12

Hypothetical			0.5302	10%	53.02	2,723.90	1444.18	-0.89
to achieve			0.5007	15%	50.07	2,723.90	1363.95	79.34
6.63%								
average			0.4837	17.90%	48.37	2,723.90	1317.42	125.88

Average 6.63%

Throwing out low and high (4.85 and 6.63) gives 9.4% as highest increase in property values

2016	245,000		0.5891		58.91	2,450.00	1443.30	
2017	268,025	9.40%	0.5891		58.91	2,680.25	1578.94	
			0.5596	5%	55.96	2,680.25	1499.99	-56.69
Hypothetical			0.5302	10%	53.02	2,680.25	1421.04	22.25
to achieve			0.5007	15%	50.07	2,680.25	1342.09	101.20
6.63%								
average			0.4837	17.90%	48.37	2,680.25	1296.31	146.99

1 ESTIMATED TAX RATE CALCULATION

3 Please Enter Your City's Information in the Highlighted Cells:

4 Levy Information

5 \$ 881,299 Tax Capacity Based Levy Amount (after LGA)
 6 Market Value Based Levy

7 You can find the following information on the Tax Capacity Estimate Sheet Included

8 \$ 201,450 FD Distribution Dollars
 9 \$ 1,415,288 Adjusted Tax Capacity = Tax Capacity - TIF Cap'd TC - FD Contribution TC
 10 Ref Market Value

TAX TYPE	CERTIFIED LEVY	CARVER CO FD	LOCAL LEVY	TAXABLE VALUE	TAX RATE
Market Value Based		0	#VALUE!		#VALUE!
Tax Capacity Based	881,299	201,450	679,849	1,415,288	48.03608877%

1 ESTIMATED TAX RATE CALCULATION

3 Please Enter Your City's Information in the Highlighted Cells:

4 Levy Information

5 \$ 931,000 Tax Capacity Based Levy Amount (after LGA)
 6 Market Value Based Levy

7 You can find the following information on the Tax Capacity Estimate Sheet Included

8 \$ 201,450 FD Distribution Dollars
 9 \$ 1,415,288 Adjusted Tax Capacity = Tax Capacity - TIF Cap'd TC - FD Contribution TC
 10 Ref Market Value

TAX TYPE	CERTIFIED LEVY	CARVER CO FD	LOCAL LEVY	TAXABLE VALUE	TAX RATE
Market Value Based		0	#VALUE!		#VALUE!
Tax Capacity Based	931,000	201,450	729,550	1,415,288	51.54781218%

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: September 12, 2016
Item Name: General Fund Budget 2017
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

Staff added \$49,671.96 in expenses to the Highway, Streets and Roads for an additional public works person.

The EDA also added some expenses in the advertising and professional services. These adjustments are for \$500 for a Broker event and for mini biff for car show nights \$350 and \$750 for a mytowntext application.

Item	Amount
Salary	\$37,440.00
FICA (7.65%)	\$2,864.16
PERA (7.5%)	\$2,808.00
Health Insurance	\$6,000.00
Dental Insurance	\$518.40
Life Insurance	\$41.40
Total Hwy Streets	\$49,671.96
Advertising	\$500.00
Professional Services	\$1,100.00
Total EDA	\$1,600.00

The general fund levy would be for \$932,572.00 or an effective tax rate of 51.6588%. Staff is requesting Council discussion on the General Fund Budget.

FINANCIAL IMPLICATIONS:

Funding Sources & Uses:

Budget Information:

_____ Budgeted

_____ Non Budgeted

_____ Amendment Required

ADVISORY BOARD RECOMMENDATIONS:

Other _____

Approved _____ **Denied** _____ **Tabled** _____ **Other** _____
Resolution No. _____ **Ordinance No.** _____

BUDGET HISTORY 2014-2017

	2014	2015	2016	2016	2017	2017
	Actual	Actual	Budget	Actual	Proposed	Changes
General Government	\$74,130.07	\$86,595.07	\$76,600.00	\$57,605.17	\$81,500.00	\$4,900.00
Council Wages	\$14,240.36	\$16,428.87	\$17,111.00	\$3,939.71	\$17,111.00	\$0.00
Administrator	\$47,026.12	\$97,078.17	\$100,556.00	\$46,253.88	\$103,351.55	\$2,795.55
Boards & Commissions	\$960.03	\$330.00	\$1,440.00	\$0.00	\$1,440.00	\$0.00
City Clerk/Deputy	\$35,218.46	\$38,048.76	\$33,406.20	\$5,049.72	\$19,385.50	-\$14,020.70
Elections	\$2,729.85	\$1,015.37	\$3,275.00	\$0.00	\$1,050.00	-\$2,225.00
Assessment Services	\$11,244.50	\$11,634.00	\$11,750.00	\$0.00	\$12,500.00	\$750.00
Planning and Zoning	\$4,581.76	\$6,257.57	\$8,110.00	\$5,185.85	\$8,110.00	\$0.00
Computer	\$2,284.00	\$4,322.66	\$3,900.00	\$2,344.33	\$2,400.00	-\$1,500.00
Community Center	\$41,182.79	\$30,679.10	\$41,695.00	\$27,830.05	\$43,530.00	\$1,835.00
Police Contract	\$78,042.51	\$77,267.56	\$84,668.00	\$43,193.21	\$144,257.00	\$59,589.00
Fire Protection	\$42,485.60	\$39,621.09	\$53,330.00	\$10,710.18	\$54,095.00	\$765.00
WAFTA	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$0.00
Fire Equipment	\$34,277.89	\$33,270.54	\$97,200.00	\$9,171.99	\$98,800.00	\$1,600.00
Fire Station	\$11,488.26	\$10,501.43	\$10,908.50	\$3,821.66	\$10,575.00	-\$333.50
FD Truck Payment				\$0.00		\$0.00
FD Relief Associatin	\$9,096.00	\$3,979.00		\$0.00		\$0.00
Buidling Inspections	\$15,617.76	\$25,504.03	\$20,000.00	\$27,981.21	\$20,000.00	\$0.00
Civil Defense	\$1,640.00	\$200.00	\$450.00	\$200.00	\$450.00	\$0.00
Animal Control	\$0.00	\$0.00	\$650.00	\$0.00	\$650.00	\$0.00
Public Works						\$0.00
Hwys Streets and Roads	\$57,879.14	\$54,444.25	\$122,380.00	\$39,507.31	\$125,474.30	\$3,094.30
Ice and Snow Removal		\$10,493.35	\$27,000.00	\$16,804.81	\$27,000.00	\$0.00
Storm Drainage	\$717.50	\$1,103.58	\$10,000.00	\$0.00	\$10,000.00	\$0.00
Street Lighting	\$24,178.89	\$26,568.45	\$30,055.00	\$15,341.40	\$25,545.00	-\$4,510.00
Maintenance Bldg		\$20,131.31	\$22,500.00	\$14,847.22	\$36,340.00	\$13,840.00
Park and Rec		\$41,681.55	\$100,136.00	\$49,710.72	\$98,350.00	-\$1,786.00
Baseball Park						\$0.00
EDA	\$931.25	\$1,010.00	\$2,950.00	\$720.00	\$4,550.00	\$1,600.00
Compost	\$2,416.11	\$2,028.42	\$2,370.00	\$1,174.45	\$1,960.00	-\$410.00
Recycling						\$0.00
Sales Tax		\$0.00				\$0.00
Total	\$514,368.85	\$642,194.13	\$884,440.70	\$381,392.87	\$950,424.35	\$65,983.65
Fire Station Debt	\$8,308.00	\$8,308.00	\$8,308.00	\$8,308.00	\$8,308.00	
Fire Truck Payment (10 yrs)		\$38,965.00	\$38,965.00	\$39,823.05	\$21,749.00	
Debt Service HWY 25 and	\$163,000.00	\$149,560.00	\$147,934.00	\$147,934.00	\$154,653.74	
Total Exp & Debt		\$839,027.13	\$1,079,647.70	\$577,457.92	\$1,135,135.09	
Sewer Debt	\$390,000.00	\$336,000.00	\$309,000.00	\$309,000.00	\$273,000.00	26 permits in
Total Exp & Debt	\$1,075,676.85	\$1,175,027.13	\$1,388,647.70	\$886,457.92	\$1,408,135.09	2015
Minus LGA	-\$290,000.00	\$275,000.00	\$298,017.00		\$298,717.00	
Minus Revenues	-\$120,033.50	\$137,707.00	\$142,185.57		\$176,847.00	
Total Revenues	-\$410,033.50	\$412,707.00	\$440,202.57		\$475,564.00	
General Fund Levy		\$414,891.00	\$444,229.00		\$474,860.35	
Debt Levy		\$532,833.00	\$505,065.00		\$457,710.74	
Property Tax Levy	\$918,159.99	#REF!	\$949,294.00		\$932,571.09	
Revised 9/6/2016						

ESTIMATED TAX RATE CALCULATION

Please Enter Your City's Information in the Highlighted Cells:

Levy Information

\$ 932,572 Tax Capacity Based Levy Amount (after LGA)
 \$ - Market Value Based Levy

You can find the following information on the Tax Capacity Estimate Sheet Included

\$ 201,450 FD Distribution Dollars
 \$ 1,415,288 Adjusted Tax Capacity = Tax Capacity - TIF Capt'd TC - FD Contribution TC
 \$ - Ref Market Value

TAX TYPE	CERTIFIED LEVY	CARVER CO FD	LOCAL LEVY	TAXABLE VALUE	TAX RATE
Market Value Based	0	0	0	0	#DIV/0!
Tax Capacity Based	932,572	201,450	731,122	1,415,288	51.65888498%

Luayn Ruch-Hammond

From: Crystal Campos [ccampos@co.carver.mn.us]
Sent: Thursday, August 18, 2016 10:00 AM
To: 'Luayn Ruch-Hammond'
Subject: RE: Amounts

Luayn,

Yes, these are the initial numbers you can use to estimate your rate. However, since the City of Mayer has a rural service district these are not the exact numbers used in rate calculation. When we calculate any rate for a city with a rural service district, we need to make adjustments to the values for the TAGs that are in the RSD. We provide those numbers in the Levy Certification attachment for you to review. The rates for any non-debt funds would use the adjusted tax capacity provided.

Please let me know if you have any additional questions.

Thank you,
Crystal Campos
Taxation Supervisor
Taxpayer Services Department
600 E 4th St
Chaska, MN 55318
Phone: 952-361-1906
Fax: 952-361-1919

From: Luayn Ruch-Hammond [<mailto:cityadmin@frontiernet.net>]
Sent: Thursday, August 18, 2016 9:03 AM
To: Crystal Campos
Subject: Amounts

\$201,450 FD Distribution Dollars
\$1,416,288 Adjusted Tax Capacity

Are the above the correct numbers to enter into the estimated tax rate calculation?
Luayn

CARVER COUNTY
Pay 2017 Tax Base Estimates (August) Level 11

Tax Capacity

(Use Assessor's Abstract for this form unless otherwise noted.)

Townships	EMV (Line 36)	Taxable MV (Line 1036)	Ref MV (Line 1039)	Tax Capacity (before adj.) (Line 1031)	TIF Capt'd TC (Line 1040)	FD Cont TC (Line 1060)	Adj TC (Line 1031 - Line 1040 - Line 1060)	FD Dist TC (Line 1070)	FD Dist \$ (Table VIII Col. H)
Benton	212,899,900	206,399,000	87,047,500	1,721,417	-	68,130	1,653,287	37,933	4,658
Camden	209,430,000	202,143,800	90,380,400	1,644,488	-	47,853	1,596,635	55,286	7,678
Dahlgren	322,881,900	296,758,600	176,869,800	2,731,307	-	139,442	2,591,865	75,268	10,529
Hancock	99,240,100	96,254,400	27,397,200	686,663	-	3,476	683,187	13,760	2,091
Hollywood	228,862,700	220,212,500	96,609,000	1,774,191	-	61,878	1,712,313	60,071	10,321
Laketown	335,853,100	297,389,400	228,000,100	2,891,027	-	59,370	2,831,657	207,975	33,576
San Francisco	171,272,000	164,924,900	105,221,500	1,472,648	-	7,972	1,464,676	53,370	11,034
Waconia	260,812,800	240,844,800	158,012,400	2,249,663	-	83,580	2,166,083	76,944	6,202
Watertown	268,293,800	255,916,900	156,857,800	2,358,227	-	130,626	2,227,601	75,746	12,532
Young America	193,866,600	188,063,600	78,082,600	1,626,806	-	89,972	1,536,834	31,473	5,638
Cities									
Carver	414,356,100	392,759,200	401,657,300	4,166,659	190,587	159,083	3,816,989	576,779	282,608
Chanhassen	3,936,147,600	3,830,438,400	3,868,866,300	44,045,264	-	3,464,011	40,581,253	1,949,199	472,643
Chaska	2,649,402,600	2,506,367,300	2,544,308,900	29,614,642	658,963	3,226,815	25,728,864	3,313,011	862,509
Cologne	151,662,100	140,983,900	146,774,500	1,508,264	-	75,060	1,433,204	253,448	179,852
Hamburg	26,625,500	22,014,800	26,294,700	240,726	-	15,440	225,286	130,673	168,559
Mayer	151,218,700	139,548,200	149,568,200	1,492,845	-	77,557	1,415,288	341,999	201,450
New Germany	27,728,200	24,366,800	25,424,700	268,537	-	18,204	250,333	95,611	105,342
Norwood Young America	255,586,100	231,129,800	251,349,800	2,748,710	114,297	354,224	2,280,189	771,113	511,709
Victoria	1,276,759,800	1,245,400,100	1,249,378,800	13,132,191	237,594	241,813	12,652,784	732,701	229,337
Waconia	1,245,541,800	1,192,626,800	1,233,530,400	13,726,006	177,701	1,199,301	12,349,004	1,435,725	707,339
Watertown	284,153,600	261,086,500	280,969,400	2,827,794	-	152,264	2,675,530	842,432	496,604
School Districts									
SD # 108	1,015,311,100	957,191,400	651,463,900	9,108,382	114,297	610,620	8,383,465	1,265,745	322,324
SD # 110	2,098,734,000	1,991,569,800	1,790,018,600	21,304,489	299,366	1,504,787	19,500,336	1,868,480	840,680
SD # 111	890,718,600	837,199,800	662,531,400	8,045,991	-	350,413	7,695,578	1,311,628	730,700
SD # 112	7,162,992,800	6,832,260,500	6,808,277,200	78,459,648	965,479	7,092,738	70,401,431	5,805,777	3,725,512
SD # 276	1,417,863,900	1,405,371,700	1,412,364,800	14,938,981	-	108,219	14,830,762	845,785	423,712
SD # 424	500,600	500,600	115,400	5,116	-	78	5,038	46	15
SD # 716	127,078,500	122,647,700	54,834,500	996,240	-	4,373	991,867	31,115	14,045
SD # 2687	7,072,200	6,621,500	2,000,800	46,467	-	-	46,467	1,664	911
SD # 2859	2,323,300	2,266,700	994,700	22,761	-	4,843	17,918	277	73
Carver County Watersheds									
#1 Lower Minnesota (060)	593,613,400	559,696,800	573,162,200	6,446,590	111,178	580,827	5,754,585	679,530	4,228
#2 Riley Purgatory (064)	3,075,844,000	2,978,249,500	3,015,816,100	34,605,074	-	3,098,939	31,506,135	1,530,918	28,069
#3 Minnehaha Creek (062)	2,191,636,600	2,139,611,300	2,117,288,400	22,551,443	237,594	375,291	21,938,558	1,259,660	22,312
#4 Buffalo Creek (005)	18,582,500	18,207,900	5,720,500	154,239	-	1,111	153,128	3,239	27
CCWMO (067)	6,842,918,500	6,459,864,200	5,670,614,100	69,170,729	1,030,370	5,619,903	62,520,456	7,657,170	69,846
Miscellaneous:									
Met Council	12,722,595,000	12,155,629,700	11,382,601,300	132,928,075	1,379,142	9,676,071	121,872,862	11,130,517	101,757
Transit Dist - Chan & Chaska	6,585,550,200	6,336,805,700	6,413,175,200	73,659,906	658,963	6,690,826	66,310,117	5,262,210	78,383
Mosquito Control	12,722,595,000	12,155,629,700	11,382,601,300	132,928,075	1,379,142	9,676,071	121,872,862	11,130,517	53,218
Carver County CDA	12,722,595,000	12,155,629,700	11,382,601,300	132,928,075	1,379,142	9,676,071	121,872,862	11,130,517	189,361
Carver Co Rail Authority	12,722,595,000	12,155,629,700	11,382,601,300	132,928,075	1,379,142	9,676,071	121,872,862	11,130,517	12,211
Chaska EDA	2,649,402,600	2,506,367,300	2,544,308,900	29,614,642	658,963	3,226,815	25,728,864	3,313,011	50,332
NYA EDA	255,586,100	231,129,800	251,349,800	2,748,710	114,297	354,224	2,280,189	771,113	11,284
Victoria EDA	1,276,759,800	1,245,400,100	1,249,378,800	13,132,191	237,594	241,813	12,652,784	732,701	10,226
Watertown EDA	284,153,600	261,086,500	280,969,400	2,827,794	-	152,264	2,675,530	842,432	11,681
County	12,722,595,000	12,155,629,700	11,382,601,300	132,928,075	1,379,142	9,676,071	121,872,862	11,130,517	4,326,840

General Fund EXP 2016

Current Period: August 2016

Account Descr	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
FUND 100 GENERAL FUND				
Dept 41000 General Government				
E 100-41000-200 Office Supplies	\$3,106.11	\$3,000.00	\$3,324.57	\$3,000.00
E 100-41000-208 Training and Instruction	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41000-300 Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41000-301 Auditing and Acct g Services	\$29,283.03	\$25,000.00	\$22,608.94	\$30,000.00
E 100-41000-303 Engineering Fees	\$22,377.00	\$15,000.00	\$10,017.50	\$15,000.00
E 100-41000-304 Legal Fees	\$7,855.49	\$10,000.00	\$6,132.15	\$10,000.00
E 100-41000-315 ACH Processing Fees	\$28.00	\$0.00	\$21.76	\$0.00
E 100-41000-321 Telephone	\$2,699.54	\$3,000.00	\$1,673.86	\$3,000.00
E 100-41000-322 Postage	\$1,168.74	\$1,500.00	\$539.45	\$1,500.00
E 100-41000-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41000-340 Advertising	\$770.40	\$900.00	\$579.50	\$900.00
E 100-41000-350 Print/Binding	\$0.00	\$0.00	\$190.61	\$0.00
E 100-41000-351 Legal Notices Publishing	\$2,367.16	\$750.00	\$1,161.40	\$1,000.00
E 100-41000-355 Gopher State Locates	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41000-360 Insurance (GENERAL)	\$13,598.45	\$13,000.00	\$12,468.00	\$14,000.00
E 100-41000-430 Miscellaneous (GENERAL)	\$21.11	\$0.00	-\$0.01	\$0.00
E 100-41000-432 Uncollectable Checks	\$296.04	\$0.00	\$214.39	\$0.00
E 100-41000-433 Dues and Subscriptions	\$2,124.00	\$2,200.00	\$140.00	\$2,200.00
E 100-41000-490 Donations to Civic Org s	\$0.00	\$0.00	\$1,500.00	\$0.00
E 100-41000-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41000-620 Fiscal Agent s Fees	\$900.00	\$2,250.00	\$900.00	\$900.00
E 100-41000-700 Transfers (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41000-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41000 General Government	\$86,595.07	\$76,600.00	\$61,472.12	\$81,500.00
Dept 41100 Council Wages				
E 100-41100-100 Wages and Salaries	\$13,900.00	\$14,000.00	\$6,440.00	\$14,000.00
E 100-41100-180 Employee Withholdings	\$1,061.11	\$1,071.00	\$492.69	\$1,071.00
E 100-41100-208 Training and Instruction	\$305.00	\$1,000.00	\$35.00	\$1,000.00
E 100-41100-300 Professional Svcs	\$360.00	\$540.00	\$360.00	\$540.00
E 100-41100-331 Travel Expenses	\$802.76	\$500.00	\$0.00	\$500.00
Dept 41100 Council Wages	\$16,428.87	\$17,111.00	\$7,327.69	\$17,111.00
Dept 41300 Administrator				
E 100-41300-100 Wages and Salaries	\$77,926.55	\$80,126.00	\$46,128.00	\$82,528.75
E 100-41300-120 Employer Contrib Ret	\$5,844.51	\$6,010.00	\$3,459.60	\$6,198.00
E 100-41300-131 Employer Paid Health	\$6,000.00	\$6,000.00	\$4,000.00	\$6,000.00
E 100-41300-133 Employer Paid Dental	\$478.20	\$498.60	\$338.90	\$518.40
E 100-41300-134 Employer Paid Life	\$41.40	\$41.40	\$27.60	\$41.40
E 100-41300-180 Employee Withholdings	\$5,961.36	\$6,130.00	\$3,528.75	\$6,315.00
E 100-41300-208 Training and Instruction	\$295.00	\$1,000.00	\$163.20	\$1,000.00
E 100-41300-331 Travel Expenses	\$531.15	\$750.00	\$433.53	\$750.00
Dept 41300 Administrator	\$97,078.17	\$100,556.00	\$58,079.58	\$103,351.55
Dept 41330 Boards and Commissions				
E 100-41330-430 Miscellaneous (GENERAL)	\$330.00	\$1,440.00	\$0.00	\$1,440.00
Dept 41330 Boards and Commissions	\$330.00	\$1,440.00	\$0.00	\$1,440.00
Dept 41400 City Clerk/Deputy				
E 100-41400-100 Wages and Salaries	\$32,738.21	\$28,321.00	\$5,748.22	\$13,680.00
E 100-41400-120 Employer Contrib Ret	\$2,286.43	\$2,124.60	\$400.60	\$1,026.00
E 100-41400-130 Employer Paid Ins	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41400-131 Employer Paid Health	\$0.00	\$0.00	\$510.00	\$2,040.00
E 100-41400-133 Employer Paid Dental	\$478.20	\$498.60	\$83.92	\$177.00
E 100-41400-134 Employer Paid Life	\$41.40	\$42.00	\$6.96	\$14.50
E 100-41400-180 Employee Withholdings	\$2,504.52	\$2,170.00	\$439.71	\$1,048.00

Account Descr	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
E 100-41400-208 Training and Instruction	\$0.00	\$0.00	\$0.00	\$1,000.00
E 100-41400-331 Travel Expenses	\$0.00	\$250.00	\$28.08	\$400.00
Dept 41400 City Clerk/Deputy	\$38,048.76	\$33,406.20	\$7,217.49	\$19,385.50
Dept 41410 Elections				
E 100-41410-100 Wages and Salaries	\$0.00	\$2,500.00	\$0.00	\$0.00
E 100-41410-210 Operating Supplies	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41410-331 Travel Expenses	\$0.00	\$400.00	\$122.47	\$0.00
E 100-41410-350 Print/Blinding	\$1,015.37	\$0.00	\$0.00	\$1,050.00
E 100-41410-351 Legal Notices Publishing	\$0.00	\$75.00	\$88.56	\$0.00
E 100-41410-430 Miscellaneous (GENERAL)	\$0.00	\$300.00	\$0.00	\$0.00
Dept 41410 Elections	\$1,015.37	\$3,275.00	\$211.03	\$1,050.00
Dept 41550 Assessment Services				
E 100-41550-300 Professional Srvs	\$11,634.00	\$11,750.00	\$0.00	\$12,500.00
Dept 41550 Assessment Services	\$11,634.00	\$11,750.00	\$0.00	\$12,500.00
Dept 41910 Planning and Zoning				
E 100-41910-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41910-110 Other Pay Boards & Commissions	\$1,110.00	\$3,100.00	\$90.00	\$3,110.00
E 100-41910-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41910-131 Employer Paid Health	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41910-180 Employee Withholdings	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41910-208 Training and Instruction	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41910-300 Professional Srvs	\$5,147.57	\$5,000.00	\$6,089.90	\$5,000.00
E 100-41910-303 Engineering Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41910-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41910 Planning and Zoning	\$6,257.57	\$8,100.00	\$6,179.90	\$8,110.00
Dept 41920 Computer				
E 100-41920-312 Software Support	\$1,590.00	\$1,600.00	\$1,009.99	\$1,600.00
E 100-41920-400 Repairs & Maint Cont	\$177.98	\$300.00	\$261.00	\$300.00
E 100-41920-500 Capital Outlay (GENERAL)	\$2,554.68	\$2,000.00	\$2,074.34	\$500.00
Dept 41920 Computer	\$4,322.66	\$3,900.00	\$3,345.33	\$2,400.00
Dept 41940 Community Center				
E 100-41940-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-180 Employee Withholdings	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-300 Professional Srvs	\$4,565.00	\$4,500.00	\$3,050.00	\$8,580.00
E 100-41940-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-381 Electric Utilities	\$6,696.07	\$6,585.00	\$4,690.24	\$6,950.00
E 100-41940-383 Gas Utilities	\$5,399.12	\$7,110.00	\$3,626.79	\$7,000.00
E 100-41940-400 Repairs & Maint Cont	\$7,566.51	\$6,000.00	\$7,866.42	\$6,000.00
E 100-41940-438 Comm Ctr Pop	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-500 Capital Outlay (GENERAL)	\$6,452.40	\$17,500.00	\$1,671.07	\$15,000.00
E 100-41940-720 Transfer Out	\$2,759.00	\$0.00	\$8,893.00	\$0.00
E 100-41940-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41940 Community Center	\$33,438.10	\$41,695.00	\$29,797.52	\$43,530.00
Dept 42100 Police Contract				
E 100-42100-300 Professional Srvs	\$77,267.56	\$82,568.00	\$41,843.21	\$142,157.00
E 100-42100-430 Miscellaneous (GENERAL)	\$0.00	\$2,100.00	\$1,350.00	\$2,100.00
Dept 42100 Police Contract	\$77,267.56	\$84,668.00	\$43,193.21	\$144,257.00
Dept 42200 Fire Protection				
E 100-42200-100 Wages and Salaries	\$24,411.00	\$28,546.00	\$0.00	\$30,000.00
E 100-42200-180 Employee Withholdings	\$1,867.50	\$2,184.00	\$0.00	\$2,295.00
E 100-42200-200 Office Supplies	\$114.99	\$200.00	\$7.18	\$200.00
E 100-42200-208 Training and Instruction	\$2,634.00	\$8,500.00	\$3,148.00	\$8,500.00
E 100-42200-230 Fire Department Explorer s	\$0.00	\$500.00	\$0.00	\$500.00
E 100-42200-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00

Account Descr	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
E 100-42200-305 Medical and Physicals	\$339.95	\$2,000.00	\$1,660.00	\$2,000.00
E 100-42200-322 Postage	\$7.05	\$125.00	\$4.35	\$125.00
E 100-42200-331 Travel Expenses	\$0.00	\$350.00	\$0.00	\$350.00
E 100-42200-360 Insurance (GENERAL)	\$8,409.88	\$9,800.00	\$6,284.00	\$9,000.00
E 100-42200-430 Miscellaneous (GENERAL)	\$1,060.77	\$125.00	\$75.00	\$125.00
E 100-42200-433 Dues and Subscriptions	\$775.95	\$1,000.00	\$925.00	\$1,000.00
E 100-42200-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 100-42200-720 Transfer Out	\$59,603.00	\$0.00	\$55,395.00	\$0.00
E 100-42200-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42200 Fire Protection	\$99,224.09	\$53,330.00	\$67,498.53	\$54,095.00
Dept 42247 WAFTA				
E 100-42247-400 Repairs & Maint Cont	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
Dept 42247 WAFTA	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00
Dept 42260 Fire Equipment				
E 100-42260-212 Motor Fuels	\$1,552.28	\$2,200.00	\$689.77	\$1,800.00
E 100-42260-400 Repairs & Maint Cont	\$9,910.65	\$10,000.00	\$7,096.38	\$12,000.00
E 100-42260-406 800 Mgz Radios	\$1,441.55	\$5,000.00	\$484.25	\$5,000.00
E 100-42260-417 Uniform Rental	\$0.00	\$0.00	\$0.00	\$0.00
E 100-42260-500 Capital Outlay (GENERAL)	\$0.00	\$30,000.00	\$0.00	\$30,000.00
E 100-42260-517 PPE Purchase	\$0.00	\$5,000.00	\$0.00	\$5,000.00
E 100-42260-580 New Equipment	\$20,366.06	\$45,000.00	\$2,173.40	\$45,000.00
Dept 42260 Fire Equipment	\$33,270.54	\$97,200.00	\$10,443.80	\$98,800.00
Dept 42280 Fire Station				
E 100-42280-210 Operating Supplies	\$0.00	\$150.00	\$0.00	\$150.00
E 100-42280-321 Telephone	\$1,546.74	\$1,500.00	\$1,095.92	\$1,500.00
E 100-42280-381 Electric Utilities	\$1,494.31	\$1,616.50	\$1,015.52	\$1,475.00
E 100-42280-383 Gas Utilities	\$2,096.38	\$2,792.00	\$1,563.22	\$2,600.00
E 100-42280-400 Repairs & Maint Cont	\$1,276.65	\$4,850.00	\$536.78	\$4,850.00
E 100-42280-500 Capital Outlay (GENERAL)	\$4,087.35	\$0.00	\$0.00	\$0.00
E 100-42280-600 Debt Srv Principal	\$6,616.80	\$7,007.00	\$3,445.49	\$7,399.00
E 100-42280-601 Debt Srv Interest	\$1,691.20	\$1,301.00	\$708.51	\$909.00
Dept 42280 Fire Station	\$18,809.43	\$19,216.50	\$8,365.44	\$18,883.00
Dept 42282 Fire Dept Land				
E 100-42282-600 Debt Srv Principal	\$0.00	\$0.00	\$0.00	\$0.00
E 100-42282-601 Debt Srv Interest	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42282 Fire Dept Land	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42285 FD Truck Payment				
E 100-42285-600 Debt Srv Principal	\$0.00	\$35,000.00	\$0.00	\$19,293.00
E 100-42285-601 Debt Srv Interest	\$0.00	\$4,823.05	\$0.00	\$2,456.00
Dept 42285 FD Truck Payment	\$0.00	\$39,823.05	\$0.00	\$21,749.00
Dept 42290 FD Relief Association				
E 100-42290-124 Fire Pension Contributions	\$3,979.00	\$0.00	\$0.00	\$0.00
Dept 42290 FD Relief Association	\$3,979.00	\$0.00	\$0.00	\$0.00
Dept 42400 Building Inspection				
E 100-42400-300 Professional Svcs	\$25,504.03	\$20,000.00	\$27,981.21	\$20,000.00
E 100-42400-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42400 Building Inspection	\$25,504.03	\$20,000.00	\$27,981.21	\$20,000.00
Dept 42500 Civil Defense				
E 100-42500-381 Electric Utilities	\$0.00	\$0.00	\$0.00	\$0.00
E 100-42500-400 Repairs & Maint Cont	\$200.00	\$450.00	\$200.00	\$450.00
E 100-42500-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
Dept 42500 Civil Defense	\$200.00	\$450.00	\$200.00	\$450.00
Dept 42700 Animal Control				
E 100-42700-300 Professional Svcs	\$0.00	\$650.00	\$0.00	\$650.00

Account Descr	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
Dept 42700 Animal Control	\$0.00	\$650.00	\$0.00	\$650.00
Dept 43000 Public Works				
E 100-43000-360 Insurance (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 100-43000-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43000 Public Works	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43100 Hwys, Streets, & Roads				
E 100-43100-100 Wages and Salaries	\$25,943.46	\$25,080.00	\$14,871.36	\$62,138.00
E 100-43100-120 Employer Contrib Ret	\$1,857.37	\$1,880.00	\$1,115.36	\$4,660.50
E 100-43100-131 Employer Paid Health	\$1,320.00	\$1,900.00	\$880.00	\$9,000.00
E 100-43100-133 Employer Paid Dental	\$239.09	\$249.00	\$169.45	\$778.40
E 100-43100-134 Employer Paid Life	\$20.71	\$21.00	\$13.81	\$62.40
E 100-43100-180 Employee Withholdings	\$1,984.70	\$1,920.00	\$1,137.69	\$4,755.00
E 100-43100-208 Training and Instruction	\$597.00	\$1,000.00	\$404.30	\$1,000.00
E 100-43100-210 Operating Supplies	\$1,445.31	\$750.00	\$472.91	\$750.00
E 100-43100-212 Motor Fuels	\$2,919.09	\$3,000.00	\$1,353.08	\$3,000.00
E 100-43100-300 Professional Svcs	\$0.00	\$0.00	\$1,800.00	\$0.00
E 100-43100-303 Engineering Fees	\$3,481.00	\$0.00	\$0.00	\$0.00
E 100-43100-304 Legal Fees	\$0.00	\$0.00	\$0.00	\$0.00
E 100-43100-310 Contract Services	\$0.00	\$2,400.00	\$1,200.00	\$2,000.00
E 100-43100-321 Telephone	\$169.33	\$180.00	\$112.96	\$180.00
E 100-43100-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$150.00
E 100-43100-360 Insurance (GENERAL)	\$0.00	\$2,000.00	\$0.00	\$2,000.00
E 100-43100-400 Repairs & Maint Cont	\$14,467.19	\$15,000.00	\$6,654.34	\$15,000.00
E 100-43100-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$32.78	\$0.00
E 100-43100-500 Capital Outlay (GENERAL)	\$44,644.97	\$67,000.00	\$14,563.66	\$20,000.00
Dept 43100 Hwys, Streets, & Roads	\$99,089.22	\$122,380.00	\$44,781.70	\$125,474.30
Dept 43124 Sidewalks and Crosswalk				
E 100-43124-300 Professional Svcs	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43124 Sidewalks and Crosswalk	\$0.00	\$0.00	\$0.00	\$0.00
Dept 43125 Ice & Snow Removal				
E 100-43125-229 Sand & Salt	\$2,788.35	\$7,000.00	\$4,819.81	\$7,000.00
E 100-43125-300 Professional Svcs	\$7,705.00	\$20,000.00	\$11,985.00	\$20,000.00
Dept 43125 Ice & Snow Removal	\$10,493.35	\$27,000.00	\$16,804.81	\$27,000.00
Dept 43150 Storm Drainage				
E 100-43150-303 Engineering Fees	\$0.00	\$2,500.00	\$0.00	\$2,500.00
E 100-43150-430 Miscellaneous (GENERAL)	\$3.58	\$0.00	\$0.00	\$0.00
E 100-43150-500 Capital Outlay (GENERAL)	\$1,100.00	\$7,500.00	\$0.00	\$7,500.00
Dept 43150 Storm Drainage	\$1,103.58	\$10,000.00	\$0.00	\$10,000.00
Dept 43160 Street Lighting				
E 100-43160-381 Electric Utilities	\$24,670.08	\$30,055.00	\$18,001.61	\$25,545.00
E 100-43160-400 Repairs & Maint Cont	\$1,898.37	\$0.00	-\$400.00	\$0.00
Dept 43160 Street Lighting	\$26,568.45	\$30,055.00	\$17,601.61	\$25,545.00
Dept 43700 Maintenance Bldg				
E 100-43700-200 Office Supplies	\$0.00	\$0.00	\$54.06	\$0.00
E 100-43700-321 Telephone	\$0.00	\$0.00	\$443.15	\$960.00
E 100-43700-381 Electric Utilities	\$0.00	\$0.00	\$245.10	\$1,080.00
E 100-43700-383 Gas Utilities	\$0.00	\$0.00	\$75.70	\$1,800.00
E 100-43700-400 Repairs & Maint Cont	\$482.97	\$2,500.00	\$918.57	\$7,500.00
E 100-43700-500 Capital Outlay (GENERAL)	\$16,038.90	\$15,000.00	\$15,941.11	\$20,000.00
E 100-43700-580 New Equipment	\$3,609.44	\$5,000.00	\$34.98	\$5,000.00
Dept 43700 Maintenance Bldg	\$20,131.31	\$22,500.00	\$17,712.67	\$36,340.00
Dept 45000 Park and Rec				
E 100-45000-100 Wages and Salaries	\$4,288.40	\$7,680.00	\$3,643.72	\$9,360.00
E 100-45000-110 Other Pay Boards & Commissions	\$1,230.00	\$1,500.00	\$0.00	\$1,500.00

Account Descr	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
E 100-45000-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-180 Employee Withholdings	\$328.07	\$588.00	\$278.76	\$716.00
E 100-45000-212 Motor Fuels	\$1,264.13	\$1,100.00	\$978.15	\$1,300.00
E 100-45000-300 Professional Srvs	\$6,224.64	\$6,240.00	\$1,122.23	\$7,400.00
E 100-45000-303 Engineering Fees	\$483.00	\$2,000.00	\$195.00	\$2,000.00
E 100-45000-360 Insurance (GENERAL)	\$5,862.00	\$5,900.00	\$3,101.00	\$6,077.00
E 100-45000-370 Recreation Program	\$2,585.76	\$1,000.00	\$410.00	\$2,000.00
E 100-45000-381 Electric Utilitles	\$148.45	\$177.00	\$92.54	\$177.00
E 100-45000-400 Repairs & Maint Cont	\$7,880.85	\$4,000.00	\$1,155.33	\$5,000.00
E 100-45000-430 Miscellaneous (GENERAL)	\$1,089.88	\$1,000.00	\$249.69	\$1,000.00
E 100-45000-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-500 Capital Outlay (GENERAL)	\$9,211.33	\$59,451.00	\$32,145.09	\$59,820.00
E 100-45000-530 City Beautification	\$1,085.04	\$2,000.00	\$701.71	\$2,000.00
E 100-45000-580 New Equipment	\$0.00	\$7,500.00	\$9,124.99	\$0.00
E 100-45000-720 Transfer Out	\$26,474.00	\$0.00	\$31,245.00	\$0.00
Dept 45000 Park and Rec	\$68,155.55	\$100,136.00	\$84,443.21	\$98,350.00
Dept 45300 Baseball Park				
E 100-45300-400 Repairs & Maint Cont	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45300-500 Capital Outlay (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45300-580 New Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Dept 45300 Baseball Park	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46340 Other Redevelopment/Housing				
E 100-46340-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46340 Other Redevelopment/Housing	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Develop mt (GENERAL)				
E 100-46500-110 Other Pay Boards & Commissions	\$180.00	\$450.00	\$0.00	\$450.00
E 100-46500-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$1,100.00
E 100-46500-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00
E 100-46500-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00
E 100-46500-331 Travel Expenses	\$0.00	\$0.00	\$0.00	\$0.00
E 100-46500-340 Advertising	\$830.00	\$2,500.00	\$720.00	\$3,000.00
E 100-46500-350 Print/Binding	\$0.00	\$0.00	\$0.00	\$0.00
E 100-46500-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Develop mt (GENERAL)	\$1,010.00	\$2,950.00	\$720.00	\$4,550.00
Dept 47000 Debt Service (GENERAL)				
E 100-47000-610 Interest	\$0.00	\$0.00	\$0.00	\$0.00
Dept 47000 Debt Service (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49503 Refuse Collection/ Residents				
E 100-49503-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49503 Refuse Collection/ Residents	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49505 Compost				
E 100-49505-100 Wages and Salaries	\$1,597.50	\$2,200.00	\$972.02	\$1,820.00
E 100-49505-180 Employee Withholdings	\$119.15	\$170.00	\$69.01	\$140.00
E 100-49505-300 Professional Srvs	\$0.00	\$0.00	\$90.00	\$0.00
E 100-49505-322 Postage	\$311.77	\$0.00	\$325.99	\$0.00
E 100-49505-400 Repairs & Maint Cont	\$0.00	\$0.00	\$0.00	\$0.00
E 100-49505-430 Miscellaneous (GENERAL)	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49505 Compost	\$2,028.42	\$2,370.00	\$1,457.02	\$1,960.00
Dept 49507 Organics				
E 100-49507-300 Professional Srvs	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49507 Organics	\$0.00	\$0.00	\$0.00	\$0.00
Dept 49508 Recycling				
E 100-49508-300 Professional Srvs	\$262.00	\$0.00	\$0.00	\$0.00
Dept 49508 Recycling	\$262.00	\$0.00	\$0.00	\$0.00

Account Descr.	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
Dept 49570 Sales Tax				
E 100-49570-450 Sales Tax Payment	\$1,050.00	\$0.00	\$644.00	\$0.00
Dept 49570 Sales Tax	\$1,050.00	\$0.00	\$644.00	\$0.00
FUND 100 GENERAL FUND	\$785,295.10	\$932,561.75	\$515,477.87	\$980,481.35

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: September 12, 2016
Item Name: Truth in Taxation Hearing Date and Time
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion establishing the Truth in Taxation Hearing date as Monday, December 12, 2016 at 6:30 PM.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

The City is required to hold a meeting to allow the public to discuss the budget and final levy. The date must be between November 25 and December 30 and be held after 6:00 PM.

Past years the City has held this meeting as a part of the first regular meeting in December

Staff is recommending that the meeting be held on the first meeting in December. That date is Monday, December 12, 2016 at 6:30 PM.

A motion approving the date and time of Monday, December 12, 2016 at 6:30 PM for the Truth in Taxation Hearing.

<p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses: _____</p> <p>Budget Information:</p> <p>_____ Budgeted</p> <p>_____ Non Budgeted</p> <p>_____ Amendment Required</p>	<p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>_____</p> <p>Other _____</p>
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<p>Approved _____</p> <p>Resolution No. _____</p>	<p>Denied _____</p>	<p>Tabled _____</p> <p>Ordinance No. _____</p>	<p>Other _____</p>
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Taxpayer Services Department
 Laurie Davies, Manager
 600 East 4th Street
 Chaska, MN 55318-2102
 Phone (952) 361-1910
 Fax (952) 361-1919

Date: 8/19/2016

Schools and cities (over 500 population) are required to hold a meeting at which the budget and levy will be discussed and the public is allowed to speak. The meeting must be after November 24 and no later than December 28 and be held at 6:00pm or later. This meeting may be part of a regular scheduled meeting. If a regularly meeting is not scheduled after November 24 and no later than December 28 at 6:00pm or later, it will be necessary to schedule a special meeting for this purpose.

Please complete the following for your city:

City: _____ Mayor _____ Phone: 952-657-1502
 Contact Person: Luayn Ruch-Hammond Email: cityadmin@frontiernet.net

Hearing Information

Date: December 12, 2016
 Time: 6:30 PM

Listed below is prior year data for (1) the location of the public hearing, (2) the phone number to be published and (3) the mailing address for written responses. Please review these and make any necessary changes.

1. Hearing Location:	<input type="checkbox"/> Prior Year Information	OR	<input type="checkbox"/> New Information
	City of Mayer		
	Community Center - Council Room		
	413 Bluejay Ave		
	Mayer, MN 55360		
2. Phone Number:	<input type="checkbox"/> Prior Year Information	OR	<input type="checkbox"/> New Information
	952-657-1502		
3. Mailing Address:	<input type="checkbox"/> Prior Year Information	OR	<input type="checkbox"/> New Information
	City of Mayer		
	PO Box 102		
	Mayer, MN 55360-0102		

Please return this form to this office by **September 30, 2016**. By Statute, if we have not received this form in our office by **September 30, 2016** we will assign dates for your city hearings. Thank you for your prompt attention to this matter.

Mayor/City Clerk _____ Date: _____

For Office Use Only - Date Entered In Aumentum: _____ Input Sheet: _____ Excel: _____



**Mayer City Council
Staff Report
September 7, 2016
Casey's Rezoning**

APPLICATION DATA

Meeting Date: September 12, 2016
Applicant: Casey's Retail Company - Patty Jones
Owner: City of Mayer
Address/Location: 319 Shimmcor Street or 314 Ash Avenue South
Parcel Id Number: 50.70000.50
Legal Description: Lot 1, Block 2, Sell Commercial Industrial Park, Carver County, Minnesota.

ACTION REQUESTED

To approve, deny or to table a rezoning of the property from (P/I) Public/Institutional to (C/I) Commercial/Industrial District.

BACKGROUND DATA

Future Land Use Classification: The property is designated Existing MUSA Infill/Redevelopment on the future land use map and the proposed use of convenience store is allowed under this designation.

Zoning Classification: The property is zoned (P/I) Public/Institutional District. The applicant has proposed to rezone the property to (C/I) Commercial/Industrial District, which is the same zoning classification as the rest of the industrial park area. The following list shows the required and proposed or existing minimum setback requirements for structures within the C/I District. It should be noted that the applicant is calling the west side of the lot adjacent to Trunk Highway 25 the front yard and the east property line the rear yard. Staff would recommend that the front yard be considered the south property line adjacent to Shimmcor Street. Either way the setback adjacent to Shimmcor Street shall be 30 feet.

	<u>Requirement</u>	<u>Proposed</u>
Front yard setback:	30 feet	Building over 30 feet Gas pumps 7 Canopy over 30 feet
Rear yard setback:	30 feet	50 feet 1 inch
Side yard setback North line:	20 feet	Parking lot 20 feet Dumpster Enclosure 20 feet
Side yard setback South line:	30 feet	Parking lot under 10 feet Building Exceeds 30 feet
Lot coverage:	85%	Not provided
Height:	40 feet	Not provided

Comments Received: No comments from the public have been received as of the date of the this memo.

Background: At this time plans have been submitted to construct a new building at 319 Shimmcor Street, which is located in the industrial park. The building will be used as a Casey's general store and gas station. The property is 1.19 acres or 51,792 square feet in size. The front property line along Shimmcor Street is 210.39 feet (front yard), the north property line is 230.00 feet (rear yard), the west property line is 235.00 feet and the east property line is 239.05 feet. The building is proposed to be 3,268 square feet in size or 85 feet long by 39 feet 5 inches deep with the front of the building facing west or Trunk Highway 25. As part of the site plan review, the applicant has proposed to rezone the property to the

The Commercial/Industrial district allows for automobile service stations as a permitted use and therefore the reason to rezone the property. A public hearing was scheduled at the September 6, 2016 Planning Commission meeting to rezone the property.

At the September 6, 2016 Planning Commission meeting the Planning Commission voted 7-0 to approve the rezoning but voted to table the site plan review until the revised site and building plans are submitted by the applicant.

CONDITIONS

Rezoning

No conditions are recommended to be included if the City Council approves the rezoning from the P/I Public/Institutional District to the C/I Commercial/Industrial District. Conditions may be added depending upon the outcome at the City Council meeting.

CITY COUNCIL ACTION REQUIRED

After review and discussion by the members of the City Council, a motion is in order. The motion is to approve, deny or to table the rezoning from P/I to C/I district.

Possible action items - Rezoning

1. Approve the rezoning subject to conditions.
2. Table the rezoning to a date specific, and provide the applicant with direction on the issues that have been discussed.
3. Deny the rezoning

If you have any questions relating to the rezoning prior to the City Council meeting, please feel free to contact me at: jandersonmdg@gmail.com or call direct at 952-855-4596 or toll free at: 1-888-763-4462 ext. 3.

Sincerely,

MUNICIPAL DEVELOPMENT GROUP, LLC

John Anderson, Associate
Consulting Planner, City of Mayer

LIST OF ATTACHMENTS

Exhibit A – 319 Shimmcor Street Aerial Location Map

Exhibit A – 319 Shimmcor Street Aerial Location Map



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 7/29/2016

CITY OF MAYER
ORDINANCE 211

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF MAYER AS REFERENCED IN TITLE XV: LAND USAGE, CHAPTER 152: ZONING, SECTION 152.051 OF THE CITY CODE BY REZONING PROPERTY FROM P/I PUBLIC/INSTITUTIONAL DISTRICT TO C/I COMMERCIAL/INDUSTRIAL DISTRICT

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MAYER THAT THE OFFICIAL ZONING MAP IS AMENDED TO REZONE THE FOLLOWING PARCEL OF LAND AS FOLLOWS:

SUBD. 1 The Official Zoning Map of the City, as referenced in Title XV: Land Usage, Chapter 152: Zoning, Section 152.051 of the City Code is hereby amended to change the zoning classification of the following parcel from P/I Public/ Institutional District to C/I Commercial/Industrial District:

Lot 1, Block 2, Sell Commercial Industrial Park, Carver County, Minnesota.

SUBD. 2 EFFECTIVE DATE. This Ordinance shall become effective following its publication in the official newspaper of the City.

ORDAINED by the City Council of the City of Mayer, Carver County, Minnesota this 12th day of September, 2016.

Gerry Thomas
Mayor

ATTEST:

Moved by:
Seconded by:

Lois A. Maetzold
City Clerk
Published:
Filed with Carver County:

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	September 12, 2016
Item Name:	DNR Water Supply Plan
Originating Department:	Administration
Presented by:	Luayn Ruch-Hammond
Previous Council Action (if any):	

Item Type (X only one):	Consent	Regular Session	<input checked="" type="checkbox"/> Discussion Session
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

All public water suppliers in Minnesota that operate a public water distribution system, serve more than 1,000 people and/or all cities in the seven-county metropolitan area, must have a water supply plan approved by the Department of Natural Resources (DNR).
 Water supply plans are updated every ten years and the City of Mayer's update is due December 31, 2016. City Staff is proposing to complete the water supply plan but may need some technical assistance from the City Engineer.
 Staff is requesting a not to exceed fee or time limit from the City Council.

FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Other	
Budget Information:			
_____ Budgeted	_____ Non Budgeted		
_____ Amendment Required		Other	
Approved _____	Denied _____	Tabled _____	Other _____
Resolution No. _____		Ordinance No. _____	

Luayn Ruch-Hammond

From: Richter, Joe G (DNR) [Joe.Richter@state.mn.us]
Sent: Wednesday, August 10, 2016 11:06 AM
To: jsachs@lakeelmo.org; dzuleger@lakeelmo.org; mkline@ci.lakeland.mn.us; sthone@ci.lakeland.mn.us; jcrotty@midconetwork.com; ryango@bolton-menk.com; mosc@midconetwork.com; brhanson@mninter.net; dhill@newportmn.com; akegley@cityofoakparkheights.com; eajohnson@cityofoakparkheights.com; Brian.bachmeier@ci.oakdale.mn.us; Bob.streetar@ci.oakdale.mn.us; Bart.fischer@ci.oakdale.mn.us; rweldon@stpaulpark.org; kwalsh@stpaulpark.org; tmoore@ci.stillwater.mn.us; tmccarty@ci.stillwater.mn.us; ssanders@ci.stillwater.mn.us; keckles@ci.woodbury.mn.us; jwesterman@ci.woodbury.mn.us; cgridley@ci.woodbury.mn.us; mhorak@ci.bayport.mn.us; lmartin@ci.bayport.mn.us; dave.olson@newbrightonmn.gov; Janice.Gundlach@newbrightonmn.gov; dean.lotter@newbrightonmn.gov; lburshten@cottage-grove.org; jlevitt@cottage-grove.org; cityadmin@cottage-grove.org; bill.dircks@ci.little-canada.mn.us; joel.hanson@ci.little-canada.mn.us; james.bode@ci.stpaul.mn.us; jim.graupmann@ci.stpaul.mn.us; carneson@ci.blaine.mn.us; Ulrich, Mike; jim.ericson@ci.mounds-view.mn.us; publicworks@ci.mounds-view.mn.us; J.Dickinson@andovermn.gov; D.Berkowitz@andovermn.gov; d.carlberg@andovermn.gov; glee@ci.anoka.mn.us; cbraun@ci.anoka.mn.us; bschafer@ci.blaine.mn.us; mstemwedel@coonrapidsmn.gov; kjorgensen@coonrapidsmn.gov; thimmer@coonrapidsmn.gov; sharlicker@coonrapidsmn.gov; jack.davis@ci.east-bethel.mn.us; nate.ayshford@ci.east-bethel.mn.us; colleen.winter@ci.east-bethel.mn.us; Wally.Wysopal@FridleyMN.gov; Jim.Kosluchar@FridleyMN.gov; Julie.Jones@FridleyMN.gov; rjuba@ci.oak-grove.mn.us; tsmith@ci.oak-grove.mn.us; kulrich@cityoframsey.com; Griemer@cityoframsey.com; bwestby@cityoframsey.com; tgladhill@cityoframsey.com; dbuchholtz@slpmn.org; trandall@slpmn.org; jkohlmann@stfrancismn.org; pteicher@stfrancismn.org; nsparks@stfrancismn.org; Jay.stroebel@brooklynpark.org; jon.watson@brooklynpark.org; dan.ruiz@brooklynpark.org; Kimberly.berggren@brooklynpark.org; Cindy.sherman@brooklynpark.org; pat.trudgeon@cityofroseville.com; marc.culver@cityofroseville.com; paul.bilotta@cityofroseville.com; pklaers@cityofardenhills.org; tmaurer@cityofardenhills.org; jhutmacher@cityofardenhills.org; walt.fehst@ci.columbia-heights.mn.us; publicworks@ci.columbia-heights.mn.us; joseph.hogeboom@ci.columbia-heights.mn.us; Spencer.cronk@minneapolismn.gov; mmesko_lee@hastingsmn.gov; nickegger@hastingsmn.gov; jfortney@hastingsmn.gov; jhinzman@hastingsmn.gov; jmiller@lakevillemn.gov; Petree, Christopher (cpetree@lakevillemn.gov); pbrevig@lakevillemn.gov; dolson@lakevillemn.gov; dwight.johnson@ci.rosemount.mn.us; patrick.wrase@ci.rosemount.mn.us; kim.lindquist@ci.rosemount.mn.us; tnikunen@ci.jordan.mn.us; shaas@ci.jordan.mn.us; lholey@ci.jordan.mn.us; abarbes@ci.jordan.mn.us; Barry Stock (bstock@ci.savage.mn.us); jpowell@ci.savage.mn.us; btucker@ci.savage.mn.us; bmareck@cityofcarver.com; bskok@cityofcarver.com; ngraczyk@chaskamn.com; bjung@chaskamn.com; kringwald@chaskamn.com; cityadmin@frontiernet.net; mayermn@frontiernet.net; kkuntzcityofmayer@frontier.com; tgerhardt@ci.chanhassen.mn.us; poehme@ci.chanhassen.mn.us; kaanenson@ci.chanhassen.mn.us; shelget@cityofnya.com; rwinter@cityofnya.com; Cityofhampton@midconetwork.net; LChamberlain@sambatek.com; mmmr@embarqmail.com
Cc: Drewry, Kate (DNR); Sorensen, Jenifer (DNR); Skancke, Jennie (DNR); Spiegel, Jason (DNR); Daniels, Jeanne M (DNR); Peterson, Lindsey (DNR); Coburn, Mary (DNR); Nelson, Carmelita M (DNR); Ross, Lanya
Subject: Reminder - The draft Water Supply Plan needs to be submitted to the DNR by December 31, 2016.

Good Morning Everyone,

I hope that you're having good days.

This e-mail is a reminder that the 2016 draft Water Supply Plan for your community is due to be submitted to the DNR by December 31, 2016.

The Water Supply Plan should be submitted by uploading it to the MPARS website under the MPARS Permit File associated with your community water supply system. MPARS will notify me that the draft Water Supply Plan has been submitted. For those communities in the 7-County Metro Area, the DNR will notify the Metropolitan Council of the submittal of the plan. Due to changes in the laws relating to the Water Supply Plans, the draft 2016 Water Supply Plan must use the 2016 Water Supply Plan template. Here are a few other notes on submitting the Water Supply Plan:

1. The electronic File that is uploaded to MPARS should use the following naming convention:

WSP_cityname_permitnumber_date.doc.

2. Please note that fillable templates for the 2016 Water Supply Plan can be found on the DNR website at:

http://www.dnr.state.mn.us/waters/watermgmt_section/appropriations/eandc_plan.html

If your community has more than five installations, then the fillable WORD document should be used for your community.

3. If the electronic Water Supply Plan file is larger than 25 M, then the file should be broken into pieces that are smaller than 25M each. MPARS will not accept files that are larger than 25M.

If you have any other questions related to the 2016 Water Supply Plan, please feel free to contact me. We look forward to receiving your draft 2016 Water Supply Plan.

Joe Richter
District Appropriations Hydrologist
Minnesota Department of Natural Resources
1200 Warner Road
Saint Paul MN 55106
T: 651 – 259 – 5877
Joe.Richter@state.mn.us



Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

September 6, 2016

City of Mayer
Attn: Luayn Ruch-Hammond
413 Bluejay Ave.
Mayer, MN 55360

RE: DNR Water Supply Plan

Dear Luayn:

Minnesota State Statute requires all public water supply systems serving more than 1,000 people and/or all cities in the seven-county metropolitan area, to have a water supply plan approved by the DNR. Water supply plans must be updated and submitted to the DNR for approval every ten years. This requirement, in place since the 1990's, is designed to encourage communities to deal proactively with providing sustainable drinking water for citizens, businesses, and industry. To meet this requirement, the DNR is requiring that a Water Supply Plan for the City of Mayer be complete by December 31, 2016.

The following is the proposed scope of work if Bolton & Menk is requested to complete the plan on the City's behalf:

Scope of Work:

The DNR has developed a standard template for Water Supply Plans and instructions for completion of the plan. The scope of work will include completing the plan template as required to gain approval of the plan from the DNR. Part 2 and Part 3 will require a meeting between Bolton & Menk and City Staff to assist in developing procedures and conservation measures that meet the City's goals and expectations.

Specific tasks required to complete the plan are as follows:

- Project kick-off meeting
- Collection of data
- Evaluation of data to complete the requirements of the plan
- Completion of the Water Supply Plan Template
 - Part 1 – Water Supply System Description and Evaluation
 - Part 2 – Emergency Planning and Response Procedures
 - Part 3 – Water Conservation Plan
 - Part 4 – Metro Area Water Suppliers
- Up to one additional meeting with the DNR and/or City Staff
- Submittal of draft plan to DNR and the Metropolitan Council for approval
- Preparation of resolution for City Council adoption of approved plan
- Final completion of plan for submittal prior to December 31, 2016.

City of Mayer
September 6, 2016
Page 2

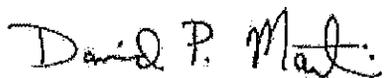
Fee Estimate:

To provide the complete scope of services listed above, Bolton & Menk proposes a not-to-exceed fee of \$9,900. In the event that City staff is able to complete the plan with just technical support from Bolton & Menk, we would propose to provide the necessary support on an hourly basis, as directed by the City.

We look forward to assisting you with this project and we appreciate the City's continued consideration of Bolton & Menk, Inc. Please let me know if you have questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

A handwritten signature in black ink that reads "David P. Martini". The signature is written in a cursive style with a prominent initial "D".

David P. Martini, P.E.
Principal Engineer

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: September 12, 2016
Item Name: Approval of hydro seeding for 5115 Harvest Curve
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):
Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion approving hydro seeding for the property at 5115 Harvest Curve.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

The resident at 5115 Harvest Curve is requesting to install hydro seed instead of sod at their new home. There request is attached to this memo. City code requires sod. See below.

- (2) *R-1 (Low-Density Residential) and R-2 (Medium-Density Residential).*
 (a) Each platted lot shall have two over-story trees per street frontage, located in the front yard, and when required, the side-street yard.
 (b) For all R-1 and R-2 lots, the front and side yard shall be fully sodded. The back yard shall be sodded to a distance of 50 feet from the rear of the house. All remaining unsodded areas shall be seeded with grass seed appropriate to the climate area.

Staff is requesting approval of the hydro seeding for the lot at 5115 Harvest Curve.

FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Other _____	
Budget Information:			
_____	Budgeted		
_____	Non Budgeted		
_____	Amendment Required		
Approved _____	Denied _____	Tabled _____	Other _____
Resolution No. _____		Ordinance No. _____	

Luayn Ruch-Hammond

From: Schermann, Lisa [LSchermann02@sjm.com]
Sent: Thursday, September 08, 2016 11:03 AM
To: cityadmin@frontiernet.net
Cc: Schermann, Lisa
Subject: Request for approval to hydro seed vs. sod

Good morning Luayn,

We are building a home at the address of 5115 Harvest Curve. Our builder is Larry Davis (L&D Homes). While we understand the ordinance requires sod to be installed, we would like the council to consider allowing us to Hydro seed. We expect to be in the home late September/early October and feel there are many benefits to doing the hydro seed over sod.

- With sod, in order to try and establish a sturdy root system between the sod and soil, you need to water heavily for three to four weeks to try and get that root system established and allow for activity to occur on the grass. Sites I researched indicate after 3-4 weeks of heavy watering, you need to keep surface moist with 1-inch of water per week after mowing. Sodding has the highest water requirements. And even with that watering, the sod may still be "content" to live on the one inch of soil that it came with. It's resistant to root into the existing soil in the yard. So our contractor has seen after a period of a year or more, some sodded lawns can still be completely independent of the soil beneath it. That can't be a good thing? If you have a lawn with deep roots into the soil, it is able to get more nutrients and water from the soil and I suspect it wouldn't require as much watering.
- If the sod is not being watered heavily and regularly, areas of sod can start to "shrink" and dry up. Causing your lawn to not look as pleasant as it first started. Also when areas die off, you get big patches of unattractive dead grass. Key is water, water, water.

Water is not cheap and I know regulated in the City of Mayer. One of our concerns moving from the country to the city is the expense of water. We are a family of 5 and I don't want on going watering to be an expense that I worry about every month. So if there is a better option to have a stronger, healthier lawn that is not so heavily relied on water I hope the city would consider allowing us this request.

Best Regards,

Lisa and Jon Schermann

This communication, including any attachments, may contain information that is proprietary, privileged, confidential or legally exempt from disclosure. If you are not a named addressee, you are hereby notified that you are not authorized to read, print, retain a copy of or disseminate any portion of this communication without the consent of the sender and that doing so may be unlawful. If you have received this communication in error, please immediately notify the sender via return e-mail and delete it from your system. In order to safeguard its employee data as well as sensitive patient, customer, business, legal and other information, the company uses all lawful means, under all applicable law, to access, monitor, preserve, collect and review all communications between employees and all other users only when, and to the extent necessary, to fulfill investigatory and other important business and legal responsibilities. By responding to this communication, or initiating additional communication with the company, you consent to such lawful monitoring, to the extent such consent is required and valid in your local area.

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:		September 12, 2016			
Item Name:		Pedestrian Signs			
Originating Department:		Administration			
Presented by:		Luayn Ruch-Hammond			
Previous Council Action (if any):					
Item Type (X only one):		Consent	Regular Session	<input checked="" type="checkbox"/>	Discussion Session
RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED <i>(Include motion in proper format.)</i>					
A motion approving the additional cost for the push button pedestrian in the crosswalk signs in the amount of \$2,140.00.					
EXPLANATION OF AGENDA ITEM <i>(Include a description of background, benefits, and recommendations.)</i>					
<p>City has finally received approval of the pedestrian crosswalk flashing signs for highway 25. MN Dot is requiring that the signs have a push button they cannot be a constant flashing they have to be push button activated lights.</p> <p>The cost for the push buttons for two signs is an additional \$780 for the signs and \$290 for the push button. This would be an additional cost of \$1,070 times two for the two intersections. Additional cost for the two intersections would be \$2,140. Total cost for the pedestrian signs at both intersections will be \$8,220.00 plus the cost for the posts.</p> <p>Staff is requesting approval of the additional cost of \$2,140 for the pedestrian signs.</p>					
FINANCIAL IMPLICATIONS:			ADVISORY BOARD RECOMMENDATIONS:		
Funding Sources & Uses:			Other		
Budget Information:					
_____ Budgeted					
_____ Non Budgeted					
_____ Amendment Required					
Approved _____	Denied _____	Tabled _____	Other _____		
Resolution No. _____		Ordinance No. _____			

Luayn Ruch-Hammond

From: Dierberger, Jeffrey (DOT) [jeffrey.dierberger@state.mn.us]
Sent: Friday, August 19, 2016 11:51 AM
To: 'Luayn Ruch-Hammond'
Subject: Flashing Ped Signs

Luayn- please see the comments below. If you would like to discuss them- please contact Jesse Larson.
Jeff

The pedestrian flashing LED signs should be push button activated. Flashing LED's when no pedestrians are present reduces the effectiveness of this installation and other installations.

Jesse Larson, P.E.
Traffic Engineer – South Area
MnDOT Metro District
651-234-7824

**MINNESOTA DEPARTMENT OF TRANSPORTATION
APPLICATION FOR MISCELLANEOUS WORK ON
TRUNK HIGHWAY RIGHT OF WAY**



Document Management System # _____
 District MI Permit # US-16-72162
 C.S. 1006 T.H. 25
 R.P. _____
 (THIS SECTION FOR MnDOT OFFICE USE ONLY.)

ATTACH A SKETCH OF THE PROPOSED WORK AREA AND RELATION TO TRUNK HIGHWAY.
 SUBMIT TO DISTRICT PERMIT OFFICE OF MINNESOTA DEPARTMENT OF TRANSPORTATION.

APPLICANT City of Mayer	TELEPHONE 952-657-1502	ADDRESS (Street, City, State, Zip) 413 Bluejay Avenue PO Box 102 Mayer, MN 55360
PARTY PERFORMING WORK City of Mayer	TELEPHONE 952-657-1502	ADDRESS (Street, City, State, Zip) 413 Bluejay Avenue PO Box 102 Mayer, MN 55360
LOCATION OF PROPOSED WORK (City/Township) Highway <u>25</u> in <u>Mayer</u>	(County) <u>Carver</u>	(Distance) Miles <u>of</u>
		SPECIFIC ROAD INTERSECTION OR LANDMARK <u>Hidden Creek Boulevard</u>

WILL THIS FACILITY BE WITHIN TRIBAL LANDS? Yes No IF YES, WHICH ONE?

NATURE OF WORK

Installation of pedestrian in the sidewalk flashing signs. Replace the State pedestrian in the crosswalk signs.

SURFACE TO BE DISTURBED (Check Appropriate Boxes)

Roadway Shoulder Concrete Bituminous Gravel Turf Only
 Other (explain) Installation of signs

DEPTH OF EXCAVATION BELOW SURFACE	NUMBER & SIZE OF EXCAVATIONS	METHOD OF INSTALLATION/CONSTRUCTION
WORK TO START ON OR AFTER August 1, 2016	WORK TO BE COMPLETED BY November 1, 2016	IS TRAFFIC DETOUR NECESSARY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (IF YES, TRAFFIC CONTROL PLAN IS REQUIRED.)

APPLICANT'S ACCEPTANCE, WAIVER AND INDEMNIFICATION

The undersigned applicant hereby agrees to comply with applicable statutes, rules, and the standard conditions and special provisions of this permit. The applicant understands and agrees that no work in connection with this application will be started until the application has been approved and the permit issued.

The applicant is aware of circumstances or hazards that may arise while performing the work associated with this application that could result in injury, loss, damage or death, and the applicant assumes the risk of such circumstances, dangers and hazards, whether reasonably foreseeable or not.

The applicant also understands that this permit may also be subject to the approval of local road authorities having joint supervision over said street or highway, and may be subject to applicant's compliance with the rules and regulations of the Minnesota Environmental Quality Board and/or any other affected governmental agencies.

The undersigned applicant expressly agrees that except for negligent acts of the State, its agents and employees, the applicant or his/her agents or contractor shall assume all liability for, and save the State, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the work to be done in connection with this application and permit.

NAME AND TITLE Luayn Ruch-Hammond, City Administrator	EMAIL ADDRESS cityadmin@frontiernet.net
DATE <u>7/26/16</u>	SIGNATURE <i>Luayn Ruch-Hammond</i>

DO NOT WRITE BELOW THIS LINE

PERMIT NOT VALID UNLESS BEARING AUTHORIZED MnDOT SIGNATURE AND PERMIT NUMBER

AUTHORIZATION OF PERMIT

It is expressly understood that this permit is conditioned upon restoration of the trunk highway right-of-way to its original condition or to a satisfactory condition. In consideration of the applicant's agreement to comply in all respects with the applicable laws and the conditions of the Commissioner of Transportation pertaining to this permit, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with the following standard conditions and special provisions:

SEE ATTACHED STANDARD CONDITIONS AND SPECIAL PROVISIONS

<u>1-1-17</u> Date All Work To Be Completed By	<u>E. B. J.</u> Authorized MnDOT Signature	<u>9-9-16</u> Date of Authorized Signature
DISTRIBUTION Original to Area Maintenance Engineer Applicant Subarea Supervisor Roadway Regulations Supervisor	DEPOSIT REQUIREMENTS <input type="checkbox"/> No Deposit Required <input type="checkbox"/> Deposit Required in the Amount of \$ _____ Date Deposit Received _____ <i>Deposit to be returned upon satisfactory completion of all work</i>	DEPOSIT TYPE Cashier's Check # _____ Certified Check # _____ Money Order # _____ Bond # _____

DATE WORK COMPLETED _____ (The date when the work is completed must be reported to the MnDOT District Permits Office)

**MINNESOTA DEPARTMENT OF TRANSPORTATION
APPLICATION FOR MISCELLANEOUS WORK ON
TRUNK HIGHWAY RIGHT OF WAY**



Document Management System # _____
 District M1 Permit # US-14-72164
 C.S. 1006 T.H. 25
 R.P. _____
 (THIS SECTION FOR MnDOT OFFICE USE ONLY.)

*ATTACH A SKETCH OF THE PROPOSED WORK AREA AND RELATION TO TRUNK HIGHWAY.
 SUBMIT TO DISTRICT PERMIT OFFICE OF MINNESOTA DEPARTMENT OF TRANSPORTATION.*

APPLICANT City of Mayer	TELEPHONE 952-657-1502	ADDRESS (Street, City, State, Zip) 413 Bluejay Avenue PO Box 102 Mayer, MN 55360
PARTY PERFORMING WORK City of Mayer	TELEPHONE 952-657-1502	ADDRESS (Street, City, State, Zip) 413 Bluejay Avenue PO Box 102 Mayer, MN 55360

LOCATION OF PROPOSED WORK (City/Township) (County) (Distance) (N-S-E-W) SPECIFIC ROAD INTERSECTION OR LANDMARK
 Highway 25 in Mayer Carver Miles of 4th Street

WILL THIS FACILITY BE WITHIN TRIBAL LANDS? Yes No IF YES, WHICH ONE?
 NATURE OF WORK
Installation of pedestrian in the sidewalk flashing signs. Replace the State pedestrian in the crosswalk signs.

SURFACE TO BE DISTURBED (Check Appropriate Boxes)
 Roadway Shoulder Concrete Bituminous Gravel Turf Only
 Other (explain) Installation of signs

DEPTH OF EXCAVATION BELOW SURFACE	NUMBER & SIZE OF EXCAVATIONS	METHOD OF INSTALLATION/CONSTRUCTION
WORK TO START ON OR AFTER August 1, 2016	WORK TO BE COMPLETED BY November 1, 2016	IS TRAFFIC DETOUR NECESSARY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (IF YES, TRAFFIC CONTROL PLAN IS REQUIRED.)

APPLICANT'S ACCEPTANCE, WAIVER AND INDEMNIFICATION
 The undersigned applicant hereby agrees to comply with applicable statutes, rules, and the standard conditions and special provisions of this permit. The applicant understands and agrees that no work in connection with this application will be started until the application has been approved and the permit issued.
 The applicant is aware of circumstances or hazards that may arise while performing the work associated with this application that could result in injury, loss, damage or death, and the applicant assumes the risk of such circumstances, dangers and hazards, whether reasonably foreseeable or not.
 The applicant also understands that this permit may also be subject to the approval of local road authorities having joint supervision over said street or highway, and may be subject to applicant's compliance with the rules and regulations of the Minnesota Environmental Quality Board and/or any other affected governmental agencies.
 The undersigned applicant expressly agrees that except for negligent acts of the State, its agents and employees, the applicant or his/her agents or contractor shall assume all liability for, and save the State, its agents and employees, harmless from any and all claims for damages, actions or causes of action arising out of the work to be done in connection with this application and permit.

NAME AND TITLE Luayn Ruch-Hammond, City Administrator	EMAIL ADDRESS cityadmin@frontlernet.net
DATE <u>7/26/16</u>	SIGNATURE <i>Luayn Ruch-Hammond</i>

DO NOT WRITE BELOW THIS LINE

PERMIT NOT VALID UNLESS BEARING AUTHORIZED MnDOT SIGNATURE AND PERMIT NUMBER

AUTHORIZATION OF PERMIT

It is expressly understood that this permit is conditioned upon restoration of the trunk highway right-of-way to its original condition or to a satisfactory condition. In consideration of the applicant's agreement to comply in all respects with the applicable laws and the conditions of the Commissioner of Transportation pertaining to this permit, permission is hereby granted for the work to be performed as described in the above application, said work to be performed in accordance with the following standard conditions and special provisions:

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DATE WORK COMPLETED _____ (The date when the work is completed must be reported to the MnDOT District Permits Office)



Traffic Safety Corp.
 2708 47th Avenue
 Sacramento, CA 95822
 Phone: 916-394-9884
 Fax: 916-394-2809
 www.xwalk.com

Quote

Customer Number: 02-QUOTEAG

Quote Number: 0059546
 Quote Date: 7/12/2016
 Expires On: 8/11/2016
 Salesperson: Eva Gapie

Bill To:
 cityadmin@frontiernet.net
 Confirm To:

Ship To:

Notes:

Item / Description	UOM	Qty Quoted	Price	Amount
SI-TS40W11230S1A Solar LED Flashing Ped Xing 30"x30" Type IX-FYG Sign for Wireless Communication, w/Wired Activation (Sensor/Push button Not Included)	EA	2.00	1,910.00	3,820.00
AC-TS40BDSP-Y Bull Dog III ADA Push Button Pressure Activated IP67 Momentary for TS40 Only YELLOW	EA	2.00	145.00	290.00

At time of order advise size/shape of pole. U channel will not work
 POLE PRICE NOT INCLUDED IN THE QUOTE
 BY MUTCD THE BOTTOM OF THE SIGN NEEDS TO 7' ABOVE GROUND.

Please advise Flash Time. Factory Default: 30 seconds. Options: 10, 20, 30, 45, 60, 90, 120, 150, 180, 240

Freight Allowed

Thank you for considering us!!

Please contact us with any questions.
 Terms and conditions apply. All prices are in U.S. dollars.

For Traffic Safety Warranty information: http://www.xwalk.com/pages/sys_warranty.htm

Net Order: 4,110.00
 Freight: 0.00
 Sales Tax: 0.00
Order Total: 4,110.00



Quote

Traffic Safety Corp.
2708 47th Avenue
Sacramento, CA 95822
Phone: 916-394-9884
Fax: 916-394-2809
www.xwalk.com

Customer Number: 02-QUOTEAG

Quote Number: 0059546

Quote Date: 7/12/2016

Expires On: 8/11/2016

Salesperson: Eva Gapie

Bill To:
cityadmin@frontiernet.net
Confirm To:

Ship To:

Notes:

Ship VIA BEST WAY	Terms Prepay by Check or Credit Card
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Item / Description	UOM	Qty Quoted	Price	Amount
SI-TS40W11230SA Solar LED Flashing Sign FYG Ped Xing 30" x 30" 247	EA	2.00	1,520.00	3,040.00

At time of order advise size/shape of pole. U channel will not work
POLE PRICE NOT INCLUDED IN THE QUOTE
BY MUTCD THE BOTTOM OF THE SIGN NEEDS TO 7' ABOVE GROUND.

Freight Allowed

Thank you for considering us!!

Please contact us with any questions.
Terms and conditions apply. All prices are in U.S. dollars.

For Traffic Safety Warranty Information: http://www.xwalk.com/pages/sys_warranty.htm

Net Order:	3,040.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	3,040.00



Press Release
Date: August 31, 2016
Time: 3:00 PM
Original

FYI

AGENCY: CARVER COUNTY SHERIFF'S OFFICE
SHERIFF: JIM OLSON *dmw806*
CLASSIFICATION: PUBLIC INFORMATION
LOCATION: CARVER COUNTY
TELEPHONE: 952-361-1212

Carver County Sheriff's Office to Host a Countywide Citizens Academy

Carver County Sheriff Jim Olson is pleased to announce that the Carver County Sheriff's Office is accepting applications for its newly created Citizens Academy.

The Citizens Academy was created to educate persons about law enforcement policies, practices and difficulties; provide a unique perspective of law enforcement to the community; continue to expand on the positive partnership that the Carver County Sheriff's Office has with its citizens; and promote comradery among participants and the Carver County Sheriff's Office.

The program will meet every Thursday from 6:00 PM to 9:00 PM beginning Thursday, October 13th, and conclude on Thursday, December 8th with a graduation ceremony (off November 24th for Thanksgiving). Classes will be held in various locations and will cover many topics. There will be tours of the Carver County Sheriff's Office, ride-a-long opportunities, K-9 and tactical demonstrations, use of force training, emergency driving simulation, crime scene processing, traffic control, law enforcement vehicles, investigations, scenario-based training, use of taser and other tools for law enforcement, and much more.

Classroom participation is limited to 15 participants. Applicants must be 18 years of age, live in Carver County, must be able to commit to the time requirements, must not be on probation, and must successfully pass a basic background check.

For further information or to complete an application, please go to <http://www.co.carver.mn.us/departments/county-sheriff/general-information> or contact Sgt. Lance Pearce at 952-361-1812.

If you need assistance from police, fire or medical personnel call 9-1-1. Anyone with information related to any crime is asked to contact the Carver County Sheriff's Office at 952-361-1212. After hours call 952-361-1231. To remain anonymous you may leave a message on the tip line at 952-361-1224. You may also use the tip form on the Sheriff's Office website at <http://www.co.carver.mn.us/departments/county-sheriff/crime-prevention/crime-tips>.