

**CITY OF MAYER
REGULAR CITY COUNCIL MEETING
AGENDA
Monday
July 11, 2016
6:30 PM**

CALL MEETING TO ORDER AT 6:30 P.M.

1. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment
4. Consent Agenda
 - 4.1. Approval of the minutes for the June 27, 2016 Regular Council Meeting
 - 4.2. Approval of the minutes for the June 27, 2016 Work Session
 - 4.3. Approval of the minutes for the May 3, 2016 Planning Commission Meeting
 - 4.4. Approval of Claims
 - 4.5. Approval of the Check Summary for the month of June
 - 4.6. Resolution 7-11-2016-22 Appointing election judges for the 2016 primary and general election
 - 4.7. Approval of the Building permit Report for the month ending June 2016
5. City Administrator
 - 5.1 Approval of No Change to the Rural Service District Designation
 - 5.2 Planning and Zoning Recommendation on Resolution 7-11-2016-23 Hidden Creek 7th Preliminary Plat, PRD Amendments and Final Plat
 - 5.3 Request to change garbage hauler for property at 324 Ash Avenue North
6. For Your Information
7. Council Reports
8. Other Business
9. Adjournment

UPCOMING MEETINGS

**Park Board Meeting 6:30 PM Tuesday, July 12, 2016
Regular Council Meeting 6:30 PM Monday July 25, 2016
Work Session after July 25, 2016 Council Meeting
EDA Meeting 6:30 PM Tuesday, July 26, 2016**

MAYER CITY COUNCIL MEETING MINUTES – JUNE 27, 2016

Call Regular meeting to order at 6:30 p.m. by Acting Mayor Boder

PRESENT: Acting Mayor Boder, Council Members Osborn, McNeilly, and Stieve-McPadden

ABSENT: Mayor Thomas

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, Fire Chief Maetzold, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Mike Dodge, Ivan Raconteur, and Jonathan Rodd

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by, Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the agenda with one addition. Fire Chief request for funds from the 212 Grants and Donation, for Call Uniforms. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by, Council Member Osborn with a second by Council Member Stieve-McPadden to approve the Consent Agenda. Motion Carried 4/0.

1. Approval of the Minutes of the June 13, 2016 Regular Council Meeting.
2. Approval of the Minutes of the May 10, 2016 Park Board Meeting.
3. Approval of the Additional Claims for the Month of June 2016.
4. Approval of the Sheriff's Department Report for the month of May 2016.

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from May 18 to June 23, 2016. Council Member McNeilly wanted to know when the volleyball courts would be opened. The volleyball courts are scheduled to be open July 1, 2016.
2. **City Engineer** – Acknowledge report of City Engineer report for the period April 9 to May 30, 2016
3. **Sheriff's Department** – No Report
4. **City Administration** – The Council reviewed the City Administrator's report for the period May 23 to June 24, 2016, as well as the Fund Balances for the period ending May 30, 2016

CITY ADMINISTRATOR

1. **Approval of Purchase of Fire Station Garage Doors** –
The Fire Chief is requesting to install two more garage doors on the Fire Station. The cost for the doors and installation is \$2,016. A MOTION was made by, Council Member Stieve-McPadden and second by Council Member McNeilly to approve the purchase and installation of the doors.
Motion carried 4/0

2. **Snow Removal Contract for 2016-2017 –**

Discussion on extending the Snow Removal Contract with Widmer Construction for 2016-2017. Public Works recommended extending the current contract for the period November 1, 2016 to April 30, 2017. A MOTION was made by, Council Member Osborn and second by Council Member Stieve-McPadden to approve the snow removal contract extension. Motion carried 4/0

3. **Approval of Park Board Recommendation to Construct a Park Shelter in West Ridge Park**

The Park Board is recommending to the City Council to authorize construction of a picnic shelter in West Ridge Park. The total cost for the purchase and installation of the park shelter is \$28,285.00. With the funds coming from the 2016 budget and 220 Park Fund. This is for construction of a 24' x 28' shelter with a hip roof, 24 gauge steel roof panels. Thomas Clemenson Concrete and Masonry will be hired for the concrete work and Dalchow Excavating for the site work.

Below is the cost breakdown for the project.

	Flagship	Clearwater Recreation	St. Croix Recreation
24' x 28' Shelter	\$21,513.08	\$20,256.00	\$13,580.00
Installation	\$8,160.00	\$10,000.00	\$7,780.00
Eng Drawings	\$656.25	\$800.00	\$1,150.00
Concrete Slab	\$4,025.00	\$4,025.00	\$4,025.00
Site Grading	\$1,750.00	\$1,750.00	\$1,750.00
	\$36,104.33	\$36,831.00	\$28,285.00

Park Board is also recommending that 2 trash cans and 4 picnic tables be purchased for the shelter. The cost for the trash cans and picnic tables is \$4,672.00

Item	Number	Cost	Totals
Trash Receptacles	2	\$542.00	\$1,084.00
1ADA Picnic Table	1	\$945.00	\$945.00
Picnic Table	3	\$881.00	\$2,643.00
			\$4,672.00

A MOTION was made by, Acting Mayor Boder and second by Council Member Osborn to award the contract for the park shelter to St. Croix Recreation, concrete and site work to Dalchow Excavating and Thomas Clemenson Concrete and Masonry. Motion carried 4/0

4. **Discussion on Office Staffing –**

City Administrator is requesting direction from the City Council on staffing of the office. The current City Clerk is transitioning to retirement. The plan was once the Deputy Clerk was hired, the City Clerk would work 3 days a week the first month and two days a week the second month and then transition down to one day a week for the last month. The City Council gave the City Administrator their approval to work with the City Clerk on an exit plan. A MOTION was made by, Council Member Osborn and second by Council Member McNeilly to have the City Clerk work 2 days a week after July 4th, 2016. Motion carried 4/0

5. Approval of Concept for Watertown/Mayer School District to Rent Space –

Watertown Mayer Schools has decided to forgo the survey process of the community and move right into the rental of the City Hall space. They are requesting an August 1, 2016 start date. The total amount of revenue proposed for the City would be \$2,610 a month and possibly 12 months for a total of \$31,320.00. The additional costs the City will have will be the paper products for the bathroom, janitor time and some utilities. The Janitor is requesting an additional \$42.50 a day plus two more days a week, for a total of \$340.00 a month.

City Attorney has reviewed the lease agreement and Council was presented a draft agreement. Staff is requesting that Council approve the concept of the rental with a final lease agreement to be presented at a future Council Meeting. Staff to contract Watertown/Mayer Schools to request additional funds from Watertown/Mayer for Janitor.

Staff is requesting approval of the concept of rental of the Community Center to Watertown Mayer School District with a start date of August 1, 2016. A MOTION was made by, Council Member Osborn and second by Council Member McNeilly to approve the concept of leasing space to Watertown/Mayer Schools. Motion carried 4/0

COUNCIL REPORTS

- None

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Osborn to adjourn the meeting at 7:12 p.m. Motion Carried 4/0

Attest: _____
Janell Gildemeister-Deputy City Clerk

Acting Mayor Eric Boder

MAYER CITY COUNCIL WORK SESSION MINUTES – JUNE 27, 2016

Call Work Session to order at 7:15 p.m. by Acting Mayor Boder

PRESENT: Acting Mayor Boder, Council Members McNeilly, Osborn, and Stieve-McPadden

ABSENT: Mayor Thomas

STAFF: City Administrator Ruch-Hammond, Deputy Clerk Gildemeister

ALSO PRESENT: Jonathan Rodd, Ivan Raconteur, Don Wachholz, and Mike Dodge

1. **Discussion on Jaguar Communications:** The Council met with Jonathan Rodd, representative for Jaguar Communications. Jaguar Communications is a small fiber optics company looking to expand its telephone, internet, and cable business to the City of Mayer. The Council asked for information and direction to implement this process immediately. Jonathan Rodd advised the Council that the process may take years; the first step would be to send out a questionnaire to the residence to survey what the needs are. The Council discussed the process of implementing another internet option to the City of Mayer and agreed that the need to bring in Jaguar Communications is in the best interest of the residence.
2. **Discussion and Walk Through of the Community Center:** Council Member McNeilly led a walkthrough and discussion on the state of the Community Center. Various items, such as the building fascia, uneven sidewalk concrete, damaged doors, rusty fixture, ect; are in need of repair or replacement. The Council discussed the appearance of the City Hall/Community Center and agreed that the items that pose a safety concern should be repaired first and over time address further repairs.
3. **Discussion on Capital Improvement Plan 2017:** City Council reviewed Capital Improvement Plan for 2017. Department heads and boards had updated individual CIP's. Staff updated the CIP and Council made no changes.
4. **Budget 2017:** Staff requested Council direction on the following items for the 2017 budget.
Utility bill amounts will be the average for the past 3 years.
Deputy Clerk wages to be divided? (1/3 sewer and water, 1/3 general fund, and 1/3 general fund)
Council did not want to adjust their salary.
Staff adjustments to salary. Council agreed to follow the current step increase of 3%.
Increase in City portion of health insurance. Council requested more information on the health benefit costs.
Increase in Sheriff's contract. Administrator informed them that the detailed costs in sharing of a Deputy with Watertown would be coming.
Additional line items in the Maintenance Building to account for new PW Building.
Any other requests or changes to budget line items? No changes
5. **Discussion on Community Center Rental Fees:** Council asked for clarification on rental fees, hourly fees, and spaces available to rent. Council asks the City to better communicate to the residence that the Community Center is available for all kinds of events.

6. **Concession Stand:** Council discussed how often the concession stand is used and possibly renting it out through the Community Center.
7. **Discussion on Bill Drew Sewer.** Tabled till next session.
8. **Discussion on the Use of Popcorn Machine:** The City Administrator asked for direction on whether or not the popcorn machine can be used by anyone renting the Community Center for events. The Council agreed that the popcorn machine can be used as long as it is cleaned up after event. The public will have to provide their own popcorn and oil.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:21 p.m.

Attest: _____
Janell Gildemeister – Deputy City Clerk

Eric Boder, Acting Mayor

DRAFT

City of Mayer
Planning Commission
Meeting Minutes
Tuesday, May 3, 2016

Commission Members Present: Chairperson Tom Stifter, Les Hahn, Patty Lanting, Barney Johnson, Rod Maetzold, and Don Wachholz.

Commission Members Absent: Council Liaison Erick Boder.

Others Present: Applicants for 633 Shimmcor Street site plan review Andy Riegert and Dave Thurk.

Staff Present: Planning Consultant John Anderson of Municipal Development Group, Inc.

CALL MEETING TO ORDER

Meeting called to order at 6:30 PM by Chairperson Stifter.

ADOPT AGENDA

A motion to approve the agenda was made by Commissioner Wachholz and seconded by Commissioner Hahn. Motion carried 6/0.

APPROVAL OF MINUTES

A motion to approve the January 5, 2016 Planning Commission minutes was made by Commissioner Wachholz and seconded by Commissioner Hahn. Motion carried 6/0.

**PUBLIC HEARING FOR A TEXT AMENDMENT TO SECTION 152.062
DIMENSIONAL STANDARDS OF THE ZONING ORDINANCE RELATING TO SIDE
YARD SETBACKS IN THE C-1 GENERAL COMMERCE DISTRICT.**

At 6:31 PM Chairperson Stifter opened the public hearing and Planning Consultant Anderson presented the information. He stated that recently the City approved an amendment to the C/I Commercial/Industrial District that reduced the side yard setback in that district from thirty feet to twenty feet and that is what is being proposed in the C-1 district.

Dave Thurk, the applicant, was present and stated that they may only want to install one of the access points to Shimmcor Street at this time and asked if that was possible.

Planning Consultant Anderson stated that the second access to Shimmcor Street is not a requirement but if only one access point was to be constructed, some sort of turnaround bump out would be required for the end of the parking lot.

Commissioner Hahn asked about the three foot wainscoating.

Applicant Thurk stated that they are going to use a cultured stone product and that it will be the same product that has been used in the downtown Victoria area.

Andy Riegert, also an applicant, asked about the timing of the building permit.

Planning Consultant Anderson stated that once the City Council approves the site plan and all conditions are met that the building permit can be issued. He stated that this item is planned to go before the City council for review on May 9, 2016.

At 6:40 Chairperson Stifter closed the public hearing.

A motion to recommend approval of the site and building plan for 633 Shimmcor Street was made by Commissioner Hahn and seconded by Commissioner Wachholz. Motion carried 6/0.

C-1 SIGN DISCUSSION.

At 6:45 PM Chairperson Stifter added a discussion of allowable signs in the C-1 General Commerce District.

Bob from Bob's Repair was present and asked if he could place a pole/pylon sign at his business which is zoned C-1 General Commerce District.

Planning Consultant Anderson stated that earlier in the day that he and Bob had talked and mentioned he was not sure if a pylon sign would be allowed and that instead it may have to be a monument sign. He stated that after reviewing the sign ordinance that pylon signs do appear to be allowed in the C-1 district and that the maximum height is thirty feet and the setback is ten feet. The maximum square footage is 150 square feet per sign face. Planning Consultant Anderson stated that he would verify what signage is allowed.

REVIEW AND DISCUSSION OF CHAPTER 3 OF THE CITY OF MAYER 2040 COMPREHENSIVE PLAN UPDATE.

At 6:58 PM Planning Consultant Anderson presented the information on the draft of chapters 3 of the City of Mayer 2040 Comprehensive Plan update.

NEXT MEETING

Next scheduled meeting is Tuesday, June 7, 2016.

COMMISSIONERS REPORT

At 7:30 PM Chairperson Stifter introduced Barney Johnson as the new Planning Commission member.

Commissioner Johnson was present and gave a little background of himself.

ADJOURNMENT

A motion was made by Commissioner Hahn and seconded by Commissioner Wachholz to adjourn the meeting at 7:45 PM. Motion carried 6/0.

MAYER, MN

07/07/16 2:31 PM

Page 1

*Claim Register©

07/11/16 PAY

July 2016

Claim Type	Direct				
Claim#	12787	KLUVER CONSULTING	Ck# 199966	6/28/2016	
Cash Payment	E 640-49480-300	Professional Svcs	WWTF		\$900.00
	Invoice 12-16				
Transaction Date	6/28/2016	Security Bank	10100	Total	\$900.00
Claim#	12788	GREYSTONE CONSTRUCTION			
Cash Payment	E 100-43700-500	Capital Outlay (GENERAL)	REINSTALL PW SALT SHED		\$2,585.00
	Invoice 25817				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$2,585.00
Claim#	12789	POSTMASTER			
Cash Payment	E 100-41000-322	Postage	PO BOX 102 RENT FOR 12 MONTHS		\$66.00
	Invoice				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$66.00
Claim#	12790	ABDO EICK & MEYERS LLP			
Cash Payment	E 100-41000-301	Auditing and Acct g Serv	REVIEW OF FINANCIAL REPORTING FORM		\$660.00
	Invoice 369451				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$660.00
Claim#	12791	FREMONT INDUSTRIES, INC			
Cash Payment	E 640-49480-216	Chemicals and Chem Prod	400 GAL COAGULANT		\$1,134.00
	Invoice 878960				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$1,134.00
Claim#	12792	MAYER LUMBER CO INC			
Cash Payment	E 100-43100-400	Repairs & Maint Cont	100 PC BLACK CABLE TIE		\$10.98
	Invoice 129136				
Cash Payment	E 100-43100-210	Operating Supplies	SAFETY GLASSES GLOVES SHOP TOWEL SUNGLASSES		\$51.54
	Invoice 129287				
Cash Payment	E 640-49480-404	Repairs/Maint Machinery/E	3PK INDOOR FOGGER		\$97.09
	Invoice 129409				
Cash Payment	E 100-43100-400	Repairs & Maint Cont	VINYL TUBE TANK/BOWL WASHER		\$8.93
	Invoice 129485				
Cash Payment	E 100-43100-400	Repairs & Maint Cont	PVC PIPE		\$3.25
	Invoice 129773				
Cash Payment	E 100-43100-210	Operating Supplies	PVC CEMENT UNION SHOP TOWEL		\$90.28
	Invoice 129815				
Cash Payment	E 640-49480-404	Repairs/Maint Machinery/E	SHOVELS		\$25.98
	Invoice 129834				
Cash Payment	E 640-49480-404	Repairs/Maint Machinery/E	BLACK SHARPIE		\$2.49
	Invoice 129835				
Cash Payment	E 640-49480-404	Repairs/Maint Machinery/E	INDOOR FOGGER		\$194.18
	Invoice 129872				
Cash Payment	E 100-43100-400	Repairs & Maint Cont	BYPASS PRUNER & LOPPER		\$42.98
	Invoice 129872				
Cash Payment	E 100-45000-530	City Beautification	HALOGEN BULB FOR CITY SIGN		\$12.49
	Invoice 129884				
Cash Payment	E 100-43100-400	Repairs & Maint Cont	DRUM LINER TRASH BAG		\$26.58
	Invoice 130200				
Cash Payment	E 100-43100-400	Repairs & Maint Cont	ANT/ROACH BARRIER AND BAIT		\$11.98
	Invoice 130242				

***Claim Register©**

07/11/16 PAY

July 2016

Cash Payment	E 100-43700-500 Capital Outlay (GENERAL) LABOR TO MOVE SALT SHED BLOCKS				\$480.00
	Invoice 129136				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$1,058.75
Claim#	12793 UFC FARM SUPPLY				
Cash Payment	E 100-43100-400 Repairs & Maint Cont	ROUND UP/TRIMEC P/W SUPPLIES			\$116.51
	Invoice 112088				
Cash Payment	E 100-45000-400 Repairs & Maint Cont	ROUND UP/TRIMEC P/W SUPPLIES			\$116.51
	Invoice 112088				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$233.02
Claim#	12795 BLUETARP FINANCIAL				
Cash Payment	E 100-43100-400 Repairs & Maint Cont	AIR HOSE SPRAYGUN HOSE REEL			\$114.97
	Invoice 4062004089				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$114.97
Claim#	12796 VERIZON WIRELESS				
Cash Payment	E 100-42280-321 Telephone	FD CELL PHONE & TABLET			\$41.25
	Invoice 9767393246				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$41.25
Claim#	12797 VERIZON WIRELESS				
Cash Payment	E 640-49480-321 Telephone	ON CALL PHONE			\$14.12
	Invoice 9767471850				
Cash Payment	E 620-49410-321 Telephone	ON CALL PHONE			\$14.12
	Invoice 9767471850				
Cash Payment	E 100-43100-321 Telephone	ON CALL PHONE			\$14.11
	Invoice 9767471850				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$42.35
Claim#	12798 FRONTIER	Ck# 004246E 7/11/2016			
Cash Payment	E 640-49480-321 Telephone	WWTF			\$44.09
	Invoice				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$44.09
Claim#	12799 FRONTIER	Ck# 004247E 7/18/2016			
Cash Payment	E 620-49410-321 Telephone	WTP			\$76.69
	Invoice				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$76.69
Claim#	12800 FRONTIER	Ck# 004248E 7/18/2016			
Cash Payment	E 100-42280-321 Telephone	FD			\$92.89
	Invoice				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$92.89
Claim#	12801 FRONTIER	Ck# 004249E 7/18/2016			
Cash Payment	E 100-41000-321 Telephone	COMM CTR			\$227.62
	Invoice				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$227.62
Claim#	12802 XCEL ENERGY	Ck# 004250E 7/7/2016			
Cash Payment	E 640-49470-381 Electric Utilities	RED BARN LIFT STATION			\$22.36
	Invoice 504606641				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$22.36

MAYER, MN

07/07/16 2:31 PM

Page 3

*Claim Register©

07/11/16 PAY

July 2016

Claim#	12803 XCEL ENERGY	Ck#	004251E 7/8/2016		
Cash Payment	E 100-43160-381 Electric Utilities		STREET LIGHTS		\$14.86
	Invoice 504838231				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$14.86
Claim#	12804 XCEL ENERGY	Ck#	004252E 7/8/2016		
Cash Payment	E 100-45000-381 Electric Utilities		CONCESSIONS		\$12.10
	Invoice 504784813				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$12.10
Claim#	12805 XCEL ENERGY	Ck#	004253E 7/8/2016		
Cash Payment	E 100-43700-381 Electric Utilities		POWER FOR SHIMCOR ST		\$69.34
	Invoice 504828063				
Transaction Date	7/1/2016	Security Bank	10100	Total	\$69.34
Claim#	12806 HERALD JOURNAL PUBLISHING IN				
Cash Payment	E 100-41000-351 Legal Notices Publishing		LEGAL PUBLISHING HIDDEN CREEK 7TH ADD.		\$103.32
	Invoice				
Transaction Date	7/7/2016	Security Bank	10100	Total	\$103.32
Claim#	12807 SERVOCAL INSTRUMENTS INC				
Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E CALIBRATION OF METERS-WWTP				\$810.00
	Invoice 7526				
Transaction Date	7/7/2016	Security Bank	10100	Total	\$810.00
Claim#	12808 BOLTON MENK INC				
Cash Payment	E 100-41000-303 Engineering Fees		2016 DEVELOPMENT REVIEW		\$988.00
	Invoice 191813				
Transaction Date	7/7/2016	Security Bank	10100	Total	\$988.00
Claim#	12809 BOLTON MENK INC				
Cash Payment	E 100-41000-303 Engineering Fees		2016 MISC ENGINEERING		\$455.00
	Invoice 191814				
Transaction Date	7/7/2016	Security Bank	10100	Total	\$455.00
Claim#	12810 BOLTON MENK INC				
Cash Payment	G 800-20202 Hidden Creek		HIDDEN CREEK 6TH ADD.		\$9,244.00
	Invoice 191816				
Transaction Date	7/7/2016	Security Bank	10100	Total	\$9,244.00
Claim#	12811 EMERGENCY APPARATUS MAINT				
Cash Payment	E 100-42260-400 Repairs & Maint Cont		ENGINE 609 REPAIR		\$395.08
	Invoice 86443				
Transaction Date	7/7/2016	Security Bank	10100	Total	\$395.08
Claim#	12812 TOM GOEPFERT				
Cash Payment	E 620-49440-300 Professional Svcs		ON CALL 7/2-4/16		\$75.00
	Invoice				
Cash Payment	E 640-49480-300 Professional Svcs		ON CALL 7/2-4/16		\$75.00
	Invoice				
Transaction Date	7/7/2016	Security Bank	10100	Total	\$150.00
Claim#	12813 GOPHER STATE ONE-CALL INC				

***Claim Register©**

07/11/16 PAY

July 2016

Cash Payment	E 620-49440-355 Gopher State Locates	LOCATES FOR JUNE		\$41.17
	Invoice 6060546			
Cash Payment	E 640-49490-355 Gopher State Locates	LOCATES FOR JUNE		\$41.18
	Invoice 6060546			
Transaction Date	7/7/2016	Security Bank	10100	Total \$82.35
Claim#	12814 DAWN CLEMENSEN			
Cash Payment	E 100-41940-300 Professional Srvs	COMM CTR CLEANING FOR JUNE		\$375.00
	Invoice			
Transaction Date	7/7/2016	Security Bank	10100	Total \$375.00
Claim#	12815 XCEL ENERGY			
Cash Payment	E 640-49480-381 Electric Utilities	WWTP		\$2,220.78
	Invoice 505621593			
Cash Payment	E 100-42280-381 Electric Utilities	FD		\$114.95
	Invoice 505621593			
Cash Payment	E 620-49410-381 Electric Utilities	WELL #2		\$487.19
	Invoice 505621593			
Cash Payment	E 100-41940-381 Electric Utilities	COMM CTR		\$465.33
	Invoice 505621593			
Cash Payment	E 640-49470-381 Electric Utilities	OSH LIFT		\$358.41
	Invoice 505621593			
Cash Payment	E 620-49410-381 Electric Utilities	TOWER		\$106.77
	Invoice 505621593			
Cash Payment	E 620-49410-381 Electric Utilities	WTP		\$1,023.29
	Invoice 505621593			
Transaction Date	7/7/2016	Security Bank	10100	Total \$4,776.72
Claim#	12816 MINNESOTA DEPARTMENT OF HEA			
Cash Payment	E 620-49440-430 Miscellaneous (GENERAL) 2ND QUARTER CONNECTION FEE FOR 4/01-			\$1,081.00
	Invoice			
				6/30/2016
Transaction Date	7/7/2016	Security Bank	10100	Total \$1,081.00
Claim#	12817 BOND TRUST SERVICES CORP			
Cash Payment	E 350-41000-601 Debt Srv Interest	GO IMPR BONDS		\$17,050.00
	Invoice 30496			
Transaction Date	7/7/2016	Security Bank	10100	Total \$17,050.00
Claim#	12818 BOND TRUST SERVICES CORP			
Cash Payment	E 210-47000-601 Debt Srv Interest	GO BONDS 9750.00		\$3,525.00
	Invoice 30497	Project 12547		
Cash Payment	E 620-47000-601 Debt Srv Interest	GO BONDS 9750.00		\$1,925.00
	Invoice 30497			
Cash Payment	E 350-47000-601 Debt Srv Interest	GO BONDS 9750.00		\$4,300.00
	Invoice 30497			
Transaction Date	7/7/2016	Security Bank	10100	Total \$9,750.00
Claim#	12819 LOOMIS HOMES			
Cash Payment	G 800-20211 Landscape Escrow	LANDSCAPE ESCROW RETURNEDFOR 2567		\$1,650.00
	Invoice B2015-71	CWC		
Transaction Date	7/7/2016	Security Bank	10100	Total \$1,650.00
Claim#	12820 LOOMIS HOMES			

***Claim Register©**

07/11/16 PAY

July 2016

Cash Payment	G 800-20211 Landscape Escrow	LANCSAPE ESCROW RETURN FOR 2502 RML		\$1,650.00
Invoice B2015-70				
Transaction Date	7/7/2016	Security Bank	10100	Total \$1,650.00
Claim#	12821 DOODLES LOCK & KEY INC			
Cash Payment	E 100-41940-400 Repairs & Maint Cont	CITY OFFICE LOCKS RE-KEYED		\$141.00
Invoice				
Transaction Date	7/7/2016	Security Bank	10100	Total \$141.00
Claim#	12822 MINI BIFF INC			
Cash Payment	E 100-45000-300 Professional Srvs	OSH PARK		\$85.68
Invoice A-79156				
Transaction Date	7/7/2016	Security Bank	10100	Total \$85.68
Claim#	12823 MINI BIFF INC			
Cash Payment	E 100-45000-300 Professional Srvs	W RIDGE PARK		\$85.68
Invoice A79194				
Transaction Date	7/7/2016	Security Bank	10100	Total \$85.68
Claim#	12824 MINI BIFF INC			
Cash Payment	E 100-45000-300 Professional Srvs	MEADOW PARK		\$85.68
Invoice A-79271				
Transaction Date	7/7/2016	Security Bank	10100	Total \$85.68
Claim#	12825 KLYE & SHERYL STREICH			
Cash Payment	R 620-49440-37110 Water Use Charge	FINAL CREDIT RETURN 2250 CWC		\$45.27
Invoice				
Cash Payment	R 640-49490-37210 Sewer Use Charge	FINAL CREDIT RETURN 2250 CWC		\$90.53
Invoice				
Transaction Date	7/7/2016	Security Bank	10100	Total \$135.80
Claim#	12827 MN DEPT OF LABOR AND INDUSTR Ck# 004260E 7/8/2016			
Cash Payment	E 100-42400-300 Professional Srvs	2ND QTR 2016 BLDG PERMIT SURCH		\$1,064.14
Invoice 2nd QTR 16				
Transaction Date	7/7/2016	Security Bank	10100	Total \$1,064.14
Claim Type		Direct	Total	\$57,553.74

Pre-Written Checks	\$2,524.09
Checks to be Generated by the Compute	\$55,029.65
Total	\$57,553.74

COUNCIL APPROVAL -
SIGNATURES/INITIALS _____

MAYER, MN

07/05/16 1:14 PM

Page 1

*Check Summary Register©

June 2016

Name	Check Date	Check Amt	
10100 Security Bank			
Paid Chk# 004220E INTERNAL REVENUE SERVICE C	6/3/2016	\$2,123.59	Vendor Liability
Paid Chk# 004221E MINNESOTA DEPARTMENT OF R	6/3/2016	\$371.75	Vendor Liability
Paid Chk# 004222E PERA	6/3/2016	\$1,090.93	Vendor Liability
Paid Chk# 004224E FRONTIER	6/15/2016	\$76.69	WTP PHONE
Paid Chk# 004225E FRONTIER	6/15/2016	\$92.89	FD PHONE
Paid Chk# 004226E FRONTIER	6/15/2016	\$227.62	COM CTR PHONE
Paid Chk# 004227E FRONTIER	6/9/2016	\$162.26	WWTF PHONE
Paid Chk# 004228E XCEL ENERGY	6/8/2016	\$14.99	STREET LIGHT
Paid Chk# 004229E XCEL ENERGY	6/8/2016	\$12.08	CONCESSIONS
Paid Chk# 004230E XCEL ENERGY	6/7/2016	\$21.96	RED BARN LIFT
Paid Chk# 004231E XCEL ENERGY	6/14/2016	\$4,652.78	POWER
Paid Chk# 004235E MCLEOD COOP POWER ASSN	6/28/2016	\$33.50	CITY SIGN
Paid Chk# 004236E MCLEOD COOP POWER ASSN	6/28/2016	\$592.50	STREET LIGHTS
Paid Chk# 004237E XCEL ENERGY	6/30/2016	\$1,715.18	STREET LIGHTS
Paid Chk# 004238E FRONTIER	6/27/2016	\$77.09	PW BUILDING
Paid Chk# 004239E CENTERPOINT ENERGY	6/30/2016	\$337.84	COMM CTR
Paid Chk# 004240E CENTERPOINT ENERGY	6/30/2016	\$270.74	WWTF
Paid Chk# 004241E CENTERPOINT ENERGY	6/29/2016	\$92.04	FIRE DEPT
Paid Chk# 004242E CENTERPOINT ENERGY	6/29/2016	\$76.26	WTP
Paid Chk# 004243E INTERNAL REVENUE SERVICE C	6/17/2016	\$2,149.40	Vendor Liability
Paid Chk# 004244E MINNESOTA DEPARTMENT OF R	6/17/2016	\$365.89	Vendor Liability
Paid Chk# 004245E PERA	6/17/2016	\$1,093.25	Vendor Liability
Paid Chk# 019876 MINNESOTA LIFE INSURANCE C	5/26/2016	\$9.00	EMPLOYEE BENNEFIT
Paid Chk# 019877 VERIZON WIRELESS	5/26/2016	\$14.80	OSH AUTO DIALER
Paid Chk# 019878 PREFERRED ONE	5/26/2016	\$1,173.85	EMPLOYEE BENNEFIT
Paid Chk# 019879 RITEWAY BUSINESS FORMS	5/26/2016	\$190.61	PRINTED CHECKS
Paid Chk# 019880 RITEWAY BUSINESS FORMS	5/26/2016	\$659.73	UTILITY BILL POST CARDS
Paid Chk# 019881 VISA	5/26/2016	\$438.18	APRIL STMT
Paid Chk# 019882 KLUVER CONSULTING	5/31/2016	\$900.00	SERVICE CONTRACT FOR WWTF
Paid Chk# 019883 EDHOLM, ALLAN	6/2/2016	\$80.81	
Paid Chk# 019884 GILDEMEISTER, JANELL	6/2/2016	\$1,114.46	
Paid Chk# 019885 KUNTZ, KYLE	6/2/2016	\$1,370.09	
Paid Chk# 019886 MAETZOLD, LOIS A	6/2/2016	\$911.54	
Paid Chk# 019887 RUCH-HAMMOND, LUAYN R	6/2/2016	\$2,066.14	
Paid Chk# 019888 WEINZIERL, GERALD	6/2/2016	\$419.87	
Paid Chk# 019889 POSTMASTER	6/13/2016	\$208.48	MAY 2016 UTILITY BILLING POSTA
Paid Chk# 019890 KLUVER CONSULTING	6/14/2016	\$1,195.50	INTERNET RENEWAL CITY CODE 6/1
Paid Chk# 019891 BANYON DATA SYSTEMS	6/13/2016	\$795.00	UB SUPPORT
Paid Chk# 019892 CARVER COUNTY	6/13/2016	\$41,284.00	1ST HALF 2016 POLICE CONTRACT
Paid Chk# 019893 CULLIGAN - METRO	6/13/2016	\$67.10	
Paid Chk# 019894 DAWN CLEMENSEN	6/13/2016	\$375.00	Cleam Com Ctr for May
Paid Chk# 019895 DPC INDUSTRIES INC	6/13/2016	\$313.50	Water Chemicals
Paid Chk# 019896 DRAKE CONSTRUCTION	6/13/2016	\$1,562.52	LANDSCAPE ESCROW RETURN FOR 17
Paid Chk# 019897 ECM PUBLISHERS, INC	6/13/2016	\$22.48	City wide garage sale ad 05/19
Paid Chk# 019898 EROSION PRODUCTS LLC	6/13/2016	\$210.00	DOUBLE NET STRAW BLANKET
Paid Chk# 019899 FRED HOLASEK & SON, INC.	6/13/2016	\$576.57	city planters

*Check Summary Register©

June 2016

Name	Check Date	Check Amt	
Paid Chk# 019900	FREMONT INDUSTRIES, INC	6/13/2016	\$1,134.00 coagulant
Paid Chk# 019901	GOPHER STATE ONE-CALL INC	6/13/2016	\$78.30
Paid Chk# 019902	GREATER MN COMMUNICATION	6/13/2016	\$95.00 CORRUGATED SIGNS-5K
Paid Chk# 019903	GUARDIAN PEST CONTROL INC	6/13/2016	\$42.15 COMM CTR PEST CONT
Paid Chk# 019904	HACH COMPANY	6/13/2016	\$1,908.39 controller
Paid Chk# 019905	HD SUPPLY WATERWORKS LTD	6/13/2016	\$6,974.07 HAND HELD REPAIR
Paid Chk# 019906	HERALD JOURNAL PUBLISHING	6/13/2016	\$324.72 PH/ordinance 208
Paid Chk# 019907	JOSHUA MCINTOSH	6/13/2016	\$47.02 FIRE DEPT THERMOMETER
Paid Chk# 019908	KRISTA R GOEDEL	6/13/2016	\$90.00 3 PLANNING COMM MTGS 2016
Paid Chk# 019909	LMCIT	6/13/2016	\$16,675.00 SECOND HALF 2016 INS
Paid Chk# 019910	MAYER LUMBER CO INC	6/13/2016	\$878.83 FUSE
Paid Chk# 019911	MELCHERT HUBERT SJODIN, PL	6/13/2016	\$447.00 MISC LEGAL
Paid Chk# 019912	M-R SIGN CO., INC	6/13/2016	\$161.50 PEDESTRIAN CROSSING SIGN BASE
Paid Chk# 019913	WM. MUELLER & SONS, INC	6/13/2016	\$15,300.00 SALT BLDG
Paid Chk# 019914	MUNICIPAL DEVELOPMENT GR	6/13/2016	\$653.51 MAY 2016 PLANNING SER
Paid Chk# 019915	PINE PRODUCTS INC	6/13/2016	\$333.00 PULVERIZED BLACK DIRT AND SHIP
Paid Chk# 019916	QUALITY FLOW SYSTEMS INC	6/13/2016	\$2,395.00 ACCESS COVER
Paid Chk# 019917	RICH COHRS	6/13/2016	\$436.18 Ebay charge for Hurst Tool pd
Paid Chk# 019918	SCHNEIDER EXCAVATING & GR	6/13/2016	\$86,455.74 WETLAND RESTORATION
Paid Chk# 019919	T.A.P.S.	6/13/2016	\$25.00 Clean lines and tap
Paid Chk# 019920	TOM GOEPFERT	6/13/2016	\$100.00 On call 5/28-29/16
Paid Chk# 019921	UNITED FARMERS COOPERATIV	6/13/2016	\$192.80 P/W SUPPLIES
Paid Chk# 019922	USA BLUE BOOK	6/13/2016	\$0.00 Service check of station and p
Paid Chk# 019923	VERIZON WIRELESS	6/13/2016	\$83.64 FD CELL AND TABLET
Paid Chk# 019924	WAYZATA RESULTS, INC.	6/13/2016	\$200.00 CITY OF MAYER 5K EVENT DEPOSIT
Paid Chk# 019925	WELLENS AGRONOMICS LLC	6/13/2016	\$885.00 HYDROMULCH
Paid Chk# 019926	XYLEM WATER SOLUTIONS USA	6/13/2016	\$4,770.17 Repairs on UV panel
Paid Chk# 019928	QUALITY FLOW SYSTEMS INC	6/14/2016	\$1,000.00 SERVICE CHECK OF STATION & PLA
Paid Chk# 019929	USA BLUE BOOK	6/14/2016	\$5,189.00 Refrigerated Sampler
Paid Chk# 019930	MINNESOTA POLLUTION CONTR	6/14/2016	\$1,450.00 ANNUAL WATER PERMIT
Paid Chk# 019931	EDHOLM, ALLAN	6/16/2016	\$24.24
Paid Chk# 019932	GILDEMEISTER, JANELL	6/16/2016	\$1,099.42
Paid Chk# 019933	KUNTZ, KYLE	6/16/2016	\$1,363.95
Paid Chk# 019934	MAETZOLD, LOIS A	6/16/2016	\$945.08
Paid Chk# 019935	RUCH-HAMMOND, LUAYN R	6/16/2016	\$2,066.14
Paid Chk# 019936	STIFTER, KINSIE E.	6/16/2016	\$474.55
Paid Chk# 019937	Wegner, Michael J.	6/16/2016	\$184.70
Paid Chk# 019938	WEINZIERL, GERALD	6/16/2016	\$73.44
Paid Chk# 019939	BARGEN INC	6/27/2016	\$8,330.00 Street repairs
Paid Chk# 019940	BOLTON & MENK, INC.	6/27/2016	\$23,308.00 WETLAND
Paid Chk# 019941	CARLY & ADAM HEITZ	6/27/2016	\$86.79 FINAL BILL CREDIT RETURN
Paid Chk# 019942	CENTERPOINT ENERGY	6/27/2016	\$16.94 PW MAINT BLDG
Paid Chk# 019943	DELTA DENTAL OF MINNESOTA	6/27/2016	\$251.65 July employee benenefits
Paid Chk# 019944	EMERGENCY MEDICAL PRODUC	6/27/2016	\$315.49 Medical bag
Paid Chk# 019945	GERALD THOMAS	6/27/2016	\$85.00 COMPOST SITE PIC & PC REPAIR
Paid Chk# 019946	SPARTAN ERV	6/27/2016	\$1,871.00 Take down salt building per co
Paid Chk# 019947	HD SUPPLY WATERWORKS LTD	6/27/2016	\$22.33 Water meter gaskets
Paid Chk# 019948	HILLYARD OF HUTCHINSON	6/27/2016	\$462.97 Comm Ctr supplies

MAYER, MN

07/05/16 1:14 PM

Page 3

*Check Summary Register©

June 2016

Name	Check Date	Check Amt	
Paid Chk# 019949 JILL SWANSON	6/27/2016	\$31.64	FINAL BILL CREDIT RETURN
Paid Chk# 019950 KYLE JORGENSEN	6/27/2016	\$55.20	FINAL BILL CREDIT RETURN
Paid Chk# 019951 METRO WEST INSPECTION SER	6/27/2016	\$1,201.52	MAY 2016 BUILDING INSP
Paid Chk# 019952 MINI BIFF LLC	6/27/2016	\$257.04	W RIDGE PARK
Paid Chk# 019953 MINNESOTA LIFE INSURANCE C	6/27/2016	\$16.00	EMPLOYEE BENEFITS
Paid Chk# 019954 MOBIL - EXXON/MOBIL	6/27/2016	\$565.51	POPCORN FOR MOVIE
Paid Chk# 019955 MUNICIPAL DEVELOPMENT GR	6/27/2016	\$3,688.00	COMP PLAN
Paid Chk# 019956 OVERLINE & SON, INC	6/27/2016	\$20,279.35	2016 Vactor & Televising Servi
Paid Chk# 019957 OWENS COMPANIES, INC.	6/27/2016	\$103.37	CHECK A/C IN PW BLDG
Paid Chk# 019958 PREFERRED ONE	6/27/2016	\$1,826.37	JULY EMPLOYEE BENEFITS
Paid Chk# 019959 RYAN & BETH VANDERWATER	6/27/2016	\$48.28	FINAL CREDIT RETURN ON 1318 BI
Paid Chk# 019960 TOM GOEPFERT	6/27/2016	\$100.00	On call 6/18-19/16
Paid Chk# 019961 UTILITY CONSULTANTS, INC.	6/27/2016	\$1,177.15	Samples
Paid Chk# 019962 VERIZON WIRELESS	6/27/2016	\$14.28	OSH AUTO DIALER
Paid Chk# 019963 VISA	6/27/2016	\$1,171.08	APC backup
Paid Chk# 019964 WATERTOWN TOWNSHIP	6/27/2016	\$491.25	DUST COATING & SNOW PLOWING
Paid Chk# 019965 XYLEM WATER SOLUTIONS USA	6/27/2016	\$180.00	SOFTWARE PROGRAMING LABOR
Paid Chk# 019967 STIFTER, KINSIE E.	6/30/2016	\$631.51	
Paid Chk# 019968 RUCH-HAMMOND, LUAYN R	6/30/2016	\$2,138.31	
Paid Chk# 019969 MAETZOLD, LOIS A	6/30/2016	\$911.54	
Paid Chk# 019970 KUNTZ, KYLE	6/30/2016	\$1,341.75	
Paid Chk# 019971 GILDEMEISTER, JANELL	6/30/2016	\$1,141.53	
Paid Chk# 019972 EDHOLM, ALLAN	6/30/2016	\$80.81	
Paid Chk# 019973 BODER, ERICK	7/5/2016	\$517.16	
Paid Chk# 019974 MCNEILLY, NIKKI J.	7/5/2016	\$517.16	
Paid Chk# 019975 OSBORN, BRUCE	7/5/2016	\$572.57	
Paid Chk# 019976 STIEVE-MCPADDEN, ETIENNE	7/5/2016	\$489.45	
Paid Chk# 019977 THOMAS, GERALD W.	7/5/2016	\$655.68	
	Total Checks	\$301,120.68	

COUNCIL APPROVAL -
SIGNATURES/INITIALS _____

**CITY OF MAYER
RESOLUTION 07-11-2016-22
APPOINTING 2016 ELECTION JUDGES**

WHEREAS, the City of Mayer is required to hold a Primary and General Election in 2016; and,

WHEREAS, Minnesota Statutes require that all Elections be conducted by duly appointed and qualified Election Judges; and,

WHEREAS, notice has been given that a Primary Election will be held on Tuesday, August 9, 2016 and General Election on Tuesday, November 8, 2016 in all election precincts of Carver County, and a City Election will be held on Tuesday, November 8 2016 for the City of Mayer.

WHEREAS, the following individuals have applied and been found eligible to serve in such capacities;

NOW, THEREFORE, BE IT RESOLVED that the Mayer City Council hereby ordains that the City of Mayer shall appoint the following individuals to serve as election judges for the 2012 elections

Diane Plocher
Daniel Maetzold
Allan Edholm
Judith Edholm
Lois Maetzold
Janell Gildemeister
Leah Neudorff

Deborra Pauly
Susan Weinzierl
Gerald Schwanke
Cheryl Carpenter
Greg Carpenter
Kathy Johnson

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to notify the Secretary of State and the Carver County Auditor of the above action. The hourly rate of pay for Election Judge is \$9.50, \$10.50 for Head Judge, for the hours worked during the elections including training time. The Clerk is authorized to seek substitutions as necessary.

Adopted by the City Council of the City of Mayer, Minnesota this 11th day of July, 2016.

Gerald W. Thomas, Mayor

Attest:

Lois A. Maetzold, City Clerk

**City of Mayer Building Permit
Valuation Report**

	JUNE		2nd Quarter		2016 YEAR TO DATE	
	Permits	Valuation	Permits	Valuation	Permits	Valuation
Residential						
New Single Family Homes	3	\$638,270.00	8	\$1,993,529.00	17	\$3,928,170.00
Townhouse/Twin Homes	0	\$0.00	0	\$0.00	0	\$0.00
House Additions	0	\$0.00	1	\$49,000.00	1	\$49,000.00
House Remodels/Basement Finish	0	\$0.00	0	\$0.00	5	\$87,250.00
Garages	0	\$0.00	0	\$0.00	0	\$0.00
Garage Additions and Remodels	0	\$0.00	0	\$0.00	0	\$0.00
3-Season Porches/Sun Rooms	0	\$0.00	0	\$0.00	0	\$0.00
Decks/Deck Ftgs Only	1	\$7,320.00	11	\$74,556.00	13	\$87,996.00
Fire Damage Repair	0	\$0.00	0	\$0.00	0	\$0.00
Swimming Pools	0	\$0.00	0	\$0.00	0	\$0.00
Voided Permits	0	\$0.00	0	\$0.00	0	\$0.00
Demolition Permits	0	\$0.00	0	\$0.00	0	\$0.00
Sheds and Accessory Structures	2	\$0.00	3	\$0.00	3	\$0.00
Renewals	0	\$0.00	0	\$0.00	0	\$0.00
Move-In House/Garage	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical Permits	2	\$0.00	2	\$0.00	3	\$0.00
Plumbing Permits	0	\$0.00	3	\$0.00	7	\$0.00
Re-Roof, Re -Side, Re-Window	6	\$0.00	15	\$0.00	16	\$0.00
Fence	3	\$0.00	6	\$0.00	6	\$0.00
Miscellaneous	0	\$0.00	0	\$0.00	0	\$0.00
TOTAL RESIDENTIAL	17	\$645,590.00	49	\$2,117,085.00	71	\$4,152,416.00
Commercial/Industrial						
New Buildings	0	\$0.00	0	\$0.00	0	\$0.00
Remodel Additions	0	\$0.00	0	\$0.00	0	\$0.00
Re-Roof, Re -Side, Re-Window	1	\$5,000.00	1	\$5,000.00	1	\$5,000.00
Mechanical Permits	0	\$0.00	0	\$0.00	1	\$9,000.00
Plumbing Permits	0	\$0.00	0	\$0.00	0	\$0.00
Fire Sprinkler	0	\$0.00	0	\$0.00	0	\$0.00
Miscellaneous	0	\$0.00	1	\$5,000.00	1	\$5,000.00
TOTAL COMMERCIAL/INDUSTRIAL	1	\$5,000.00	2	\$10,000.00	3	\$19,000.00
Public and Institutional						
New Buildings	0	\$0.00	0	\$0.00	0	\$0.00
Remodel Additions	0	\$0.00	0	\$0.00	0	\$0.00
Re-Roof, Re -Side, Re-Window	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical Permits	0	\$0.00	0	\$0.00	0	\$0.00
Plumbing Permits	0	\$0.00	0	\$0.00	0	\$0.00
Fire Sprinkler	0	\$0.00	0	\$0.00	0	\$0.00
Miscellaneous	0	\$0.00	0	\$0.00	0	\$0.00
TOTAL PUBLIC & INSTITUTIONAL	0	\$0.00	0	\$0.00	0	\$0.00
GRAND TOTALS	18	\$650,590.00	51	\$2,127,085.00	74	\$4,171,416.00

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: July 11, 2016
Item Name: Rural Service Districts
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):
Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*
 A motion recommending no change to the Rural Service Districts in the City of Mayer.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*
 Rural Service Districts are established by cities when a property is more rural in character and is not developed. The property in a rural service district is within the City limits but does not benefit from any City services. The City currently has 2 properties that are classified as Rural Service Districts. Attached is the list of the parcels. The City is required annually by City Ordinance and state statute to review and notify the County of any changes.

 Staff is not recommending any changes at this time so approval of for no changes to the Rural Service District would be in order.

FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Other	
Budget Information:			
_____ Budgeted	_____ Non Budgeted		
_____ Amendment Required			
Approved _____	Denied _____	Tabled _____	Other _____
Resolution No. _____		Ordinance No. _____	



**CARVER
COUNTY**

Taxpayer Services Department
Government Center - Administration Building
600 East 4th Street
Chaska, MN 55318-2102
Phone (952) 361-1910
Fax (952) 361-1919
www.co.carver.mn.us

Laurie Davies
Taxpayer Services Manager
Phone: (952) 361-1907
Email: ldavies@co.carver.mn.us

MEMO

To: Cities of Chanhassen, Chaska, Mayer, New Germany, Victoria, and Watertown
From: Laurie Davies, Carver County Taxpayer Services Manager
Date: 06/27/2016
RE: Rural Service Districts (RSD)

If you would like us to apply the RSD benefit percentages listed in the table below to the Payable 2017 property tax rates and parcels, for both proposed and final tax calculations, please sign below.

Changes to rural service district percentages are governed by M.S. 272.67, Subd. 6. If you are changing the RSD percentage for Payable 2017, please:

- Indicate your changes;
- Provide a certified copy of all ordinances, amendments, or resolutions;
- List applicable ordinance/resolution number; and
- Sign below.

If the ordinance, amendment, or resolution is certified after August 1, 2016, it may not be implemented until the following year.

City	Current RSD %	Changes to RSD % (if applicable)	Ordinance /Resolution Number (attach certified copy)
Chanhassen	75.00%		
Chaska	70.00% (minimum 6.35%)		
Mayer	22.52% (minimum equal to Twps)		
New Germany	19.00% (minimum equal to Camden Twp)		
Victoria	40.00%		
Watertown	55.00% (minimum equal to Watertown Twp)		

Please return this signed document by August 15, 2016. Submission by email is accepted provided it contains your signature.

If you have any questions, please contact a Tax Analyst at (952) 361-1910. Thank you in advance for your cooperation.

City of _____

City Administrator

Date



**CARVER
COUNTY**

Taxpayer Services Department
Government Center - Administration Building
600 East 4th Street
Chaska, MN 55318-2102
Phone (952) 361-1910
Fax (952) 361-1919
www.co.carver.mn.us

Laurie Davies
Taxpayer Services Manager
Phone: (952) 361-1907
Email: ldavies@co.carver.mn.us

MEMO

To: Cities of Chanhassen, Chaska, Mayer, New Germany, Victoria, and Watertown
From: Laurie Davies, Carver County Taxpayer Services Manager
Date: 06/27/2016
RE: Rural Service District Parcels

Enclosed is a listing of parcels now taxed in your rural service district(s). Please review this list and notify my office of parcels to be added or deleted.

As you are aware, rural service districts are governed by M.S. 272.67, and in accordance with your resolution on file in my office.

Please indicate if changes need to be made and sign below. Please return this memo along with any changes **no later than August 15, 2016**. Submission by email is accepted provided it contains your signature.

If you have any questions, please contact a Tax Analyst at (952) 361-1910. Thank you in advance for your cooperation.

_____ **CHANGES (see attached listing)** _____ **NO CHANGES REQUIRED**

City of _____

City Administrator

Date

County Name Address Listing

CARVERCO\manadmin 5/25/2016 3:39:31 PM

Tag	Roll Type	Parcel	Rel Code	TaxPayer	Mailing Address	City,State Zip
5002 5002 MAYER/CCWMO/RURAL/111	1 - Real Propert	50.0020110				
			Owner	QUAAS KEITH L	15580 COUNTY RD 30	MAYER MN 55360-9691
			Owner	QUAAS DARRELL G	15580 COUNTY RD 30	MAYER MN 55360-9691
			Owner	QUAAS LARRY L	15580 COUNTY RD 30	MAYER MN 55360-9691
			Owner	QUAAS KEVIN L	15580 COUNTY RD 30	MAYER MN 55360-9691
5002 5002 MAYER/CCWMO/RURAL/111	1 - Real Propert	50.0060330				
			Owner	DREW WILLIAM J & SANDRA M & TRUSTEES OF FAMILY TRUST	14069 62ND ST	MAYER MN 55360-9611
	Total Parcel Count					2



Hidden Creek 7th Addition Preliminary Plat, PRD Amendment & Final Plat

APPLICATION DATA

Meeting Date: July 6, 2016

Applicant: Paxmar, LLC - Don Jensen

Owner: Hidden Creek 1, LLC - Alan Roessler

Address/Location: The southwest corner of the Hidden Creek development along the north side of 70th Street North.

Legal Description: Outlots A, B, C & D, Hidden Creek 6th Addition.

PID Numbers: Outlot A - 502450310
Outlot B - 502450320
Outlot C - 502450330
Outlot D - 502450340

BACKGROUND DATA

Action Requested: Approval of an amendment to the final development plan approved for Hidden Creek 7th Addition under the planned residential development district, a 38 lot preliminary plat and final plat for property to be known as Hidden Creek 7th Addition.

Background: This property was originally preliminary platted in 2002 under the Hidden Creek development by Backes Development. The original preliminary plat was only good for a period of 10 years so in 2012 the preliminary plat expired and no extension was asked for. Prior to the expiration of the preliminary plat the property was rough graded for the proposed streets, ponds and building pads. Streets and utilities were never installed since this area of the original Hidden Creek preliminary plat was never final platted.

Since that time Hidden Creek 1, LLC has purchased the property, preliminary platted the 6th and 7th additions and final platted the 6th addition. At this time the 6th addition is under construction and now the applicant has asked that the approved final development plan for the 7th addition is amended to reduce the minimum lot width from 75 feet to 65 feet and the minimum lot size from 10,000 square feet to 9,000 square feet. After reviewing a site plan drawing that the applicant submitted at the planning Commission meeting, it is noted that all the lots would meet a 70 foot minimum lot width rather than a 65 foot width. The applicant has also submitted a preliminary and final plat for the 7th addition for approval.

During the approval of the 6th addition at the end of 2015 the minimum lot standards were approved to be less than the requirements of the R-1 Low Density Residential District which are 10,000 square foot minimum lot size and 85 feet wide. This matched the original approval of Hidden Creek and therefore the property was zoned from R-1 to Planned Residential Development (PRD). Staff did support the PRD to reduce the minimum lot width to 75 feet since that matched the majority of the Hidden Creek Development. All lot sizes also met the minimum lot size standard of the R-1 district. Now the Planning Commission and City Council have to decide if the last phase of Hidden Creek should be allowed to have smaller lots than the rest of the development in both size and width.

The preliminary plat itself consists of 38 lots, two more than was originally approved in the Hidden Creek 6th Addition preliminary plat, and three outlots that will be used for stormwater ponding or contain wetlands. The applicant is proposing that the 7th Addition will be the last phase of Hidden Creek.

Street access in the 7th Addition will extend Hidden Trail located in the 6th addition to the west where it turns north and connects to Hidden Trail in the 4th addition. The right of way width is proposed at 60 foot wide to match the existing sections of Hidden Creek. The right of way for 70th Street N has been dedicated in the 6th addition final plat.

At the July 5, 2016 Planning Commission meeting, the Planning Commission voted 7-0 to deny the amendment to the final development plan for Hidden Creek 7th Addition, voted 7-0 to deny the preliminary plat and 7-0 to deny the final plat. The consensus seemed to be that they felt the original approval allowing 75 foot lots vs. the standard 85 foot lots was sufficient and that the applicant should stay with what was approved.

Future Land Use Classification:

The property is designated Low Density Residential on the future land use map and the proposed use is allowed under this designation.

Zoning Classification:

The property is currently zoned Planned Residential Development (PRD) and the approved lot standards and requirements are as follows.

Minimum lot size:	10,000 square feet
Minimum lot width:	75 feet
Maximum density:	3 units per acre
Front yard setback:	30 feet
Side yard setback:	10 feet
Rear yard setback:	30 feet
Maximum height:	30 feet
Lot coverage:	35%

The applicant has proposed the minimum lot sizes to be a minimum 9,000 square feet and the minimum lot width to be 65 feet wide. The only proposed lot requirements or standards that do not comply with the R-1 district are the minimum lot widths and lot sizes. For this reason the applicant is proposing to amend the final development plan for the 7th addition.

The requirements for the PRD district are listed below.

- (A) *Intent. To allow for the development of residential areas under a flexible regulatory process as compared to the more rigid development regulations common to traditional zoning districts. The Planned Residential Development (PRD) District provides for a joint planning design effort by developers and city officials rather than the City establishing maximum limits to which the developers must conform. Benefits resulting from the PRD District include an opportunity to protect and preserve valuable natural resources and amenities and to create new public amenities, such as parks, trails, open spaces, and housing variety; in so doing, contributing more than a conventional development does to a higher quality living environment.*
- (B) *Planned Residential Development. The Council, after receiving the recommendation of the Planning Commission, may authorize departures from traditional dimension standards requirements of this chapter for a PRD, consistent with the intent and uses permitted in the R-1 and R-2 Districts, if the Planning Commission and the Council determine, after reviewing a complete plan, that the development is consistent with the general purposes of this chapter and that the project complies with the special requirements in this section and general development goals of the city.*
 - (1) *Ownership. The tract of land included in the PRD is under unified control at the time of application and is scheduled to be developed as one development.*

- (2) *Minimum size.* The area included in the project consists of not less than five acres of contiguous land.
- (3) *Lot size and density.* The lot area and density allowed for uses permitted in the R-1 or R-2 Districts may be varied from the traditional standards. The maximum variation from any dimensional standard shall not exceed 25% provided the City Council finds as follows:
 - (a) *The extent of any waiver or variation from traditional dimensional standards is commensurate with the extent of unique features and public benefit proposed in the PRD, as determined by the City Council.*
 - (b) *The provisions in § 152.064(F) (Shoreland lot size rules requiring 75 feet) are met.*
 - (c) *The PRD meets or exceeds other requirements of this chapter and the goals and policies of the Mayer Comprehensive Plan.*
- (4) *Dimensional variations.* A PRD may be allowed to depart from conventional dimensional standards and requirements for uses permitted in traditional R-1 or R-2 Districts at the discretion of the City Council. Notwithstanding other provisions relating to PRDs, every structure abutting the perimeter of the PRD shall conform to yard requirements for the R-1 and R-2 Districts. The distance between buildings in the PRD District shall not be less than 20 feet.
- (5) *Open space.* In addition to the conventional park dedication requirements, a minimum of 8% of the residential portion of each PRD shall be reserved for common open space held in common ownership or dedicated for public use with approval of the Council.

(C) *Procedure.*

- (1) *Preliminary development plan.* An application for approval of a preliminary development plan for a proposed PRD shall be filed with the City Clerk, along with a customary preliminary plat, by an owner or lessee of the property. The application shall be accompanied by a filing fee and escrow for estimated expenses. The application and accompanying statements shall be submitted in three copies and shall include, in addition to such information as the Planning Commission may require, a vicinity map showing in such manner as the Planning Commission may require the relationship of the proposed PRD to the Comprehensive Plan of the City, to existing public facilities and services, and to the surrounding areas, unique features of the PRD which qualify it for special consideration, a preliminary plan of the PRD area showing proposed uses, densities, proposed street and off-street parking areas, the specifics of the development plan and the proposed schedule for development. The Planning Commission shall, after holding a public hearing in the same manner as required for amendments to this chapter, recommend approval or denial of the preliminary proposal with such changes and conditions as it may suggest and shall transmit its recommendations to the City Council.
- (2) *Action by Council.* The Council shall thereupon consider the application and shall approve or disapprove the application with such changes and conditions, if any, as it may deem appropriate.
- (3) *Final review and approval.* Within 12 months of such approval by the Council, the applicant shall file an application for review and approval of the final development plan, along with the filing of a customary final plat. A final application and its supporting documentation shall give the same information required of plats under Chapter 151 in addition to such other information as required by this chapter and by the Planning Commission for approval of the preliminary plan. In addition, the application shall be accompanied by such other documentation as specifically required by the Planning Commission and the Council for the particular PRD.
- (4) *Action on the final application.* Procedure for action by the Planning Commission and the Council on an application for review and approval of the final PRD plan shall be the same as prescribed for action on the preliminary proposal, except that a public hearing is not required. The final development plan shall conform to the preliminary development plan as approved.

At this time the proposed plat meets all of the PRD criteria listed above. All of the lots will be required to meet the setback and lot coverage requirements as listed in the R-1 district.

- Density:** The entire site consists of 14.83 acres or 646,162 square feet. Thirty-eight lots are proposed so a gross density of 2.56 units per acre is proposed in this phase.
- Comments Received:** No comments have been received at the time of this memo.
- Park Dedication:** No parkland dedication will be required with this plat since all parkland dedication requirements have been previously satisfied with the prior phases of Hidden Creek.
- Landscaping:** Under a PRD, at a minimum, the landscaping shall follow the respective land-use guidelines. In other words, if the PRD contains uses consistent with R-1, R-2 or R-3 districts, the landscaping requirements applicable to those districts shall apply to the PRD. In the case of the R-1 district, each lot shall have two over-story trees per street frontage, located in the front yard, and when required, the side-street yard. However, additional landscape requirements may be requested at the discretion of the Planning Commission. It could be required that any lots adjacent to the 70th Street North right of way could be required to plant additional landscaping or trees for screening and buffering purposes.
- Sidewalks:** The applicant will be required to construct a five foot wide concrete sidewalk along the north/east side of Hidden Trail. Previously bituminous trails were constructed but this will change to concrete sidewalks within the front yards of single family detached lots.
- 70th Street North:** It shall be determined with the final plat if any additional fees are needed to construct 70th Street North to the west boundary of the plat.
- Utilities:** All utilities will be reviewed by the City Engineer and any comments or requirements will need to be satisfied by the applicant.
- Outlot C Access:** A 20 foot access easement from Pinecone Lane to Outlot B, Hidden Creek 7th Addition should have been dedicated in favor of the City in the plat of Hidden Creek 6th Addition. The easement is for access and maintenance for the storm water management pond located in the outlot. This area shall consist of a grass path that is to be provided by the applicant. If the easement has not been previously dedicated it will be required with this plat.
- Wetlands:** The city wetland consultant has stated that a new wetland delineation will not be needed. The applicant is proposing no impacts to the wetlands that were previously delineated. So all wetland requirements have been satisfied.
- Signage:** No monument signs are proposed with this plat, but if the applicant wanted to add a monument sign at the entrance of Redhawk Way and 70th Street N, the sign would have to meet the requirements of sections 152.120 through 152.133 of the zoning ordinance.
- City Engineer Review:** The City Engineer reviewed the preliminary plat and final plat in relation to the grading plan, utility plan, stormwater management, etc. and comments were supplied in letter dated June 23, 2016. These comments will need to be addressed and satisfied prior to City Council approval of the final plat. The comments are attached to this memo.
- Association:** The applicant does not plan to create an association but has submitted covenants for review. These covenants are the essentially the same covenants that were used in the previous phases of Hidden Creek and it is at the discretion of the applicant whether they want to record additional covenants against the lots or create an association.

Mailboxes: The applicant will place clusters of mailboxes throughout the development as required by the post office. Individual mailboxes are no longer allowed in new residential developments per the post office.

Development Agreement: As part of the final plat approval, a development agreement will need to be signed and recorded. The development agreement will be included with the packet and should be approved by the City Council as part of the final plat approval for Hidden Creek 7th Addition.

CONDITIONS

Final Development Plan Amendment

If approval of the amendment to the final development plan for Hidden Creek 7th Addition is approved by the City Council the following condition should be included and the condition listed below may be subject to modification depending upon the outcome at the City Council meeting. If the City Council agrees with the Planning Commission's recommendation of denial, the condition listed below would not apply.

1. Lot Standards. The lot dimensions, setbacks and coverage requirements for Hidden Creek 7th Addition and will be required to meet the requirements of the R-1 Low Density Residential District, except that the minimum lot width will be sixty-five feet and the minimum lot size shall be 9,000 square feet.

Preliminary Plat

If approval of the preliminary plat of Hidden Creek 7th Addition is approved by the City Council the following conditions should be included and the conditions listed below may be subject to modification depending upon the outcome at the City Council meeting. If the City Council agrees with the Planning Commission's recommendation of denial, the condition listed below would not apply.

1. Engineer's Comments. The preliminary plat shall satisfactorily address all comments in a letter dated June 23, 2016 as provided by the City Engineer.
2. Park Dedication. There shall be no required park dedication with this plat.
3. Sidewalks. The applicant shall construct 5-foot wide concrete sidewalks along the north/east side of Hidden Trail.
4. Outlot Dedication. Outlots A, B & C, Hidden Creek 7th Addition shall be deeded to the City when the final plat is recorded.
5. Required Landscaping. Each lot shall have two over-story trees per street frontage, located in the front yard, and when required, the side-street yard.
6. 70th Street North Improvements. That section of 70th Street North adjacent to the plat must be paved to City specs and standards at the expense of the applicant. If the applicant does not pave all of 70th Street North with this plat, a per lot fee shall be collected at the time of the building permit for each lot in Hidden Creek 7th Addition.
7. Final Plat Submittal. Upon approval of the preliminary plat by the City Council, the applicant shall submit the final plat within one year after said approval, or the preliminary plat shall be considered void.
8. Phasing. The applicant shall provide an estimated time schedule for the phasing of the development. The preliminary plat for future phases shall be valid for a period of two years. Prior to the expiration of the preliminary plat approval, applicant may request an extension for a period of one year.
9. Development Agreement. A developers agreement, with all conditions, expectations and financing requirements, shall be executed prior to final plat approval by the City Council.

Final Plat

If the amendment to the final development plan and the preliminary plat of Hidden Creek 7th Addition is approved, it is recommended the final plat for Hidden Creek 7th Addition is tabled until the next City Council meeting to allow for staff to have the appropriate time to prepare a development agreement and related documents. If approval of the final plat of Hidden Creek 7th Addition is approved by the City Council the following conditions should be included and the condition listed below may be subject to modification depending upon the outcome at the City Council meeting. If the City Council agrees with the Planning Commission's recommendation of denial, the condition listed below would not apply.

1. Engineer's Comments. The final plat shall satisfactorily address all comments in a letter dated June 23, 2016 as provided by the City Engineer.
2. Carver County Water Management Organization. That the final plat and construction plans satisfy all comments and conditions of the Carver County Water Management Organization and that a permit is received prior to construction.
3. Park Dedication. There shall be no required park dedication with this plat.
4. Sidewalks. The applicant shall construct 5-foot wide concrete sidewalks along the north/east side of Hidden Trail.
5. Outlot Dedication. Outlots A, B & C, Hidden Creek 7th Addition shall be deeded to the City when the final plat is recorded.
6. Outlot C Access. A 20 foot wide access easement shall be provided over Lot 1, Block 1, Hidden Creek 7th Addition and shall be dedicated in favor of the City of Mayer for access to Outlot C, Hidden Creek 7th Addition for maintenance of the stormwater management pond located there.
7. Required Landscaping. Each lot shall have two over-story trees per street frontage, located in the front yard, and when required, the side-street yard.
8. 70th Street North Improvements. That section of 70th Street North adjacent to the plat must be paved to City specs and standards at the expense of the applicant. If the applicant does not pave all of 70th Street North with this plat, a per lot fee shall be collected at the time of the building permit for each lot in Hidden Creek 7th Addition.
9. Phasing. The applicant has provided an estimated time schedule for the phasing of the development. The preliminary plat for future phases shall be valid for a period of two years. Prior to the expiration of the preliminary plat approval, applicant may request an extension for a period of one year.
10. Development Agreement. The applicant shall enter into a development agreement for the construction of public improvements, with such agreement signed prior to filing of any final plat. Such agreement shall specify cost requirements development.
11. Building Permits. The final plat shall be recorded with Carver County prior to issuance of any building permits.

ALTERNATIVES

Final Development Plan (PRD) Amendment

1. Approve the PRD amendment subject to conditions.
2. Table the PRD amendment to a date specific, and provide the applicant with direction on the issues that have been discussed.
3. Deny the PRD amendment request.

Preliminary Plat

1. Approve the preliminary plat subject to conditions.
2. Table the preliminary plat to a date specific, and provide the applicant with direction on the issues that have been discussed.

3. Deny the preliminary plat request.

Final Plat

1. Approve the final plat subject to conditions.
2. Table the final plat to a date specific, and provide the applicant with direction on the issues that have been discussed.
3. Deny the final plat request.

ACTION

After review and discussion by the members of the City Council, three separate motions are in order. The first motion would be to approve, deny or table the amendment to the approved PRD final development plan for Hidden Creek 7th Addition, the second motion is to approve, deny or table the preliminary plat for Hidden Creek 7th Addition and the third motion is to approve, deny or table the final plat of Hidden Creek 7th Addition. It is recommended that if the City Council approves the amendment to the final development plan and preliminary plat for Hidden Creek 7th Addition, that the final plat is tabled to the following City Council meeting allow staff the appropriate time to prepare the development contract and related documents.

The amendment to the PRD final development plan for Hidden Creek 7th Addition should be acted on first and if the PRD amendment is denied the preliminary plat and final plat should be denied as well.

If you have any questions relating to these requests prior to the Planning Commission meeting, please feel free to contact me at: jandersonmdg@gmail.com or call direct at 952-855-4596 or toll free at: 1-888-763-4462 ext. 3.

Best regards,

John Anderson, Associate
Municipal Development Group, LLC



BOLTON & MENK, INC.

Consulting Engineers & Surveyors

2638 Shadow Lane, Suite 200 • Chaska, MN 55318-1172

Phone (952) 448-8838 • Fax (952) 448-8805

www.bolton-menk.com

June 23, 2016

City of Mayer
Attn: Luayn Ruch-Hammond
413 Bluejay Avenue
Mayer, MN 55360

RE: Hidden Creek 7th Addition
Engineering Review #1

Dear Luayn:

We have completed review of the plans submitted for Hidden Creek 7th Addition and offer the following comments for your consideration:

1. A Turf Restoration Plan should be submitted for review. The plan should indicated seed mixes and application rates, mulch types and application rates, and fertilizer types and application rates or sod for general disturbed green areas and wetland buffers. The extent of various seeding / sodding areas should be indicated on the plan.
2. Perimeter erosion control measures (silt fence, rock construction entrance, etc.) should be installed or repaired down gradient from proposed improvements. Redundant controls must be installed adjacent to wetlands and ponds. Measures should be installed by the Contractor and inspected by the City prior to any work. Contractor must provide a minimum 24 hour notice prior to inspection.
3. The SWPPP currently does not list the Crow River as impaired. The South Fork of the Crow River is impaired for Chloride, Fecal Coli Form, Fish Bioassessments, and Turbidity. Plans should be revised accordingly.
4. The emergency overflow (EOF) located at the rear of Lot 14, Block 1 does not provide sufficient freeboard for the low opening of Lot 11, Block 1. The grading should be revised to provide a minimum 1' separation between the EOF and low opening for all lots.
5. The applicant should consider using RC pipe between CBMH 6 and FES 7. The pipe end is connected to a pond, and HDPE pipe is highly susceptible to floating. Fluctuation of the pond elevation during rainfall events could result in the pipe being bent upward.
6. Gate valve and hydrant locations should be reviewed by the Fire Chief prior to final approval.
7. The applicant will be required to obtain Carver County Watershed Management Organization (CCWMO) approval and permitting. A copy of any approvals or permits required should be submitted conditional to final approval.
8. The applicant will be required to obtain a NPDES permit for proposed improvements. A copy of the NPDES permit should be submitted prior to any land disturbing activities.
9. The applicant will be required to submit a Maintenance Agreement for all stormwater management structures and facilities. The agreement should define maintenance responsibilities following completion of project, specify types and frequencies of inspection and maintenance activities, and designate who will conduct inspection and maintenance activities.



Hidden Creek 7th Addition
June 23, 2016
Page 2

10. Record drawings must be submitted upon completion of the project. As-built survey shots on ponds must be obtained after construction sediment is removed and side slopes re-dressed.

Please let me know if you have questions or need additional information

Sincerely,
BOLTON & MENK, INC.

A handwritten signature in cursive script that reads "David P. Martini".

David P. Martini, P.E.
Principal Engineer

**CITY OF MAYER
CITY COUNCIL RESOLUTION 7-11-2016-23**

**A RESOLUTION DENYING AN AMENDMENT TO THE PLANNED RESIDENTIAL DEVELOPMENT (PRD)
FINAL DEVELOPMENT PLAN FOR HIDDEN CREEK 7TH ADDITION**

WHEREAS, Hidden Creek I, LLC (the "Applicant" and "Owner"), has submitted a request for an amendment to the final development plan for Hidden Creek 7th Addition to the City of Mayer (the "City") on property located north of 70th Street North, with PID numbers of 50.24503.10, 50.24503.20, 50.24503.30 and 50.24503.40 (the "Property"); and

WHEREAS, the property is designated Low Density Residential on the future land use map; and

WHEREAS, the property was zoned R-1 Low Density Residential District and was rezoned to PRD Planned Residential Development by the City Council on October 12, 2015 and a final development plan was approved by the City Council on January 25, 2016; and

WHEREAS, the final plat of Hidden Creek 6th Addition was approved by the City Council on January 25, 2016; and

WHEREAS, a notice of public hearing for the amendment to the final development plan for Hidden Creek 7th Addition was published in the *Herald Journal*, setting the hearing before the Planning Commission on July 5, 2016 at 6:30 pm or as soon thereafter as possible at 413 Bluejay Avenue to consider the request and hear testimony from all interested persons wishing to speak; and,

WHEREAS, a copy of the proposed final development plan amendment for Hidden Creek 7th Addition was available at the City Offices for public viewing; and

WHEREAS, the amendment to the final development plan for Hidden Creek 7th Addition was reviewed by the Planning Commission at their July 5, 2016 meeting where they recommended to deny the final development plan amendment on a 7-0 vote; and

WHEREAS, the City Council makes the following findings of fact in support of denying the amendment to the final development plan for Hidden Creek 7th Addition:

- A. The legal description of the subject property is: Outlots A, B, C and D, Hidden Creek 6th Addition.
- B. The Planning report dated July 7, 2016 shall be the governing document.
- C. The Aerial Location Map is attached as Exhibit A.
- D. The Preliminary Plat of Hidden Creek 7th Addition is attached as Exhibit B.
- E. Sheet 1 of the Final Plat of Hidden Creek 7th Addition is attached as Exhibit C.
- F. Sheet 2 of the Final Plat of Hidden Creek 7th Addition is attached as Exhibit D.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MAYER, MINNESOTA: that the amendment to the final development plan for Hidden Creek 7th Addition is hereby denied and the existing approved final development plan for Hidden Creek 7th Addition shall remain in full force and effect.

Adopted by the Mayer City Council this 11th day of July, 2016.

Mayor Gerald W. Thomas

Attest:

Lois A. Maetzold, City Clerk

The following Council Members voted in favor:

The following Council Members voted against or abstained:

Whereupon the motion was duly passed and executed.

Published:

Filed with Carver County:

Attachments:

Exhibit A – Aerial Location Map

Exhibit B – Preliminary Plat of Hidden Creek 7th Addition

Exhibit C – Final Plat of Hidden Creek 7th Addition Sheet 1

Exhibit D – Final Plat of Hidden Creek 7th Addition Sheet 2

CITY OF MAYER
CITY COUNCIL RESOLUTION 7-11-2016-23

**A RESOLUTION APPROVING AN AMENDMENT TO THE PLANNED RESIDENTIAL DEVELOPMENT (PRD)
FINAL DEVELOPMENT PLAN FOR HIDDEN CREEK 7TH ADDITION**

WHEREAS, Hidden Creek I, LLC (the "Applicant" and "Owner"), has submitted a request for an amendment to the final development plan for Hidden Creek 7th Addition to the City of Mayer (the "City") on property located north of 70th Street North, with PID numbers of 50.24503.10, 50.24503.20, 50.24503.30 and 50.24503.40 (the "Property"); and

WHEREAS, the property is designated Low Density Residential on the future land use map; and

WHEREAS, the property was zoned R-1 Low Density Residential District and was rezoned to PRD Planned Residential Development by the City Council on October 12, 2015 and a final development plan was approved by the City Council on January 25, 2016; and

WHEREAS, the final plat of Hidden Creek 6th Addition was approved by the City Council on January 25, 2016; and

WHEREAS, a notice of public hearing for the amendment to the final development plan for Hidden Creek 7th Addition was published in the *Herald Journal*, setting the hearing before the Planning Commission on July 5, 2016 at 6:30 pm or as soon thereafter as possible at 413 Bluejay Avenue to consider the request and hear testimony from all interested persons wishing to speak; and,

WHEREAS, a copy of the proposed final development plan amendment for Hidden Creek 7th Addition was available at the City Offices for public viewing; and

WHEREAS, the amendment to the final development plan for Hidden Creek 7th Addition was reviewed by the Planning Commission at their July 5, 2016 meeting where they recommended to deny the final development plan amendment on a 7-0 vote; and

WHEREAS, the City Council has the authority to impose reasonable conditions on a final development plan; and

WHEREAS, the City Council makes the following findings of fact in support of granting approval of the amendment to the final development plan for Hidden Creek 7th Addition:

- A. The legal description of the subject property is: Outlots A, B, C and D, Hidden Creek 6th Addition.
- B. The Planning report dated July 7, 2016 shall be the governing document.
- C. The Aerial Location Map is attached as Exhibit A.
- D. The Preliminary Plat of Hidden Creek 7th Addition is attached as Exhibit B.
- E. Sheet 1 of the Final Plat of Hidden Creek 7th Addition is attached as Exhibit C.
- F. Sheet 2 of the Final Plat of Hidden Creek 7th Addition is attached as Exhibit D.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MAYER, MINNESOTA: that the amendment to the final development plan for Hidden Creek 7th Addition is hereby approved with the following conditions:

1. Lot Standards. The lot dimensions, setbacks and coverage requirements for Hidden Creek 7th Addition and will be required to meet the requirements of the R-1 Low Density Residential District, except that the minimum lot width will be sixty-five feet and the minimum lot size shall be 9,000 square feet.

Adopted by the Mayer City Council this 11th day of July, 2016.

Mayor Gerald W. Thomas

Attest:

Lois A. Maetzold, City Clerk

The following Council Members voted in favor:

The following Council Members voted against or abstained:

Whereupon the motion was duly passed and executed.

Published:

Filed with Carver County:

Attachments:

Exhibit A – Aerial Location Map

Exhibit B – Preliminary Plat of Hidden Creek 7th Addition

Exhibit C – Final Plat of Hidden Creek 7th Addition Sheet 1

Exhibit D – Final Plat of Hidden Creek 7th Addition Sheet 2

Exhibit A – Aerial Location Map



This map was created using Carver County's Geographic Information Systems (GIS), it is a compilation of information and data from various City, County, State, and Federal offices. This map is not a surveyed or legally recorded map and is intended to be used as a reference. Carver County is not responsible for any inaccuracies contained herein.

Map Date: 7/6/2016

Exhibit B – Preliminary Plat of Hidden Creek 7th Addition

Preliminary Plat: HIDDEN CREEK 7TH ADDITION

PRELIMINARY PLAT GENERAL NOTES

LEGAL DESCRIPTION:
 Q. 24th N. 2. C. 1st W. 1/4, HIDDEN CREEK 6TH ADDITION,
 David County, Wisconsin

DATE OF PREPARATION:
 May 2012

OWNER:
 The owner information shown herein is being given in full faith and belief that the same are true and correct. The owner has been ascertained to be the owner of record as of the date of preparation of this plat.

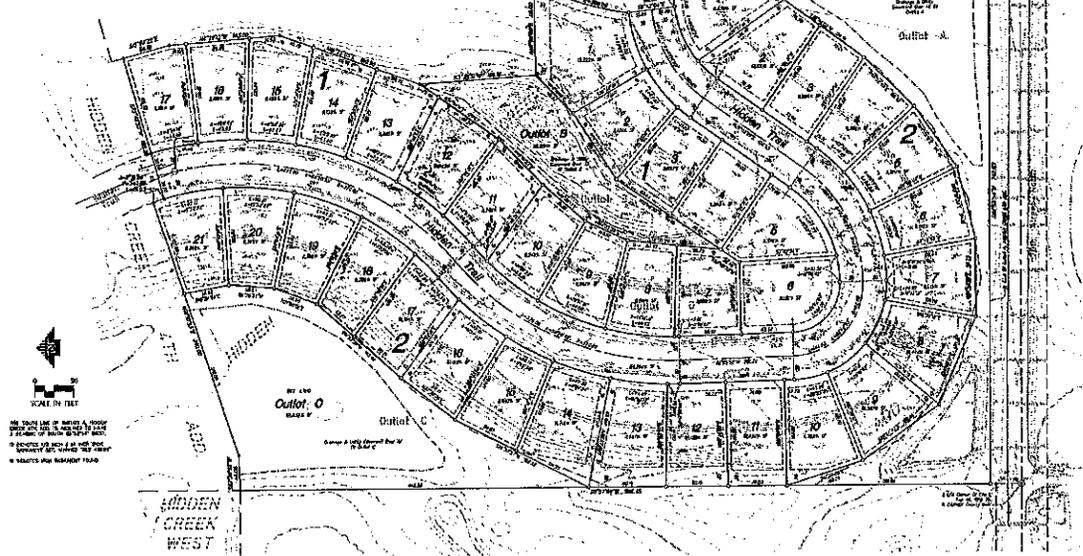
RECORDING JURISDICTION:
 This plat is subject to the jurisdiction of the State of Wisconsin and the County of David.

PROVISIONS:
 The provisions of the Wisconsin Statutes, Chapter 89, and the provisions of the Wisconsin Platting Act, Chapter 89.01, are hereby incorporated by reference into this plat.

AREAS:
 Proposed Sublot A = 24,703 Sq Ft. 1.96 Acres
 Proposed Sublot B = 25,555 Sq Ft. 1.83 Acres
 Proposed Sublot C = 24,524 Sq Ft. 1.76 Acres
 Proposed Sublot D = 19,918 Sq Ft. 1.43 Acres
 Proposed Sublot E = 24,224 Sq Ft. 1.73 Acres
 Proposed Sublot F = 21,528 Sq Ft. 1.55 Acres
 Total Proposed Area = 140,452 Sq Ft. 10.17 Acres

PROPOSED BUILDING RESTRICTIONS:
 Front = 30' Min
 Side = 10' Min
 Rear = 30' Min

FLOOD ZONE REDEMPTION:
 This plat is subject to the provisions of the Wisconsin Flood Damage Prevention Act, Chapter 101, and the provisions of the Wisconsin Flood Damage Prevention Regulations, Chapter DHS 101.02, effective as of January 1, 2012.



LOUCKS
 REAL ESTATE
 1000 W. WISCONSIN
 MADISON, WISCONSIN 53703
 (608) 261-1111
 WWW.LOUCKS.COM

PLAT INFORMATION
 This plat is subject to the provisions of the Wisconsin Statutes, Chapter 89, and the provisions of the Wisconsin Platting Act, Chapter 89.01, and the provisions of the Wisconsin Flood Damage Prevention Act, Chapter 101, and the provisions of the Wisconsin Flood Damage Prevention Regulations, Chapter DHS 101.02, effective as of January 1, 2012.

PLAT INFORMATION
 This plat is subject to the provisions of the Wisconsin Statutes, Chapter 89, and the provisions of the Wisconsin Platting Act, Chapter 89.01, and the provisions of the Wisconsin Flood Damage Prevention Act, Chapter 101, and the provisions of the Wisconsin Flood Damage Prevention Regulations, Chapter DHS 101.02, effective as of January 1, 2012.



PRELIMINARY PLAT
 1 of 1

Exhibit C – Final Plat of Hidden Creek 7th Addition Sheet 1

HIDDEN CREEK 7TH ADDITION

PLAT FILE No. _____
C.R. DOC. No. _____

KNOW ALL MEN BY THESE PRESENTS, That HCL, LLC, a Minnesota limited liability company, owner of the following described property situated in the County of Carver, State of Minnesota, to wit:

CHUCK A. R. & D. HIDDEN CREEK 7TH ADDITION

has caused the same to be surveyed and platted as HIDDEN CREEK 7TH ADDITION, and does hereby dedicate to the public for public use forever the public easement for drainage and utility purposes as shown on this plat.

In witness whereof said HCL, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this _____ day of _____, 201__.

HCL, LLC

Alan W. Kowalski, President

State of Minnesota
County of _____

This foregoing instrument was acknowledged before me this _____ day of _____, 201__, by Alan W. Kowalski, President of HCL, LLC, a Minnesota limited liability company, on behalf of the company.

My Comm. Expires _____ County, Minnesota

SURVEYOR'S CERTIFICATION

I, Max L. Standish, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the bounding survey; that all mathematical data and lines are correctly depicted on this plat; that all measurements depicted on this plat have been, or will be, correctly set with care; that all corner locations and true north, as defined in Minnesota Statutes, Section 352.01, Subd. 3, in all the cases of all corners are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 201__.

Max L. Standish, Licensed Land Surveyor
Minnesota License No. 49988

State of Minnesota
County of _____

This document was acknowledged before me this _____ day of _____, 201__ by Max L. Standish, a Licensed Land Surveyor.

Signature

Printed Name
Notary Public _____ County, Minnesota
My Commission Expires January 31, 2012

NOTICE, MINNESOTA

This plat of HIDDEN CREEK 7TH ADDITION was prepared and accepted by the City Council of the City of Maple, Minnesota, at a regular meeting thereof, held on the _____ day of _____, 201__, and a, b, c, conforms with the provisions of Minnesota Statutes, Section 352.01, Subd. 2. All easements will be set as specified by the City Council and as noted on this plat, including to Minnesota Statutes, 352.01, Subd. 1.

CITY COUNCIL OF THE CITY OF MAPLE, MINNESOTA

By: _____ Mayor
By: _____ Clerk

COUNTY SURVEYOR, Carver County, Minnesota

Pursuant to Chapter 361, Minnesota Laws of 1911, this plat has been approved this _____ day of _____, 201__.

By: _____
John E. Freese, Carver County Surveyor

COUNTY ALCOHOL TREASURER, Carver County, Minnesota

I hereby certify that taxes payable to _____ and prior years have been paid for land described on this plat. Dated this _____ day of _____, 201__.

By: _____
Lynn Oleski, County Alcohol Treasurer

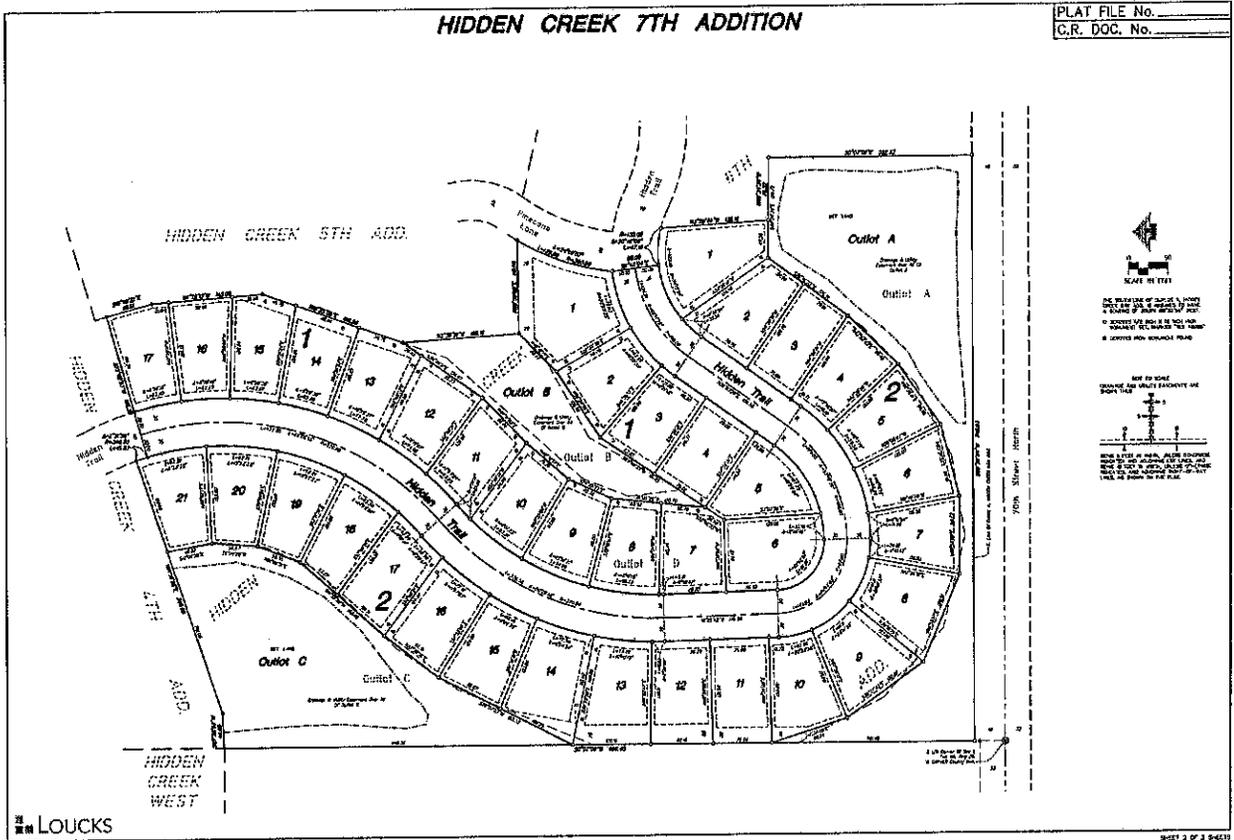
COUNTY RECORDER, Carver County, Minnesota

I hereby certify that this plat of HIDDEN CREEK 7TH ADDITION was filed this _____ day of _____, 201__, at _____, Minnesota.

By: _____
John E. Freese, County Recorder



Exhibit D – Final Plat of Hidden Creek 7th Addition Sheet 2



REQUEST FOR CITY COUNCIL ACTION

Meeting Date: July 11, 2016
Item Name: Garbage Hauler
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):
Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

The resident at 324 Ash Avenue North, Sarah Hewitt is requesting to use Randy's Sanitation for their garbage service.
 Mayer City Code is specific that the residents must use the hauler that is approved by the City. The following is the section of the City Code.
50.05 GARBAGE COLLECTION REQUIRED; USE OF CITY APPROVED HAULER OR COLLECTOR REQUIRED; PAYMENT BY OWNER OF PREMISES FOR CHARGES REQUIRED; PENALTY FOR VIOLATION .
 Every person who owns or occupies a residential dwelling, including a house, apartment house, multiple residential dwelling, manufactured home, or any other place of residence, and every person who owns or occupies a commercial establishment, must have weekly collection or disposal of garbage or other refuse. Residential owners or occupants must use the services of the hauler or collector approved by the city. The owner of each residence shall be liable for the payment of the service charge, whether or not the owner occupies the residence. Any violation of this section shall constitute a petty misdemeanor offense and subject the violator to a fine or administrative citation of a maximum penalty of \$300 for each occurrence.
 (Am. Ord. 160, passed 9-14-09)

Staff is requesting Council discussion and direction on the request.

FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Other	
Budget Information:			
_____ Budgeted	_____ Non Budgeted		
_____ Amendment Required			
Approved _____	Denied _____	Tabled _____	Other _____
Resolution No. _____		Ordinance No. _____	