

**CITY OF MAYER**  
**PARKS & RECREATION COMMISSION**  
**MEETING MINUTES**  
Tuesday, February 23, 2016

**Commission Members Present:** Commission Members Nate McNeilly, Mike Dodge, Elizabeth Butterfield and Council Liaison Bruce Osborn

**Commission Members Absent:** None

**Others Present:** Erick Boder

**Staff Present:** Luayn Ruch-Hammond, City Administrator.

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**I. CALL TO ORDER**

Meeting was called to order at 6:30 PM by Chair Dodge.

**II. ADOPT AGENDA**

On a motion by Commissioner Osborn and seconded by Commissioner Butterfield to approve the agenda. Motion carried 4/0.

**III. MINUTES**

On a motion by Commissioner Butterfield and seconded by Commissioner McNeilly to approve the minutes of the January 12, 2016. Motion carried 4/0.

**Budget and Capital Improvement Plan**

Park Board reviewed the budget and CIP. On a motion by Commissioner McNeilly and seconded by Commissioner Osborn to approve the budget as presented. Motion carried 4/0. On a motion by Commissioner Butterfield and seconded by Commissioner McNeilly to accept the CIP as presented. Motion carried 4/0.

**BUSINESS**

**Planning of West Ridge Park**

Staff presented a plan of the placement of the Oodle Swing in West Ridge Park. Discussion about changing of the wood chips to better accommodate wheel chairs and whether the area is handicapped accessible.

**Bulb Purchase for Projector**

On a motion by Commissioner Osborn and seconded by Commissioner McNeilly to purchase an extra bulb for the projector. Motion carried 4/0.

**Hockey Rink Quotes**

Park Board had instructed staff to solicit quotes for a hockey rink. Specifically, the hard surface, lighting and boards.

**Hard Surface** Staff met with Brad Droege from WM Mueller and Sons. He did not write up a formal quote but gave the following to the City verbally: For a hockey rink that is 200' by 80' he recommends that a hard surface of 206' by 86' be constructed. This would consist of 3 inch bituminous and a 5 inch gravel base grading is included. The total quote would be to \$40,000 to \$42,000.

**Lighting** Staff contacted AME electric the quote is for four lights in the amount of \$12,258.

**Boards** Becker arena provided the City with used Hockey Boards at a price of \$15,000.

The total cost for the hockey rink would be \$69,258 (\$42,000 + \$12,258 + \$15,000).

The additional costs that will have to be considered will be staffing for the warming house. Staff time for ice preparation and maintenance.

Park Board decided to wait and discuss the hockey rink with the City Council at the joint meeting.

#### **Discuss Trails Grant**

Staff presented information to the Park Board to find out if the Park Board wanted to apply for a DNR trails grant. Park Board decided that they were not interested at this time in submitting an application.

#### **Map of Trails**

Commissioner Osborn had asked for the missing trails map at the last meeting. Park Board decided to examine missing links when completing the 2017 Capital Improvement Plan.

#### **Establish 2016 movie dates**

Park board decided to do four movies in 2016. The tentative dates for the movies are June 18, July 9, August 20 and December 28. They requested that staff contact the Mayer Rising Community Festival committee about the July 9 date to find out if they are planning a movie and if they would be interested in a movie on that date and also if they would participate in the cost of the movie. The Park Board will decide on the titles of the movies at the next meeting.

#### **Approval of request for Adopt A Park**

The City has received an application to Adopt Old Schoolhouse Park by the Watertown/Mayer Boy Scout Troop 209. On a motion by Commissioner Butterfield and seconded by Commissioner McNeilly to recommend approval to the City Council of the application from the Watertown/Mayer Boy Scout Troop 209. Motion carried 4/0.

#### **Park Board Member Applications**

The City has received two applications for the vacant park board position. Park Board would like to invite the two applicants to the next meeting.

#### **Date for Joint Meeting with City Council**

Park Board would like to hold a joint meeting with the City Council on April 12, 2016 at 6:30 PM. Staff will make the request to the City Council.

#### **Commissioners Report**

Commissioner Butterfield would like to discuss the 5K at the March meeting.

#### **Staff Report**

Informed the Park Board that the City had received the grant funds from the Christopher Reeves Foundation and will be taking the request to purchase the Oodle Swing to the next City Council meeting.

#### **Next meeting**

Next Park Board meeting will be March 8, 2016

#### **Adjournment**

On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to adjourn the meeting at 7:25 PM. Motion carried 4/0.