

CITY OF MAYER
PARKS & RECREATION COMMISSION
MEETING MINUTES
Tuesday, January 12, 2016

Commission Members Present: Council Liaison Bruce Osborn, Commission Members Nate McNeilly, Krista Goedel, Mike Dodge and Elizabeth Butterfield.

Commission Members Absent: None

Others Present: Etienne Stieve-McPadden and Troy Congdon

Staff Present: Luayn Ruch-Hammond, City Administrator.

I. CALL TO ORDER

Meeting was called to order at 6:30 PM by Chair Dodge.

II. ADOPT AGENDA

On a motion by Commissioner Butterfield and seconded by Commissioner McNeilly to approve the agenda. Motion carried 5/0.

III. MINUTES

On a motion by Commissioner Goedel and seconded by Commissioner Butterfield to approve the minutes of the December 8, 2015. Motion carried 5/0.

Budget and Capital Improvement Plan

Park Board reviewed the budget and CIP.

BUSINESS

Review of Goals for 2015

Park board reviewed the goals for 2015 and made recommendations for the 2016 goals.

2015 PARK BOARD GOALS

1. Continue to partner with Watertown Mayer Community Education on structured programs for our fields and facilities.
2. Seek grant funds when appropriate for projects.
3. Promote the use of City Parks year around through multiple outlets.
4. Review the 5 year Capital Improvement Plan and make recommendations to the City Council.
5. Recommend to the City Council a 2016 Park Board Budget. (May)
6. Continue to work with youth on age appropriate activities.
7. Review the maintenance plan for the parks semi annually. (April & Sept)
8. ~~Educate the public on local venues for exercise and benefit of healthy active living.~~
9. Continue to devise a plan for downtown beautification. (Feb March)
10. Continue to strive to improve, develop and upgrade all City Parks.
11. Implement the 2015 Capital Improvement Plan
 - Picnic Shelter
 - Sand Volleyball Court

Trees and Shrubs

- ~~12. Partner with Pheasants Forever to establish a living classroom in West Ridge Park.~~
13. Collaborate with other Boards and City Council to develop parks and promote use.
14. Make parks accessible for the aging and the handicapped.

Establish 2016 goals

2016 PARK BOARD GOALS

1. Continue to partner with Watertown Mayer Community Education on structured programs for our fields and facilities.
2. Seek grant funds when appropriate for projects.
3. Promote the use of City Parks year around through multiple outlets.
4. Review the 5 year Capital Improvement Plan and make recommendations to the City Council.
5. Recommend to the City Council a 2017 Park Board Budget. (May)
6. Continue to work with youth on age appropriate activities.
7. Review the maintenance plan for the parks semi annually. (March & Sept)
8. Continue to devise a plan for downtown beautification. (Feb March)
9. Continue to strive to improve, develop and upgrade all City Parks.
10. Implement the 2016 Capital Improvement Plan
 - Picnic Shelter
 - Hockey Rink
11. Collaborate with other Boards and City Council to develop parks and promote use
12. Make parks accessible for aging and handicapped.
13. Review Green Step Program to implement best practices for parks.
14. Public works to attend meetings quarterly
15. Review and make recommendations to the Comprehensive Plan

On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to approve the 2016 goals. Motion carried 5/0.

Hockey Rink

Park Board continued discussion on the installation of a hockey rink in Old Schoolhouse Park. They reviewed quotes from the City of Watertown and quotes that the City had solicited in 2012. Park Board also discussed the possibility of multiple uses of the hockey rink in the summer for tennis courts or basketball. On a motion by Commissioner McNeilly and seconded by Commissioner Goedel Park Board instructed staff to compile estimates for the lighting of fields, surface preparation, boards for the rink and any grading that might be necessary. Motion carried 5/0.

Projector Prices and Bulb

Park board instructed staff to contact the company where the projector was originally purchased for a replacement bulb.

Status of Christopher Reeves Grant

On a motion by Commissioner Dodge and seconded by Commissioner McNeilly to recommend that the City Council purchase an Oodle Swing with the Christopher Reeves Grant Funds. Motion carried 5/0.

Outdoor Recreation Grant

Park Board would like to apply for an Outdoor Recreation Grant for 2017. Park Board requested staff to locate the 2016 recipients amounts for the next meeting.

Discussion on amenities in Meadow Park

Park board reviewed the amenities in Meadow Park and would like to add Lacrosse to this park. A lacrosse field would be 60 yards by 110 yards and a soccer field is 60 yards by 100 yards. Discussion about placement of nets would have to be worked out.

Commissioners Report

Commissioner Mike Dodge reported on the movie from Wednesday, December 30, 2015. He reported that he thought there were about 18-20 children in attendance at the movie. The Commission should establish some dates for 2016. It was suggested that signs be placed around the City stating movie tonight.

Commissioner McNeilly stated that the volleyball court is too close to the storm water pond and that consideration may need to be given to constructing a fence.

Commissioner Dodge informed the Park Board that public works maybe vacating the building in Old Schoolhouse Park. Park Board will need to discuss at a future meeting.

Thanks on behalf of the Park Board to Krista Goedel and Etienne Stieve-McPadden for their service.

Staff Report

None

Next meeting

Next Park Board meeting will be February 9, 2016

Adjournment

On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to adjourn the meeting at 7:50PM. Motion carried 5/0.