

**CITY OF MAYER
PARKS & RECREATION COMMISSION
MEETING MINUTES**

Tuesday, April 12, 2016

Commission Members Present: Commission Members Nate McNeilly, Mike Dodge, Elizabeth Butterfield, Alisa Johnson and Council Liaison Bruce Osborn

City Council Members Present: Gerald Thomas, Mayor; Etienne Stieve-McPadden, Council Member; Nikki McNeilly, Council Member; and Erick Boder, Council Member.

Commission Members Absent: None

Others Present: Chad Zaback

Staff Present: Kyle Kuntz, Public Works and Luayn Ruch-Hammond, City Administrator.

I. CALL TO ORDER

Meeting was called to order at 6:30 PM by Chair Dodge.

II. ADOPT AGENDA

On a motion by Commissioner McNeilly and seconded by Commissioner Osborn to approve the agenda with the addition of discussion on quote from Clemenson for concrete around playground equipment. Motion carried 5/0.

III. MINUTES/BUDGET/CIP

On a motion by Commissioner Butterfield and seconded by Commissioner McNeilly to approve the minutes of the March 8, 2016. Motion carried 5/0.

Budget and Capital Improvement Plan

Discussion on the budget and CIP, Park Board acknowledged receipt of both documents.

BUSINESS

Joint Meeting with Mayer City Council

The Park Board and Mayer City Council have decided that joint meetings for discussion about park improvements and activities have value. City Council was in attendance at the meeting to discuss several items with the Park Board.

Discussion about the 2017 Capital Improvement Plan for the parks. Specific discussion about picnic shelters and the reuse of the old public works building. Council would like the Park board to find a vision for the building and use thoughtful deliberations on the reuse of the building. The question about should there be restrooms in the old public works building and the City Council would like to see cost estimates on restrooms. The group talked about the vision the Park Board has for West Ridge Park. The Park board is making West Ridge Park an ADA park.

Discussion about a hockey rink and City Council Members expressed the need for park shelters over a full size hockey rink. A nice rink for recreational use or multipurpose.

City Beautification was discussed and the Park Boards role or is it public works role. Park board doing beautification is a dual role not only in the parks but in the City. The question was asked " Does the park

Board continue to give direction on downtown beautifications for example, banners and other items?" Input from all boards is welcome by the Council and the EDA should be included on some of the banner discussion. It was also noted that if the EDA were to do banners additional budget funds should be considered.

When Park Board presents information to the City Council would it be helpful for more detail on how the budget is impacted by Park Board decisions.

It was stated if active shooter training is conducted all Boards and Commissions should be invited to the training.

The City needs to advertise the sand volleyball court on Facebook, electronic sign , newspaper and website. Need for the City to advertise the amenities that the City has available to the residents.

Mentioned about the meetings with the Watertown/Mayer School board and the discussion about use of the Mayer facilities. The City will need to invest in restrooms and lights for the facilities for soccer and baseball. There is a need for lights, fence and restrooms in order to accommodate tournaments. There is an economic benefit of having tournaments in the City.

Movie Titles for June 11

Commissioner Johnson will review a couple of movies and make a recommendation at the May meeting.

Signs and Registration form Mayer Moxie 5K

Park Board directed staff to purchase 10 signs that read " Mayer Moxie 5K Sat June 11, 9 AM. Commissioner Butterfield requested that staff contact Zac Stifter about doing pictures for the 5k. Also it was suggested that the CSO and Carver County Sheriff be notified of the event and request their assistance.

Expansion of Portable Restroom Surround West Ridge Park

Staff updated Commission that addition of the cost to expand the portable restroom surround was added to the Outdoor Recreation Grant.

Discussion on pick up after your dogs

Staff reported to the Park Board that they have had a request to add signs in the Park requesting that residents pick up after their dogs. On a motion by Commissioner Butterfield and seconded by Commissioner Johnson to order signs up to 15 signs for the parks requesting that all pets must be on a leash and to pick up after your dog be placed. Motion carried 5/0.

Fencing

Staff will get an updated fence quote for fields 2 & 3. Also, fence quotes for along the alley by the basketball court, the soccer field in Meadow Park and the sand volleyball court in West Ridge Park. Staff will solicit quotes for the May meeting.

Playground Concrete Surrounds

Staff presented the Park Board with a quote to complete all playgrounds with concrete surrounds. At this time the Park Board would like to start with Discovery Park and then do West Ridge Park when the shelter is completed. On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to recommend to the City Council to replace the edging in Discover Park with concrete for a cost of \$4,896.00. Motion carried 5/0.

Commissioners Report

None

Staff Report

None

Next meeting

Next Park Board meeting will be May 10, 2016.

Adjournment

On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to adjourn the meeting at 8:00 PM. Motion carried 5/0.