

MAYER CITY COUNCIL MEETING MINUTES – OCTOBER 24, 2016

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Boder, McNeilly, Osborn, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Mike Dodge, Al Edholm, Donald Jensen, Chad Anderson, Riley Thomas, Tyler Wolaby, Natalie Poppler, Elizabeth Butterfield, Kian Bakken, Michaela Wilaby, Makenna Taylor, and Katelyn Stanley

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Osborn to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the October 10, 2016 Regular Council Meeting.
2. Approve the Minutes of the September 12, 2016 Mayer Commission for a Lifetime Meeting.
3. Approve the Minutes of the September 13, 2016 Park Board Meeting.
4. Approve the Minutes of the August 30, 2016 EDA Meeting.
5. Approve the Additional Claims for the Month of October 2016.

STAFF REPORTS

1. **Public Works** – The Council reviewed a report from Kyle Kuntz of Public Works activities from September 21st to October 18th, 2016. Staff updated Council on the progress of the bypass pump. Staff stated that the pump should arrive early November and then the quality flow testing can be scheduled. Staff also updated Council on the status of the vandalism of the concession stand. Staff stated that the entrance door lock has been repaired and an additional plate reinforcement has been added.
2. **City Engineer** – The Council reviewed David Martini's summary of the projects Bolton & Menk have been working on during the billing period August 13th and September 9th, 2016.
3. **Sheriff's Department** – No Report
4. **City Administration** – The Council reviewed the City Administrator's report for the period September 27th, through October 21st, 2016. In addition to the summary, Council asked Staff about Casey's and Staff informed Council that Casey's is still moving forward with all plans.

CITY ADMINISTRATOR

1. **Approve Request to Waive Sewer Fees and Late Fees** – Chad Anderson, property owner at 2450 Deerwoods Court met with Council and requested that the City waive some of the late fees and sewer fees for utility bills for the months of May through August 2016. The property owner had a bad irrigation head on their sprinkler system which caused excessive water use. The property owner was hospitalized during this time and was unaware of the leak and excessive water bills. A Motion to Approve the Request to Waive Sewer Fees and Late Fees in the amount of \$524.02 was made by Council Member Stieve-McPadden and seconded by Council Member Boder. Motion Carried 5/0. Council asked Staff to provide figures for his water fees to be presented at the next Council meeting.
2. **Approve Resolution 10-24-2016-35 Approving a Final Plat for Hidden Creek 7th Addition** – Council asked Don Jensen, of Paxmar LLC, about the size of the lots and Mr. Jensen stated that none of the lots platted for Hidden Creek 7th Addition are below 10,000 square feet. A MOTION to Approve Resolution 10-24-2016-35 Approving a Final Plat for Hidden Creek 7th Addition was made by Council Member Boder and seconded by Council Member Osborn. Motion Carried 5/0.
3. **Call for Public Hearing for Assessment of Unpaid Utility Bills** – Staff requested that Council establish the date and time for the public hearing as Monday, November 28th, 2016 at 6:30 p.m. Property owners will be sent shutoff notices and will be given until noon, November 28th, 2016 to pay their delinquent bills. If the bill remains unpaid, the Council may order that service be immediately discontinued, or they may order the delinquent charge be placed on the property owner's taxes payable in the year 2017. A MOTION to set the Public Hearing for Monday, November 28th, 2016 at 6:30 p.m. at the Mayer Community Center located at 413 Bluejay Avenue, Mayer, MN for the purpose of placing delinquent water and sewer costs on the property owner's taxes payable in the year 2017 was made by Council Member Osborn and seconded by Council Member Stieve-McPadden. Motion Carried 5/0
4. **Approve to Close Friday, November 25th, 2016 Day After Thanksgiving** – The City of Mayer has been closed the day after Thanksgiving for the past several years. Staff requested Council to approve to be closed this year as well. A MOTION was made by Council Member Boder and seconded by Council Member McNeilly to Approve to Close Friday, November 25th, 2016 Day after Thanksgiving. Motion Carried 5/0
5. **Park Board Recommendation on purchase of Omnispin** – Park Board is continuing with their goal to install handicap equipment in West Ridge Park and recommends that the City purchase an Omnispin at a cost of \$6,640.00. To save funds, Park Board would like to purchase the Omnispin this year and install it in 2017. A MOTION was made by Council Member Osborn and seconded by Council Member McNeilly authorizing the Purchase of an Omnispin for West Ridge Park in the amount of \$6,640.00 to be installed in 2017. Motion Carried 5/0
6. **Approve Ordinance 212 Adopting a Supplement to the Code of Ordinances** – The City routinely sends ordinances for codifications to American Legal Publishing to be incorporated into the full City Code. In order to recognize the additional codification the Council will need to pass Ordinance 212 adopting a supplement to the Code of Ordinances for the City of Mayer. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly Approving Ordinance 212 Adopting a Supplement to the Code of Ordinances. Motion Carried 5/0

COUNCIL REPORTS

- Council reported that at the last EDA meeting, the owner of the Creamery building asked if the City would consider waiving the street assessment fees. The EDA stated that they would like to offer some assistance to the owner.
- The Veteran Memorial ground breaking is scheduled for November 1st, at 1:30 p.m.

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:00 p.m. Motion Carried 5/0

Gerald W. Thomas, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk