

MAYER CITY COUNCIL WORK SESSION MINUTES – NOVEMBER 12, 2019

Call Work Session to order at 7:40 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Stieve-McPadden, Boder, McNeilly, and Butterfield

ABSENT: None.

STAFF: City Administrator McCallum

ALSO PRESENT: None.

1. **Call Meeting to Order**

Meeting called to order at 7:40 p.m.

2. **2020 Police Contract**

McCallum introduced this item to the Council for discussion. She informed that the purpose of the item on the agenda was to further discuss the contract between the City of Mayer and the Carver County Sheriff's Department for 2020 police services.

She said that the contract is approved annually for the next year.

She provided some reminders of the current contract that the City is currently contracting at a .67 FTE rate. The City also receives 130 Community Service Officer (CSO) hours.

McCallum said that the Council has been trying to come to a consensus on how much to increase the FTE hours (from .67 to .88 or to 1.0). and what hours they want the Deputy to patrol the community. The current services are for the day shift. There has been discussion to switch it to evening coverage.

The City currently shares a contract with New Germany who represented .12 FTE of a contract.

McCallum stated that the City currently had budget \$145,000.00 for 2020 police services. In 2019, the budget was \$100,000.00. She informed that coverage at .88 would be \$121,620.00.

Boder informed that he would like to see evening hours.

There was much discussion between the Council on the hours. They discussed options including keeping day coverage, evening coverage, night coverage and some shifts the include the weekend.

Commander, Mike Wollin, of the Sheriff's Department was available to answer questions.

The Council agreed to the increase to a .88 FTE.

Butterfield expressed concern over having an officer in the community that lives in the community. She was concerned that there could be unfair treatment and discomfort enforcing law on neighbors.

Wollin stated that the current Deputy is a professional officer who needs to be fair and will do the job.

Dodge expressed concern about the cost jump for the City for 2019 to 2020.

There was discussion on whether a C.S.O. was needed in the community. Wollin informed that the City could get rid of the C.S.O. if they desired.

The Council discussed the option available to them with regards to purchasing extra police hours.

The Council agreed that it should be a 5 day shift, Monday – Friday and not a 4 day shift. They did not want to lose the presence in the community for a day.

The Council agreed to look into a day-evening schedule (for example 2-10). Commander Wollin and McCallum said they would reach out to the deputy. Wollin confirmed that this shift has been done in the past in the City of Mayer.

The Council asked staff to also have the attorney look at the language of the Contract regarding the maintenance of the contract.

There was much discussion by the Council on providing more detailed directions to the Deputy with regards to what they want to see them do in the community. They would like to see more enforcement of code and less education on code.

3. Street Renaming and Property Readdressing – 62nd Street/7th Street

McCallum introduced this item to the Council for review and discussion. She informed that over the past several year, there has been discussion on readdressing Mayer Lutheran High School. She said that as the school continues to grow and host more events, there have been complaints from residents that live on 5th street because of the increased traffic.

The current address is off of 5th Street, which is the south entrance to the school.

While the school has made an effort to reroute people and visitors to the north entrance, maps still direct people to the 5th street entrance. Therefore, the school is requesting a change in address to 7th Street NE.

McCallum stated that the City has the authority to rename City streets. However, changing the name of the street from 62nd Street (Township Road name) to 7th Street NE (City name), it would impact other properties as well that have a 62nd Street postal address.

The Council agreed that a name change was necessary for the school to help alleviate traffic off of 5th Street. They directed staff to reach out to the residents of 62nd Street to educate them on the desire the change the street name.

4. 2020 General Fund Budget

McCallum provided a short update on the 2020 General Fund Budget. She said that not much change has occurred between the last meeting discussion and this meeting with regards to numbers. She said she felt comfortable with most of the numbers. She did make a decrease in the Streets Capital Fund and therefore the tax rate went from 52% to 51.35%. She said that once the police contract was finalized, she expected it to go down more to a projected 50%.

5. **2020 Enterprise Budget**

McCallum informed that based on the 2018 utility rate study that identified future projects, operations, and ongoing maintenance of the water, sewer, and stormwater systems, that the City could envision next years budget plan.

She said that according to the study, the City should be increasing rates at 3% to provide for a solid budget coverage all around.

McCallum explained that the expenditures for the Water Fund for 2020 is expected to be about \$668,752.00 (an increase of \$60,487.00 or \$608,265.00 from 2019). She informed that the main increase is seen in the engineering planning for three large water capital projects in 2020.

She informed that the engineering costs for 2020 is projected to be around \$121,500.00 with the three projects to be between \$1,125,000.00 - \$1,475,000.00.

She stated that the current reserves for the water fund is \$1,132,392.00.

McCallum said that based on the utility study, the revenue projections for the water fund in 2020 is expected to be \$753,359.00. She said that revenues are expected to be over expenditures and that an overages are put into the reserve fund for capital projects.

For the Sewer Fund, the 2020 budget for debt, operations, and maintenance is expected to be about \$909,741.00. That is an increase of about \$73,428.00 from 2019 or \$836,313.00.

The budget increase is partly for projected engineering costs related to Waste Water Treatment Facility upgrades and some capital projects.

The projected revenue is projected to be about \$1,008,669.00. Revenues are expected to be over expenditures. Any remaining revenues will go into the current reserve fund.

6. **2020 Water/Sewer Rates**

McCallum provided a copy of the 2018 utility rate study to the Council, Based on the study that identifies the large projects, operations and debt over the upcoming years, the study suggests a 3% increase in rates.

The Council agreed that this was necessary. But also agreed to relook at the study next year to reassess.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 9:22 p.m.

Mike Dodge, Mayor

Attest: _____
Margaret McCallum, City Administrator

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