

MAYER CITY COUNCIL WORK SESSION MINUTES – AUGUST 26, 2019

Call Work Session to order at 7:34 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Butterfield, Boder, McNeilly, and Stieve-McPadden

ABSENT:

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Steve McDonald, Don Wachholz

- **Discussion on CIP Long Term Plan:** Steve McDonald, manager of Abdo, Eick & Meyers, reviewed the updated August 22, 2019 CIP Long Term Plan with Council. AME Financial Solutions LLC, a division of Abdo, Eick & Meyers, compiled the presented forecasted long-term plan that included property tax, tax rate, fund balance, and debt projections based on input from the City Council and City Staff. This projection incorporated estimates through December 31, 2024. The purpose of the review and discussion is to make sure the City is on the right track. As discussed in prior communications, AME has been preparing a long-term plan for the City that is intended to provide a comprehensive view of the City as of December 31, 2018 and six years from now. They have measured and projected operations, capital and debt for the City based on assumptions made by management. The City's assumptions made are as follows:
  - Normal operating expenses will increase by a three percent inflation rate.
  - Revenue growth is assumed at two percent.
  - Interest earnings on cash and investments is assumed at one percent.
  - Specific housing growth assumptions are included, general residential tax capacity growth is assumed at one percent.

Council appreciated the update from Steve McDonald and thanked him for the presentation and clarification of the long-term plan details.

Mayor Dodge directed Staff to place the City of Mayer Long Term Plan on the City website for the public to view.

- **Discussion on Roundabout Beautification:** Staff requested direction on how to plan for new elements in the roundabout at the entrance of town on highway 25. Staff suggested low bushes and plants along with a low wall with City of Mayer sign on it. Council recommended moving forward with a concept plan and submit vision to MNdot. Council encouraged Staff to drive this project and get it done soon.
- **Discussion on Code Enforcement:** Council and Staff have had ongoing discussion regarding code enforcement and procedures. Council previously directed Staff to draft policies and procedures and bring back for discussion. City Administrator presented Council with a general Code Enforcement Policy as the first step. Council stated they would like to see more procedures and specific policies. Mayor Dodge suggested forming a subcommittee to help Staff facilitate code policies. Council Member Butterfield volunteered to work with Staff and help with code policies and procedures.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:11 p.m.

Attest: \_\_\_\_\_

\_\_\_\_\_  
Mike Dodge, Mayor

Janell Gildemeister, Deputy City Clerk

DRAFT