

MAYER CITY COUNCIL WORK SESSION MINUTES – MAY 29, 2018

Call Work Session to order at 7:12 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT:

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: None

1. **Discussion on New Building for Fire Department:** Todd Meyhoff, Brunton Architects & Engineers, presented an alternative financial option for building a new Fire Station. He proposed a Private/Public Partnership Lease. The City would enter into a build-to-suit triple net lease whereby Landlord would lease a property to City. The initial term of the lease would be thirty five (35) years with a ten (10) to five (5) year option. After the fifth year the tenant has the right to purchase. Some advantages to this lease option are, No CIP needed, City has design control, and the velocity of completion of the project.
Council directed Fire Chief Maetzold to compile and present the details of the safety concerns and how the current station doesn't meet the needs of the community. Council would like a feasibility study done and presented at a future Work Session.
2. **Discussion on Administrative Study Review:** Staff presented Council with a Market Analysis of Wages and Proposed Job Descriptions conducted by David Drown Associates as part of a Classification & Compensation Study. Council reviewed the Study and asked Staff to provide more information. Council would like the Study to include Cities with similar infrastructure and tax capacity, and include additional Cities in Carver County. Council reviewed the job descriptions and asked Staff to provide separate Deputy Clerk, and City Clerk job descriptions. Council would like Staff to keep track of changes to job descriptions for future reviews.
3. **Discussion on City Hall-Cleaning:** Staff informed Council that the current custodial company for the Community Center has turned in their resignation. Staff stated that she has received one bid for custodial services and asks for direction from Council. Council directed Staff to place an ad on the City facebook page to see if someone local would be willing to clean.
4. **Discussion on Crosswalks:** Staff asked Council if they wanted to re-explore the LED signage for two crosswalks. One at Casey's and the other at 4th Street (Mayer Fire Department). Council agreed on the urgency to move forward with the installation of signage at these crosswalks. Council directed Public Works Staff to get quotes for LED signs, both continuous flashing and push button activation, and a speed sign. Council asked City Administrator to send a proposal for LED push button activation signs to MNdot for approval on Hwy 25. Council asked Staff to correlate enforcement strategies with town Sheriff and to contact Carver County for evening enforcement.

5. **Discussion on Summer Hours:** Staff proposed changing office hours for the summer to be able to provide services to residents and businesses who cannot come in during the current City Hall hours. Council asked Staff to track the customer traffics and provide details and bring back for discussion.

6. **Discussion on Old Public Works Building at OSH Park:** Council agreed to leave the use of the building as is since Park Boards decided not to proceed with the new park shelter.

Mayor Dodge directed Staff to move forward with the Parking Ordinance and to contact the City Attorney to expedite the review of the ordinance.

Update on Jaguar Communication-The agreement has been reviewed by Mayer's City Attorney and is being reviewed by Jaguar Communications.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:57 p.m.

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk