

MAYER CITY COUNCIL WORK SESSION MINUTES – JANUARY 14, 2019

Call Work Session to order at 7:37 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, and McNeilly

ABSENT: Council Member Steve-McPadden

STAFF: City Administrator McCallum and Deputy Clerk Gildemeister

ALSO PRESENT: Stephen Young, Michael Summerfeld, Brian Schaeppi, Dan Pohl, Les Hahn, Don Wachholz, and Chad Heldt

1. Planning Commission Interviews:

Council held interviews for two (2) open four-year term Planning Commission positions.

(2/1/19 to 1/31/2022)

Candidate 1: Michael Summerfeld 7:40 p.m.

Candidate 2: Les Hahn 7:50 p.m.

Council took turns asking each candidate a series of questions and agreed that both candidates will be a good fit for the Planning Commission.

2. Park Board Interviews:

Council held public interviews for one (1) open four-year term Park Board position.

(2/1/2019 to 1/31/2022)

Candidate 1: Brian Schaeppi 8:05 p.m.

Candidate 2: Dan Pohl 8:20 p.m.

Council took turns asking each candidate a series of questions and stated that they enjoy seeing new residents show interest in their community. Council discussed each candidates' qualities and skills and gave their recommendations. Council was impressed with the over-all abilities and experience of the candidates. Council recommended City Administrator in the future incorporate a mix of Council and Board members to be on the interview panel.

3. Discussion on Electronic Devices for City Council: Council reviewed options for replacement electronic devices for City Council Members. City Administrator supplied Council with quotes for various devices and asked for their preferred device.

Option one: Apple iPad 32GB & accessories \$479.97-\$549.97 each

Option two: Microsoft Surface Go 64GB & accessories \$597.00 each

Option three: Microsoft Surface Go 128GB & accessories \$747.00 each

Council stated they need a device that will allow them to make notes on pdf's and enough storage to save documents. Council agreed that Option three will be the best choice.

4. Discussion on Digital Documentation: City Administrator presented a proposal from Coordinated Business Solutions for a digital documentation management software, Global Search C20. The cost for hardware and software and the implementation of the Global Search C20 is \$10,832.00 and after year one, the annual cost to rent the Cloud and software support would be \$3,126.00. After a short discussion, Council agreed that the City needs to move toward digital documentation and directed Staff to acquire additional proposals and bring back for further discussion.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 8:58 p.m.

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

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