

**CITY OF MAYER
PARKS AND RECREATION COMMISSION
NOVEMBER 9, 2021 @ 6:30 P.M.
CITY HALL**

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Mike Wegner, Chad Heldt, Melissa Gomes, and Ryan Kusske. Margaret McCallum, City Administrator.

Absent: Eric Vogel.

Also present: None.

2. Approve Agenda

Heldt moved to adopt the agenda. Kusske seconded. Motion passed 4-0.

3. Minutes

October 12, 2021, Park and Recreation Commission Meeting Minutes

Heldt moved to approve the Park and Recreation Commission Minutes from the October 12, 2021, Meeting. Kusske seconded. Motion passed 4-0.

4. Business

A. Pavilion Concept.

McCallum provided an update on the pavilion to the Park Commission.

She informed that since the last meeting she spoke with the architect and discussed additional changes that the Park Commission has requested.

She asked for clarification on the concept of adding a wall on the south side of the pavilion.

Wegner provided additional information on how the pavilion would be oriented north to south and based on that information, the Park Commission decided not to add the wall between the posts.

The Park Commission talked about putting a pavilion sign and information sign on the side of the pavilion that faces the street. The Commission also agreed to get rid of the door access to the

kitchen area on the side that faces the baseball field. Lastly, there was discussion about shifting the other door access to the kitchen over slightly.

With that, the Park Commission agreed to schedule a joint meeting with the City Council to discuss next steps including potentially putting the project out for bid in 2022.

B. Tree Lighting Event

The Park Commission discussed plans of the annual tree lighting event. McCallum stated that the Fire Department would be doing their pictures with Santa event on Friday, December 3, 2021 between 5 pm - 7 pm.

The Park Commission felt that while the tree lighting has historically followed the Fire Department's event, they felt that the change to a Friday at 7:30 pm wouldn't work well. Therefore, the Park Commission agreed to keep it on Saturday, December 4, 2021 at 5:30 p.m.

The Park Commission talked again about coordinating the following:

1. Fire Department – Bringing up the Fire Truck
2. Lions Club – Cookies and Beverages
3. Park Commission - Craft – In Public Works Building
4. Public Works – Fire Pits
5. Mayer Lutheran High School – Choir

The Park Commission discussed a craft that they could sponsor. They agreed on ordering plastic ornament globes to fill with fake snow and a trinket that referenced the 2021 Tree Lighting Event.

Heldt moved to approve up to \$150 for the purchase of ornament craft materials for the Tree Lighting Event. Gomes Seconded. Motion passed 4-0.

C. Coloring Contest

The Park Commission discussed having another coloring contest in 2021. They asked that the coloring sheet be put in with the utility bills and on social media. They talked about having the sheets submitted to City Hall to be hung on the walls. The Commission agreed to hand out a treat for those who submit their coloring sheet.

The Park Commission agreed to keep the age groups that same as last year:

Group 1: 0-4

Group 2: 5-9

Group 3: 10-18

The Commission set the turn in deadline to Friday December 10, 2021. They said that they would determine grand prize winners within each group at their December 14, 2021 Park Commission meeting.

Gomes moved to look into the purchase of three \$25 Target Gift Cards for a total of \$75 for the grand prizes. Heldt Seconded. Motion Passed 4-0.

5. Staff Updates
None.
6. Commissioner Reports
None.
7. Adjournment

Heldt moved to adjourn the meeting at 7:14 p.m. Kusske Seconded. Motion passed 4-0.