

MAYER CITY COUNCIL MEETING MINUTES – DECEMBER 13, 2021

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Heldt, McNeilly, and Wegner

ABSENT: Council Member Millender

STAFF: City Administrator McCallum and City Clerk Gildemeister

ALSO PRESENT: Don Wachholz

The meeting opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Heldt to approve the agenda as presented. Motion Carried 4/0.

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Wegner with a second by Council Member Heldt to approve the Consent Agenda with the removal of Resolution 12-13-21 2022 Appointments. Motion Carried 4/0.

1. Approve Minutes of the November 22, 2021 Regular Council Meeting.
2. Approve Minutes of the November 22, 2021 Council Workshop Meeting.
3. Approve Claims for the Month of November 2021. Check numbers 24141 to 24179. E-check numbers 6209 to 6220.
4. Approve Resolution 12-13-21-50 Liability Coverage Waiver-LMCIT.
5. Accept Resignation of On-Call Public Works Employee & Hire of On-Call Public Works Employee.
6. Acknowledge Third Quarter 2021 Financial Report.

PUBLIC HEARING - 6:33 p.m.

TRUTH IN TAXATION

City Administrator McCallum Reviewed the 2022 Budget and Tax Levy with Council. The Truth in Taxation process helps the public understand local government's budget process, how property taxes are determined, and to encourage the public to become involved in local government spending priorities. McCallum stated that the tax rate will be 48.30% for 2022. The General Fund Operating Expenditure is \$1,072,980.49. The General Fund Tax Levy is \$526,669.25. Council discussed how the Long-Term Comprehensive Plans has been a great tool to help guide Council when making financial decisions and how nice it is to see progressive growth and consistency. No comments received from the audience. No emails or letters received by Staff. Mayor Dodge thanked McCallum for all her hard work and a job well done.

Closed public hearing at 6:48 p.m.

1. **Approve Resolution 12-13-21-51 Adoption of 2022 Budget** – A MOTION to approve Resolution 12-13-21-51 Adoption of 2022 Budget was made by Council Member Heldt and seconded by Council Member Wegner. Motion carried 4/0.
2. **Approve Resolution 12-13-21-52 Adoption of 2022 Levy**–A MOTION to approve Resolution 12-13-21-52 Adoption of the 2022 Levy was made by Council Member Heldt and seconded by Council Member McNeilly. Motion carried 4/0.

3. **Approve Resolution 12-13-21-53 Adoption of 2022 Enterprise Fund-** A MOTION to approve Resolution 12-13-21-53 Adoption of 2022 Enterprise Funds was made by Council Member Heldt and seconded by Council Member Wegner. Motion carried 4/0.
4. **Approve Resolution 12-13-21-54 2021 Financial Audit and Long-Term Financial Management Plan –** A MOTION to approve Resolution 12-13-21-54 2021 Financial Audit and Long-Term Financial Management Plan was made by Council Member McNeilly and seconded by Council Member Wegner. Motion carried 4/0.
5. **Approve Resolution 12-13-21-55 Polling Place Designations 2022 Elections -** A MOTION to Approve Resolution 12-13-21-55 Polling Place Designation for 2022 Elections was made by Council Member Wegner and seconded by Council Member Heldt. Motion Carried 4/0.
6. **Approval Ordinance 233, Adopting the 2022 Fee Schedule -** A MOTION was made by Council Member McNeilly and seconded by Wegner to Ordinance 233, Adopting the 2022 Fee Schedule. Motion carried 4/0.
1. **Approve Resolution 12-13-21-57 Accepting the Additional ARPA Funds –** A MOTION to approve Resolution 12-13-21-57 Accepting the Additional ARPA Funds was made by Council Member McNeilly and seconded by Council Member Heldt. Motion carried 4/0.

COUNCIL REPORTS

- Council Member Heldt stated the Holiday Tree Lighting and that there will be no Park Board Meeting tomorrow.
- Council Member McNeilly stated she attended a Personnel Meeting and accepted the resignation of On-Call Public Works employee and discussed hiring a new On-Call employee.
- Mayor Dodge stated he attended the same Personnel Meeting.

OTHER BUSINESS

- City Administrator McCallum presented her follow up on the School Week Proclamation request and informed Council that she could not find any information on whether other surrounding cities have adopted this proclamation. Council stated they did not need any further action and decided to table the topic for now.

FOR YOUR INFORMATION

- Mayor Dodge thanked everyone involved in the tree lighting. A special thank you to the Mayer Fire Department for their photos with Santa and stated there was a great turnout and a momentous event for Community.

CLOSED SESSION at 8:55 p.m.

The purpose of the closed meeting was to meet in Closed Session, permitted under Minnesota State Statute 13D.05, subd. 3(a) for the purpose of conducting the City Administrator's annual performance review.

Mayor Dodge made a MOTION to re-open the Regular Council Meeting at 9:28 p.m. and seconded by Council Member Heldt. Motion carried 4/0.

Mayor Dodge gave an overview of the business from the closed session as follows “the performance review of the City Administrator was completed in closed session and found that the City Administrator met expectations for the 2021 year”.

A MOTION was made by Council Member Heldt to approve a wage increase of 3.75% for the City Administrator starting on January 1, 2022. Council Member Wegner seconded. Motion passed. 4/0.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Wegner to adjourn the meeting at 9:31 p.m. Motion Carried 4/0.

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, City Clerk MCMC

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