

MAYER CITY COUNCIL MEETING MINUTES – NOVEMBER 13, 2018

Call Regular meeting to order at 6:30 p.m. by Vice Mayor Boder

PRESENT: Vice Mayor Boder and Council Members Butterfield, and McNeilly

ABSENT: Mayor Dodge and Council Member Stieve-McPadden

STAFF: City Administrator McCallum, Public Works Kuntz, Engineer David Martini

ALSO PRESENT: Don Wachholz, Steven Young, Troy Congdon, Cody Turnquist

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member McNeilly to approve the agenda. Motion Carried 3/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the Consent Agenda. Motion Carried 3/0.

1. Approve Minutes of the October 22, 2018 Regular Council Meeting.
2. Approve Minutes of the October 22, 2018 Council Workshop Meeting.
3. Approve Claims.
4. Approve FEMA Ordinance 225 Summary – Resolution 11-13-18-39
5. Approve Letter of Reduction – Hidden Creek
6. Approve Request for November 23, 2018 off – Day after Thanksgiving

ADMINISTRATIVE

1. **Fence Application – 521 Bluejay Avenue** –McCallum informed that the property owner for the property located at 521 Bluejay Avenue submitted a fence permit application for a 6 foot high galvanized chain link fence to be installed in sections on the property. An additional 12” 3 strand barbed wire fence would go on top of the 6 foot fence. She explained that the City Planner reviewed the plans and everything looked fine. McCallum explained that City Code requires the approval by the City Council for the barbed wire portion of the fence.

Boder asked about Fire Department accessibility. Property owner, Cody Turnquist, explained that they would install fire key boxes at the entrance of the property for the gates for Fire access. There was much discussion on accessibility to the property from different angles and the location of fire hydrants.

McNeilly moved to approve the fence application with the barbed wire fence portion, contingent on Fire Department approval of accessibility. Butterfield Seconded. Motion passed 3/0.

2. **Quarter 3 Financial Report** – McCallum presented a summary of the Quarter 3 Financial report for the City of Mayer.

McNeilly moved to approve the Quarter 3 Financial Report. Butterfield Seconded. Motion passed 3/0.

3. **Certification of Delinquent Utility Bills – Resolution 11-13-18-40** – McCallum explained that every year, the City prepares a roll of delinquent utilities and unpaid miscellaneous fees. She said that property owners

have been notified of their delinquencies and have until November 16, 2018 to pay. She informed that the total assessment roll was \$5,778.92.

Butterfield moved to approve Resolution 11-13-18-40. McNeilly seconded. Motion passed 3/0.

4. **2018 Municipal Election Canvass – Resolution 11-13-18-41** – McCallum provided information on the 2018 municipal election on November 6, 2018. She stated that there was a seat open for Mayor and two seats open for Council. She informed that Mike Dodge won the Mayor seat and Nikki McNeilly and Erick Boder won the Council seats.

Butterfield moved to approve Resolution 11-13-18-41. McNeilly seconded. Motion passed 3/0.

PUBLIC WORKS

1. **WWTF Pretreatment Mectan Grit System** – Kuntz explained that in the 2018 Capital Improvement Plan, there was money set aside for the rebuilding of the Pretreatment Mectan Grit System. In the packet, there was a quote for the equipment and services to do such for \$12,124.50. Staff recommended approving the bid from Veolia Water Technologies for the equipment and an onsite technician as public works staff rebuilds the system. The budgeted amount for the project was \$13,660.00.

McNeilly moved to approve the proposal bid of \$12,124.50 for the equipment and services for rebuilding the Pretreatment Mectan Grit System. Butterfield seconded. Motion passed 3/0.

COUNCIL REPORTS

- Council Member Boder said that the Personnel Committee met and discussed Fire Department wages, City Administrator review, and upgrades in computers/pads for Council.

OTHER BUSINESS

- None.

FOR YOUR INFORMATION

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to adjourn the meeting at 6:58 p.m. Motion Carried 3/0

Mike Dodge, Mayor

Attest: _____
Margaret McCallum, City Administrator