

MAYER CITY COUNCIL MEETING MINUTES – AUGUST 26, 2019  
Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden  
ABSENT:

STAFF: City Administrator McCallum, City Engineer Martini, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Stan Heldt, Michael Gold-Biss, Dwitt Meier, Jayne Anderson, Don Wachholz, Maggie May, Paige Stahlke, Austin Maetzold, Joseph Welk, Joseph Switch, Dylan Maetzold, Steve McDonald

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Boder to approve the agenda as presented. Motion carried 5/0.

PUBLIC COMMENT

Dwitt Meier and Jayne Anderson, 5127 Harvest Curve, asked Council to consider adopting a proclamation recognizing October 15<sup>th</sup> as Pregnancy and Infant Loss Remembrance Day.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Stieve-McPadden to approve the Consent Agenda as presented. Motion carried 5/0.

1. Approve Minutes of the August 12, 2019 Regular Council Meeting.
2. Approve Claims for the Month of August 2019. Check numbers 22461 to 22483 and 50092 to 50094. E-check numbers 5371E to 5392E.
3. Accept Resignation from Park Commission – Alisa Johnson
4. Accept Resignation from Fire Department – Nate Hoese
5. Accept Resignation from Fire Department – Todd Johnson
6. Acknowledge Public Works Report of Activities from July 20 to August 22, 2019.
7. Acknowledge City Administrators Report for the Month of August 2019.
8. Acknowledge City Engineer Summary Report of Projects for the Month July 2019.
9. Acknowledge Fire Department Report for the Month of July 2019.
10. Acknowledge Sheriff's Department Report for the Month of July 2019.

*Council thanked Alisa Johnson, Nate Hoese, and Todd Johnson for their contributions to the City of Mayer.*

CITY ADMINISTRATOR

1. **Veteran's Memorial Dedication Event** – Stan Heldt addressed Council and invited them to the Carver County Veteran's Memorial and Registry Dedication Ceremony, this Saturday, September 7, 2019 at 2 p.m. Mr. Heldt stated there will be a full program including a featured speaker, retired Colonel and Minnesota Department of Veteran Affairs Commissioner, Larry Herke. the recognition of soldiers in saluting position on the memorial panels, and the placing of Blue Star Banners which recognize the family member or members who are away, in service of their country. A light lunch will be served. In case of rain, the event will be held at the Mayer Community Center. Mr. Heldt stated that the event will bring in 400 to 500 visitors.

*Council congratulated the Veteran's Memorial Committee for all their dedication in seeing the project through to completion. Council stated the memorial is beautiful.*

2. **Discussion on 2020 US Census** – Michael Gold-Biss from the US Census Bureau appeared before the Council to discuss the upcoming 2020 US Census and ways the City can get involved. Mr. Gold-Biss stated the preparation for the 2020 Census is underway and to help make the census successful, the US Census Bureau is looking for local government entities to get involved. One suggestion is to form a Complete County Committee (CCC). The purpose of the CCC would be to assist the Census Bureau as “Census Ambassadors”. As ambassadors, the City would ensure timely, accurate, and cost-effective census counts. The Census Bureau is asking the City for help in reaching different audiences, recruitment, and posting of information on social media and City newsletters.

Mr. Gold-Biss shared the phases for preparation of the 2020 US Census.

- Gear Up Phase Now – Fall 2019
- Engage Phase Nov – Dec 2019
- Educate Phase Feb 2020
- Encourage Phase Mar – May 2020
- Remind Phase May – Jul 2020
- Thank You Phase Start Jul 2020

Council thanked Mr. Gold-Biss for his presentation and looks forward to working with the US Census Bureau.

## FIRE DEPARTMENT

1. **Approve Resolution 8-26-19-30 Volunteer Fire Department PERA Retirement Plan** – A MOTION was made by Council Member Boder and seconded by Council Member Butterfield to Approve Resolution 8-26-19-30 Volunteer Fire Department PERA Retirement Plan at the \$2600 benefit level for 2020. Motion Carried 4/0. *Council Member McNeilly abstained.*

## PUBLIC WORKS

1. **Discussion on Community Center/City Hall Reroof Project** – City Administrator opened discussion and Public Works Kuntz answered questions from Council. Public Works Kuntz stated the entire Community Center/City Hall roof system needs to be replaced this year. Currently, the building does not have the appropriate slope leaving pools of water on the roof instead of running off. This has resulted in miscellaneous leaks around the building. Staff received two quotes for the reroof project.

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|------------------------------|--------------|
| 1) Pinnacle Roofing Systems  | \$101,969.00 |
| 2) B&B Sheet Metal & Roofing | \$102,260.00 |

Staff recommended accepting the quote from Pinnacle Roofing System. A MOTION to Accept the quote from Pinnacle Roofing System in the amount of \$101,969.00 for the Community Center/City Hall Reroof Project was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 5/0.

## ENGINEERING

1. **Approve Pond Maintenance Plan** – As requested, Bolton & Menk has prepared a scope of services and fee estimate of \$12,500 for completing the initial phase of assessing the City's stormwater ponds. A MOTION to Approve Bolton & Menk's Pond Maintenance Plan in the amount of \$12,500 for the first phase, Stormwater Pond Assessment, was made by Council Member McNeilly and seconded by Council Member Boder. Motion Carried 5/0

*Mayor Dodge directed City Administrator to draft a policy for the management of new ponds and to develop an education plan.*

2. **Approval 2020 Street Improvement Plan** – As requested, Bolton & Menk has prepared a scope of services and design fee estimate of \$17,500 for the proposed 2020 Street Improvement Project for portions of Coldwater Crossing, River Bend Trail, and Old School House Road. A MOTION to Approve Bolton & Menk’s 2020 Street Improvement Plan in the amount of \$17,500 was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 5/0.
3. **Approve Water Treatment Facility Improvements, New Production Well, and Tower Rehabilitation - Tabled**

COUNCIL REPORTS

- Mayor Dodge stated there is a Special Workshop Meeting scheduled for Wednesday, September 4, 2019 at 6 p.m.
- Council Member McNeilly stated that the parking project at West Ridge Park was approved by Park Board.

FOR YOUR INFORMATION

- Acknowledge the Minutes of the August 12, 2019 Personnel Committee Meeting.
- Acknowledge the Minutes of the August 13, 2019 Park and Recreation Commission Meeting.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:30 p.m. Motion Carried 5/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk