

MAYER CITY COUNCIL MEETING MINUTES – JULY 27, 2020

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT:

CITY STAFF: City Administrator McCallum, City Engineer Martini, and Deputy Clerk Gildemeister

FIRE DEPARTMENT: Fire Chief Andy Maetzold, Fire Chief II Rod Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Gerry Thomas, Karen Drahos, Ron Drahos, Jessica McGowan

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Butterfield to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the Consent Agenda as presented. Motion Carried 5/0.

1. Approve Minutes of the July 13, 2020 Regular Council Meeting.
2. Approve Minutes of the July 13, 2020 Council Workshop Meeting.
3. Approve Claims for the Month of July 2020. Check numbers 23129 to 23157. E-check numbers 5725 to 5730.
4. Acknowledge Public Works Report of Activities from June 20 to July 21, 2020.
5. Acknowledge City Administrators Report for the Month of July 2020.
6. Acknowledge Fire Department Report for the Month of June 2020.
7. Acknowledge Sheriff's Department Report for the Month of June 2020.
8. Approve Resolution 7-27-20-24 Money Transfer from Fire Department General Fund to Capital Fund.
9. Approve Resolution 7-27-20-25 Austin Maetzold as a Volunteer Fire Fighter.

Mayor Dodge recognized another generation of the Maetzold family joining the Mayer Fire Department.

CITY ADMINISTRATOR

1. **Approve Highway 25 City Project Funding Portion of the MnDOT Project** – City Administrator McCallum asked Council for direction on whether to include the cross walk at 4th Street in the MnDOT Highway 25 Project. City Engineer was present to answer questions. He recommended completing the cross walk in conjunction with the MnDOT project, stating the cleanest way to install the cross walk at 4th Street is while MnDOT is doing the Street Project. A MOTION to approve the Highway 25 City Project Funding Portion, without the 4th Street cross walk, in the amount of \$32,901.28 was made by Council Member Butterfield. Due to no second, the motion failed. A MOTION to approve the Highway 25 City Project Funding Portion to include the installation of a cross walk at 4th Street in the amount of \$58,901.28 was made by Council Member McNeilly and seconded by Mayor Dodge. Motion carried 5/0.

Some further discussion on whether City Staff should be prepping the area and doing the labor. *Council Member Stieve-McPadden asked if there were any estimates on the cost savings if City Staff did the installation at a later date. The City Engineer stated there is no estimate. Mayor Dodge stated that it is best to leave the installation to MnDOT and that there is no warranty on the cement if City Staff were to complete the cross walk installation later.*

ENGINEERING

1. **Approve Construction Service Engineering Cost for the Water Treatment Plant and Water Tower Project** –A MOTION to approve the construction service engineering cost for the Water Treatment Plant improvement in the amount of \$327,550.00 was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion Carried 5/0.
A MOTION to approve the construction service engineer cost for the Water Tower No. 2 rehabilitation in the amount of \$110,000.00 was made by Council Member McNeilly and seconded by Council Member Boder. Motion carried 5/0.
2. **Pond Assessment Summary** – City Engineer Dave Martini walked Council through a review of City maps, record drawings, and visual inspections of the 45 stormwater ponds identified in the initial phase of assessing. Bolton and Menk found significant vegetative growth along the banks of many ponds. Many pond inlets and outlets have a buildup of trash, sediment, and vegetation that is preventing the drainage system from operating at full capacity and is causing excess flooding in some areas. Mr. Martini stated that access to ponds and structures is restricted in several areas due to both vegetation and man-made obstructions. He outlined 11 ponds that are a high priority. Mayor Dodge directed City Administrator to set up a Public Works Meeting to discuss the next steps. Karen Drahos, 1210 Hidden Creek Blvd, addressed Council with concerns about a pungent smell coming from the pond near her property and asked the City if there is anything that can be done to treat the pond. Mayor Dodge stated they will discuss a treatment project at the Public Works Meeting. Council appreciated the thorough assessment and thanked all involved.
3. **Pond Policy and Procedure** – City Administrator presented the Council a draft of the Pond Policy and Procedures. Council stated that education on the function of a stormwater pond and how residents can help promote a healthy system is important. Council asked Staff to create educational information for the residents. Mayor Dodge stated he would like to see fountains and docks language added to the policy.
4. **Approve Resolution 7-27-20-26 PFA Loan Approval for Water Treatment Plan and Well Project** – A MOTION to Approve Resolution 7-27-20-26 PFA Loan Approval for Water Treatment Plant and Well Project was made by Council Member Boder and seconded by Council Member McNeilly. Motion Carried 5/0.
Council Member McNeilly asked for clarification on where the \$1,169,180.00 funds come from and whether engineering costs have been paid. City Administrator confirmed that some of the engineering costs have been paid and that the funds are General Obligation Water Revenue which not levied and are fully funded from the usage of water and utilities.

COUNCIL REPORTS

- Council Member McNeilly stated that she attended a Park Board Meeting. She asked City Administrator McCallum to create a workable document to help the Park Board manage their budgeting.

CLOSED SESSION 7:21 p.m.

City Administrator Check-in Review – Permitted under Minnesota State Statute 13D.05, subd.3(a) for the purpose of conducting the City Administrator’s six month performance review.

A MOTION to close Closed Session and resume Regular Council Meeting at 7:42 p.m. was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 5/0.

ADJOURN

There being no further business, a MOTION was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:42 p.m. Motion Carried 5/0.

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy Clerk MCMC