

## MAYER CITY COUNCIL MEETING MINUTES – JUNE 24, 2019

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, and Stieve-McPadden

ABSENT: Council Members Boder and McNeilly

STAFF: City Administrator McCallum, City Engineer Martini, City Planner Anderson, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Kaye Timmers, Kayla Feige, Thomas VonBerge

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 3/0

### PUBLIC COMMENT

Kaye Timmers, 2238 Coldwater Crossing, stated that she received the June Newsletter with information on summer codes reminders. She was unhappy with the information provided in the newsletter and wanted to know how City Codes are enforced and who does the enforcement. Council informed Ms. Timmers the City Administrator along with Deputy Sheriff Bengtson perform code enforcement. Council directed City Administrator contact Ms. Timmers and discuss the specifics of her comments.

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Butterfield to approve the Consent Agenda with corrections to the June 10, 2019 Regular Council Meeting Minutes and June 10, 2019 Council Workshop Minutes. Motion Carried 3/0.

1. Approve Minutes of the June 10, 2019 Regular Council Meeting.
2. Approve Minutes of the June 10, 2019 Council Workshop Meeting.
3. Approve Claims for the Month June 2019. Check numbers 22340 to 22371. E-check numbers 5295E to 5298E.
4. Acknowledge City Administrators Report for the month of June 2019.
5. Acknowledge Fire Department Report for the month of May 2019.
6. Acknowledge Sheriff Department Report for the month of May 2019.
7. Acknowledge Public Works Report of Activities from May 21 to June 20, 2019.
8. Acknowledge City Engineer Summary of Projects through May 2019.
9. Accept the Resignation of Dan Pohl from Park Commission.

*Mayor Dodge thanked him for his service on the Park Commission.*

### PLANNING COMMISSION

1. **Summary of 2040 Comprehensive Plan** - The 2040 Comprehensive Plan is a compilation of policy statements, goals, standards, and maps for guiding the overall development and redevelopment of the City. Over the last two and a half years, Staff has been working on the draft plan with the Planning Commission and officially submitted the draft comprehensive plan to Metropolitan Council and neighboring jurisdictions last September. On June 4, 2019 Planning Commission approved the final draft and recommends approving the submittal of the final draft to Metropolitan Council for final review.

PUBLIC HEARING: 6:52 pm  
2040 Comprehensive Plan Update

A MOTION to open the Public Hearing was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion carried 3/0.

City Planner John Anderson opened the discussion by presenting Council with a summary of the 2040 Comprehensive Plan update and highlighting some key points such as future land use, township collaboration on adjusting annexation areas, growth projection, future traffic (walking and biking), the addition of chapter 7 (greener cities), and a goal to update the zoning map to include a true industrial area.

City Engineer Martini addressed a question regarding the surface water management plan and stated the plan is consistent with Carver County and that Carver County Water Management Organization is in the process of updating their Water Management Plan to Metropolitan Council. Upon completion of their plan, he will sign and submit the 2040 Comprehensive Plan Update. He stated the deadline to submit the plan to Metropolitan Council is June 30, 2019.

Mayor Dodge asked if there are any comments from the audience. No further comments were directed to the Council and Staff stated no emailed comments had been submitted.

A MOTION to close Public Hearing at 6:55 pm and resume Regular Council Meeting was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 3/0.

A MOTION to Accept the 2040 Comprehensive Plan Update and submit to Metropolitan Council for final review was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield. Motion carried 3/0.

*Mayor Dodge thanked Staff, Planning Commission, City Planner, and City Engineer for their collaborative efforts.*

*City Planner Anderson leaves at 6:58 pm.*

ADMINISTRATOR

1. **Approve Purchase of Audio/Visual Equipment for Council Chambers** – Tabled

Mayor Dodge directed Staff to reconnect with the two companies to provide demonstrations and gather additional costs on adding new cameras and information on the compatibility of the equipment with current City software and streaming platforms.

2. **1379 Pinecone Circle Code Violation** – The resident at 1379 Pinecone Circle installed a fence on their property. The resident has not pulled a permit and continues to work on the fence without a permit. Staff has received numerous complaints about the fence and is concerned that the fence does not meet City codes. Staff notified the resident by letters that the fence is out of compliance and a stop work order was issued by the building official. Staff stated that as of June 20, 2019, the resident has not been into City Hall to obtain a permit. Staff asked Council for approval to move forward with prosecution. A MOTION was made by Council Member Butterfield and seconded by Mayor Dodge authorizing City Administrator proceed with the steps to prosecute the resident at 1379 Pinecone Circle for City Code Violations. Motion Carried 2/1. *Council Member Stieve-McPadden a nay.*

Council Member Butterfield stated that is has been two and a half months from the first letter sent and would like to see the City Administrator take actions on a quicker timeline.

Council Member Stieve-McPadden ask City Administrator to provide her emails and a timeline of actions taken for further review.

Mayor Dodge directed City Administrator to schedule discussion on Code Violation Procedures at a future Work Session.

#### PARK AND RECREATION

1. **Approve West Ridge Park Parking Lot** – In 2018, the Park was upgraded with several amenities to make it ADA accessible. Currently, there is no parking for the park and so inaccessible to people going to the park by vehicle. City Engineer Martini presented the parking lot and trail improvement concept plan approved by Park Commission and addressed the ADA compliance requirements. City Engineer Martini provided an estimate for the project in the amount of \$69,550.00. Council Member Butterfield asked if the improvement plan could be changed to add an additional handicap parking spot. Additional discussion on the direction of the parking lines and signage in the alley, marking it a one way, followed. Martini stated that the concept plan can allow for minor changes. Council Member Stieve-McPadden recommended doing the 2<sup>nd</sup> Street parking project in conjunction with the West Ridge Park parking lot project to save the City money. A MOTION to Approve West Ridge Park Parking Lot Plan with additional handicap spots was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 3/0.
  
2. **Approve Curbing and Four-Square Pad at Meadow Park** – A MOTION to Approve the installation of curbing and a four-square pad at Meadow Park was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield. Motion carried 3/0. Council suggested Public Works consider moving the pad to allow for the expansion of the skate park.
  
3. **Approve Purchase and Installation of Outfield Fencing at Old School House Park** – Staff proposed the purchase and installation of outfield fencing for fields #2 and #3 at Old School House Park. Park Board reviewed two bids and recommended Council accept the bid from Century Fence in the amount of \$17,470. The proposed fence will be six feet high and chain link. A MOTION to Approve the purchase and installation of outfield fencing at Old School House Park fields #2 and #3 in the amount of \$17,470 was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield. Motion carried 3/0. Mayor Dodge suggested Park Board consider installing rail pads and warning tracks on the outfield fencing.

#### FOR YOUR INFORMATION

- Acknowledge Minutes of the June 11, 2019 Park and Recreation Commission Meeting.
- Acknowledge map of Meadow Park handout.

#### ADJOURN

There being no further business, a MOTION was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden to adjourn the meeting at 7:38 p.m. Motion Carried 3/0

---

Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk