

MAYER CITY COUNCIL MEETING MINUTES – MAY 24, 2021

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge.

PRESENT: Mayor Dodge, Council Members Heldt, Millender, McNeilly, and Wegner

ABSENT:

STAFF: City Administrator McCallum, Public Works Lead Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Heldt to approve the agenda with the addition of the swearing in of Council Member Wegner. Motion Carried 3/0.

Council Member Millender arrived at 6:32 p.m.

OATH OF OFFICE

Council Member Peggy Wegner was sworn in by City Administrator McCallum.

Mayor Dodge welcomed Council Member Wegner on behalf of the residents of Mayer.

PUBLIC COMMENT

Don Wachholz, 400 Ash Avenue North, stated that due to the ditch improvements MnDot is doing along Highway 25 he is not able to mow that portion of his property and the grass and weeds are very tall. He asked if he would receive a code violation. Mayor Dodge directed City Administrator to connect with Mr. Wachholz regarding this issue.

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Millender with a second by Council Member Heldt to approve the Consent as presented. Motion Carried 4/0.

1. Approve Minutes of the May 10, 2021 Regular Council Meeting.
2. Approve Minutes of the May 10, 2021 Council Workshop Meeting.
3. Approve Claims for the Month of May 2021. Check numbers 23765 to 23789. E-check numbers 6021 to 6024.
4. Acknowledge City Administrators Report for the Month of May 2021.
5. Acknowledge Fire Department Report for the Month of April 2021.
6. Acknowledge Sheriff's Department Report for the Month of April 2021.
7. Acknowledge Public Works Report of Activities from April 23, 2021 to May 19, 2021.
8. Acknowledge City Engineer Summary Report of Projects thru May 2021.
9. Acknowledge 1st Quarter 2021 Building Report.
10. Acknowledge First and Second Quarter Building Report for 2020.
11. Approve 3.2 Beer License for Casey's General Store.
12. Approve 2021 Street Improvement Pay Request No.1 for Molitor Excavating.

Council Member McNeilly had a question about the claim payment to reinstall the crosswalk signals by Casey's. McCallum stated during the MnDot Hwy 25 construction, the crosswalk signals needed to be removed in order to put in the new sidewalk. McCallum clarified that the crosswalk signals are located within the utility easement and the City is responsible for any cost to reinstall them. McNeilly had a second question on the solar subscription claim payment. McCallum stated that per the solar subscription contract, the City receives monthly credits and then once a year the City receives a onetime credit payment out of which the City, per contract, pays

to support the solar garden that the City is tied to. McNeilly asked if the subscription was working as it should. McCallum stated yes and agreed that it is a bit confusing. Council Member McNeilly asked to bring a discussion on the solar subscription to a future Workshop Meeting. Mayor Dodge agreed it would be a benefit to the new Council Members as well.

ADMINISTRATION

1. **Approve Resolution 5-24-21-22 Closure of 2nd Street for Mayor Car & Bike Night** – A MOTION to approve resolution 5-24-21-22 Closure of 2nd Street for the 2021 Mayor Car & Bike Night from 5 p.m. to 8 p.m. June 2, 16, July 7, 21, August 4, 18, and September 1, 15, and 29, was made by Council Member McNeilly and seconded by Council Member Millender. Motion carried 5/0.
2. **Approve Resolution 5-24-21-23 Annual Appointments 2021** – A MOTION to appoint Council Member Wegner as liaison to the Carver County Leaders (CCL) and Council Member Millender as liaison to the Planning Commission was made by Council Member Heldt and seconded by Council Member McNeilly. Motion Carried 5/0.
A MOTION to approve resolution 5-24-21-23 Updating the 2021 Annual Appointments to reflect the appointment of new City Council Members and the appointments to the Carver County Leaders and Planning Commission Council liaison seat was made by Council Member McNeilly and seconded by Council Member Heldt. Motion carried 5/0.
3. **Approve Purchase of New Park Signs** – The Park Commission has been looking at replacing all the signage within the parks. The current signs have outdated information need maintenance. Discovery Park does not have a sign and West Ridge Park’s sign was removed because of rotting wood posts. Staff and Park Commission recommended the purchase of five signs. The cost of each sign is \$2,099.91 for a total cost of \$10,499.55. A MOTION to approve the purchase of five new park signs from Indigo Signs in the amount of \$10,499.55 was made by Council Member McNeilly and seconded by Council Member Millender. Motion Carried 5/0. Council agreed the signs look really nice. Mayor Dodge asked if additional information, such as a QR code, could be added later and Staff said yes. Council Member McNeilly asked when the signs would be installed, and Kuntz stated this summer.

PUBLIC WORKS

1. **Approve Jetting and Televising** – Public Works Lead Kuntz asked Council to approve jetting and televising of 16,000 linear feet of sanitary sewer line. Kuntz stated he received two bids and recommended going with the lower bid from Overline and Sons in the amount of \$24,433.03. The areas scheduled for maintenance this year include Fieldstone, 7th Street NW, Bluejay Avenue North, Shimmcor Street, and Morning Drive. This is a routine maintenance required twice a year. Mayor Dodge asked why this needs to be done every year and the benefits. Kuntz stated that in the event of a sewer backup, for insurance purposes, this proves that the City has records of yearly maintenance and shows that the City is being proactive in preventing these types of events. Kuntz informed Council the maintenance is on a rotating schedule and about every three or four years the entire City gets jetted and televised. A MOTION to approve Jetting and Televising by Overline and Sons in the amount of \$24,433.03 was made by Council Member Wegner and seconded by Council Member Heldt. Motion carried 5/0.
2. **Approve Change of Fence Location** – A MOTION to approve the updated fence plan and authorize Century Fence to relocate a section of the Public Works southern fence to the property line and tying the Fire Station training area fence to the Public Works fence with a 20-foot gate for a total cost of \$19,305.00 was made by Council Member Millender and seconded by Council Member McNeilly. Motion carried 5/0.

COUNCIL REPORTS

- Council Member Heldt stated that the Park Commission cleaned up a section of the Dakota Rail Trail.

OTHER BUSINESS

- Council Member McNeilly asked Staff to clarify the actual section the Park Commission is designated to clean up. She stated that signs are not clear. McCallum stated she will reach out to Three Rivers Park District for clarification.

FOR YOUR INFORMATION

- Acknowledge May 11, 2021 Park Commission Meeting Minutes
- Acknowledge May 13, 2021 Personnel Committee Minutes

ADJOURN

There being no further business, a MOTION was made by Council Member Millender and seconded by Council Member Wegner to adjourn the meeting at 6:56 p.m. Motion Carried 5/0.

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy Clerk MCMC