

MAYER CITY COUNCIL MEETING MINUTES – MAY 28, 2019

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, and Stieve-McPadden

ABSENT: Council Members Boder and McNeilly

STAFF: City Administrator McCallum, and City Attorney Sullivan.

ALSO PRESENT: Don Wachholz, Todd Hagen (Ehlers)

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 3/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Stieve-McPadden to approve the Consent Agenda. Motion Carried 3/0.

1. Approve the Minutes of the May 13, 2019 Regular Council Meeting.
2. Approve Claims for the Month of May 2019. Check numbers 22268, 22272, 22274 -22313, E-Check numbers 5268E to 5285E.
3. Reports from City Administrator, City Engineer, Sheriff Department, Public Works and Fire Department.
4. Cleaning Contract – Squeaky Clean LLC
5. Lions Club – Gambling – Resolution 5-28-19-20

ADMINISTRATION

1. Post Issuance Policies and Procedures (Ehlers) Amendment – Resolution 5-28-19-21

McCallum introduced this item stating that Ehlers, the City’s financial municipal advisor, is recommending an update to the City’s Post Issuance Policies and Procedures that were previously passed in 2014. McCallum introduced Todd Hagen from Ehlers to review the changes.

Hagen said that from time to time, federal regulations change with regards to reporting obligations. He said that the IRS encourages issuers and beneficiaries to adopt and implement a post issuance debt compliance policy and procedures to safeguard against post-issuance violations.

Hagen explained that bonds issued by the state and local government are generally subject to ongoing monitoring and reporting with respect to disclosure requirements pursuant to their continuing disclosure agreements (CDAs), as well as compliance with federal tax requirements.

Ehlers assists the City will compliance measures and works with staff to submit all necessary paperwork from year to year.

Hagen presented updated policy and procedures documents, as well as a resolution that would formally adopt and accept the changes to the documents.

Stieve-McPadden moved to approve Resolution 5-28-19-21 adopting Post-Issuance Debt Compliance Policy for Tax-Exempt and Tax-advantaged Government Bonds. Butterfield Seconded. Motion passed 3-0.

2. Tower Lease Extension – Resolution 5-28-19-22

Tim Sullivan introduced this item for the Council stating that this topic was previously discussed at the June 25, 2018 work session, the August 13, 2018 meeting and the March 11, 2019 work session meeting. He explained that per the instructions of the City Council, he informed the representative of the tenant that the City would consider a 20-year lease extension with a \$40,000 signing bonus. He also asked the Company to reimburse for legal fees incurred.

Sullivan presented the current terms of the amended lease stating that Tower Alliance has tendered the following amended proposal:

1. Extending the term of the amended lease four additional 5-year terms (a total of 20 years);
2. A signing bonus of \$42,000 (\$40,000 signing bonus and \$2,000 towards attorney's fees)

Sullivan stated that the Council could accept this offer or reject it. He stated that this would likely be the final and best offer that the City will receive.

Butterfield moved to approve Resolution 5-28-19-22 approving the second amendment to the site lease agreement by and between the City of Mayer, as landlord and Verizon Wireless (VAW) d/b/a. Verizon Wireless as Tenant. Stieve-McPadden Seconded. Motion passed 3-0.

3. Quarter 1, 2019 Financial Report

McCallum introduced this report to the Council. She reviewed the first quarter financials with the Council and asked for any questions related to the report. The Council informed that they appreciated these reports and that they are very informative.

PUBLIC WORKS

1. Anerobic and Anoxic Mixer Replacement.

McCallum introduced this item to the Council. She informed that identified in the 2019 Wastewater Treatment Plant Sewer Fund Budget, under Capital Improvements, there is the replacement of the Anerobic and Anoxic Basin Mixers. She said that staff is proposing to replace the current mixers with the same type of mixers, which would be the two new KSB Model Amamix C22223,24XDG, 3.4 hp, 460/3 submersible mixer with 33' of power cord. She said that each mixer has a 5 year replacement frequency in the CIP.

McCallum said that staff is recommending approval of the bid from Quality Flow Systems at \$12,540.00.

Stieve-McPadden moved to approve the quote from Quality Flow Systems for the amount of \$12,540.00 for the mixers replacement. Butterfield seconded.

COUNCIL REPORTS

- Dodge congratulated all 2019 graduates.

CLOSED MEETING - Minn Stat. 13D.03

Butterfield moved to closed the regular meeting and go into closed session at 7:06 p.m. Stieve-McPadden Seconded. Motion passed 3-0.

This portion of the meeting was closed at to public pursuant to Minnesota Statutes section 13D03, subdivision 1(b) to consider strategy for labor negotiations, including strategies or developments or discussions and review of labor negotiation proposals.

The closed session was closed and the regular meeting reopened at 7:56 p.m.

A motion was made by Butterfield to approve the negotiating team of Mayor, Mike Dodge, Councilmember Stieve-McPadden, City Administrator, Margaret McCallum and City Attorney, Tim Sullivan. Seconded by Stieve-McPadden. Motion Passed 3-0.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to adjourn the meeting at 8:05 p.m. Motion Carried 3-0

Mike Dodge, Mayor

Attest: _____
City Administrator, Margaret McCallum