

## MAYER CITY COUNCIL MEETING MINUTES – MARCH 25, 2019

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, and Stieve-McPadden

ABSENT: Council Member McNeilly

STAFF: City Administrator McCallum, Public Works Kuntz, Public Works Hilgers, and Deputy Clerk Gildemeister

ALSO PRESENT: Mark Mitten, Greg Kluver, Don Wachholz, Kaye Timmers

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Butterfield to approve the agenda with the removal of 6A.5 Summer Hours and the addition of 6A.6 Soliciting Cleaning Services. Motion Carried 4/0.

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Stieve-McPadden to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the March 11, 2019 Regular Council Meeting.
2. Approve the Minutes of the March 11, 2019 Council Workshop Meeting.
3. Approve Claims for the Month of March 2019. Check numbers: 22174 to 22192. E-check numbers: 5210E to 5223E.
4. Acknowledge Sheriff's Department Report for the Month of February 2019.
5. Acknowledge City Engineer Summary Report of Projects for February 2019
6. Acknowledge Public Works Report of Activities from February 22 to March 21, 2019.
7. Acknowledge City Administrators Report for the Month of March 2019.
8. Acknowledge Fire Department Report for the Month of February 2019.

### CITY ADMINISTRATOR

1. **Approve Resolution 3-25-19-16 Transfer of Funds** –Tabled  
*Council directed City Administrator to consult the Fire Chief and contacted FEMA for a list of grant funds received from 2014 to 2015.*
2. **Approve Request to Install City Hall Generator by Carverlink**– The City was approached by Carverlink to install a generator at City Hall. Carverlink is a publicly owned broadband fiber optics network installed in Carver County. Carverlink is requesting the installation of a generator by Midwest Generator that would provide backup to their hardware when necessary. They proposed contributing \$13,800 toward the cost of the generator. Total cost and installation of the generator and pad will be \$23,800. Midwest will enter the City of Mayer as the owner for the warranty (5 year). Carverlink will give the generator to the City of Mayer. The City would be responsible for maintenance after installation. Public Works will do the yearly maintenance. A MOTION to Approve the Request to Install City Hall Generator by Carverlink and Contribute \$10,000 toward total cost of \$23,800 was made by Council Member Boder and seconded by Council Member Butterfield. Motion Carried 4/0.  
*Council discussed the proposed pad/generator location and agreed that the location is acceptable.*

3. **Discussion on Tower Lease Second Amended Offer to Extend Term Amended Lease** – City Administrator McCallum asked Council for direction on the Tower Lease Second Amended Offer to Extend Term Amended Lease proposed at the August 13, 2018 Council Meeting. After a brief discussion, a MOTION to direct City Attorney to draft the lease agreement for the proposed 20-year term extension and a signing bonus of \$40,000 was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion Carried 4/0.
4. **Approve Resolution 3-25-19-17 Requesting Comprehensive Road and Transit Funding from the State of Minnesota** – The League of Minnesota Cities is asking cities to help show support for possible solutions to funding street maintenance and repairs. Cities rely heavily on property tax and special assessments to fund road improvements and struggle funding street projects. Existing funding mechanisms for city street maintenance and reconstruction are inadequate with the bulk of these projects not eligible for Municipal State Aid. Cities need a reliable dedicated funding source to support the mobility and economic vitality of their communities.

The Small Cities Assistance Account is aimed at providing street funding for cities that do not receive Municipal State Aid because they do not meet the 5,000 population eligibility threshold for dedicated funds (gas tax, license tabs, and vehicle sales tax revenues) established in the state's constitution. By supporting the solutions; 1) \$10 surcharge on license tabs and motor vehicle title transfers; 2) Establish street improvement districts; 3) Creation of Local Cost-Share Assistance Account; the City of Mayer would ask Governor Tim Walz to sign a comprehensive and balanced transportation funding package that would permanently increase dedicated funding for transportation.

A MOTION to Approve Resolution 3-25-19-17 Requesting Comprehensive Road and Transit Funding from the State of Minnesota was made by Mayor Dodge and seconded by Council Member Stieve-McPadden. After further discussion, Council Members Boder and Butterfield stated their concerns that the funds would not be dispersed to Carver County or the City of Mayer. Council agreed that there is not enough information for approval and were also, not in agreement with the three proposed solutions. Motion fails: 1/3  
(*Mayor Dodge, Council Members Boder and Butterfield a nay*)

5. **Approve Request to Advertise for City Hall/Community Center Cleaning Service** – The City of Mayer has terminated its cleaning contract with MN CLN Services as of March 30, 2019. City Administrator McCallum asked Council for permission to advertise for a new cleaning service for the City Hall/Community Center located at 413 Bluejay Ave. A MOTION to Approve Request to Advertise for City Hall/Community Center Cleaning Service was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion Carried 4/0

## PUBLIC WORKS

1. **Waste Water Treatment Facility Annual Report** – Greg Kluver presented to the Council his 2018 annual operation report for the Mayer Waste Water Treatment Facility. Some points of interests are; the WWTF will be receiving its 19th award from the MPCA at the annual Waste Water Operators Conference in March 2019; in September of 2018, the latest phase of the WWTF began year 13 of operation; the 2018 sewer budget was \$244,865 and the actual budget amount came in at \$180,440 due to a CIP in the amount of \$46,637 coming in at the end of 2018 to be reflected in the 2019 budget; Public Works installed all Aeration Basin Diffusers saving \$6,000 by doing the work in house; Greg and Public Works Kuntz complete and submitted an application for new 5 year NPDES permit and a Mercury Minimization Plan at a cost savings of \$7,000; in 2018 bio solids disposal was 319,000 gallons compared to 261,000 in 2017. Mr. Kluver

recommended Council prepare to budget for additional storage for bio solids. He stated that the storage area should hold at least one-year worth of bio solids. Mr. Kluver thanked the City of Mayer for this past year of employment as your contract operator and looks forward to working with the City in 2019 and future years. Council thanked Greg for his years of service and stated that they always appreciate his thorough reports.

2. **Approve Painting at Waste Water Treatment Facility** – Greg Kluver, Kluver Consulting asked Council to approve Waste Water Treatment Facility painting of walls and ceiling in the Pretreatment, Clarifier, and Tertiary buildings. Mr. Kluver received two bids and is recommending approval of bid no. 2 from B & B Commercial Coating LLC, in the amount of \$34,527.00. A MOTION to Approve Painting at Waste Water Treatment Facility and Accept Bid from B & B Commercial Coating LLC in the amount of \$34,527.00 was made by Council Member Stieve-McPadden and seconded by Council Member Boder. Motion carried 4/0.

#### PARKS AND RECREATION

1. **Approve Grills for West Ridge Park** – Park Commission is recommending the purchase of a single and double grill for West Ridge Park not to exceed a total project cost of \$1,500. Public Works would install them. Council discussed whether the park needs two grills. Public Works stated that the grill can be easily moved to another park if needed. A MOTION to Approve the Purchase of Grills for West Ridge Park for an amount not to exceed \$1,500 was made by Council Member Boder and seconded by Council Member Butterfield. Motion carried 4/0.

#### COUNCIL REPORTS

- Council Member Butterfield informed Council that the EDA Meeting is cancelled.

#### ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to adjourn the meeting at 7:32 p.m. Motion Carried 4/0.

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk