

**CITY OF MAYER**  
**REGULAR MEETING – PARKS AND RECREATION COMMISSION**  
**TUESDAY, APRIL 10, 2018 @ 6:30 P.M.**  
**CITY HALL COUNCIL CHAMBERS**

**AGENDA**

1. Call to Order

**The meeting was called to order at 6:30 p.m.**

Those present were Park Commissioners, Troy Congdon, Mike Wegner, Dan Pohl, and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum and Public Works, Kyle Kuntz.

Absent: Alisa Johnson.

Also present: Mike Dodge and Tice Stieve-McPadden.

2. Approve Agenda

McCallum requested that West Ridge Park – 2018 Amenities be removed.

**Congdon moved to adopt the agenda as amended. Pohl seconded. Motion passed 4-0.**

3. Minutes

A. March 13, 2018 Meeting Minutes

**Congdon moved to approve the March 13, 2018 meeting minutes. Pohl seconded. Motion passed 4-0.**

4. Business

A. Spring Trail Cleanup

McCallum informed that each year the Park Commission does a cleanup of a section of the Dakota Regional Trail in the spring and the fall. Wegner projected the cleanup to take about an hour.

The Commission discussed dates. They set April 29<sup>th</sup>, 2018 at 2:00 p.m. as the primary date and May 1<sup>st</sup>, 2018 at 6:00 p.m. as the backup date.

B. Old School House Park Shelter Bid Results

McCallum informed that the Old School House Park Shelter went out for bid and that bids were submitted and opened on April 5, 2018. She informed that the architect proposed the project to be around \$258,000.00. The high bid came in at \$414,000.00 and the lowest bid at \$329,000.00. She said 3 bids were received. McCallum explained that the architect said that projects are coming in high because contractors are busy and that material costs are up.

The Commission reviewed the bids and with a park reserve amount of \$320,000.00, they agreed that the cost was too much for this year. They discussed rebidding it possibly in the fall or next year.

**Motion was made by Congdon to recommend to Council rejection of the bids at this time and to possibly rebid it in the fall or next year. Butterfield seconded. Motion passed 4-0.**

C. Archery Range Information – Update

McCallum provided some pricing and pictures from another city that installed an archery range. She said that staff was still looking for viable locations for the range, but thought that a location in Old School House Park would work.

Butterfield suggested that McCallum reach out to Three Rivers Park District and Hutchinson regarding their ranges.

The Commission also agreed that staff should look at the insurance to cover the range and what ordinance changes would have to be made as a bow and arrow would qualify as discharging a weapon within City limits.

5. Staff Updates/Comments

McCallum and Kuntz had nothing to report.

6. Commissioner Reports/Comments

None.

7. Adjournment

**Wegner moved to adjourn the meeting at 7:11 p.m. Congdeon seconded. Motion passed 4-0.**