

## City of Mayer

### City Council Meeting Minutes for January 12<sup>th</sup>, 2026

Present: Mayor Dodge, Council Members Heldt via Zoom, Fautsch, McNeilly, Jackson  
Absent: None  
Staff: City Administrator Nicholas Johnson  
City Clerk Alicia Menzel  
Visitors: John Anderson, Municipal Development Group  
Philip Schrupp, Bolton & Menk  
Matt Miller

#### Opening Items

The meeting was called to order at 6:30pm by Mayor Dodge.  
The Pledge of Allegiance was recited.

#### Approval of Agenda

A motion was made by McNeilly and seconded by Fautsch to approve the agenda with the addition of the 2027 fire contracts. All voted in favor. None voted against. The motion was carried.

#### Public Comment Period

There were no attendees for public comment.

#### Consent Agenda

A motion was made by Fautsch and seconded by McNeilly to approve the consent agenda. All voted in favor. None voted against. The motion was carried.

1. Consider Approval of December 8<sup>th</sup>, 2025 City Council Minutes
2. Consider Approval of Claims for Payment (7641e to 7674e; 26791 to 26846)
3. Consider Approval of Staff Reports
4. Consider Approval of Licenses and Permits Conditioned Upon Submission of All Necessary Documents and Payment
  - a. Heldt's Bar – Off Sale, On Sale, and Sunday Intoxicating Liquor
  - b. Knuckleheads – Off Sale, On Sale, and Sunday Intoxicating Liquor
  - c. El Jimador – Off Sale, On Sale, and Sunday Intoxicating Liquor
  - d. Mayer-New Germany Lions Club – Temporary On-Sale Intoxicating Liquor for March 21<sup>st</sup>, 2026 Spring Bingo Event.
5. Consider Approval of 2026 Assessing Contract with Carver County
6. Consider Approval of Exempt Permit for Gambling for Watertown Rod and Gun Club on March 7<sup>th</sup>, 2026
7. Consider Approval of Pay Equity Report

#### Business Items

**Consider Introduction of Ordinance 251 Amending the Zoning Code** – City Planner Anderson provided an overview of the proposed changes. He highlighted the addition of zoning districts, such as multiple-family and light industrial, to prepare for future growth. Discussion was held on off street parking and storage containers. The City Council requested a red lined version of the code to review proposed changes. A motion was made by Jackson and seconded

by Fautsch to introduce Ordinance 251. All voted in favor. None voted against. The motion was carried.

**Consider Approval of Firefighter Officer Appointments** – City Administrator Johnson reported the following appointments, Chief 2 – Robert Carlson, Training Captain 2 – Zach Stifter, Fire Prevention Captain 3 – Carl Olson, SCBA Lieutenant 2 – Brent Hilk, and Secretary – Cody Brunner. A motion was made by McNeilly and seconded by Fautsch to approve the firefighter officer appointments. All voted in favor. None voted against. The motion was carried.

**Consider Adoption of Resolution for 2026 Appointments and Designations** – City Administrator Johnson presented the resolution for appointments and designations. Tom Stifter would like to stay on the Planning Commission. Eric Vogel would be leaving the Parks and Recreation Commission. Council member Heldt will continue the role of Acting Mayor. Council member McNeilly asked if staff would contact the residents that applied to serve on the Park Board who were not appointed. A motion was made by Fautsch and seconded by McNeilly to adopt Resolution 2026-1 approving the 2026 appointments and designations. All voted in favor. None voted against. The motion was carried.

**Consider Adoption of Resolution Receiving a Donation from the Mayer Baseball Club for their Annual Gambling Proceeds**– City Administrator Johnson said the Mayer Baseball Club donated \$11,280.00 for their 10% annual gambling proceeds. A motion was made by Jackson and seconded by McNeilly to adopt Resolution 2026-2 receiving the donation from the Mayer Baseball Club. All voted in favor. None voted against. The motion was carried.

**Consider Adoption of Resolution Receiving a Donation from the Mayer Baseball Club for the Fire Department** – City Administrator Johnson stated the Mayer Baseball Club elected to make a \$6,000.00 donation to the Fire Department to help fund equipment. A motion was made by Fautsch and seconded by Jackson to adopt Resolution 2026-3 receiving a donation from the Mayer Baseball Club. All voted in favor. None voted against. The motion was carried.

**Consider Introduction of Ordinance 252 Amending the Fee Schedule** – City Administrator Johnson reviewed the proposed fees, noting the main update is the community center fees. A motion was made by McNeilly and seconded by Jackson to introduce Ordinance 252 amending the fee schedule. All voted in favor. None voted against. The motion was carried.

**Consider Approval to Accept the Resignation of Public Works Supervisor Greg Fasching** – A letter of resignation from Public Works Supervisor Greg Fasching was received by City Administrator Johnson. His last day will be January 20<sup>th</sup>, 2026. The Council thanked Greg for his time and wished him the best. A motion was made by McNeilly and seconded by Fautsch to accept the resignation of Public Works Supervisor Greg Fasching. All voted in favor. None voted against. The motion was carried.

**Consider Approval of Conditional Offer to Promote Kyle Kuntz to the Public Works Supervisor Position and Authorize the City Administrator to Open the Hire Otherwise** – City Administrator Johnson stated following Greg Fasching’s resignation, the Personnel Committee reviewed options to fill the role. The two options they considered were a normal open hiring process; and a conditional offer of promotion to the Kyle Kuntz, former Public Works Supervisor. The recommendation from the Personnel Committee was to make the conditional offer of promotion as: pay at 2026 Step 8 of the Public Works Supervisor, reinstatement of his

PTO accrual schedule as of when he resigned previous, and a week of PTO front loaded into his bank. Discussion was held on job posting timeline and the duration of time without a supervisor. A motion was made by Fautsch and seconded by Jackson to approve conditional offer to promote Kyle Kuntz to the Public Works Supervisor position and authorize the City Administrator to open hire otherwise. All voted in favor. None voted against. The motion was carried.

**Consider Approval of 2027 Fire Contracts** – City Administrator Johnson received updated parcel information from Carver County to complete the contracts and get them to the townships. He noted there were no significant changes in the contract. Mayor Dodge clarified the townships budget differently than cities and that is why we are signing 2027 contracts. A motion was made by Jackson and seconded by Fautsch to approve the 2027 fire contracts. All voted in favor. None voted against. The motion was carried.

City Council Reports

Council member Heldt attended a personnel meeting to discuss the Public Works Supervisor position.

Mayor Dodge attended a personnel meeting to discuss the Public Works Supervisor position. He also attended the League of Minnesota Cities meeting held at the Mayer Fire Station.

Adjournment

A motion was made by McNeilly and seconded by Jackson to adjourn the meeting. All voted in favor. None voted against. The motion was carried. The meeting was adjourned at 7:13pm.

Attest:

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Mayor

\_\_\_\_\_  
City Clerk