



City of Mayer
Agenda for the City Council
Monday, May 13th, 2024 – 6:30 P.M.

Opening Items

1. Call Meeting to Order
2. Pledge of Allegiance
3. Oath of Office

Approval of Agenda

4. Consider Approval of Agenda

Public Comment Period

5. Open Public Comment Period – Comments are limited to 5 minutes

Consent Agenda

6. Consider Approval of April 22nd, 2024 City Council Minutes
7. Consider Approval of April 22nd, 2024 City Council Workshop Minutes
8. Consider Approval of Claims for Payment
9. Consider Approval of Staff Reports
10. Consider Adoption of Resolution for Authorizing the Submission of an Application to the Minnesota Public Facilities Authority Clean Water Revolving Fund
11. Consider Approval of 2nd Street Northwest Closure for 2024 Car Show & Cycle Dates

Business Items

12. Informational Update from Deputy Brad Hendricks on Bike Rodeo Event
13. Informational Update from Stan Heldt on Veterans Memorial Project
14. Consider Approval of Crosswalk Designation for 2nd Street Northwest Between Zion Lutheran School and Zion Lutheran Church Off Bluejay Avenue

City Council Reports

15. City Council Individual Reports and Items

Adjournment

16. Adjourn Meeting

City of Mayer

City Council Meeting Minutes for April 22nd, 2024

Present: Mayor Dodge, Council Members Heldt, McNeilly
Absent: Vacancy, Council Member Wegner
Staff: City Administrator Nicholas Johnson
City Clerk Alicia Menzel
Public Works Supervisor Kyle Kuntz
Visitors: Don Wachholz
John Jensen, MetroNet
Brad Quaas
Gerry Thomas, Zion Lutheran School
Paul Pelletier , Mayer Lions
Susan Anderson, Mayer Lions
Sam Fautsch

Opening Items

The meeting was called to order at 6:30pm by Mayor Dodge.
The Pledge of Allegiance was recited.

Approval of Agenda

A motion was made by Heldt and seconded by McNeilly to approve the agenda as presented. All voted in favor. None voted against. The motion was carried.

Public Comment Period

There were no attendees for public comment.

Consent Agenda

A motion was made by Heldt and seconded by McNeilly to approve the consent agenda. All voted in favor. None voted against. The motion was carried.

1. Consider Approval of April 8th, 2024 City Council Minutes
2. Consider Approval of April 8th, 2024 City Council Workshop Minutes
3. Consider Approval of Claims for Payment (7082e to 7095e; 25752 to 25779)
4. Consider Approval of Biosolids Disposal Agreement with Lester Prairie

Business Items

Consider Appointment Selection for the City Council Vacancy – City Administrator Johnson reported two applicants were interviewed at the workshop on April 8th. The Council has discretion on how they want to proceed. This appointment will fill the vacancy until December 31, 2024. Dodge asked if someone wants to make a motion or draw names from a hat. McNeilly said both candidates are good. Mayor Dodge asked for a motion. A motion was made by Heldt and seconded by Dodge to appoint Samantha Fautsch to the Council Vacancy. All voted in favor. None voted against. The motion was carried.

Consider Adoption of Resolution Granting a Variance to Reduce the Required Number of Off-Street Parking Spaces from Thirty Stalls to Eight Stalls to Allow for a Commercial Establishment – City Administrator Johnson stated the Planning Commission met April 11th to review the variance request regarding off-street parking spaces for the property at 400 Ash Ave N. The variance is for a reduction in parking stalls for retail office settings from 30 to 8. Code requires 6 stalls for every 1,000 square feet of establishment. The Planning Commission recommends approval of the variance. A motion was made by McNeilly and seconded by Heldt to adopt the resolution granting a variance. All voted in favor. None voted against. The motion was carried.

Consider Adoption of Resolution Approving the Site Plan for the Redevelopment of an Existing Building for a Commercial Establishment – City Administrator Johnson reported the site plan follows the submission by Brad Quaas (400 Ash Ave N) to split the building up into five spaces. Each space will have access to the exterior, exit onto 4th street, and have separate restrooms. The Planning Commission reviewed the landscaping requirement, which is currently 1 tree for every 1,000 sq ft. Mr. Quaas plans to place planters in the front of the building so the Planning Commission decided to forgo the tree requirement. City Administrator Johnson went over the other conditions for the site plan. The Planning Commission recommends approval. Dodge asked about a donation of trees for a city park in lieu of planting trees. Mr. Quaas said he was meeting with Magnolia and will be bringing a landscaping plant to the City. There may also be changes to the design of the building. A motion was made by McNeilly and seconded by Heldt to approve the site plan. All voted in favor. None voted against. The motion was carried.

Consider Action to Revoke Liquor Licenses for Agave Mexican Restaurant – City Administrator Johnson reported that on March 12th the City received a letter from Minnesota Department of Revenue instructing the City to revoke the liquor license at Agave due to delinquent taxes to the State. City Administrator Johnson recommends pulling the liquor license since the City has not received the compliance certificate from the State. Agave can still operate provided they do not sell alcohol. A motion was made by McNeilly and seconded by Heldt to revoke the liquor license. All voted in favor. None voted against. The motion was carried.

Consider Adoption of Resolution Accepting a Donation from the Mayer Lions Club for Picnic Tables for the Pavilion – A motion was made by Heldt and seconded by McNeilly to adopt the resolution with the amendment of a \$6,000.00 donation. All voted in favor. None voted against. The motion was carried.

Consider Approval to Purchase Picnic Tables for the Pavilion – City Administrator Johnson noted the City held a discussion a few years ago to purchase picnic tables. The cost was between \$15,000 – \$20,000.00; Public Works Supervisor Kuntz researched and received a quote from Midwest Playscapes in the amount of \$14,116.00 to furnish six 6-foot tables and four 10-foot tables. A motion was made by McNeilly and seconded by Heldt. All voted in favor. None voted against. The motion was carried.

Consider Approval of Amendment to Terminate Franchise Agreement with Jaguar Communications dba Metronet – City Administrator Johnson discussed a proposed amendment to the franchise agreement with Metronet to discontinue cable TV service offerings. John Jensen of Metronet stated the largest reason is the increasing cost of providing cable service and the decreasing subscriber base for it. If approved, service would end June 30, 2024. Metronet is offering a service to subscribers to help them transition away from cable to an internet based type of service if they so choose. A motion was made by Heldt and seconded by McNeilly to approve the amendment to the franchise agreement. All voted in favor. None voted against. The motion was carried.

Consider Approval of Open Gym Policy – City Administrator Johnson reviewed a draft policy for Open Gym. The policy sets forth the rules and regulations for people who wish to use the facility. The Park and Recreation Commission reviewed the policy at their last meeting and are recommending approval. A motion was made by Heldt and seconded by McNeilly to approve the open gym policy. All voted in favor. None voted against. The motion was carried.

Consider Approval of Updated Fund Balance Policy – City Administrator Johnson stated at the last workshop the Council reviewed a handful of updates to the policy. The main amendments to the policy remove the requirements of how funds above the 50% balance threshold are handled and implements language which gives the Council flexibility in how they could be used. A motion was made by McNeilly and seconded by Heldt to approve the updated fund balance policy. All voted in favor. None voted against. The motion was carried.

Consider Approval to Transfer Funding to Economic Development Authority – City Administrator Johnson reported at the previous workshop the Council reviewed fronting the Economic Development Authority \$50,000.00 for their grant program. A motion was made by Heldt and seconded by McNeilly to transfer funds to the Economic Development Authority. All voted in favor. None voted against. The motion was carried.

Consider Approval of Quote to Replace City Hall Windows – City Administrator Johnson reported last fall it was found the City Hall windows leak. Staff received two quotes, one from Voss Construction and the other from Maetzold Homes. Maetzold homes was the low quote at \$13,590.00. A motion by McNeilly and seconded by Heldt to approve quote to replace city hall windows. All voted in favor. None voted against. The motion was carried.

Consider Approval of Quote to Overcoat Stucco at City Hall – City Administrator Johnson stated this item was not talked about earlier. When the windows were looked at it was mentioned that the stucco was cracked on the outside of City Hall. The building inspector examined the stucco and stated the cracks were not structural. The quote from Custom Stucco is for \$6,700.00 and an additional \$500.00 for the front entry door, totaling \$7,200.00. A motion was made by McNeilly and seconded by Heldt to approve the quote to overcoat stucco with the addition. All voted in favor. None voted against. The motion was carried.

Consider Approval to Authorize Spending Threshold for Floor Scrubber Replacement – City Administrator Johnson reported staff had been looking for used scrubbers. There were questions at the last workshop if the old scrubber had any value. Hillyard, who does maintenance on the scrubber, said there was no resale value. City staff are requesting a spending limit of \$6,000.00 to find a good used replacement. A motion by Heldt and seconded by McNeilly to approve to authorize spending threshold for floor scrubber replacement. All voted in favor. None voted against. The motion was carried.

City Council Reports

Council Member Heldt reported he met with the EDA last Monday and added three more items to the grant program. Council Member McNeilly reported attending a Personnel Committee meeting and they continued discussions on union negotiations and the Planning Commission meeting discussed the items on the agenda.

Adjournment

A motion was made by McNeilly and seconded by Heldt to adjourn the meeting. All voted in favor. None voted against. The motion was carried. Meeting adjourned at 7:15 pm.

Attest:

Mayor

City Clerk

City of Mayer

City Council Workshop Minutes for April 22nd, 2024

Present: Mayor Dodge, Council Members McNeilly, Heldt
Absent: Vacancy, Council Member Wegner
Staff: City Administrator Nicholas Johnson
City Clerk Alicia Menzel
Public Works Supervisor Kuntz
Visitors: Don Wachholz
Gerry Thomas
Sam Fautsch

Opening Items

The workshop was called to order by Mayor Dodge.

Workshop Discussion Items

Discuss Classification of Booster Clubs, Youth Sports Groups, and The Like Regarding Community Center Use – City Administrator wanted to bring back discussion on how the City classifies certain youth sports related groups for renting the Community Center. These groups are not directly tied to an athletics program but participate in them. McNeilly asked about creating a zone for free usage. Council Member Heldt suggested restricting it to Carver County residents. City Administrator Johnson suggested the users must live in Mayer and their kids have to go to Mayer Lutheran, Zion Lutheran, or Watertown Mayer to be free. After further discussion the consensus was to consider them as private rentals who would pay the rentals fees as stated in the Fee Ordinance.

Discuss Request to Install a Crosswalk on 2nd Street Northwest for Zion Lutheran School – City Administrator Johnson reported Zion Lutheran recently completed their accreditation of process. Under the safety portion of their report it was recommended to have a sidewalk installed on 2nd Street Northwest between the school and the church. Jerry Thomas reported the need for the crosswalk comes in when chapel services are held during the week or Sunday mornings for Sunday school. Council Member McNeilly asked if City staff paints the strips or if a company will come in and paint them. Kuntz responded a company would do the work. Mayor Dodge asked if Zion would be open to cost sharing. Council Member McNeilly thought it would be a good addition to our sidewalks in town.

Adjournment

The workshop was adjourned at 7:38 pm.

Attest:

Mayor

City Clerk

City of Mayer
Resolution 2024-10

Resolution of Application to the MN Public Facilities Authority
Clean Water Revolving Fund

WHEREAS, the City of Mayer is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for improvements to its municipal wastewater treatment system as described in the loan application.

WHEREAS, the City of Mayer estimates the loan amount to be \$10,500,000 or the as-bid cost of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MAYER, MINNESOTA that the City has the legal authority to apply for the loan, and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation, and maintenance of the project for its design life.

Adopted by the City Council of the City of Mayer this 13th day of May 2024.

Attest:

Mayor

City Clerk

Memorandum



To: City Council

From: Nicholas Johnson, City Administrator

Date: May 13th, 2024

Subject: 2024 Car & Cycle Show Dates and 2nd Street Northwest Closure

Honorable Mayor and City Council,

We once again look forward to another season of Wednesday night car & cycle shows in Mayer. Tradition has been for the City Council to approve the closure of 2nd Street Northwest between Highway 25 and Bluejay Avenue for these events. The car & cycle show is scheduled from 5:00pm to 8:00pm with setup and takedown time before and after. The schedule of dates for the 2024 season are as follows:

- June 5th
- June 19th
- July 3rd
- July 17th
- August 7th
- August 21st
- September 4th
- September 18th
- October 2nd

Recommendation is to approve the closure of 2nd Street Northwest for the events.

Respectfully submitted,
Nicholas Johnson