

City of Mayer

City Council Meeting Minutes for February 26th, 2024

Present: Council Members McNeilly, Heldt, Wegner
Absent: Mayor Dodge, Vacancy
Staff: City Administrator Nicholas Johnson
Public Works Supervisor Kyle Kuntz
Fire Chief Andy Maetzold
Visitors: Don Wachholz
Nick Vlcek
Aaron Bartling, Bolton and Menk
Philip Schrupp, Bolton and Menk

Opening Items

The meeting was called to order at 6:30pm by Acting Mayor McNeilly.
The Pledge of Allegiance was recited.

Approval of Agenda

A request was made by City Administrator Johnson to add an item to consider the method by which to appoint the vacant City Council seat. A motion was made by Heldt and seconded by Wegner to approve the agenda with the addition. All voted in favor. None voted against. The motion was carried.

Public Comment Period

There were no attendees for public comment.

Consent Agenda

A motion was made by Wegner and seconded by Heldt to approve the consent agenda. All voted in favor. None voted against. The motion was carried.

1. Consider Approval of February 12th, 2024 City Council Minutes
2. Consider Approval of Claims for Payment (7034e to 7042e; 25672 to 25689)
3. Consider Approval of Pay Applications #6 for the Pavilion Project

Business Items

Consider Adoption of Resolution Declaring a Vacancy on City Council – The City Council received a letter from Derek Eley stating he would be resigning from the City Council on February 21, 2024. Acting Mayor McNeilly read the resignation letter which thanked everyone for his time on the City Council and all the good work they were doing. The City Council expressed their thanks for Derek's service. A motion was made by Heldt and seconded by Wegner to adopt Resolution 2024-4 accepting the resignation of Derek Eley and declaring a vacancy on City Council. All voted in favor. None voted against. The motion was carried.

Consider Approval of Method to Appoint to City Council Vacancy – City Administrator Johnson discussed the methods by which City Council may fill the vacancy left by Derek Eley. Johnson recommended a process by which the vacancy is advertised, interested persons are interviewed, and City Council makes the final selection. A motion was made by Heldt and

seconded by Wegner to approve proceeding with filling the vacancy as recommended. All voted in favor. None voted against. The motion was carried.

Consider Approval of Hot Air Balloon Permit for Sky High Art – City Administrator Johnson reviewed an application for a hot air balloon permit from Sky High Art. They proposed launching from three of the City’s parks; Old Schoolhouse Park, West Ridge Park, and Meadow Park. Johnson pointed out the desired launch location in Old Schoolhouse Park proposed to utilize a portion of Zion Lutheran’s property. He suggested the use of Old Schoolhouse Park would be fine at that location as long as Sky High Art received permission from Zion Lutheran to do so. Johnson also pointed out the desired launch location at Meadow Park would require adjacent property owner permission to access the park from Highway 25. He suggested a similar course of action, allowing use so long as permission for access was obtained. The final concern for all locations was ensuring the turf was not damaged due to soft soils. A motion was made by Wegner and seconded by Heldt to approve the hot air balloon permit with the conditions mentioned. All voted in favor. None voted against. The motion was carried.

Consider Approval of Conditional Offer of Employment to Alicia Menzel for the City Clerk Position – City Administrator Johnson reviewed the hiring process results for the City Clerk position with the City Council. The City received 22 applications of which 5 were interviewed by the Personnel Committee. Upon conclusion of the interviews the recommendation of the Personnel Committee was to hire Alicia Menzel at the rate of \$30.00 per hour and a start date of March 18th, 2024. A motion was made by Wegner and seconded by Heldt to approve the hire as presented. Council Member Wegner disclosed she was related to Alicia through a relative’s marriage but she was not on the Personnel Committee nor participated in the hiring process. Her vote was solely based upon the recommendation of the Personnel Committee. All voted in favor. None voted against. The motion was carried.

Consider Approval to Purchase Replacement Pump for Wastewater Treatment Facility – Public Works Supervisor Kuntz discussed replacement of a pump at the Wastewater Treatment Facility. The old pump, purchased in 2015 and ran continuously, seized up and after inspection was recommended for replacement. A motion was made by Heldt and seconded by Wegner to approve a quote from Quality Flow in the amount of \$9,700 to replace and install a new pump. All voted in favor. None voted against. The motion was carried.

Consider Adoption of Resolution Submitting an Application to the Carver County Community Development Agency Community Growth Partnership Initiative Grant Program for the Old Creamery Project – City Administrator Johnson reviewed the status of the Old Creamery project as it related to the Carver County grant program. A motion was made by Wegner and seconded by Heldt to adopt Resolution 2023-5 authorizing the submission of the grant application. All voted in favor. None voted against. The motion was carried.

City Council Reports

Council Member McNeilly reported attending a Personnel Committee meeting.

Adjournment

A motion was made by Heldt and seconded by Wegner to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

Attest:

Mayor

City Clerk