



**City of Mayer**

**Agenda for the Parks and Recreation Commission**

**Monday, November 18<sup>th</sup>, 2024 – 6:30 P.M.**

Opening Items

1. Call Meeting to Order
2. Pledge of Allegiance

Approval of Agenda

3. Consider Approval of Agenda

Consent Agenda

4. Consider Approval of October 8<sup>th</sup>, 2024 Meeting Minutes

Business Items

5. Christmas Tree Lighting Event Discussion
6. Christmas Decorating Contest Discussion
7. Parks Capital Improvement Plan Review

Commissioner Reports

8. Commissioner Individual Reports and Items

Adjournment

9. Adjourn Meeting

A regular meeting of the Parks and Recreation Commission for the City of Mayer, Minnesota was held on October 8<sup>th</sup>, 2024 at 6:30pm in the City Council Chambers.

Members: Mike Wegner, Melissa Gomes, Chad Heldt, Ryan Kusske, Eric Vogel

Absent: None

Visitors: Nicholas Johnson, City Administrator

The meeting was called to order.

The agenda was reviewed. A motion was made by Heldt and seconded by Vogel to approve the agenda. All voted in favor. None voted against. The motion was carried.

The consent agenda was reviewed. A motion was made by Kusske and seconded by Gomes to approve the consent agenda. All voted in favor. None voted against. The motion was carried.

Consent Agenda:

1. Consider Approval of September 10<sup>th</sup>, 2024 Meeting Minutes

The Board reviewed the Music in the Park event. Everyone reported a good turn out and the vendors stayed busy the whole time. The size of the event felt right. Johnson suggested asking the Carver County Sheriff's K9 unit to attend next year to socialize with the crowd. The Board discussed the potential of moving it to earlier in the summer to help with attendance.

The Board discussed the upcoming Christmas Tree Lighting event on December 8<sup>th</sup>, 2024 from 4:30pm to 5:30pm. The Watertown-Mayer chamber choir is scheduled for caroling. Santa will be brought in on a fire engine. The Mayer Lions Club will be serving beverages. Watertown-Mayer ECAC will be contacted regarding crafts for kids.

The Board talked about holding a Christmas decorating contest for houses. Board members Gomes and Vogel will work on setting up the digital forms for registration. The City will advertise on their various resources.

Nicholas Johnson presented the draft format for the Park Improvement Capital Improvement Plan. Johnson requested the Board members review the list of projects and recommend deletions or additions.

A motion was made by Vogel and seconded by Heldt to adjourn the meeting. All voted in favor. None voted against. The motion was carried.

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City Administrator



**MAYER**

*Christmas Tree  
Lighting*

SUNDAY, DECEMBER 8TH, 2024

4:30 PM - 5:30 PM

OLD SCHOOLHOUSE PARK

**COME MEET SANTA!**

Join us for caroling, crafts,

cocoa, and community!





# MAYER

## *Holiday Home*

# DECORATING CONTEST

Enter your home using the link  
or call or stop in at  
Mayer City Hall

REGISTER BY DECEMBER 6TH

- 1st Place - \$250 Visa Gift Card 2nd Place - \$50 Visa Gift Card
- Voting begins December 8th and ends January 1
- Your home will be included on a map for the community to vote on
- Must live in Mayer

**SPONSORED BY MAYER PARKS AND  
RECREATION COMMISSION**



Department	Item	Priority Rank 1-5	Cost	Expected Life	Year to Replace
Start Fund Balance					
Levy					
Interest Income					
Bluejay Park	Bike rack - 7 space		\$ 600		
Bluejay Park	Park Bench x1		\$ 1,000		
Bluejay Park	Sidewalk along west and north side of park		\$ 30,800		
Bluejay Park	Modified pickleball court				
West Ridge Park	Add trail connections				
West Ridge Park	Fenced in dog park		\$ 30,000		
West Ridge Park	Trail lighting				
West Ridge Park	Light in gazebo				
West Ridge Park	Bike rack - 7 space		\$ 600		
West Ridge Park	Park Bench x1		\$ 1,000		
West Ridge Park	Playground Equipment Replacement		\$ 100,000	20	
General Parks	Disc golf course		\$ 40,000		
Discovery Park	Gazebo				
Discovery Park	Bike rack - 7 space		\$ 600		
Discovery Park	Park Bench x1		\$ 1,000		
Discovery Park	Playground Equipment Replacement		\$ 100,000	20	
Discovery Park	Modified pickleball court				
Meadow Park	Soccer Field Improvements				
Meadow Park	Parking lot (need to decide on gravel vs paved)		\$ 59,400		
Meadow Park	Gazebo				
Meadow Park	Bike rack - 7 space		\$ 600		
Meadow Park	Skate Park Improvements				
Meadow Park	Park Bench x1		\$ 1,000		
Meadow Park	Reconstruct NW trail for ADA and elevations		\$ 16,450		
Meadow Park	Playground Equipment Replacement		\$ 100,000	20	
OSH Park	Additional parking (paved, 12 spaces, 44'x140')		\$ 61,600		
OSH Park	Park Bench x1		\$ 1,000		
OSH Park	Bike rack - 7 space		\$ 600		
OSH Park	Trail lighting				
OSH Park	Rink boards		\$ 36,000		
OSH Park	Cement the ice rink		\$ 306,000		
OSH Park	Baseball Field Improvements and Rehab				
OSH Park	Archery Range				
OSH Park	Playground Equipment Replacement		\$ 100,000	20	
Future Park	Future Park to be Determined		\$ 200,000		
End Fund Balance					
Trail Estimates	\$47/LF for 8 foot trail				
Sidewalk Estimates	\$70/LF for 5 foot sidewalk. 4" and 12" ag base				
Parking Lot Estimates	\$10/SF for 4.5" bit on 9" rock. No removals or grading				
Concrete Lot Est.	\$18/SF for 6" concrete on 6" rock				