

**City of Mayer**  
**Planning Commission**  
Meeting Minutes  
Tuesday, June 14, 2022

**Commission Members Present:** Chairperson Tom Stifter, Vice-Chairperson Patty Lanting, Commissioner Sarah Strand and Council Liaison Larry Millender.

**Commission Members Absent:** Commissioner Les Hahn and Michael Sommerfeld.

**Others Present:** Don Wachholz.

**Staff Present:** John Anderson of Municipal Development Group, LLC.

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**CALL MEETING TO ORDER.**

Meeting called to order at 6:30 PM by Chairperson Stifter.

**ADOPT AGENDA.**

A motion to approve the agenda was made by Vice-Chairperson Lanting and seconded by Commissioner Strand. Motion carried 4/0.

**APPROVAL OF MINUTES.**

A motion to approve the March 1, 2022 Planning Commission minutes was made by Vice-Chairperson Lanting and seconded by Commissioner Strand. Motion carried 4/0.

**SITE PLAN REVIEW FOR A NEW PARK SHELTER & RESTROOM FACILITY AT OLD SCHOOLHOUSE PARK.**

At 6:32 PM, Planning Consultant Anderson presented the information. He stated that the park shelter and restrooms will be located in the same location as the existing public works building, which will be removed. He also stated that there will be restrooms and a covered patio area for picnic tables and that the mechanical room will be set up to potentially be used to a future splash pad that could be located to the north of the proposed building. He said municipal sanitary sewer and water will be extended to the building through the park and that sanitary sewer will come through the park from the west and water from an existing main from the south.

Council Liaison Milledner stated that the public works building is proposed to be demolished.

A motion was made by Vice-Chairperson Lanting and seconded by Commissioner Strand to recommend approval of the site plan, with condition, for the park shelter in Old Schoolhouse Park. Motion carried 4/0.

**NEXT MEETING.**

Next scheduled meeting is Tuesday, July 5, 2022.

**COMMISSIONERS REPORT.**

Vice-Chairperson Lanting asked about the Creamery building and if it was condemned. She also asked if the building could be designated as a historical building that would prevent demolition.

Council Liaison Millender stating that the City Council sent a letter to the owner in May of this year but that no response was received.

Planning Consultant Anderson stated that he was unaware of anything going on with the building.

**ADJOURNMENT.**

A motion was made by Commissioner Strand and seconded by Vice-Chairperson Lanting to adjourn the meeting at 6:53 PM. Motion carried 4/0.