

**CITY OF MAYER
PARKS AND RECREATION COMMISSION MEETING
TUESDAY, APRIL 26, 2022 @ 6:30 P.M.
CITY HALL**

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present from the Park Commission: Mike Wegner, Chad Heldt, Melissa Gomes, Eric Vogel and Ryan Kusske.

Staff: Margaret McCallum, City Administrator and Public Works Lead, Kyle Kuntz.

Absent: None.

Also present: None.

2. Approve Agenda

Heldt moved to adopt the Park Commission agenda. Kusske seconded. Motion passed 5-0.

3. Minutes

March 8, 2022, Park and Recreation Commission Meeting Minutes

Kusske moved to approve the Park and Recreation Commission Minutes from the March 8, 2022, Meeting. Vogel seconded. Motion passed 5-0.

4. Business

A. Old School House Park Pavilion

McCallum introduced this item to the Park Commission. She presented the most current updated plans for the Old School House Park Pavilion project.

The first change that she highlighted was that the building was pushed back two feet to create more space between the picnic table area and the bathrooms. She also stated that staff confirmed with the architect that a future expansion was feasible as well off the other side of the mechanical room, opposite of the bathrooms.

The Park Commission discussed adding a screen in front of bathrooms for privacy and separation from the picnic area. The Park Commission agreed to not move ahead with the screen at this time, but discussed options available in the future.

The Park Commission discussed changes that were made to the counter space areas. Kuntz explained that the wall areas above each side of the counter space was removed to make it option.

McCallum stated that the bathrooms will have automatic locks and fixtures.

The Park Commission talked about landscaping and having grass around the structure.

Kuntz provided information on the cost to bring water and sewer to the site. He said that it would cost about \$28,000.

The Park Commission discussed having the water and sewer ready to be connected to the future splash pad.

Kuntz and McCallum said they would reach out to the company that the Park Commission has been working with for the splash pad concept to see if the mechanical items for the splash pad could be integrated into the pavilion.

The Park Commission discussed the purchasing of tables.

B. Park Commission Events Discussion

The Park Commission discussed potential events for 2022. They talked about looking into sponsoring a fall community event.

The Park Commission asked McCallum if they could get shirts, a Park Commission banner, and tent for events.

5. Staff Updates

McCallum stated that she will be leaving the City of Mayer as City Administrator on May 13, 2022. She informed that the city may keep her on as a temporary contract employee to help with the Park Commission. She asked the Park Commission if it would work to stay on by temporarily changing the Park Commission meetings from the second Tuesday of the month to the third Tuesday of the month. The Park Commission agreed.

6. Commissioner Reports

None.

7. Adjournment

Vogel moved to adjourn the meeting at 7:38 p.m. Gomes Seconded. Motion passed 5-0.