

**CITY OF MAYER  
REGULAR MEETING – PARKS AND RECREATION COMMISSION  
TUESDAY, MAY 8, 2018 @ 6:30 P.M.  
CITY HALL COUNCIL CHAMBERS**

**AGENDA**

1. Call to Order

**The meeting was called to order at 6:30 p.m.**

Those present were Park Commissioners, Troy Congdon, Dan Pohl, Alisa Johnson, and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum.

Absent: Mike Wegner.

Also present: None.

2. Approve Agenda

**Pohl moved to adopt the agenda. Butterfield seconded. Motion passed 3-0.**

3. Minutes

A. April 10, 2018 Meeting Minutes

**Butterfield moved to approve the April 10, 2018 meeting minutes. Pohl seconded. Motion passed 3-0.**

4. Business

A. T-Shirts

McCallum informed that the City is looking at ordering shirts with the City logo on them for the Council and Park Commission. She stated that the shirts could be worn at City events or at conferences as a means to show representation from the City by staff, Council and Commissions. She asked that the Commission members provide their size if they are interested in getting a shirt.

B. Archery Range Information – Update

McCallum provided pictures and information from Three Rivers Park Districts and another City that installed archery ranges. She said that staff determined that Old School House Park was the

possibly the most viable location for the range. Other organizations stated that they have found success in their archery ranges.

McCallum said that the insurance for the City would cover the archery range under its park and recreation umbrella.

The Commission discussed how the ordinance would have to be changed to allow the shooting of bow and arrows and the like within City limits at the range location. McCallum said that they would have to go through the process of changing the ordinance.

The Commission discussed gathering more concrete costs for the archery range project, but estimated about \$10,000.

**Butterfield moved to recommend to Council going through the process and supporting the ordinance change to allow for bow and arrows and the like to be discharged within City limits at the designated archery range. Pohl Seconded. Motion passed 3-0.**

**Johnson entered the meeting at 6:50 p.m.**

**Butterfield moved to allocate \$10,000 of Park Funds to the Archery Range project. Pohl seconded. Motion passed 4-0.**

#### C. West Ridge Park – 2018 Amenities

The Commission reviewed the pricing layout from Flagship for new amenities for West Ridge Park. McCallum informed that their budget is \$50,000 for improvements at the park.

Johnson asked about an anti-static slide for kids with sensory disabilities. Staff said that would look into it.

The Commission asked staff to gather more concrete information on cost for the installation and purchasing of play equipment. They asked staff to determine what staff could install and couldn't. They also asked staff to look into the parking lot for West Ridge Park.

### 5. Staff Updates/Comments

#### A. Old School House Park Shelter Bids - Update

McCallum informed that at the April 23, 2018 City Council meeting, the City Council, upon recommendation from the Park Commission, rejected bids for the Old School House Park Shelter.

#### B. Spring Trail Cleanup – Update

McCallum informed that the Park Commission did a clean up on April 29 for their adopted section of the Dakota Regional Trail.

C. Addresses for Parks – Update

McCallum said that the addresses for parks are being finalized by staff and will subsequently be reviewed by the post office and then recorded at the County.

6. Commissioner Reports/Comments

Johnson asked when the Gaga Pit would be installed. McCallum said that Public Works said that it is on their schedule for things to do.

Butterfield asked about the installation of curtains in the Community Center. McCallum informed that Public Works said they would be able to do the installation.

The Commission discussed looking into if all the parks were adopted and if not publish something in the local newsletter.

7. Adjournment

**The Commission moved to adjourn the meeting at 7:20 p.m. Motion passed 4-0.**