

MAYER CITY COUNCIL MEETING MINUTES – MARCH 11, 2019

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT:

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Stephen Young, Don Wachholz, Elicio Salomon-Vasquez

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Boder to approve the agenda with the moving of agenda item 6C1 to first discussion. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Boder to approve the Consent Agenda with spelling corrections. Motion Carried 5/0.

1. Approve the Minutes of the February 25, 2019 Regular Council Meeting.
2. Approve the Minutes of the February 25, 2019 Council Workshop Meeting.
3. Approve Claims for March 2019. Check numbers 22147 to 22173. E-check numbers 5189E to 5209E.
4. Approve Ordinance 227 2019 Fee Schedule-Addition of Landscape Escrow

CITY ADMINISTRATOR

1. **Approve Public Works Seasonal Position** – A MOTION to Approve the advertising for a Public Works Part-time Seasonal (13 weeks) Position at a rate of \$12.00 per hour and 30 hours per week was made by Council Member Butterfield and seconded by Council Member Boder. Motion carried 5/0.
2. **Approve 2018 Certified Audit by Abdo, Eick, and Meyers** –Steve McDonald of ABDO, EICK and MEYERS, presented the summary of the 2018 Certified Audit. A MOTION to Approve the 2018 Certified Audit was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 5/0.
3. **Approve Long Term Plan by Abdo, Eick, and Meyers** – Steve McDonald of ABDO, EICK, and MEYERS presented a summary of the Long-Term Plan updated March 4, 2019. Abdo, Eick, and Meyers has been preparing a long-term plan intended to provide a comprehensive view of the City as of December 31, 2018 and five years from now. Abdo has measured and projected operations, capital, and debt for the City based on assumptions made by management. A MOTION to Approve the Long-Term Plan was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion Carried 5/0
4. **4<sup>th</sup> Quarter 2018 Financial Report** – Steve McDonald of ABDO, EICK, and MEYERS presented a summary of the City’s reconciled bank accounts through December 31, 2018. The summary is as follows.

Checking and Savings	\$1,523,316	(\$825,209) decreased from 2017
Money Market	\$ 641,471	\$507,865 increased from 2017
Negotiable CD’s	<u>\$3,866,068</u>	\$793,363 increased from 2017

Total Cash & Investments \$6,030,855

5. **Approve Resolution 3-11-19-14 Transfer of Funds** –Tabled
6. **Discussion on City Hall Generator provided by Carverlink** – City Administrator McCallum presented a request from Carverlink of Carver County to co-project the installation of a backup generator at City Hall. The purpose is to provide emergency power backup in the case of an emergency and Mayer City Hall/Community Center is identified by Carver County as an emergency shelter for the surrounding area. The generator would not only provide backup to the City Hall/Community Center but to Carverlink hardware as well. If Council agrees, Carverlink would contribute \$13,800 toward a Generac 38 kW 60 Hz. The City could opt to purchase a larger Generac 48 Kw 60 Hz generator at a cost of \$23,800. Carverlink would cover \$13,800 and the City would pick up the remaining \$10,000. Council stated they are on board with the joint project but would like some additional information on the location of the generator, who will oversee maintaining the generator, and who will be the owner of the generator. Council directed Staff to gather more information and bring back for further discussion.
7. **Approve Resolution 3-11-19-15 Site Plan for 421 Ash Avenue North-Agave Mexican Restaurant** – At the March 6, 2019 Planning Commission Meeting, the group approved the site plan for Agave Mexican Restaurant, located at 421 Ash Avenue North (formerly Finn’s Bar). Planning Commission is requesting Approval of Resolution 3-11-19-15 Site Plan for 421 Ash Avenue North. Elicio Salomon-Vasquez, owner of Agave Mexican Restaurant, was present to answer questions. Council asked Mr. Salomon-Vasquez what the seating capacity is relevant to the number of parking spaces and if he was planning to pave the lot within the next five years. Mr. Salomon-Vasquez stated that his restaurant will seat 90 guests and that his intension is to pave the parking lot. Council discussed at length the parking lot which is partially gravel and the limited parking spaces onsite. A MOTION to Approve Resolution 3-11-19-15 Site Plan for 421 Ash Avenue North, Agave Mexican Restaurant was made by Council Member McNeilly and seconded by Council Member Butterfield. Motion carried 4/1. *Council Member Boder a nay.* Council Member Boder stated his concerns that Council is not being consistent with their decisions on gravel parking areas.
8. **Approve Ordinance 228 Text Amendment to Title XV: Land Usage** – In the fall of 2018, Council approved the updated floodplain management chapter and related sections. It has since come to the attention of Staff that there was an inconsistent definition for recreational vehicles between the zoning ordinance and floodplain ordinance. The text amendment is being brought forward to correct these items. A MOTION to Approve Ordinance 228 Text Amendment to Title XV: Land Usage was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield.

#### COUNCIL REPORTS

- Council Member Boder recommended making movement toward eliminating the City’s Dog Ordinance and licenses.
- Council Member Stieve-McPadden asked Staff to allocate access keys to the Community Center for members of the Planning Commission.
- Council Member Butterfield relayed gratitude from several residents to the Public Works Department for doing a great job plowing the City Street.
- Council Member Butterfield asked Staff to investigate whether using pond water to irrigate is allowed.

FOR YOU INFORMATION

- City Administrator McCallum gave an update on the meeting she attended to address potential flooding concerns. Pond maintenance, catch basins, and storm water drains were discussed. Public Works has already been clearing storm water drains around town and are keeping an eye on the lift stations. They discussed possibly getting a load of sand for residents to fill sand bags in preparation of potential flooding.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield to adjourn the meeting at 8:34 p.m. Motion Carried 5/0

---

Mike Dodge, Mayor

Attest:

---

Janell Gildemeister, Deputy City Clerk