

CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
JANUARY 8, 2019 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Troy Congdon, Dan Pohl, Alisa Johnson, Mike Wegner and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum and Public Works Kyle Kuntz.

Absent: None.

Also present: None.

2. Approve Agenda

Wegner moved to adopt the agenda. Congdon seconded. Motion passed 5-0.

3. Minutes

A. December 11, 2018 Meeting Minutes

McCallum stated that a correction in a motion within the December 11, 2018 meeting minutes was needed.

Butterfield moved to approve the December 11, 2018 meeting minutes. Wegner seconded. Motion passed 5-0.

4. Business

A. West Ridge Park Parking Concept Plan

McCallum provided history on the Parking Concept Plan for West Ridge Park. She informed that in 2016, Bolton and Menk put together a concept plan that included a parking lot off the alley that outlines West Ridge Park. The estimate for the bituminous lot was \$52,599.00 (engineer's estimate) in 2016. McCallum had the engineer provide an estimate for 2019. The amount was \$67,500.00.

Wegner suggested shifting the parking lot to edge the alley instead of having a driveway into the parking lot. He said that this would help with maintenance.

Butterfield asked if it was proposed in that location because of the slight hill in that location and accessibility concerns. She asked that City staff make sure that there would be compliance with the Americans with Disabilities Act for the location of the parking lot.

The Commission suggested and agreed to invite the City Engineer to the next meeting to discuss the parking lot location and details of that project.

B. Movie

McCallum provided an update on the Movie event, sponsored by the Park Commission and Lions Club, that took place on December 29, 2018 at the Mayer Community Center. She said that they advertised for the event for about a month and a half through different methods. She informed that there were about 15-20 people in attendance for the event.

Butterfield suggested that the City advertise in the local Carver County happenings paper next time. Johnson suggested making it a Facebook Event. McCallum recommended school newsletters.

5. Staff Reports/Comments

A. Old School House Park – Shelter Update

McCallum informed that she contacted Oleson Architects, the organization that has been working with the city on the concept plans for the Old School House park shelter. She said that she is going to meet with them in February to discuss potential options for the proposed park shelter and possible remodeling of the concession stand.

B. Ice Skating Rink

McCallum informed that weather hasn't been cooperating with regards to flooding the ice rink. It has been too warm recently. Public Works will keep assessing the weather.

6. Commissioner Reports/Comments

7. Adjournment

Wegner moved to adjourn the meeting at 6:58 p.m, Johnson seconded. Motion passed 5-0.