

CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
FEBRUARY 12, 2019 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS

1. Call to Order

The meeting was called to order at 6:30 p.m.

Those present were Park Commissioners, Troy Congdon, Dan Pohl, Alisa Johnson, and Nikki McNeilly. Also present was City Administrator, Margaret McCallum and City Engineer, Dave Martini.

Absent: Mike Wegner.

Also present: Mike Dodge.

2. Approve Agenda

McCallum added the appointments of the 2019 Chair/Vice-Chair to the agenda under business.

Congdon moved to adopt the agenda as amended. Pohl seconded. Motion passed 4-0.

3. Minutes

A. January 8, 2019 Meeting Minutes

Johnson moved to approve the January 8, 2019 meeting minutes. Congdon seconded. Motion passed 4-0.

4. Business

A. West Ridge Park Parking Concept Plan – Dave Martini

McCallum provided a summary of the history on the Parking Concept Plan for West Ridge Park. She informed that in 2016, Bolton and Menk put together a concept plan that included a parking lot off the alley that outlines West Ridge Park. The estimate for the bituminous lot was \$52,599.00 (engineer's estimate) in 2016. McCallum had the engineer provide an estimate for 2019. The amount was \$67,500.00.

McCallum said that at the January meeting, the Commission directed that the City Engineer be invited to this meeting to discuss further layout options of the parking lot.

Martini informed that the current plan was just a concept plan that was put together to address parking needs for the park in the past. He mentioned that the location was determined because of the hill to the west. Have a driveway down to a parking lot that was level grounded within the park was a concept at the time. He said it can be changed to allow for what the Commission is visioning, which is parking along the alley. He said fill would have to be brought in to level the parking lot and then a trail would have to be installed that would meet ADA requirements down to the park amenities.

Pohl asked if the trail would be replaced anytime soon because of aging and cracking. He said that if the parking lot was along the alley, it would make it easier to plow and mow around.

Martini asked the Commission to provide direction to staff. He expressed concern over spending money on project designs that have no follow through.

The Commission discussed with the engineer ideal locations for the parking lot and the design standards to ensure that it would be ADA accessible.

McNeilly stated that the parking lot should have enough parking to accommodate usage for park events. While they are trying to save money, it is important to have enough parking.

Pohl stated that staff should look at the Fire Department parking lot and base the design like that.

Martini informed that he could put together the survey, concept plan and estimate of cost for the project to present at a future date to the Commission. This would give an idea of the actual cost of the project. He said that if the Commission is serious about the project, it could likely get completed in the spring of 2019.

The Commission discussed placement of signs for West Ridge Park to navigate people to the park.

Johnson moved to move forward with having the City Engineer do a concept plan that included ADA accessibility elements, a survey and an estimate of project cost. Congdon seconded. Motion passed 4-0.

B. 2019 Commission Appointments

Pohl moved to elect Mike Wegner as Chair of the Park Commission for 2019 and Alisa Johnson as Vice-Chair. Congdon seconded. Motion passed 4-0.

5. Staff Reports/Comments

A. Mayer Baseball Club – 10% Gambling Contribution

McCallum informed that the Mayer Baseball Club donated through their 10% Gambling Contribution, \$7,645.00 to the Mayer Parks and Recreation. She said that the Council approved it at their February 11, 2019 meeting.

B. Old School House Park – Shelter Update

McCallum informed that she spoke with Oleson Architects regarding the proposed park shelter in Old School House Park. She explained that Eric Oleson is looking for clear priorities from the Commission with regards how to proceed forward.

McCallum summarized the Commission's past discussion that included doing a scaled back version of the previously designed shelter and then turning the concession stand into bathrooms.

Pohl stated that he would like to see the scaled back shelter, that has electrical outlets, and the ability to place 10-12 picnic tables underneath.

McCallum informed that the Commission could look into a shelter as phase 1 and then bathrooms as phase 2.

Congdon agreed with this approach.

Johnson said that she would like to see the shelter and bathrooms together to limit the distance between the two.

Pohl suggested adding onto the awning of the concession stand to fit more picnic tables underneath and then adding bathrooms onto that building.

The Commission discussed layout of the future park, including the installation of a splash pad.

The Commission agreed to have a visioning session on Old School House Park.

C. Ice Skating Rink

McCallum informed that weather hasn't been cooperating with regards to flooding the ice rink. She said that because the ground is dirt and not grass, it has also been a challenge to maintain the ice.

Johnson expressed disappointment in not having the ice rink up and running this year.

6. Commissioner Reports/Comments

7. Adjournment

Pohl moved to adjourn the meeting at 7:55 p.m, Congdon seconded. Motion passed 4-0.

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