

CITY OF MAYER
REGULAR MEETING – PARKS AND RECREATION COMMISSION
DECEMBER 11, 2018 @ 6:30 P.M.
CITY HALL COUNCIL CHAMBERS

1. Call to Order

The meeting was called to order at 6:35 p.m.

Those present were Park Commissioners, Dan Pohl, Alisa Johnson, Mike Wegner and Elizabeth Butterfield. Also present was City Administrator, Margaret McCallum.

Absent: Commissioners Troy Congdon and Public Works Kyle Kuntz.

Also present: None.

2. Approve Agenda

Butterfield moved to adopt the agenda. Wegner seconded. Motion passed 4-0.

3. Minutes

A. November 19, 2018 Meeting Minutes

Congdon moved to approve the November 19, 2018 meeting minutes. Pohl seconded. Motion passed 4-0.

4. Business

A. Movie – December 29th

McCallum informed that the Park and Recreation Commission has scheduled a Winter Movie Event for December 29, 2018 at the Community Center. She said that she has started to advertise for the event and will continue to do so on social media, in the City newsletter and City sign.

McCallum said that she would coordinate the popcorn for the event. She said that the Lions Club informed that they would be supplying hot chocolate and marshmallows for the event as well.

B. Tree Lighting Event – Discussion

McCallum said that the Commission, along with the Lions Club, Fire Department and other sponsors hosted the Tree Lighting Event at Old School House Park on December 1, 2018. She

asked the Commission for feedback on the event as to how it went and if any improvements could be made for next year.

Butterfield stated that she thought the event was very well attended and went very well. She suggested that improvements could be made with regards to communications and coordination with the Fire Department next year.

Wegner suggested asking the local school district choir to attend next year.

The Commission discussed little details that could be improved with regards to refreshments, etc.

Butterfield suggested that the event be placed on the Park and Recreation Commission agenda around September to start planning for 2019.

C. Capital Improvements – 2019

The Commission reviewed the 2019 Capital Improvement Plan. McCallum said that the budget was recently passed by the City Council in the amount of \$70,000. She added that the Park Commission does have a reserve fund that has an estimated balance of around \$350,000.

The Commission discussed the projects that were completed in 2018. They discussed priorities for 2019 and the future.

The Commission went into detail about the Park Shelter for Old School House Park and bathrooms and how these items could be accomplished with less expense. They discussed turning the current concession stand into bathrooms, while creating a simple shelter.

They also discussed parking at West Ridge Park. In addition, the Commission talked about adding grills at West Ridge Park and Old School House Park early next year.

McCallum said that she would get to work on researching these items and their cost.

5. Staff Reports/Comments

A. Ice Skating Rink

McCallum informed that public works is hoping to flood the rink next week if the weather permits. She said that they need colder weather for a good freeze of the ice.

The Commission discussed getting a small heater for the warming house.

6. Commissioner Reports/Comments

7. Adjournment

The Commission adjourned the meeting at 7:29 p.m.

DRAFT