

MAYER CITY COUNCIL MEETING MINUTES – DECEMBER 10, 2018

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Butterfield, McNeilly, and Stieve-McPadden

ABSENT: Council Member Boder

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Steven Young, Don Wachholz, Brian Simmons

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the Consent Agenda as presented. Motion Carried 4/0.

1. Approve the Minutes of the November 26, 2018 Regular Council Meeting.
2. Approve the Minutes of the November 26, 2018 Council Workshop Meeting.
3. Approve Claims for the Month of December 2018. E-check numbers 5079 to 5109 and check numbers 21899 to 21972
4. Acknowledge Building Permit Report Third Quarter 2018.
5. Approve Resolution 12-10-18-50 Watertown Rod & Gun Club Lawful Gambling Exemption.

TRUTH IN TAXATION PRESENTATION

City Administrator McCallum presented the 2019 Budget and Tax Levy via a power point. The Truth in Taxation process helps the public understand local government's budget process, how property taxes are determined, and to encourage the public to become involved in local government spending priorities.

CITY ADMINISTRATOR

1. **Approve Resolution 12-10-18-43 2019 Police Contract** – A MOTION to Approve Resolution 12-10-18-43 2019 Police Contract with Carver County Sheriff's Department including one typo correction was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 4/0

Police Commander Tschida informed the Council that a new town Sheriff will be assigned to the City of Mayer starting January 7th, 2019. His name is Joe Bangston. Deputy Gary Stahlke with be assigned to southern Carver County area. Commander Tschida announced that he will be retiring on January 8th, 2019 after forty years. Council thanked him for all his years of service and wished him the best.

2. **Approve Resolution 12-10-18-44 Adoption of General Fund Levy** –A MOTION to Approve Resolution 12-10-18-44 Adoption of General Fund Levy was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 4/0.

3. **Approve Resolution 12-10-18-45 Adoption of General Fund Budget**– A MOTION to Approve Resolution 12-10-18-45 Adoption of General Fund Budget was made by Council Member McNeilly and seconded by Council Member Butterfield. Motion Carried 4/0

Mayor Dodge thanked Staff for putting this budget together and that it was a big task all while lowering the tax rate.

4. **Approve Resolution 12-10-18-46 Enterprise Fund** – A MOTION to Approve Resolution 12-10-18-46 Enterprise Fund was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 4/0.
5. **Approve City Clerk Job Description** – A MOTION to Approve City Clerk Job Description was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion Carried 4/0.
6. **Approval of Resolution 12-10-18-47 2019 Election Poling Place** - A MOTION to Approve Resolution 12-10-18-47 2019 Election Poling Place was made by Council Member Butterfield and seconded by McPadden. Motion carried 4/0.
7. **Approve Resolution 12-10-18-48 Comprehensive Plan Extension Request** – A MOTION to Approve Resolution 12-10-18-48 Comprehensive Plan Extension Request till June 2019 was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion carried 4/0.

PLANNING

1. **Approve Resolution 12-10-18-49 Mayer Lutheran High School Sign Variance Request** – Tabled Council asked City Administrator to contact the City Planner, John Anderson, and arrange for him to be at a future Council Meeting.

COUNCIL REPORTS

- Council Member Butterfield spoke about the Tree Lighting Celebration and stated that there were about 100 people who turned out for the event and thanked Public Works for decorating a beautiful tree.
- Council Member McNeilly recognized the Fire Department for doing a wonderful job on decorating the Fire Truck.
- Mayor Dodge thanked the Mayer Fire Department, City Staff, and the Lions Club for all the hard work they put into the Santa Visit and Tree Lighting Celebration. He also thanked Casey's General Store and Knuckleheads for donating the food and refreshments.

OTHER BUSINESS

- Council Member Stieve-McPadden asked for an update on Jaguar Communications and Staff reported that they are now working in the Hidden Creek Developments.

CLOSED SESSION: 7:37 pm

A MOTION to close Regular Council Meeting and open Closed Session for City Administrator Review was made by Council Member

A MOTION to close Closed Session and re-open Regular Council Meeting at 9:00 pm was made by Council Member Stieve-McPadden and seconded by Council Member Butterfield. Motion carried 4/0.

Council conducted a performance appraisal for City Administrator Margaret McCallum. Council found her to be doing an acceptable job and would like her to work on developing goals. Council stated they look forward to continuing working with her.

ADJOURN

There being no further business, a MOTION was made by Council Member McNeilly and seconded by Council Member Butterfield to adjourn the meeting at 9:02 p.m. Motion Carried 4/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

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