

MAYER CITY COUNCIL MEETING MINUTES – JULY 13, 2020

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

COUNCIL PRESENT: Mayor Dodge, Council Members Boder, and Butterfield

COUNCIL ABSENT: Council Members McNeilly and Stieve-McPadden

STAFF: City Administrator McCallum and Deputy Clerk Gildemeister

FIRE DEPARTMENT PRESENT: Fire Chief I Andy Maetzold, Fire Chief II Rod Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Derek Eley

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Butterfield with a second by Council Member Boder to approve the agenda with the removal of Administrator's Check-in Review. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Butterfield to approve the Consent Agenda as presented. Motion Carried 3/0.

1. Approve the Minutes of the June 22, 2020 Regular Council Meeting.
2. Approve the Minutes of the June 22, 2020 Council Workshop Meeting.
3. Approve Claims for the Month of July 2020. Check numbers 23093 to 23129. E-check numbers 5707 to 5724. Bank assigned number 50140.
4. Approve Resolution 7-13-20-20 Ducks Unlimited Gambling License.
5. Approve Resolution 7-13-20-21 2021 Assessors Contract.

CITY ADMINISTRATOR

1. **Approve Resolution 7-13-20-22 Fire Station Capital Improvement Plan – Calling for Public Hearing –** City Administrator McCallum reviewed the Fire Station Capital Improvement Plan (CIP) document with Council. She stated she collaborated with Todd Hagen at Ehlers for the issuing of bonds under a CIP without the referendum requirement. The document is designed to anticipate capital improvement expenditures and schedule them over a five-year period so they may be purchased in the most efficient and cost-effective method. The process begins with the analysis of the City's five-year capital improvement needs and funding sources. The City may solicit input from citizens and other governmental units at the early stage. Once CIP draft is completed, the next step is to hold a public hearing. If the City decides to use General Obligation Bonds, another public hearing will need to be held. City Administrator McCallum recommended holding the public hearings on the same day. Council discussed the numbers used to calculate the City's debt limit and questioned whether the other major projects such as the 2021 Street Project and Water Tower Maintenance Project were considered. City Administrator stated she used \$4,026,523 estimated cost for the Fire Department along with these future projects. The debt limit cannot be more than 3% and the Fire Station project will bring the City close to its max. Council Member Boder asked if the Fire Station Committee had met since the last Council Meeting. He stated he would have liked to see actual costs presented because he clearly voiced that the \$4,026,523 is not palatable. Council Member Boder asked the City Administrator if communication has improved. Fire Chief I Andy Maetzold stated he has kept City Administrator in the loop and the Fire Station Committee plans to meet with Brunton Architects soon. City Administrator McCallum stated the consensus from members of the Fire Station Committee was to wait to

meet with Brunton Architects until after the “Open House”. She clarified that using the higher numbers were for bond issuance and not the actual cost of the project. Mayor Dodge stated he is “o.k.” with using the four million number for going out for bonds. He stated he is concerned how close this will bring the City to its maximum debt and clarified that a 3/5 vote is needed to approve the sale of the CIP Bonds. A MOTION to Approve Resolution 7-13-20-22 Fire Station Capital Improvement Plan – Calling for Public Hearing was made by Council Member Butterfield and seconded by Mayor Dodge. Motion carried 2/1. *Council Member Boder a nay.*

2. **Approve Resolution 7-13-20-23 Street Reconstruction Plan – Calling for Public Hearing** – Tabled During discussion, Council had different interpretations on how the project was going to be funded. Mayor Dodge recommended bringing this discussion back to a work session to realign financial direction.
3. **Approve Ordinance 230 Text Amendment to Amend Title XV: Land Usage, Chapter 152 Zoning, Section 152.060 (C/I) Commercial/Industrial District, Letter (B) Permitted Uses of the City of Mayer Municipal Code** – The City of Mayer owns multiple parcels of land in the Shimmcor Commercial & Industrial Park and are zoned C/I Commercial/Industrial District. One parcel consists of the public works building, another contains the City of Mayer water tower and the other is vacant, but plans are being proposed to build a new fire station. Staff noticed that no uses listed in the C/I district allow for a fire station let alone any government building even though government buildings are currently located in the district. The Planning Commission recommended the text for the C/I district should be amended to allow for governmental buildings in the C/I district. A MOTION was made by Council Member Boder and seconded by Council Member Butterfield to Approve Ordinance 230 Text Amendment to Amend Title XV: Land Usage, Chapter 152 Zoning, Section 152.060 Commercial/Industrial District, Letter (B) Permitted Uses of the City of Mayer Municipal Code. Motion Carried 3/0.
4. **Approve Fire Department Tanker** – The need for new Fire Department tanker has been discussed multiple times with Council and now City Administrator McCallum is asking Council for direction on how to finance a new Fire Department Tanker. She presented three scenarios based on how much the City decides the Department Capital Fund should contribute to the purchasing of the tanker. The current capital fund is approximately \$250,000 with another \$100,000 to be allocated in 2020.

\$100,000 Fire Dept Fund	\$125,000 Fire Dept Fund	\$150,000 Fire Dept Fund
\$121,628 City of Mayer	\$103,028 City of Mayer	\$84,428 City of Mayer
\$41,850 Townships (4)	\$35,450 Township (4)	\$29,050 Townships (4)

A MOTION to Approve \$125,000 of Fire Department Capital Fund for the purchase of a tanker at a fixed loan rate of 3.38% and a five year term was made by Mayor Dodge and seconded by Council Member Butterfield. Motion carried 2/1. *Council Member Boder a nay.*

PUBLIC WORKS

1. **Approve Skate Park Equipment** – The Park Commission has been discussing current and future upgrades to the skate park and would like to do various phases as a cost saving measure. City Staff is requesting approval to purchase two quarter pipes, a picnic table, and a grind box for the first phase upgrade at Meadow Park. The cost for this equipment is \$17,476.25 with Public Works doing the installation. A MOTION to approve skate park equipment in the amount of \$17,476.25 with Public Works doing the installation was made by Council Member Boder and seconded by Council Member Butterfield. Motion carried 3/0.
Mayor Dodge stated he would like to see the complete future plans along with the number of proposed phases.

OTHER BUSINESS

- Mayor Dodge stated that he would like to see the City sharing equipment with surrounding communities and work toward finding solutions to share “fire apparatus” to support the fire district.

ADJOURN

There being no further business, a MOTION was made by Council Member Butterfield and seconded by Council Member Boder to adjourn the meeting at 7:17 p.m. Motion Carried 3/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy Clerk MCMC

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