

MAYER CITY COUNCIL MEETING MINUTES – MAY 29, 2018

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Kaye Timmers

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member Butterfield to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the May 14, 2018 Regular Council Meeting.
2. Approve the Minutes of the May 14, 2018 Council Workshop Meeting.
3. Approve Claims for the Month of May 2018. Check numbers 21521 to 21589
4. Acknowledge Quarterly Building Report.
5. Acknowledge Fire Departments Report for the Month of April 2018.
6. Acknowledge Sheriff's Department Report for the Month of April 2018.
7. Acknowledge Public Works Activities from April 19, 2018 to May 24, 2018.
8. Acknowledge Engineer's Report from March 10, 2018 to April 6, 2018.
9. Acknowledge City Administrator's Report for the Month of May, 2018.

CITY ADMINISTRATOR

1. **Discussion on Financials and Investments Quarterly Report** – City Administrator McCallum reviewed the first quarter Financials and Investments Compilation Report from Abdo, Eick, & Meyers, LLP. AEM took a close look at the activity in all funds and reconciled all bank accounts through March 31, 2018.

The Report shows the City's cash and investment balances are as follows:

Checking and Savings	\$905,911
Investments (at Market Value)	<u>\$4,473,877</u>
Total	\$5,379,788

Investment Type

Checking and Savings	\$905,611
Money Market	\$162,115
Negotiable CD's	<u>\$4,311,762</u>
Total	\$5,379,788

Council had questions about the balances in the CD's and whether there are opportunities to use the funds and not put the City in a financial situation. Council directed City Administrator McCallum to contact Ehlers in order to provide some guidance on this inquiry. Council appreciated the City Administrator's report.

2. **Approve Off-Sale Liquor License for Schmidty's Convenience Store, 308 Ash Ave N** – Schmidty's Convenience Store located at 308 Ash Ave N. requests approval for Off-Sale Liquor License. Council was informed with the intention of Schmidty's Convenience Store to redesign the store to include an off-sale liquor area. The City has received and signed off on the background check from Carver County. Schmidty's will need additional approval from the State and is requesting Council approval before moving forward. A MOTION was made by Council Member McNeilly and seconded by Council Member Boder to Approve Off-Sale Liquor License for Schmidty's Convenience Store located at 308 Ash Ave N. Council directed Staff to reach out to City Planner about the parking requirements. Motion Carried 5/0
  
3. **Approve Court Date Services Subscriber Amendment To CJDN Subscriber Agreement** – City Administrator requested approval of Court Date Services Subscriber Amendment and stated that the agreement was reviewed by the City Attorney. The City Attorney suggested in a letter that the agreement does need to be passed in order for prosecutors to access City data in the event of a lawsuit and recommends approval. A MOTION to Authorize Mayor's Signature on the Court Date Services Subscriber Amendment to CJDN Subscriber Agreement was made by Council Member Butterfield and seconded by Council Member Stieve-McPadden. Motion carried 5/0

PUBLIC WORKS

1. **Approve Request to Hire Part-time Seasonal Public Works Employee** –A MOTION to Approve Request to Hire Part-time Seasonal Public Works Employee was made by Council Member McNeilly and seconded by Council Member Boder. Motion Carried 5/0

COUNCIL REPORTS

- Mayor Dodge reported he attended a Personnel Committee Meeting and a Public Works Meeting. At both meetings, members are continuing to work through on-going matters.

FOR YOUR INFORMATION

- May 14,2018 Personnel Committee Meeting Minutes
- May 22, 2018 Public Works Meeting Minutes

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to adjourn the meeting at 7:10 p.m. Motion Carried 5/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
 Janell Gildemeister, Deputy City Clerk