

MAYER CITY COUNCIL MEETING MINUTES – FEBRUARY 25, 2019

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, Butterfield, and McNeilly

ABSENT: Council Member Stieve-McPadden

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Stephen Young, Ronda Brade, Lacey Bentz, Jason Hilgers

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Butterfield to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Boder with a second by Council Member McNeilly to approve the Consent Agenda with the removal of Resolution 2-25-29-10 from Consent Agenda and added to Regular Agenda for discussion. Motion Carried 4/0.

1. Approve the Minutes of the February 11, 2019 Regular Council Meeting.
2. Approve Claims for the Month of February 2019. Check numbers 22116 to 22146. E-check numbers 5182E to 5188E.
3. Acknowledge City Engineer Summary Report of Projects during January 2019.
4. Acknowledge Public Works Report of Activities from January 24 to February 21, 2019.
5. Acknowledge Fire Department Report for the Month of January 2019.
6. Acknowledge Sheriff's Department Report for the Month of January 2019.
7. City Administrators Report for the Month of February 2019.

CITY ADMINISTRATOR

1. **Approve Purchase of Digital Documentation System** – Staff asked Council for approval to purchase a digital documentation management system. The move to a digital documentation system would allow staff to capture, extract, and classify information faster and efficiently while significantly reducing the current paper storage. Staff acquired to proposals:

Coordinated Business Systems-GlobalSearch C20	\$10,832.00
OPG3-Laserfische	\$6,884.40

A MOTION to Approve the Purchase of Digital Documentation System for an amount not to exceed \$10,832.00 was made by Council Member Boder and seconded by Council Member Butterfield. Council agreed to let Staff choose the best system for City Hall. Motion carried 4/0.

2. **Approve Resolution 2-25-19-11 Closing and Transferring Funds** – Tabled  
Council directed Staff to contact Abdo, Eicke, & Meyer LLC for an explanation of why a negative amount were left in these funds.

3. **Approve Resolution 2-25-19-12 Termination of MN CLN Services Contract** – City Administrator is requesting termination of contract with MN CLN Services for cleaning services for City Hall and Community Center. Per contract, cleaning services have continuously been below expectations and did not improve over time. Upon approval, a 30-day notice will be given to the company as of March 1, 2019. A MOTION to Approve Resolution 2-25-19-12 Termination of MN CLN Service Contract and a 30-day notice given on March 1, 2019 was made by Council Member McNeilly and seconded by Council Member Boder. Mayor Dodge directed Staff to talk to City Attorney and draft a letter stating that there will be no payment for dates the cleaners did not provide cleaning services per contract. Motion Carried 4/0
4. **Approve Resolution 2-25-19-10 Road/Alley Closure Request for Knuckleheads Bar and Grill** – Russell Rolf, Knuckleheads Bar and Grill, asked the Council for permission to close the road/alley behind Knuckleheads on July 27, 2019. Mr. Rolf stated would like to host a concert and bands will be playing from 2 to 6 p.m. and 7 to 11 p.m. Orange fencing will be put up to enclose the area where alcohol will be consumed. Council asked Mr. Rolf to notify all homeowners who will not have access to their properties due to the alley closure. A MOTION to Approve Resolution 2-25-19-10 Road/Alley Closure Request for Knuckleheads Bar and Grill on July 27, 2019 was made by Council Member McNeilly and seconded by Council Member Butterfield. Motion carried 4/0.

COUNCIL REPORTS

- Council Member McNeilly shared that the Park Board continues to discuss parks/parking lot topics.

ADJOURN

There being no further business, a MOTION was made by Council Member Butterfield and seconded by Council Member Boder to adjourn the meeting at 7:00 p.m. Motion Carried 4/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Janell Gildemeister, Deputy City Clerk