

MAYER CITY COUNCIL MEETING MINUTES – FEBRUARY 12, 2018

Call Regular meeting to order at 6:30 p.m. by Mayor Dodge

PRESENT: Mayor Dodge, Council Members Boder, McNeilly, and Stieve-McPadden

ABSENT: Council Member Butterfield

STAFF: City Administrator McCallum, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Ron and Carrie Zimmermann

The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Boder with a second by Council Member McNeilly to approve the agenda as presented. Motion Carried 4/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member McNeilly with a second by Council Member Stieve-McPadden to approve the Consent Agenda. Motion Carried 4/0.

1. Approve the Minutes of the January 2, 2018 Planning Commission Meeting.
2. Approve the Minutes of the January 8, 2018 Regular Council Meeting.
3. Approve the Minutes of the January 9, 2018 Park Commission Meeting.
4. Approve the Minutes of the January 16, 2018 Personnel Committee Meeting.
5. Approve Final Claims for December 2017. Check Numbers 11814 to 11815, 11826 to 11846
6. Approve Claims for January 2018. Check Numbers 11825, 11847 to 11856, 11875 to 11879, 11888
7. Approve Claims for February 2018. Check Numbers , 11880 to 11887, 11892 to 11900, 11904 to 11906, 11918 to 11927, 11929 to 11938
8. Acknowledge City Administrator Report for February 2018.
9. Acknowledge City Engineer Report for the period November 18, 2017 to December 15, 2017.
10. Acknowledge Public Works Report of activities from November 21, 2017 to January 17, 2018.
11. Acknowledge Sheriff's Department Report for the Month of December 2017.
12. Acknowledge Sheriff's Department Report for End of Year 2017.
13. Acknowledge Sheriff's Department Report for the Month of January 2018.
14. Acknowledge Fire Department Report for the Month of January 2018.
15. Approve Resolution 2-12-18-3 Acceptance of Mayer Baseball Club Donation to Fire Department.
16. Approve Resolution 2-12-18-7 Acceptance of Mayer Baseball Club Donation to City of Mayer.
17. Approve Resolution 2-12-18-8 Gambling Exception for West Carver Ducks Unlimited.

CITY ADMINISTRATOR

1. **Discussion on Picnic Shelter at Old School House Park** – The Council reviewed a preliminary schedule from the Eric Oleson & Hobbie Architects. The preliminary schedule consists of a proposed bidding schedule summary and proposed construction schedule summary as follows:

1.1 Proposed Bidding Schedule Summary

Tuesday	February 27, 2018	Advertise for Bids
Monday	March 19, 2018	Drawings Available for Bidding
Thursday	April 5, 2018	Receive Bids
Tuesday	April 10, 2018	City Issues Notice to Proceed
Thursday	April 19, 2018	Contractor to return contracts to City of Mayer

1.2 Proposed Construction Schedule Summary

Wednesday	May 2, 2018	Contractor to process submittals and order time sensitive material required to complete the project prior to or on July 11, 2018
Wednesday	May 9, 2018	Contractor begins Project Site Staging & Pre-Construction Meeting
Friday	July 6, 2018	Substantial Completion Walk-Thru (Punch List)
Wednesday	July 11, 2018	Final Inspection and Project Closeout. Construction Complete and turned over to owner

Oleson & Hobbie Architects request approval of Preliminary Schedule. A MOTION to approve Preliminary Schedule and send out for Bids was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion carried 4/0.

PLANNING

1. **Text Amendment to amend Title XV: Land Usage, Chapter 152: Zoning, Section 152.058 General Commerce District and Section 152.060 Commercial/Industrial District – Ordinance 218 and Driveway, Parking Area, and Hard Surface Improvements.**

A MOTION to Table till next Council Meeting was made by Council Member Boder and seconded by Council Member Stieve-McPadden. Motion carried 4/0.

FIRE DEPARTMENT

1. **Purchase of Turnout Gear** – City Staff is requesting approval to purchase turnout gear based on Fire Chief’s estimate of \$85,888.70. A MOTION to approve purchase of turnout gear was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion carried 4/0.
2. **Approve Resolution 2-12-18-6 Appointment of Scott Gustafson-** A MOTION to approve Resolution 2-12-18-6 Appointment of Scott Gustafson was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion carried 4/0.
3. **Mayer Fire Department Policy Manual Amendment-** A MOTION to Table was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly. Motion carried 4/0.

PUBLIC WORKS

1. **Approve Purchase of Skid loader** – A MOTION to approve purchase of a S650 Skid loader from Lano Equipment for \$15,100 was made by Council Member McNeilly and seconded by Council Member Stieve-McPadden. Motion carried 4/0.

ACKNOWLEDGMENTS

Mayor Dodge acknowledged the Mayer Baseball Club for their support and all the donations they have raised for the City of Mayer.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to adjourn the meeting at 7:33 p.m. Motion Carried 5/0

Mike Dodge, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk