

CITY OF MAYER
REGULAR CITY COUNCIL MEETING
AGENDA
Monday
November 28, 2016
6:30 PM

CALL MEETING TO ORDER AT 6:30 P.M.

1. Pledge of Allegiance
2. Approval of Agenda
3. Public Comment (Please limit comments to 5 minutes)
4. Consent Agenda
 - 4.1. Approval of the minutes for the November 14, 2016 Regular Council Meeting
 - 4.2. Approval of the minutes for the November 14, 2016 Work Session Meeting
 - 4.3. Approval of the minutes for the October 11, 2016 Park Board Meeting
 - 4.4. Approval of the check summary for the month of October 2016
 - 4.5. Additional Claims for the month of November
 - 4.6. Approval of the building permit report for the month ending October 2016
5. Staff Reports
 - 5.1. Public Works
 - 5.2. City Engineer
 - 5.3. Sheriff's Department
 - 5.4. City Administration
6. City Administrator
 - 6.1. PUBLIC HEARING DELINQUENT UTILITIES
Approval of resolution 11-28-2016-40 Authorizing Assessment of Unpaid Bills
 - 6.2. Approval of Increase in City's portion of Health Insurance Contribution
 - 6.3. Approval of reduction in Letter of Credit for Hidden Creek 6th Addition
 - 6.4. Approval of Agreement for Assessment for 113 5th Street NW
 - 6.5. Discussion on General Fund Budget
 - 6.6. Approval of purchase of new phone system
 - 6.7. Approval of Resolution 11-28-2016-41 In support of FASTLANE Grant Application
7. For Your Information
8. Council Reports
9. Other Business
10. Closed Meeting pursuant to the Attorney-Client Privilege and Minn. Stat. Sec. 13D.05, Subd. 3(b) to discuss the *Denn v. City of Mayer* litigation, Court File No. 10-CV-16-109 review.
11. Adjournment

UPCOMING MEETINGS

Planning Commission Meeting 6:30 PM Tuesday, December 6, 2016
Regular Council Meeting 6:30 PM December 12, 2016
Park Board Meeting 6:30 PM Tuesday, December 13, 2016
City Offices Closed at Noon on Friday December 24, 2016
City Offices Closed All Day Monday, December 26, 2015

MAYER CITY COUNCIL MEETING MINUTES – NOVEMBER 14, 2016

Call Regular meeting to order at 6:30 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members Boder, McNeilly, Osborn, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, and Deputy Clerk Gildemeister

ALSO PRESENT: Don Wachholz, Mike Dodge, Elizabeth Butterfield, Ivan, Shaun Carriveau, Caiti Carriveau, Bryce Loring, Barney Johnson, Kim Ball, David Watts, Michelle Mathews, and Jeff Szymczak
The meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

A MOTION was made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

None

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member McNeilly to approve the Consent Agenda. Motion Carried 5/0.

1. Approve the Minutes of the October 24, 2016 Regular Council Meeting.
2. Approve the Minutes of the October 24, 2016 Work Session Meeting.
3. Approve the Minutes of the September 6, 2016 Planning Commission Meeting.
4. Approve the Claims for the Month of November 2016.
5. Approve the Fire Department Report for the month ending October 2016

CITY ADMINISTRATOR

1. **Approval of Fence Permit for 1760 Hidden Trail** – The property owner at 1760 Hidden Trail has applied for a fence permit. The property owner would like to place the fence in the drainage and utility easement on the west side of his property and the rear lot line of his property. A Motion by Council Member Osborn and seconded by Council Member Stieve-McPadden to approve the issuance of a fence permit for 1760 Hidden Trail to encroach into the easement area on the west side by 5 feet and the rear yard by 8 feet and to pay an additional fee to the City of \$165.00. Motion Carried 5/0
2. **Discussion with US Solar** – Representatives from US Solar returned for ongoing discussions on the Sun Solar Contract proposal. US Solar Representatives requested a review of the City Attorney's memo with the Council to answer questions about the proposed solar agreement. Council asked staff to get proposals from competing companies for further discussion.
3. **Approval of EDA Recommendation on Assessment for 113 5th Street NW (Creamery)** – Mr Vleck met with the Mayer EDA on October 18 to discuss his future plans for the creamery. A four phase proposal was presented to the EDA for implementation. Mr. Vleck requested that Council forgive the \$16,275 assessment on the property. As each phase is completed the request is to have 25% of the assessment forgiven. Staff will consult with the City Attorney for proper way to proceed.
4. **Approval of Resolution 11-14-2016-36** – A MOTION was made by Council Member Boder and seconded by Council Member Osborn approving Resoluition 11-14-2016-36 Summary of Ballots for General Municipal Election for the City of Mayer. Motion Carried 5/0

5. **Approval of Resolution 11-14-2016-37** –Council instructed staff to contact Carver County about the placement of a pedestrian crossing at Coldwater Crossing and Hidden Trail. After reviewing the request the County would like the City to request a speed study in conjunction with the request for the pedestrian crossing. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving Resolution 11-14-2016-37 Requesting a Speed Study be conducted on County Road 30. Motion Carried 5/0

Council Member Osborn leaves the meeting

6. **Approval of Resolution 11-14-2016-38** – A MOTION was made by Council Member Boder and seconded by Council Member Stieve-McPadden approving the Site and Building plan Review for Casey's General Store at 313 Shimmcor. Motion Carried 4/0

7. **Request for approval of stipend for Deputy Clerk** – A MOTION was made by Council Member Boder and seconded by Council Member McNeilly authorizing a monthly \$20.00 stipend for the Deputy Clerk for use of personal vehicle for City of Mayer business. Motion Carried 4/0

8. **Approval of the Moving of Old Public Works** – Staff obtained a quote for the moving of the old public works building to the new public works site. The cost to move the building is \$7500. The other costs that would be the footing for the building at the Shimmcor address. Staff requested direction on whether the building should be moved to the Shimmcor address. Council instructed Staff to gather all proposed costs and bring to a future Council meeting.

9. **Approval of Public Comment Form** – Staff requested direction from Council on the amount of time a person will be given during the public comment period at each Council meeting. Possibility of limiting the time period and the use of a public form was discussed. On a motion by Council Member Boder and seconded by Council Member McNeilly to limit the public comment time period to 5 minutes with no public form needed. Motion carried 4/0

10. **Approval of Two Council Members for Fire Department Officer Interviews** – Council Member Stieve-McPadden volunteered. Staff will check if Council Member Osborn is available.

COUNCIL REPORTS

- None

OTHER BUSINESS

- None

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member McNeilly to adjourn the meeting at 8:02 p.m. Motion Carried 4/0

Gerald W. Thomas, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

MAYER CITY COUNCIL WORK SESSION MINUTES – NOVEMBER 14, 2016

Call Work Session to order at 8:03 p.m. by Mayor Thomas

PRESENT: Mayor Thomas, Council Members, Boder, Osborn, McNeilly, and Stieve-McPadden

ABSENT: None

STAFF: City Administrator Ruch-Hammond, Public Works Kuntz, Deputy Clerk Gildemeister

ALSO PRESENT:

1. **Protocols for Personnel Committee Meeting:** Council requested staff to create a policy or protocols to be in place for the personnel committee. Staff supplied Council with a draft Personnel Committee Policy. After review, Council instructed staff to include how and when issues would be brought into a session.
2. **Review of Local Water Supply Plan Council Input on Future Strategies for Reduction of Water Use:** Staff requested input from the Council to identify conservation strategies for the reduction of water use. Council review eight objectives of the plan and specific areas to implement within the next 10 years.
 - Objective 1: Reduce Unaccounted Water
 - a) Meter the fire station
 - b) Investigate leaks for fire hydrants
 - Objective 2: Achieve less than 75 Residential gallons per capita
 - a) The City has met this goal
 - b) Address additional strategies to continue to meet the goal
 - Objective 3: Achieve at least a 1.5% per year water reduction for Institutional, Industrial, Commercial and Agriculture or a total of a 15% reduction.
 - Objective 4: Achieve a decreasing trend in total per capita demand
 - Objective 5: Reduce Peak Day Demand
 - Objective 6: Implement a Conservation Water Rate Structure and/or a Uniform Rate Structure with a Water Conservation Program
 - Objective 7: Additional Strategies to reduce water use and support wellhead protection planning
 - Objective 8: Tracking success and how the City will track and measure success
3. **Date for Fire Chief and Assistant Chief Performance Reviews:** Council instructed City Administrator to complete Fire Chief and Assistant Chiefs performance review.
4. **Discussion on City Contribution to Health Insurance:** Staff presented the Council with information received from Preferred One on the increase to the City's current health care policy. On December 1st, 2016 Preferred One is no longer offering the current insurance policy to the City of Mayer. Staff has reviewed various other policies offered with Preferred One. Staff examined other policies with higher deductibles and different co pays. However, an increase in deductibles did not decrease the monthly premium. Staff is requesting the City increase its contribution for health insurance. The last time the City increased the contribution to health insurance was 2009. After discussion, Council agreed to increase the city's contribution to \$600.
5. **Community Center Rental for Birthday Parties:** Tabled till next Work Session

6. **Concession Stand License:** The City is in receipt of the renewal license for the concession stand. The City has paid this fee for several years and the concession stand is never used. If the City wants to allow residents to use the concession stand for family gatherings it does not have to be licensed. The reason that the City licensed the facility was to allow groups to sell items to the general public. The City can request that the license be placed on hold. If the City decides to not license the concession stand then the City will have to resubmit a new license application. Council agreed to submit the renewal application.

7. **Discussion on Delinquent Utilities:** Staff requested direction from Council on the properties that have delinquent utility accounts. Staff asked what is the amount of time a utility bill is past due should trigger assessment. Council thought that more than three months past due would constitute an assessment to the property. Staff was to use their discretion.

MEETING ADJOURNED

There being no further business, the work session was adjourned at 9:12 p.m.

Gerald W. Thomas, Mayor

Attest: _____
Janell Gildemeister, Deputy City Clerk

**CITY OF MAYER
PARKS & RECREATION COMMISSION
MEETING MINUTES**

Tuesday October 11, 2016

Commission Members Present: Commission Members Mike Dodge, Elizabeth Butterfield, Alisa Johnson, Nate McNeilly, and Council Liaison Bruce Osborn.

Commission Members Absent: None

Others Present: Brett Altergott, Flagship

Staff Present: Luayn Ruch-Hammond, City Administrator.

I. CALL TO ORDER

Meeting was called to order at 6:30 PM by Chair Dodge.

II. ADOPT AGENDA

On a motion by Commissioner Butterfield and seconded by Commissioner Johnson to approve the agenda. Motion carried 5/0.

III. MINUTES/BUDGET/CIP

Minutes

On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to approve the minutes of the September 13, 2016 meeting. Motion carried 5/0.

Park Board Budget 2017

Current Period: August 2016

MAYER, MN

Park Board Budget 2017

Current Period: September 2016

Account Descr	2015 Budget	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
FUND 100 GENERAL FUND					
Dept 45000 Park and Rec					
E 100-45000-100 Wages and Salaries	\$7,680.00	\$4,288.40	\$7,680.00	\$5,492.56	\$9,360.00
E 100-45000-110 Other Pay Boards &	\$1,500.00	\$1,230.00	\$1,500.00	\$0.00	\$1,500.00
E 100-45000-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-180 Employee Withholdings	\$588.00	\$328.07	\$588.00	\$420.18	\$716.00
E 100-45000-212 Motor Fuels	\$1,000.00	\$1,264.13	\$1,100.00	\$1,277.69	\$1,300.00
E 100-45000-300 Professional Svcs	\$4,000.00	\$6,224.64	\$6,240.00	\$1,453.90	\$7,400.00
E 100-45000-303 Engineering Fees	\$0.00	\$483.00	\$2,000.00	\$195.00	\$2,000.00
E 100-45000-360 Insurance (GENERAL)	\$5,900.00	\$5,862.00	\$5,900.00	\$3,101.00	\$6,077.00
E 100-45000-370 Recreation Program	\$1,000.00	\$2,585.76	\$1,000.00	\$410.00	\$2,000.00
E 100-45000-381 Electric Utilities	\$250.00	\$148.45	\$177.00	\$116.17	\$177.00
E 100-45000-400 Repairs & Maint Cont	\$5,000.00	\$7,880.85	\$4,000.00	\$1,341.60	\$5,000.00
E 100-45000-430 Miscellaneous (GENERAL)	\$1,700.00	\$1,089.88	\$1,000.00	\$374.67	\$1,000.00

E 100-45000-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-500 Capital Outlay (GENERAL)	\$53,000.00	\$9,211.33	\$59,451.00	\$40,501.44	\$59,820.00
E 100-45000-530 City Beautification	\$2,000.00	\$1,085.04	\$2,000.00	\$701.71	\$2,000.00
E 100-45000-580 New Equipment	\$0.00	\$0.00	\$7,500.00	\$9,124.99	\$0.00
E 100-45000-720 Transfer Out	\$0.00	\$26,474.00	\$0.00	\$31,245.00	\$0.00
Dept 45000 Park and Rec	\$83,618.00	\$68,155.55	\$100,136.00	\$95,755.91	\$98,350.00

Budget and Capital Improvement Plan

Discussion on the 2016 budget and 2016 CIP, Park Board acknowledged receipt of both documents.

BUSINESS

Review of West Ridge Park Plan

Brett Altergott from Flagship Recreation presented a plan for expanding and adding play pieces to the current area. Consideration was given to the developmental benefits of each piece of play equipment. In order to add pieces to the area they will have to be individual pieces because of the different heights of the current equipment. Total for all six pieces without installation is \$50,228.90. Park board will use this information when planning the park budget for next year.

Review of Park Shelter Plan

Staff presented information on a picnic shelter for Old Schoolhouse Park. Park Board first discussed if this was the appropriate place for a picnic shelter now that they would not be using the current public works building. It was consensus of the board that they like the location but would change the orientation of the building.

A picture of a picnic shelter that was constructed in White Bear Lake was presented to the Park Board. It had the following characteristics:

- 24' by 44' hip shelter.
- two uni sex bathrooms
- stainless steel serving counter
- overhead light fixtures

The estimated cost to construct just the building for the City of Mayer would be \$72,445. The cost to construct the restrooms is based on the cost of construction for Yost Park of \$75,450.00. The additional costs will be the sewer and water connections and any electrical work that needs to be completed. Water is already at the site however sewer will have to be dug in.

Building	\$43,445.00
Freight	\$2,000.00
Engineering & Design	\$5,500.00
Installation	\$21,500.00
	\$72,445.00
Restrooms Additional	\$75,450.00
Total	\$147,895.00

Park Board further reviewed the items that they would like the picnic shelter to have.

- Capacity for 50-75 people
- Handicapped accessible
- Grill outside
- Extended concrete pad
- Should be 60 feet long

Structure should be orientated north to south

Contain restrooms

Three stalls in the women's and two stalls in the men's with one urinal

Changing tables in both restrooms

Counter with outlets

Ten picnic tables total of which 2 should be handicapped accessible

Drinking fountain

Garbage cans.

Utility closet

Park Board will meet with the City Council to discuss the vision they have for the picnic shelter.

Curbing Old Schoolhouse Park

Park Board had previously decided that there was a need to complete the curbing in Old Schoolhouse Park before West Ridge Park. Discussion about completing West Ridge Park and completing the curbing around the playground equipment to have one park completed. On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to change the 2017 CIP to reflect curbing at West Ridge Park for 2017 and Old Schoolhouse Park for 2018. Motion carried 5/0.

Ice Skating Rink

Staff requested input on whether an ice skating rink should be considered for this winter. Park Board decided that they do not have a location for a skating rink and person to work on the rink. They cited snow removal and preparation of the ice.

Movie for December

Staff requested input on a movie for December. The tentative date that had been set aside for December was the 28th. A movie title will be decided at the next meeting.

Gantry Chart Review

Park Board reviewed the gantry chart.

Tree Replacement

Staff has identified sixteen trees need replacing (1 Meadow Park, 6 West Ridge, 5 Discovery and 4 Old Schoolhouse). Park Board has budgeted \$3,000 for trees. On a motion by Commissioner Butterfield and seconded by Commissioner Johnson to purchase trees and gaiter bags not to exceed the \$3,000. Motion carried 5/0.

Next Meeting

The November meeting date falls on the election and meetings cannot be held on an election day. Park Board also wants to hold a joint meeting with the City Council and Council can meet on November 15. The next meeting of the Park Board will be on Tuesday, November 15, 2016 at 6:30 PM.

Commissioners Report

Discussion about having a lighting of a Christmas tree. This will be on the next agenda for further discussion.

Staff Report

None

Adjournment

On a motion by Commissioner McNeilly and seconded by Commissioner Johnson to adjourn the meeting at 7:55 PM. Motion carried 5/0.

*Check Summary Register©

October 2016

Name	Check Date	Check Amt	
10100 Security Bank			
Paid Chk# 004336E XCEL ENERGY	10/14/2016	\$5,327.03	POWER
Paid Chk# 004337E FRONTIER	10/17/2016	\$76.76	WTP
Paid Chk# 004338E FRONTIER	10/17/2016	\$92.97	FD
Paid Chk# 004339E FRONTIER	10/17/2016	\$227.86	CITY HALL
Paid Chk# 004340E FRONTIER	10/15/2016	\$41.23	FD
Paid Chk# 004341E INTERNAL REVENUE SERVICE C	10/7/2016	\$2,430.44	Vendor Liability
Paid Chk# 004342E MINNESOTA DEPARTMENT OF R	10/7/2016	\$1,040.53	BUILDING SURCHARGE REPORT
Paid Chk# 004343E PERA	10/6/2016	\$1,239.22	3RD QTR 2016 SALES & USE TAX R
Paid Chk# 004344E CENTERPOINT ENERGY	10/28/2016	\$16.94	P/W
Paid Chk# 004345E CENTERPOINT ENERGY	10/28/2016	\$22.72	WTP
Paid Chk# 004346E CENTERPOINT ENERGY	10/28/2016	\$49.18	WWTF
Paid Chk# 004347E CENTERPOINT ENERGY	10/28/2016	\$25.58	F.D.
Paid Chk# 004348E CENTERPOINT ENERGY	10/28/2016	\$60.18	CITY HALL
Paid Chk# 004349E XCEL ENERGY	10/28/2016	\$1,748.27	CITY STREET LIGHTS
Paid Chk# 004350E FRONTIER	10/25/2016	\$77.61	P/W
Paid Chk# 004351E MCLEOD COOP POWER ASSN	10/28/2016	\$33.50	CITY SIGN
Paid Chk# 004352E XCEL ENERGY	11/3/2016	\$24.85	RED BARN LIFT STATION
Paid Chk# 004353E XCEL ENERGY	11/4/2016	\$49.44	P/W
Paid Chk# 004354E XCEL ENERGY	11/4/2016	\$11.87	OHS CONCESSIONS
Paid Chk# 004355E XCEL ENERGY	11/4/2016	\$15.74	202 ASH AVE N UNIT STREETLIGHT
Paid Chk# 004357E INTERNAL REVENUE SERVICE C	10/21/2016	\$1,823.15	Vendor Liability
Paid Chk# 004358E MINNESOTA DEPARTMENT OF R	10/21/2016	\$308.86	Vendor Liability
Paid Chk# 004359E PERA	10/21/2016	\$980.14	Vendor Liability
Paid Chk# 004371E SECURITY BANK	11/3/2016	\$15.48	OCTOBER ACH
Paid Chk# 020158 KLUVER CONSULTING	9/26/2016	\$900.00	SERVICE 9/16-9/30/2016
Paid Chk# 020181 VISA	10/4/2016	\$589.27	VISA CHARGES FOR SEPT 2016
Paid Chk# 020182 BODER, ERICK	10/6/2016	\$544.86	
Paid Chk# 020183 MCNEILLY, NIKKI J.	10/6/2016	\$489.45	
Paid Chk# 020184 OSBORN, BRUCE	10/6/2016	\$544.86	
Paid Chk# 020185 STIEVE-MCPADDEN, ETIENNE	10/6/2016	\$461.75	
Paid Chk# 020186 THOMAS, GERALD W.	10/6/2016	\$766.50	
Paid Chk# 020187 GILDEMEISTER, JANELL	10/6/2016	\$996.24	
Paid Chk# 020188 KUNTZ, KYLE	10/6/2016	\$1,322.32	
Paid Chk# 020189 MAETZOLD, LOIS A	10/6/2016	\$620.03	
Paid Chk# 020190 RUCH-HAMMOND, LUAYN R	10/6/2016	\$2,066.14	
Paid Chk# 020191 Wegner, Michael J.	10/6/2016	\$198.70	
Paid Chk# 020192 WEINZIERL, GERALD	10/6/2016	\$374.88	
Paid Chk# 020193 ANCOM COMMUNICATIONS, INC	10/10/2016	\$142.50	MFD RADIO REPAIR
Paid Chk# 020194 BRYAN ROCK PRODUCTS, INC	10/10/2016	\$797.45	DISCOVERY PARK CURBING
Paid Chk# 020195 DAWN CLEMENSEN	10/10/2016	\$375.00	SEPTMEBER CC CLEANING
Paid Chk# 020196 DPC INDUSTRIES INC	10/10/2016	\$479.50	WTP CHEMICALS
Paid Chk# 020197 FREMONT INDUSTRIES, INC	10/10/2016	\$1,134.00	WWTF COAGULANT
Paid Chk# 020198 GOPHER STATE ONE-CALL INC	10/10/2016	\$54.00	
Paid Chk# 020199 GUARDIAN PEST CONTROL INC	10/10/2016	\$42.15	PEST CONTROL SERVICE
Paid Chk# 020200 JERRY'S TRANSMISSION SERVI	10/10/2016	\$518.15	MISC PARTS MFD
Paid Chk# 020201 LOOMIS HOMES	10/10/2016	\$4,950.00	2420 RBT
Paid Chk# 020202 MAYER LUMBER CO INC	10/10/2016	\$955.09	FD DETERGENT
Paid Chk# 020203 MINNESOTA RURAL WATER AS	10/10/2016	\$250.00	WTP MEMBERSHIP FOR NOV 2016-
Paid Chk# 020204 PAXMAR	10/10/2016	\$1,650.00	1198 HCB
Paid Chk# 020205 TEAM LAB CHEMICAL CORP	10/10/2016	\$225.50	P/W SCRUB & DESCALE
Paid Chk# 020206 TOTAL ENERGY SYSTEMS, LLC	10/10/2016	\$1,120.52	WWTF LIFT STAT. #1 REPAIRS
Paid Chk# 020207 UNITED FARMERS COOPERATIV	10/10/2016	\$3,925.73	P/W PRESSURE WASHER
Paid Chk# 020208 VERIZON WIRELESS	10/10/2016	\$42.36	ON CALL PHONE

***Check Summary Register©**

October 2016

Name	Check Date	Check Amt	
Paid Chk# 020209	VIKING COCA-COLA BOTTLING	10/10/2016	\$202.00 CO TANK REFILL
Paid Chk# 020210	POSTMASTER	10/11/2016	\$214.12 SEPT UTILITY BILL POSTAGE
Paid Chk# 020211	BLUE TARP FINANCIAL INC	10/13/2016	\$169.97 P/W HANG-STAC, WALL MOUNTED HO
Paid Chk# 020212	DPC INDUSTRIES INC	10/13/2016	\$166.00 WTP CHEMICALS
Paid Chk# 020213	EDHOLM, ALLAN	10/20/2016	\$137.37
Paid Chk# 020214	GILDEMEISTER, JANELL	10/20/2016	\$987.22
Paid Chk# 020215	KUNTZ, KYLE	10/20/2016	\$1,356.77
Paid Chk# 020217	RUCH-HAMMOND, LUAYN R	10/20/2016	\$2,066.14
Paid Chk# 020218	WEINZIERL, GERALD	10/20/2016	\$153.24
Paid Chk# 020219	MAETZOLD, LOIS A	10/20/2016	\$396.35
Paid Chk# 020220	KLUVER CONSULTING	10/20/2016	\$900.00 WWTF SERVICE 10/1-10/15/16
Paid Chk# 020223	AME ELECTRIC INC	10/24/2016	\$985.00 WWTF-LED LIGHT REPLACEMENT
Paid Chk# 020224	AMERICAN LEGAL PUBLISHING	10/24/2016	\$2,914.95 S-4 SUPPLEMENT PGS
Paid Chk# 020225	ANCOM COMMUNICATIONS, INC	10/24/2016	\$99.60 FD PAGER- MINITOR V BELT CHIP
Paid Chk# 020226	A-Z RESTRAURANT EQUIPMENT	10/24/2016	\$2,032.50 COMM CTR 6 BURNER STOVE/CASTER
Paid Chk# 020227	BOLTON & MENK, INC.	10/24/2016	\$5,052.50 2016 DEVELOPMENT REVIEW
Paid Chk# 020228	BRYAN ROCK PRODUCTS, INC	10/24/2016	\$1,084.46 RED BALL
Paid Chk# 020229	CARVER COUNTY	10/24/2016	\$41,343.21 MAYER RISING COMM FESTIVAL
Paid Chk# 020230	CARVER COUNTY ATTORNEYS	10/24/2016	\$398.14 3RD QTR 2016 PARKING FINES
Paid Chk# 020231	CENTRAL FIRE PROTECTION, IN	10/24/2016	\$361.50 WTP
Paid Chk# 020232	CULLIGAN - METRO	10/24/2016	\$67.10 FD SOFTENER EXCHANGE RENTAL SE
Paid Chk# 020233	DAVES MULCH STORE, LLC	10/24/2016	\$1,160.00 323 SHIMMCOR ST
Paid Chk# 020234	DOODLES LOCK & KEY INC	10/24/2016	\$155.00 REPLACED LOCK & DOOR GUARD OSH
Paid Chk# 020235	GOPHER STATE ONE-CALL INC	10/24/2016	\$141.75 JULY 2016
Paid Chk# 020236	HERALD JOURNAL PUBLISHING	10/24/2016	\$324.72 ORDINANCE 210 & 211
Paid Chk# 020237	MEDICA	10/24/2016	\$251.65 EMPLOYEE BENEFITS
Paid Chk# 020238	MELCHERT HUBERT SJODIN, PL	10/24/2016	\$377.50 CASEY'S REVIEW FOR SEPT 2016
Paid Chk# 020239	METRO WEST INSPECTION SER	10/24/2016	\$9,112.47 OCTOBER 2016 BUILDING INSPECTI
Paid Chk# 020240	MINNESOTA PIPE & EQUIP	10/24/2016	\$609.58 25 6"CUTOFF DISC/12 RITE HITE
Paid Chk# 020241	MOBIL - EXXON/MOBIL	10/24/2016	\$622.41 FD
Paid Chk# 020242	MUNICIPAL DEVELOPMENT GR	10/24/2016	\$501.68 MISC SEPT SERVICES/HC 7TH ADD.
Paid Chk# 020243	PREFERRED ONE	10/24/2016	\$1,826.37 EMPLOYEE BENEFITS
Paid Chk# 020244	QUALITY FLOW SYSTEMS INC	10/24/2016	\$4,040.00 WWTF-INSTALLATION OF BYPASS PU
Paid Chk# 020245	TOM GOEPFERT	10/24/2016	\$150.00 ON CALL 10/8-10/9/16 & ALARM C
Paid Chk# 020246	UTILITY CONSULTANTS, INC.	10/24/2016	\$40.00 WTP
Paid Chk# 020247	VICTORIA PLUMBING INC	10/24/2016	\$363.36 CREDIT MLHS PLMBG PERMIT FEES
Total Checks			\$123,041.13

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Claim Type	Direct			
Claim#	13004 KLUVER CONSULTING	Ck#	020263	11/14/2016
Cash Payment	E 640-49480-300 Professional Srvs			\$900.00
	Invoice			
Transaction Date	11/14/2016	Security Bank	10100	Total \$900.00
Claim#	13005 POSTMASTER	Ck#	020291	11/15/2016
Cash Payment	E 620-49440-322 Postage			\$126.31
	Invoice			
Cash Payment	E 640-49490-322 Postage			\$126.31
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$252.62
Claim#	13006 POSTMASTER	Ck#	020292	11/15/2016
Cash Payment	E 100-42200-322 Postage			\$226.78
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$226.78
Claim#	13007 ASPEN MILLS	Ck#	020293	11/15/2016
Cash Payment	E 212-42200-430 Miscellaneous (GENERAL) DUTY UNIFORMS			\$171.80
	Invoice 182070			
Cash Payment	E 212-42200-430 Miscellaneous (GENERAL) DUTY BOOTS			\$199.80
	Invoice 185110			
Transaction Date	11/15/2016	Security Bank	10100	Total \$371.60
Claim#	13008 MINNESOTA DEPARTMENT OF HEA			
Cash Payment	E 620-49440-208 Training and Instruction			\$23.00
	Invoice			
				CLASS C WATER OPERATOR LICENSE FOR KYLE KUNTZ
Transaction Date	11/15/2016	Security Bank	10100	Total \$23.00
Claim#	13009 MCLEOD COOP POWER ASSN	Ck#	004372E	10/28/2016
Cash Payment	E 100-43160-381 Electric Utilities			\$749.60
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$749.60
Claim#	13010 MCLEOD COOP POWER ASSN	Ck#	004373E	11/28/2016
Cash Payment	E 100-43160-381 Electric Utilities			\$34.25
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$34.25
Claim#	13011 MCLEOD COOP POWER ASSN	Ck#	004374E	11/28/2016
Cash Payment	E 100-43160-381 Electric Utilities			\$717.05
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$717.05
Claim#	13012 FRONTIER	Ck#	004375E	11/25/2016
Cash Payment	E 100-43700-321 Telephone			\$77.61
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$77.61
Claim#	13013 XCEL ENERGY	Ck#	004376E	12/6/2016
Cash Payment	E 640-49470-381 Electric Utilities			\$25.09
	Invoice 523329102			
Transaction Date	11/15/2016	Security Bank	10100	Total \$25.09

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Claim#	13014 XCEL ENERGY	Ck# 004377E 12/2/2016		
Cash Payment	E 100-43160-381 Electric Utilities	CITY STREET LIGHTS		\$1,795.30
	Invoice 522928559			
Transaction Date	11/15/2016	Security Bank	10100	Total \$1,795.30
Claim#	13015 XCEL ENERGY	Ck# 004378E 12/7/2016		
Cash Payment	E 100-43700-381 Electric Utilities	P/W		\$58.93
	Invoice 523574055			
Transaction Date	11/15/2016	Security Bank	10100	Total \$58.93
Claim#	13016 XCEL ENERGY	Ck# 004379E 12/7/2016		
Cash Payment	E 100-45000-381 Electric Utilities	OSH CONCESSION		\$11.97
	Invoice 5235330206			
Transaction Date	11/15/2016	Security Bank	10100	Total \$11.97
Claim#	13017 XCEL ENERGY	Ck# 004380E 12/7/2016		
Cash Payment	E 100-43160-381 Electric Utilities	ASH AVE STREET LIGHTS		\$17.58
	Invoice 523540033			
Transaction Date	11/15/2016	Security Bank	10100	Total \$17.58
Claim#	13018 CENTERPOINT ENERGY	Ck# 004381E 11/29/2016		
Cash Payment	E 640-49480-383 Gas Utilities	WWTF		\$188.99
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$188.99
Claim#	13019 CENTERPOINT ENERGY	Ck# 004382E 11/29/2016		
Cash Payment	E 620-49410-383 Gas Utilities	WTP		\$27.73
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$27.73
Claim#	13020 CENTERPOINT ENERGY	Ck# 004383E 11/29/2016		
Cash Payment	E 100-43700-383 Gas Utilities	P/W		\$17.62
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$17.62
Claim#	13021 CENTERPOINT ENERGY	Ck# 004384E 11/29/2016		
Cash Payment	E 100-41940-383 Gas Utilities	CITY HALL		\$219.75
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$219.75
Claim#	13022 CENTERPOINT ENERGY	Ck# 004385E 11/29/2016		
Cash Payment	E 100-42280-383 Gas Utilities	F.D.		\$26.31
	Invoice			
Transaction Date	11/15/2016	Security Bank	10100	Total \$26.31
Claim#	13023 UTILITY CONSULTANTS, INC.			
Cash Payment	E 640-49480-385 Testing and Lab Services	WWTF-SAMPLES		\$1,014.30
	Invoice 93411			
Transaction Date	11/15/2016	Security Bank	10100	Total \$1,014.30
Claim#	13024 A-1 ELECTRIC SERVICE			
Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E	REPLACE WIRING CL BLDG EXHAUST FAN		\$291.92
	Invoice 19793			
Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E	TROUBLE SHOOT CONTROL PUMP #2		\$146.05
	Invoice 19794			

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Transaction Date	11/15/2016	Security Bank	10100	Total	\$437.97
Claim#	13025 OVERLINE & SON, INC				
Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E FALL CLEANING VACTOR SERVICE				\$534.37
	Invoice 476				
Transaction Date	11/15/2016	Security Bank	10100	Total	\$534.37
Claim#	13026 OVERLINE & SON, INC				
Cash Payment	E 640-49470-400 Repairs & Maint Cont WWTF-DIRECTED BY KYLE				\$534.37
	Invoice 475				
Transaction Date	11/15/2016	Security Bank	10100	Total	\$534.37
Claim#	13027 HDSWW-EDEN PRAIRIE MN				
Cash Payment	E 620-49440-437 Water Meters WATER METERS				\$1,018.02
	Invoice 100139B				
Transaction Date	11/15/2016	Security Bank	10100	Total	\$1,018.02
Claim#	13028 MUNICIPAL DEVELOPMENT GROUP				
Cash Payment	E 100-41910-300 Professional Srvs HIDDEN CREEK 7TH ADD				\$510.00
	Invoice MAY110716				
Cash Payment	G 800-20202 Hidden Creek HIDDEN CREEK 7TH				\$106.25
	Invoice MAY110716				
Cash Payment	E 100-41910-300 Professional Srvs LAND USE COMP PLAN				\$600.00
	Invoice MAYCOMP110716				
Transaction Date	11/15/2016	Security Bank	10100	Total	\$1,216.25
Claim#	13029 UFC FARM SUPPLY				
Cash Payment	E 100-43100-210 Operating Supplies ROD WELD/PROTECTIVE TOE HIKING SHOE				\$191.58
	Invoice 20-824973				
Transaction Date	11/15/2016	Security Bank	10100	Total	\$191.58
Claim#	13030 UTILITY CONSULTANTS, INC.				
Cash Payment	E 620-49440-215 Samples SAMPLES				\$40.00
	Invoice 93410				
Transaction Date	11/15/2016	Security Bank	10100	Total	\$40.00
Claim#	13032 OFFICE OF SECRETARY OF STATE Ck# 020294 11/17/2016				
Cash Payment	E 100-41400-208 Training and Instruction NOTORY COMMISSION REAPPOINTMENT FOR DEPUTY CLERK				\$120.00
	Invoice				
Transaction Date	11/17/2016	Security Bank	10100	Total	\$120.00
Claim#	13033 WOLFRAM, AARON				
Cash Payment	R 620-49440-37110 Water Use Charge UTILITY BILL REFUND				\$8.25
	Invoice				
Cash Payment	R 640-49490-37210 Sewer Use Charge UTILITY BILL REFUND				\$8.24
	Invoice				
Transaction Date	11/17/2016	Security Bank	10100	Total	\$16.49
Claim#	13034 MEDICA				
Cash Payment	G 100-21706 Hospitalization/Medical Ins EMPLOYEE BENEFITS				\$261.10
	Invoice				
Transaction Date	11/18/2016	Security Bank	10100	Total	\$261.10
Claim#	13035 LOIS MAETZOLD				

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Cash Payment	E 100-41000-331	Travel Expenses	188 MILES TOTAL		\$101.52
Invoice					
Transaction Date	11/18/2016	Security Bank	10100	Total	\$101.52
Claim#	13036 MINI BIFF INC				
Cash Payment	E 100-45000-300	Professional Svcs	OSH PARK		\$77.39
Invoice A-83070					
Cash Payment	E 100-45000-300	Professional Svcs	WEST RIDGE PARK		\$77.39
Invoice A-83071					
Cash Payment	E 100-45000-300	Professional Svcs	DISCOVERY PARK		\$77.39
Invoice A-83072					
Transaction Date	11/18/2016	Security Bank	10100	Total	\$232.17
Claim#	13037 MINNESOTA DEPARTMENT OF HEA				
Cash Payment	E 100-45000-400	Repairs & Maint Cont	2017 LICENSE RENEWAL FOR OSH CONCESSION STAND		\$245.00
Invoice					
Transaction Date	11/18/2016	Security Bank	10100	Total	\$245.00
Claim#	13038 WILLCORE CONSULTING LLC				
Cash Payment	E 100-46500-340	Advertising	DESIGN OF MAYER RETRACTABLE BANNER		\$649.63
Invoice 128					
Transaction Date	11/18/2016	Security Bank	10100	Total	\$649.63
Claim#	13039 MOBIL - EXXON/MOBIL				
Cash Payment	E 100-43100-212	Motor Fuels	P/W		\$140.52
Invoice XXX375611					
Cash Payment	E 100-45000-212	Motor Fuels	PARKS		\$102.80
Invoice XXX375611					
Cash Payment	E 100-42260-212	Motor Fuels	FD		\$118.45
Invoice XXX375611					
Transaction Date	11/18/2016	Security Bank	10100	Total	\$361.77
Claim#	13040 DEB PAULY				
Cash Payment	E 100-41410-100	Wages and Salaries	GENERAL		\$87.88
Invoice					
Cash Payment	E 100-41410-100	Wages and Salaries	PRIMARY		\$71.25
Invoice					
Cash Payment	E 100-41410-331	Travel Expenses	TRAVEL		\$20.52
Invoice					
Cash Payment	E 100-41410-100	Wages and Salaries	TRAINING		\$28.50
Invoice					
Transaction Date	11/18/2016	Security Bank	10100	Total	\$208.15
Claim#	13041 GERALD SCHWANKE				
Cash Payment	E 100-41410-100	Wages and Salaries	GENERAL		\$76.00
Invoice					
Cash Payment	E 100-41410-100	Wages and Salaries	PRIMARY		\$71.25
Invoice					
Cash Payment	E 100-41410-100	Wages and Salaries	TRAINING		\$28.50
Invoice					
Cash Payment	E 100-41410-331	Travel Expenses	TRAVEL		\$20.52
Invoice					
Transaction Date	11/18/2016	Security Bank	10100	Total	\$196.27

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Claim# 13042 GREG CARPENTER					
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	GENERAL			\$76.00
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	PRIMARY			\$73.63
Cash Payment Invoice	E 100-41410-331 Travel Expenses	TRAVEL			\$20.52
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	TRAINING			\$28.50
Transaction Date	11/18/2016	Security Bank	10100	Total	\$198.65
Claim# 13043 SHERYL CARPENTER					
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	GENERAL			\$66.50
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	PRIMARY			\$71.25
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	TRAINING			\$28.50
Transaction Date	11/18/2016	Security Bank	10100	Total	\$166.25
Claim# 13045 GARY VIERLING Ck# 020300 11/21/2016					
Cash Payment Invoice	R 620-49440-37110 Water Use Charge GARY VIERLING	REFUND UTILITY PAYMENT OVERAGE			\$22.71
Cash Payment Invoice	R 640-49490-37210 Sewer Use Charge GARY VIERLING	REFUND UTILITY PAYMENT OVERAGE			\$22.70
Transaction Date	11/21/2016	Security Bank	10100	Total	\$45.41
Claim# 13046 WEINZIERL, SUSAN					
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	GENERAL			\$68.88
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	PRIMARY			\$73.63
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	TRAINING			\$28.50
Transaction Date	11/22/2016	Security Bank	10100	Total	\$171.01
Claim# 13047 DAN MAETZOLD					
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	GENERAL			\$66.50
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	PRIMARY			\$73.63
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	TRAINING			\$57.00
Cash Payment Invoice	E 100-41410-331 Travel Expenses	TRAVEL			\$41.04
Transaction Date	11/22/2016	Security Bank	10100	Total	\$238.17
Claim# 13048 DIANE PLOCHER					
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	GENERAL			\$66.50
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	PRIMARY			\$73.63

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Cash Payment Invoice	E 100-41410-100 Wages and Salaries	TRAINING			\$28.50
Cash Payment Invoice	E 100-41410-331 Travel Expenses	TRAVEL			\$20.52
Transaction Date	11/22/2016	Security Bank	10100	Total	\$189.15
Claim#	13049 JUDITH EDHOLM				
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	PRIMARY			\$73.63
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	TRAINING			\$28.50
Transaction Date	11/22/2016	Security Bank	10100	Total	\$102.13
Claim#	13050 ALLAN EDHOLM				
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	PRIMARY			\$71.25
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	TRAINING			\$28.50
Cash Payment Invoice	E 100-41410-331 Travel Expenses	TRAVEL			\$20.52
Transaction Date	11/22/2016	Security Bank	10100	Total	\$120.27
Claim#	13051 JOHNSON, KATHY				
Cash Payment Invoice	E 100-41410-100 Wages and Salaries	GENERAL			\$38.00
Transaction Date	11/22/2016	Security Bank	10100	Total	\$38.00
Claim#	13052 GUARDIAN PEST CONTROL INC				
Cash Payment Invoice	E 100-41940-400 Repairs & Maint Cont	COMMUNITY CENTER SERVICES			\$42.15
Transaction Date	11/22/2016	Security Bank	10100	Total	\$42.15
Claim#	13053 KJOLHAUG ENVIRON.SERVICES				
Cash Payment Invoice	E 100-43150-303 Engineering Fees	2016-201 CSAH 30 IMPR			\$542.50
Transaction Date	11/22/2016	Security Bank	10100	Total	\$542.50
Claim#	13054 MINNESOTA DEPARTMENT OF HEA				
Cash Payment Invoice	E 620-49420-430 Miscellaneous (GENERAL)	4TH QUARTER COMMUNITY WATER SUPPLY CONNECTION FEE			\$1,081.00
Transaction Date	11/22/2016	Security Bank	10100	Total	\$1,081.00
Claim#	13055 MINNESOTA LIFE INSURANCE CO				
Cash Payment Invoice	G 100-21708 Life/Disability	EMPLOYEE BENEFITS			\$16.00
Transaction Date	11/22/2016	Security Bank	10100	Total	\$16.00
Claim#	13056 FRONTIER Ck# 004389E 12/12/2016				
Cash Payment Invoice	E 640-49480-321 Telephone	NOVEMBER 2016			\$134.02
Transaction Date	11/22/2016	Security Bank	10100	Total	\$134.02
Claim#	13057 VERIZON WIRELESS Ck# 004390E 12/8/2016				

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Cash Payment	E 640-49470-321 Telephone Invoice	OSH LIFT STATION			\$13.74
Transaction Date	11/22/2016	Security Bank	10100	Total	\$13.74
Claim#	13058 XCEL ENERGY	Ck# 004391E	12/15/2016		
Cash Payment	E 640-49480-381 Electric Utilities Invoice 524712308	WWTF			\$2,296.22
Cash Payment	E 100-42280-381 Electric Utilities Invoice 524712308	FD			\$128.70
Cash Payment	E 620-49410-381 Electric Utilities Invoice 524712308	WELL #2			\$507.43
Cash Payment	E 100-41940-381 Electric Utilities Invoice 524712308	CITY HALL			\$551.47
Cash Payment	E 640-49470-381 Electric Utilities Invoice 524712308	OSH LIFT			\$342.19
Cash Payment	E 620-49410-381 Electric Utilities Invoice 524712308	TOWER			\$103.23
Cash Payment	E 620-49410-381 Electric Utilities Invoice 524712308	WTP			\$891.16
Transaction Date	11/22/2016	Security Bank	10100	Total	\$4,820.40
Claim#	13059 THE SAFETY NETWORK, INC				
Cash Payment	E 100-42260-580 New Equipment Invoice 1070	FD-2 WORK LIGHTS W/TRIPOD			\$338.00
Transaction Date	11/22/2016	Security Bank	10100	Total	\$338.00
Claim#	13060 JERRYS TRANSMISSION SERVICE				
Cash Payment	E 100-42260-400 Repairs & Maint Cont Invoice 27998	SIREN REMOTE ASSY, INSTALL WHELEN SIREN			\$588.45
Transaction Date	11/22/2016	Security Bank	10100	Total	\$588.45
Claim#	13061 VISA				
Cash Payment	E 100-41000-322 Postage Invoice	PLANNING PACKET			\$9.52
Cash Payment	E 100-43700-400 Repairs & Maint Cont Invoice	P/W LIFTMASTER REMOTES			\$155.94
Cash Payment	E 620-49440-226 Fire Hydrant Supplies Invoice	P/W FIRE HOSE FOR HYDRANTS			\$269.25
Cash Payment	E 100-42200-208 Training and Instruction Invoice	FD HOTEL STAY FOR MN FIRE CHIEFS ASSOC. CONFERENCE			\$234.82
Cash Payment	E 100-42200-208 Training and Instruction Invoice	FD HOTEL			\$234.82
Cash Payment	E 100-42200-208 Training and Instruction Invoice	FD HOTEL			\$234.82
Cash Payment	E 100-43100-210 Operating Supplies Invoice	JEANS & BOOTS FOR KYLE			\$169.63
Cash Payment	E 640-49480-404 Repairs/Maint Machinery/E Invoice	TIMER FOR WWTF			\$157.68
Cash Payment	E 100-41410-210 Operating Supplies Invoice	BREAKFAST FOR ELECTION JUDGES			\$33.11
Cash Payment	E 100-41410-210 Operating Supplies Invoice	LUNCH FOR ELECTION JUDGES			\$32.05

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Cash Payment Invoice	E 100-41410-210 Operating Supplies	DINNER FOR ELECTION JUDGES			\$49.15
Cash Payment Invoice	E 620-49440-322 Postage	WATER SAMPLES			\$10.00
Transaction Date	11/22/2016	Security Bank	10100	Total	\$1,590.79
Claim#	13062 EROSION PRODUCTS LLC				
Cash Payment Invoice	E 100-43100-400 Repairs & Maint Cont	DOUBLE NET STRAW BLANKETS			\$70.00
Transaction Date	11/22/2016	Security Bank	10100	Total	\$70.00
Claim#	13063 MINNESOTA PIPE & EQUIP				
Cash Payment Invoice	E 620-49440-400 Repairs & Maint Cont	CUTOFF DISC, VALVE BOX PLUG, FREIGHT			\$55.67
Transaction Date	11/22/2016	Security Bank	10100	Total	\$55.67
	Claim Type	Direct		Total	\$23,682.50

Pre-Written Checks	\$10,852.35
Checks to be Generated by the Compute	\$12,830.15
Total	\$23,682.50

COUNCIL APPROVAL - SIGNATURES/INITIALS _____

City of Mayer Building Permit
Valuation Report

	OCTOBER		4TH QUARTER		2016 YEAR TO DATE	
	Permits	Valuation	Permits	Valuation	Permits	Valuation
Residential						
New Single Family Homes	2	\$386,100.00	11	\$1,496,254.00	22	\$5,612,508.00
Townhouse/Twin Homes	0	\$0.00	0	\$0.00	0	\$0.00
House Additions	0	\$0.00	0	\$0.00	1	\$49,000.00
House Remodels/Basement Finish	0	\$0.00	0	\$36,000.00	7	\$123,250.00
Garages	0	\$0.00	0	\$57,000.00	1	\$57,000.00
Garage Additions and Remodels	0	\$0.00	0	\$0.00	0	\$0.00
3-Season Porches/Sun Rooms	0	\$0.00	0	\$0.00	0	\$0.00
Decks/Deck Ftgs Only/Stairs	0	\$0.00	0	\$38,560.00	18	\$126,556.00
Fire Damage Repair	0	\$0.00	0	\$0.00	0	\$0.00
Swimming Pools	0	\$0.00	0	\$0.00	0	\$0.00
Voided Permits	0	\$0.00	0	\$0.00	0	\$0.00
Demolition Permits	0	\$0.00	0	\$0.00	0	\$0.00
Sheds and Accessory Structures	0	\$0.00	0	\$0.00	3	\$0.00
Renewals	0	\$0.00	0	\$0.00	0	\$0.00
Move-In House/Garage	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical Permits	1	\$0.00	4	\$0.00	7	\$0.00
Plumbing Permits	1	\$0.00	5	\$0.00	12	\$0.00
Re-Roof, Re -Side, Re-Window	3	\$0.00	10	\$0.00	26	\$0.00
Fence	1	\$0.00	3	\$0.00	9	\$0.00
Miscellaneous	0	\$0.00	1	\$2,700.00	1	\$2,700.00
TOTAL RESIDENTIAL	8	\$386,100.00	34	\$1,630,514.00	107	\$5,971,014.00
COMMERCIAL/INDUSTRIAL						
New Buildings	0	\$0.00	0	\$0.00	0	\$0.00
Remodel Additions	0	\$0.00	0	\$0.00	0	\$0.00
Re-Roof, Re -Side, Re-Window	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical Permits	1	\$33,621.00	1	\$33,621.00	2	\$42,621.00
Plumbing Permits	1	\$76,000.00	1	\$76,000.00	2	\$106,000.00
Fire Sprinkler	0	\$0.00	0	\$0.00	0	\$0.00
Miscellaneous	1	\$0.00	1	\$0.00	2	\$5,000.00
TOTAL COMMERCIAL/INDUSTRIAL	3	\$109,621.00	3	\$109,621.00	6	\$153,621.00
PUBLIC & INSTITUTIONAL						
New Buildings	0	\$0.00	0	\$0.00	0	\$0.00
Remodel Additions	0	\$0.00	1	\$120,000.00	1	\$120,000.00
Re-Roof, Re -Side, Re-Window	0	\$0.00	0	\$0.00	0	\$0.00
Mechanical Permits	0	\$0.00	0	\$0.00	0	\$0.00
Plumbing Permits	0	\$0.00	0	\$0.00	0	\$0.00
Fire Sprinkler	0	\$0.00	0	\$0.00	0	\$0.00
Miscellaneous	0	\$0.00	0	\$0.00	0	\$0.00
TOTAL PUBLIC & INSTITUTIONAL	0	\$0.00	0	\$0.00	0	\$120,000.00
GRAND TOTALS	11	\$495,721.00	37	\$1,740,135.00	113	\$6,244,635.00



To: Mayor and Council Members

From: Kyle Kuntz

Re: Public Works Activities from October 19th to November 22nd (2016)

Roads

- Put up Xmas decorations on downtown light poles.
 - Working on replacing outlet covers on light poles
- Lowered high gate valves across town
- Worked with Schneider Excavating
 - Fixed sunken manhole on Bluejay Ave
 - Repaired the right-a-way along 5th St NE
- Seeded and put down straw blanket along 5th St NE
- Hauled class 5 to Red Barn RD
 - Repaired Red Barn RD and improved draining issues (More Work Needed)
- Pearson Bros in to sweep streets
- Installed "No Parking" signs along 62nd St
- Replaced a few old street signs around town
- Bergen in to fix remaining manholes

Parks

- Conducted playground inspections on monthly basis
- Final mow and weed whipped for all parks
- Emptied garbage cans on a regular basis
- Trimmed bushes by City Sign and City Hall
- Attended Park Board Meeting on 11/15/16

Water Treatment Facility

- Executed daily rounds
- Performed chlorine, fluoride, iron, and manganese tests on a weekly basis
- Received chemical deliveries from DCP Industries on a monthly basis
- Took water samples for Minnesota Department of Health
- Filled out monthly fluoride report for October 2016
- Changed out chlorine tanks as needed
- Cleaned chlorine analyzer and replaced reagents as needed
- Flushed KMNO₄ feed line and mixed KMNO₄ on a regular basis
- Exercised generator at WTP and well #2 on a monthly basis
- Conducted well #2 draw down on a monthly basis
- Helped Luayn with the DNR report
- Flushed and oiled all 156 hydrants across town
- KLM Engineering came to clean clearwell and reclaim tank
- Contacted contractors about pulling and inspecting well #2

Wastewater Treatment Facility

- Executed daily rounds and weekly sampling procedures
- Decant digester as necessary

- Washed down scum manhole and control structure #2 as necessary
- Cleaned cyclone grit separator as necessary
- Primed and painted railing in digester building
- Painted doors on admin building and digester building
- Cleaned influent channel in pretreatment building
- Helped Greg drain down clarifier
 - Repaired bottom seal
 - Removed blockage from inlet piping
 - Further repair needed on upper seal

Lift Stations & Collection System

- Exercised generator on monthly basis
- Received bypass pumps from Hydro Engineering
 - Trained me in pump operations
- Working with Quality Flow Systems and Overline and Son's to complete the repair on the lift station

Miscellaneous

- Worked on organizing public works building in between other public works tasks
 - Put away summer equipment and pulled out winter equipment
- Gopher one locates
- Worked on October public works activities sheet
- Changed out old MXU devices for residential water meters
- Installed MXU's and sealed water meters for new houses
- Read water meters on the 1st of each month
- Worked on 'On Call' schedule
- Ran to Mayer Lumber Yard to get supplies
- Ran to Farm Supply to get supplies
- Attended safety training in Waconia
- Pushed up brush pile at compost site and turned over compost pile
- Installed new stove in Community Center
- Pushed up dirt pile at public works site for wetland project as contractors hauled it in
- Met with contractors about moving the old public works building
- Met with the City of St. Boni public works department to discuss staffing and equipment
- Attended Council Meeting on 10/24/16
- Attended Council Meeting on 11/14/16

Equipment

- Fueled and washed equipment as needed
- Mounted bagger system on Hustler mower
- Bob's Repair replaced front tire on F-550
- Got plow equipment ready for the snow season

Safety Concerns

- No safety concerns at this time



**BOLTON
& MENK**

Real People. Real Solutions.

2638 Shadow Lane
Suite 200
Chaska, MN 55318-1172

Ph: (952) 448-8838
Fax: (952) 448-8805
Bolton-Menk.com

MEMORANDUM

Date: November 21, 2016
To: Mayer City Council
From: David Martini
Subject: Projects in Progress

For your convenience, the following is a summary of the projects Bolton & Menk has worked on during the billing period between September 10th and October 7th, 2016.

Miscellaneous Engineering

During the billing period, time was spent attending the Council Meeting on September 12th. Other Miscellaneous Engineering included the following:

- Reviewing inspection needs and WAC and SAC fees for the Mayer Lutheran HS Expansion
- Reviewing Lot surveys in Hidden Creek
- Reviewing grading issues in Cold Water Crossing

4.5 hours of time was provided at the City's reduced hourly rate and the Council Meeting was attended at No Charge, which resulted in a savings to the City of **\$554**.

Hidden Creek 6th and 7th (Pass Thru)

During the billing period, time was spent reviewing plans for the 7th Addition and reviewing the project with CCWMO. Utility maps have been updated and we have been working on record drawing information for the 6th Addition.

TH 25 Roundabout

Project Management time continues to be spent on the roundabout project to complete punch list items and check labor compliance. These services are being provided to the City at **no charge**.



To: Mayor and Council Members
From: Luayn Ruch-Hammond, City Administrator
Re: Monthly Report
Date: November 28, 2016

My Activities for the weeks October 23- November 23, 2016

1. Water and Sewer Budgets

Met with Greg to finalize waste water treatment facility budgets. Greg is still waiting for a couple of budget numbers. Staff will present to the City Council on December 12, 2016.

2. MN DNR report

Staff has completed the MN DNR report. Just waiting for December readings and then will finalize the report and submit to the DNR.

3. Public Works

Made contact with Excel Energy about moving of the building and Tom Clemenson on the footings/foundation for the building.

4. Worker Compensation

Fire fighter with an injury forms were submitted to workers compensation.

5. Park Shelter West Ridge Park

The City was informed by the contractor that they would be installing footings before Thanksgiving. Construction of the shelter being constructed sometime after that. The floor will be finalized in the spring.

MAYER, MN

11/21/16 11:03 AM

Page 1

*Check Reconciliation©

Security Bank

10100 CASH

October 2016

Account Summary

Beginning Balance on	10/1/2016	\$706,688.81	Cleared	\$708,934.27
+ Receipts/Deposits		\$121,751.86	Statement	\$708,244.67
- Payments (Checks and Withdrawals)		\$119,506.40	Difference	\$689.60
Ending Balance as of	10/30/2016	\$708,244.67		

Check Book Balance

Active	G 100-10100	GENERAL FUND	\$681,933.60
Active	G 210-10100	FIRE TRUCK FUND	\$71,931.59
Active	G 212-10100	FIRE DEPT GRANTS&CON	\$5,684.86
Active	G 215-10100	FIR DEPT FEMA GRANT	\$8,972.76
Active	G 220-10100	PARK IMPROVEMENT FUN	\$263,405.80
Active	G 222-10100	OLD SCHOOLHOUSE PAR	\$5,395.89
Active	G 225-10100	EDA	\$12,765.55
Active	G 230-10100	CITY CELEBRATION	\$0.46
Active	G 231-10100	RISING ARTISTS FESTIVA	\$0.25
Active	G 301-10100	GO W/S 2001 REVENUE B	\$0.00
Active	G 302-10100	GO W/S 2003 REVENUE B	\$0.00
Active	G 303-10100	GO IMPROVEMENT BOND	\$0.00
Active	G 304-10100	GO WATER/SEWER BOND	\$0.00
Active	G 325-10100	HWY 25/2007 ST BOND	\$374,707.51
Active	G 330-10100	DEBT SERVICE FOR 2007	\$0.00
Active	G 350-10100	2015 FIRE TRUCK BOND	\$50,411.47
Active	G 360-10100	SPECIAL ASSESSMENTS	\$0.00
Active	G 361-10100	2007A REFUNDING	\$0.00
Active	G 400-10100	70TH STREET IMPROV FU	\$42,557.79
Active	G 405-10100	STREET IMPROVEMENT F	\$5,827.67
Active	G 410-10100	COMM CTR CAPITOL OUT	\$10,392.43
Active	G 425-10100	HWY 25 PROJECT 2006	\$0.16
Active	G 430-10100	2007 STREET CONST PRO	\$0.38
Active	G 435-10100	CAPITAL PROJECTS	\$670,596.36
Active	G 440-10100	ROUNABOUT PROJECT	\$2,103.17
Active	G 460-10100	W RIDGE RD/7TH ST CAP I	\$0.00
Active	G 620-10100	WATER FUND	\$859,997.65
Active	G 640-10100	SEWER FUND	\$1,640,389.31
Active	G 650-10100	STORM WATER FUND	\$68,543.58
Active	G 700-10100	INVESTMENT FUND	-\$2,744,747.16
Active	G 800-10100	ESCROW FUND	\$19,150.28
		Cash Balance	\$686,154.16

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: November 28, 2016
Item Name: PUBLIC HEARING Delinquent Utilities
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

A motion approving resolution 11-28-2016-39 Authorizing Assessment of Unpaid Bills for Collection in 2017.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

Staff sent 41 notices to property owners that had a past due amount totaling \$14,419.72. The property owners were sent letters explaining the City's intention to assess the unpaid balance to their property taxes. The City did receive payments of \$4,109.85 on accounts totaling \$14,095.43. Remaining amount to assess as of Wednesday, November 23, 2016 is \$9,985.58.

The attached is the addresses and amounts due to the City as of Wednesday, November 23, 2016.

Staff will provide an updated assessment list at the Council meeting.

<p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses: _____</p> <p>Budget Information:</p> <p>_____ Budgeted</p> <p>_____ Non Budgeted</p> <p>_____ Amendment Required</p>	<p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>_____</p> <p>Other _____</p>
---	---

<p>Approved _____</p> <p>Resolution No. _____</p>	<p>Denied _____</p>	<p>Tabled _____</p> <p>Ordinance No. _____</p>	<p>Other _____</p>
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RESOLUTION 11-28-2016-39

**AUTHORIZING ASSESSMENT OF UNPAID BILLS
FOR COLLECTION IN 2017**

BE IT RESOLVED by the City Council of the City of Mayer, County of Carver, Minnesota that the unpaid bills (attached as Exhibit A) shall constitute a special assessment against the lands. Such assessments shall be payable with property taxes payable in 2017.

The City Clerk is hereby instructed to transmit a certified copy of the assessments to the County Auditor to be extended on the property tax lists of the County. Such assessments shall be collected and paid over in the same manner as other municipal taxes.

Adopted by the City Council of the City of Mayer, Carver County, Minnesota, and this 28th day of November, 2016.

Gerald W. Thomas, Mayor

ATTEST:

Janell Gildemeister, Deputy City Clerk

Address	Amount Due
309 Ash Avenue N	\$297.75
100 Ash Avenue N	\$549.50
113 Bluejay Ave	\$330.14
215 1st Street NW	\$161.04
121 4th Street NW	\$475.05
202 West Ridge Road	\$426.03
1374FTG	\$295.73
1349 FTG	\$377.11
1313 Drake Cove	\$201.31
104 Ash Ave N	\$322.95
420 Ash Ave S	\$174.84
1121 Apple Cir	\$163.54
2009 RBT	\$228.72
2217 CWC	\$489.03
1167 HCB	\$341.58
1353 FTG	\$258.44
1309 Drake Cove	\$418.10
1326 Birch Drive	\$164.39
1383 Pinecone Circle	\$286.21
2450 Deerwoods Ct	\$1,380.17
120 Morning Drive	\$223.27
2570 Schumacher	\$343.32
2464 RBT	\$210.97
2354 CWC	\$382.88
1267 MPW	\$202.11
1771 Hidden Trail	\$394.65
1198 HCB	\$269.65
474 Shimmcor	\$617.10
Total Assessments	\$9,985.58

REQUEST FOR CITY COUNCIL ACTION

Meeting Date:	November 28, 2016
Item Name:	City Contribution to Health Insurance
Originating Department:	Administration
Presented by:	Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one):	Consent		Regular Session	<input checked="" type="checkbox"/>	Discussion Session	
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RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

A motion increasing the health insurance contribution to \$600 effective December 1, 2016.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

City Council had discussed at the work session on November 14 to increase the City's contribution to employees health insurance. Council discussed increasing the health insurance to \$600 per month for employees.

Council also discussed getting advice on benefits and wages from a consultant to assist the City Council in establishing a consistent approach to the benefits for the City employees.

Staff is requesting approval of the increase in the City's contribution to employee health insurance in the amount of \$600.00.

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses:	
Budget Information:	
<input type="checkbox"/> Budgeted <input type="checkbox"/> Non Budgeted <input type="checkbox"/> Amendment Required	
	Other

Approved	Denied	Tabled	Other
Resolution No. _____	_____	Ordinance No. _____	_____

PreferredOne®

PREFERREDONE INSURANCE COMPANY
PREFERREDONE COMMUNITY HEALTH PLAN

Group Name: City of Mayer
Broker Name: LaCasse, Jon K.
Agency Name: Finances Made Simple LLC
Current Date: 8/9/2016
Renewal Date: 12/1/2016
County: Carver

RENEWAL RATES

Employee Name	Employee Age	Spouse Age	# of Children			S.PIC.2000.75.40. S.PIC.2000.75.40.		
			0 - 20	21 - 24	25	Horizon	Connect	
						Monthly Premium	Monthly Premium	
						\$725.50	\$655.89	733.64
						\$528.12	\$477.44	555.99
						\$748.17	\$676.37	787.65
Estimated Premium						\$2,001.79	\$1,809.70	2,077.28
Average Single Rate						\$748.17	\$676.37	
Average Family Rate						\$626.81	\$566.67	
Average PMPM						\$400.36	\$361.94	
Single Contracts		1						
Family Contracts		2						
Total Contracts		3						
Total Members		5						
Avg Members/Contract		1.67						

The above quoted monthly premiums are based on current census data. The actual premium will be based on the group's enrollment information at the time of billing.

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: November 28, 2016
Item Name: Hidden Creek Addition Letter of Credit Reduction
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion approving a reduction in the letter of credit for the Hidden Creek 6th Addition in the amount of \$746,050.00 with a remaining letter of credit in the amount of \$84,025.00

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

When a new development is approved the City enters into a development agreement with the developer. Part of the development agreement outlines financial responsibility of the developer to the City. This is for assurance that the proposed improvements are completed. The City requires developers to deposit with the City a letter of credit of 125% of the amount of improvements to be completed. This assures the City if the development wouldn't be completed the City would have the funds to complete the project. As the project is completed the City reduces the letter of credit by the amount of improvements that are in place upon request of the developer.

The developer for Hidden Creek 6th Addition is requesting a letter of credit reduction (Paxmar) in the amount of \$779,253.00 or a remaining letter of credit in the amount of \$50,822.00.

City Engineer has reviewed the request and is recommending that the City reduce the letter of credit by \$746,050.00 or a remaining letter of credit in the amount of \$84,025.00.

Staff is requesting a reduction in the letter of credit for the Hidden Creek Subdivision in the amount of \$746,050.00 or a remaining letter of credit in the amount of \$84,025.00.

FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:		Other _____	
Budget Information:			
_____ Budgeted	_____ Non Budgeted		
_____ Amendment Required		Other _____	
Approved _____	Denied _____	Tabled _____	Other _____
Resolution No. _____		Ordinance No. _____	



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Fax: (952) 448-8805
Bolton-Menk.com

November 21, 2016

City of Mayer
Attn: Luayn Ruch-Hammond
413 Bluejay Avenue
Mayer, MN 55360

RE: Hidden Creek 6th
Request for LOC Reduction

Dear Luayn:

As requested, we have reviewed the applicants request to reduce the letter of credit for the Hidden Creek 6th Addition. In general, the remaining work includes on-going erosion and sediment control, the bituminous wearing course, and punch list items. Based on the current status of the project, we recommend reducing the Letter of Credit to **\$84,025** based on the following:

- Retained amount of 5% for completed improvements \$33,203
- 125% of the remaining work = \$50,822

Let me know if you have questions or need additional information.

Sincerely,

Bolton & Menk, Inc.

David P. Martini, P.E.
Principal Engineer



November 29, 2016

USB Financial Services Inc.
c/o UBS AG
299 Park Avenue
26th Floor
New York, NY 10171

Dear Mr. Arnold:

The City of Mayer is agreeable to a reduction in the following letter of credit:

Applicant:	Hidden Creek 6 th Addition
Letter of Credit Number	RA3DC0
Original Amount:	\$ 830,075.00
This Reduction:	\$ 746,050.00
Current Letter of Credit	\$ 84,025.00

Our City Engineer has reviewed these amounts, and he concurs that the work to-date is completed.

If you have any questions or are in need of any other documentation, please contact me at (952) 657-1502, or at the address shown on the letterhead.

Sincerely,

Luayn Ruch-Hammond
City Administrator
City of Mayer

CC: Allan Roesler
CC: File

PAXMAR[©]

November, 2016

Ms. Luayn Ruch-Hammond
City Administrator
413 Bluejay Avenue
City of Mayer, MN 55360

Re: Hidden Creek 6th Addition LOC #RA3DC0 reduction and 70th Street Paving Escrow release

Ms. Ruch-Hammond:

We have completed all utilities, paving, signs, lights mailbox clusters inside the subdivision and 70th street base course work on the perimeter of the plat.

Exhibit F lists the costs to complete for next year as final lift, sidewalks omitted for home builds, and misc. warranty. That total is \$40,658 times 1.25 for \$50,822. Please reduce our LOC from \$830,075 to that amount.

Please forward the LOC reduction form attached directly to UBS with a copy to us that lowers our obligations going into 2017.

Contact me with any questions and if your number is different, please send the accounting.

Sincerely,



Cc: David Martini, Bolton & Menk
Todd McClouth – Loucks
Kent Roessler – HC1
Donald Jensen

3495 Northdale Blvd. NW, Suite 210
Coon Rapids, MN 55448
(763)753-6176

ATTACHMENT B TO STANDBY LETTER OF CREDIT NO. RA3DCO

Date:

UBS Financial Services Inc.
299 Park Avenue, 26th Floor
New York, NY 10171
Attn: Letter of Credit Services

As Beneficiary of the above referenced Standby Letter of Credit, we request that the following action(s) be taken as evidenced by our initials and signature below:

PLEASE INITIAL:

 X reduce the amount from USD \$830,075 to USD \$50,822

 cancel this Letter of Credit effective immediately.

Enclosed herewith is the Original Letter of Credit, including the amendment(s) hereto, if any.

City of Mayer

Printed Name:
Title:

UBS Financial Services Inc.
c/o UBS AG
299 Park Avenue
New York, NY 10171
Letter of Credit Services

BENEFICIARY:
City of Mayer
413 BlueJay Avenue
Mayer, MN 55360

Irrevocable Standby
Letter of Credit No. RA3DC0
Issuance Date: March 02, 2016
Expiration Date: March 01, 2017
w/ auto extend clause

Ladies and Gentlemen:

We hereby establish our Irrevocable Standby Letter of Credit No. RA3DC0 in your favor for the account of Paxmar, LLC, 5160 Viking Blvd Northwest, Anoka, MN 55303 on behalf of HC1, LLC available for drawings for up to an aggregate amount of USD830,075.00 (US Dollars Eight Hundred Thirty Thousand Seventy Five and 00/100). This Letter of Credit is available for payment upon your draft(s) drawn at sight on us, duly endorsed on the back, and submitted to our office located at 299 Park Avenue, 26th Floor, New York, NY 10171 to the attention of Letter of Credit Services, accompanied by the following:

Beneficiary's dated statement issued on letterhead and purportedly signed by an authorized representative stating: "We hereby demand payment in the amount of USD _____ under UBS Financial Services Inc. Letter of Credit No. RA3DC0 which represents funds due and owing to us under the terms of the Agreement between HC1, LLC and City of Mayer."

This Letter of Credit shall expire on March 01, 2017, but such expiration date shall be automatically extended for a period of one (1) year from the expiration date set forth above, or any future expiration date, unless, at least sixty (60) days before the then current expiration date we notify you by overnight courier that this Letter of Credit is not extended beyond the then current expiration date. In the event you are so notified, any unused portion of the Letter of Credit shall also be available upon presentation of a sight draft by the beneficiary within the then current expiration date. This Letter of Credit shall finally expire on March 01, 2021, if it has not previously expired in accordance with the preceding sentences.

We give our undertaking to the Beneficiary that sums drawn under and in compliance with the terms of this Letter of Credit will be duly honored by us on presentation of drawings in accordance with the terms of this Letter of Credit. Any drawings under this Letter of Credit are to be made via courier. Payments will be effected by wire transfer in accordance with your written instructions.

Partial and multiple drawings are permitted under this Letter of Credit.

Continued on Page Two



UBS Financial Services Inc.
c/o UBS AG
299 Park Avenue
New York, NY 10171
Letter of Credit Services

Page Two
L/C No. RA3DC0

The original of this Letter of Credit must be presented together with the above documents in order to endorse the amount of each drawing on the reverse side and will be returned to the Beneficiary unless it is fully utilized. If cancellation of this Letter of Credit is required by the Beneficiary before the then current expiration date, the Original of this Letter of Credit and any amendment(s), must be returned to us accompanied by a dated and signed letter issued on the letterhead of the Beneficiary which bears reference to this Letter of Credit number and requests its cancellation.

This Letter of Credit sets in forth in full the terms of our undertaking, and such undertaking shall not in any way be modified, amended, amplified, or limited by any document, instrument, or agreement referred to herein, or in which this Letter of Credit is referred to, or to which this Letter of Credit relates, and no such reference shall be deemed to incorporate herein by reference any such document, instrument, or agreement.

This Letter of Credit is subject to the Uniform Customs and Practice for Documentary Credits (2007 Revision) ICC Publication No. 600, to the extent not inconsistent therewith, the law of the State of New York, including Article 5 of the New York Uniform Commercial Code, and engages us to the terms herein.

All communications to us with respect to this Letter of Credit must be addressed to our office located at 299 Park Avenue, 26th floor, New York, NY, 10171 to the attention of Letter of Credit Services. You may also contact us via telephone at 212-821-6531 or via fax at 212-821-6707 making specific reference to this Standby Letter of Credit No. RA3DC0.

Very Truly Yours,
UBS Financial Services Inc.


Authorized Signature
Walter Arnold


Authorized Signature

UBS Financial Services Inc. is a subsidiary of UBS AG

CONTRACT AMENDMENT NO. 1
TO CONSTRUCTION CONTRACT FOR

Project Name: HIDDEN CREEK 6TH ADDITION

Project Location: Mayer, MN

Project Owner: HC1, LLC

Date: May 6, 2016

Contractor: LaTour Construction, Inc.

File No: 00165.F

2134 CR 8 NW

Maple Lake, MN 55358

The following work is being deleted from the contract:

No.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION
1	4" HDPE Perf. Drain Tile w/ Filter Sock & Filter Aggregate	LF	441.0	\$ 5.40	\$ 2,381.40
2	4" HDPE Wye	EA	15.0	\$ 52.00	\$ 780.00
3	4" Drain Tile Cleanout	EA	2.0	\$ 210.00	\$ 420.00
4	6" Concrete Sidwalk w/ Sand Base	SF	6480.0	\$ 5.10	\$ 33,048.00
5	Shoulder Reconstruction (70th Ave.)	LF	1760.0	\$ 2.10	\$ 3,696.00
6	Class 5 Aggregate Base (70th Ave.)	TN	2130.0	\$ 18.60	\$ 39,618.00
7	Bituminous Non-Wear Course (70th Ave.)	TN	347.0	\$ 75.50	\$ 26,198.50
8	Bituminous Wear Course (70th Ave.)	TN	347.0	\$ 77.40	\$ 26,857.80
9	Seed, Mulch, Fertilizer - 25-151 (70th Ave.)	AC	0.5	\$ 770.00	\$ 385.00
Total Deduction:					\$ 133,384.70

The following work is being added to the contract:

No.	ITEM	UNIT	ESTIMATED QUANTITY	UNIT PRICE	EXTENSION
1	4" Concrete Sidwalk w/ Sand Base	SF	6390.0	\$4.60	\$ 29,394.00
2	12" RCP , Class 5	LF	290.0	\$27.00	\$ 7,830.00
3	12" RC Apron w/ TG	EA	1.0	\$670.00	\$ 670.00
4	Rip Rap, Hand Placed - Class 3 w/ Fabric	CY	4.0	\$76.00	\$ 304.00
Total Addition:					\$ 38,198.00

CONTRACT AMOUNT ADJUSTMENT - DEDUCTION: \$ 95,186.70

NECESSITY FOR AMENDMENT

Drain tile length reduced at high points. Concrete walk reduced in thickness and relocated along Redhawk Way. Street section and road width in 70th Street reduced. Storm Sewer is added in the 7th Add. from CB1 to the existing pond (CBMH 6 is excluded).

It is mutually agreed that the Contractor will be paid for this work as itemized. All work shall be done in accordance with contract specifications for: HIDDEN CREEK 6TH ADDITION, Mayer, MN and as directed by the Engineer in the field.

It is understood that this agreement is not valid until the appropriate signatures are affixed.

LaTour Construction, Inc.
Contractor

By Steve Letour

Title Project Manager

Date 5/16/16

Loucks
Engineer

By [Signature]

Title Consulting Engineer

Date 5-6-16

HC1, LLC
Owner

By [Signature]

Title Chief Manager

Date 5/11/16

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: November 28, 2016
Item Name: Assessment 113 5th Street NW
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED (Include motion in proper format.)

A motion authorizing the mayor's signature on the assessment agreement for 113 5th Street NW.

EXPLANATION OF AGENDA ITEM (Include a description of background, benefits, and recommendations.)

City Council had discussed the assessment for the property at 113 5th Street NW. The Council was in agreement that the property be reassessed for the street improvements. Council also agreed to forgive a portion of the assessment after the property owner completes the improvements.

After discussing the situation with the City Attorney he is recommending that the City enter into an agreement with the current property owner to reassess the property. A separate agreement would be drafted to outline the forgiveness of the assessment. Mr. Vleck needs to provide more detailed information to the City on his request for forgiveness of the assessment.

Attached is the agreement.

Staff is requesting the Mayor's signature on the document.

FINANCIAL IMPLICATIONS:	ADVISORY BOARD RECOMMENDATIONS:
Funding Sources & Uses:	
Budget Information:	
<input type="checkbox"/> Budgeted <input type="checkbox"/> Non Budgeted <input type="checkbox"/> Amendment Required	

Approved **Denied** **Tabled** **Other**
Resolution No. _____ **Ordinance No.** _____

**AGREEMENT FOR REASSESSMENT OF PROPERTY
PREVIOUSLY TAX-FORFEITED, WAIVER OF HEARING
AND WAIVER OF APPEAL**

This Agreement for Reassessment of Property Previously Tax-Forfeited for Non-Payment of Real Estate Taxes is made as of this _____ day of _____, 2016, between NICK VLCEK ("Vlcek") and the CITY OF MAYER ("City").

WITNESSETH

WHEREAS, Vlcek is the present owner of a parcel of property in the City of Mayer located at 113 5th Street N.W., and as legally described on Exhibit A attached hereto (PIN 50-001-1101) (the "Property"), and

WHEREAS, Vlcek purchased the property from the State of Minnesota after the property was forfeited to the State of Minnesota for non-payment of real estate taxes by a previous owner, and

WHEREAS, at the time of the tax forfeiture the property was subject to special assessments by the City for public improvements known as the 7th Street N.W. and Ash Avenue North Street Reconstruction Project 2003-2005, and

WHEREAS, the unpaid balance owed to the City at the time of the tax forfeiture was \$16,273.99, and

WHEREAS, pursuant to Minnesota Statutes Section 429.071, Subd. 4 and Section 435.23, the City may reassess a parcel of tax-forfeited land when it is returned to private ownership after special assessments were canceled because of the forfeiture, and

WHEREAS, the City desires to reassess the property for the balance owed at the time of forfeiture which was \$16,273.99, and

WHEREAS, such assessment will be made according to the same terms and conditions as the original assessment, and

WHEREAS, Vlcek is agreeable to such reassessment against the property for the balance owed and payable according to the same terms and conditions as the original assessment.

NOW, THEREFORE, for the mutual benefit of both parties Vlcek and the City agree as follows:

1. The City shall reassess the property described on **Exhibit A** for the balance of the cost and expense owed for the public improvements made to the property as part of the 7th Street N.W. and Ash Avenue North Street Reconstruction of 2003-2005.
2. The amount of such reassessment will be \$16,273.99.
3. The assessment shall be payable in equal annual installments extending over a period of 20 years including interest on the unpaid balance at the rate of 6.00% per annum from the date of this agreement. To the first installment shall be added interest on the entire assessment from December 1, 2016 through December 31, 2017. To each subsequent installment when due shall be added interest for one year on all unpaid installments.
4. The owner of the property assessed may, at any time prior to the certification of this assessment to the Carver County Auditor, prepay to the Mayer City Treasurer the entire assessment on such property with interest accrued to the date of payment, except that no interest will be charged if the entire assessment is paid within 30 days from the date of this agreement.
5. Thereafter, the property owner may at any time prior to November 15 of any year, prepay to the Mayer City Treasurer the entire assessment remaining unpaid with interest accrued to December 31 of the year in which such payment is made. However, the installment of principal and interest in process of collection on the property tax list for the year in which prepayment is made shall be paid to the Carver County Treasurer as part of the real estate taxes for the property assessed and payable for that year. If prepayment is made after November 15th of any year, interest will be charged to December 31st of the next succeeding year. No partial prepayment or deferment is authorized.
6. The Clerk shall forthwith transmit a certified duplicate of this assessment to the Carver County Auditor to be extended on the proper tax lists of the County. Such assessment shall be collected and paid over in the same manner as other municipal real estate taxes.
7. Vlcek hereby agrees and accepts the above assessment according to the above conditions and unconditionally waives any objections, hearings or rights to appeal to the Courts.

This agreement is made as of the date set forth above by the parties hereto.

PROPERTY OWNER:

Nick Vlcek

CITY OF MAYER

By: _____
Gerald W. Thomas, Mayor

ATTEST: _____
Lois A. Maetzold, Clerk

[https://mhslaw.sharepoint.com/sites/clients/1818/41055/draftdocs/agreement for reassessment.docx](https://mhslaw.sharepoint.com/sites/clients/1818/41055/draftdocs/agreement%20for%20reassessment.docx)

EXHIBIT A

The South 150 feet of the following described tract of land:

That part of the Northeast Quarter of Section 1, Township 116 North, Range 26 West of the 5th. Principal Meridian described as follows:

Commencing at the northeast corner of said Northeast Quarter; thence on an assumed bearing of West, along the north line of said Northeast Quarter, a distance of 366.00 feet; thence South 0 degrees 12 minutes 10 seconds West a distance of 300.00 feet; to the point of beginning of the land to be described; thence East a distance of 183.00 feet; thence South 0 degrees 12 minutes 10 seconds West a distance of 33.00 feet; thence East a distance of 183.00 feet to the east line of said Northeast Quarter; thence South 0 degrees 12 minutes 10 seconds West, along said east line, a distance of 489.34 feet; thence North 89 degrees 26 minutes 46 seconds West a distance of 366.00 feet; thence North 0 degrees 12 minutes 10 seconds East, parallel with the east line of said Northeast Quarter, a distance of 518.00 feet to the point of beginning.

EXCEPT the South 33.00 feet thereof.

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: November 28, 2016
Item Name: General Fund Budget Discussion
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

In preparation for the December 12, 2016 meeting when the City Council will certify the final levy. Staff is requesting clarification on the additional \$59,589 in the public safety line item. This was for 1/2 of a Sheriff's deputy for night patrol in cooperation with the City of Watertown.

Staff has contacted the City of Watertown they are not going to be funding an additional deputy. Instead they are budgeting for additional hours of overtime instead of funding a fulltime position.

Staff is requesting clarification on the line item in the budget.

<p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses: _____</p> <p>Budget Information:</p> <p>_____ Budgeted</p> <p>_____ Non Budgeted</p> <p>_____ Amendment Required</p>	<p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>Other _____</p>
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<p>Approved _____</p> <p>Resolution No. _____</p>	<p>Denied _____</p>	<p>Tabled _____</p> <p>Ordinance No. _____</p>	<p>Other _____</p>
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REQUEST FOR CITY COUNCIL ACTION

Meeting Date: November 28, 2016
Item Name: Approval of purchase of New Phone System
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):

Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*

A motion authorizing the purchase of a phone system with Frontier Communications in the amount of \$3,446.00.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*

For the past couple of months the City has been having off and on issues with the phone system. What happens is a call comes in and we cannot here the party on the other end but they can hear us. When the City has an issue with the phones two companies have to be contacted. Frontier deals with the lines and Diversified has the phone system. Frontier was contacted and they investigated the lines and could not come up with any issue. Diversified, was contacted and they did do a software update Thinking this would solve the issue.

The City is still having issues. City phones were replaced in September 2012 when the system was hit by lightning.

The cost to replace the system with Frontier is \$3,446.00. The reason staff would like to use Frontier is when there is an issue with the phones the City has one company to deal with.

There is a balance of \$13,759. 43 in the community center capital outlay line item.

Staff is requesting authorization to purchase a new phone system with Frontier Communications in the amount of \$3,446. 00.

FINANCIAL IMPLICATIONS:		ADVISORY BOARD RECOMMENDATIONS:	
Funding Sources & Uses:			
Budget Information:			
_____	Budgeted		
_____	Non Budgeted	Other	
_____	Amendment Required		
Approved _____	Denied _____	Tabled _____	Other _____
Resolution No. _____		Ordinance No. _____	

Luayn Ruch-Hammond

Subject: FW: Frontier follow up

From: Oestreich, Rick
Sent: Monday, October 17, 2016 4:39 PM
To: 'cityadmin@frontiernet.net' <cityadmin@frontiernet.net>
Subject: Frontier follow up

Hello Luayn,

I have pulled together the pricing for a new phone system for the city of Mayer.

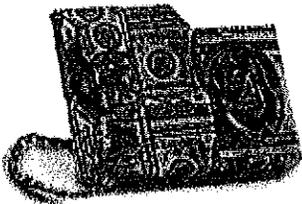
- 4 - Mitel 8568 phones
- Uninterrupted power supply
- CO surge protection
- 2 voicemail boxes (2 people on VM at the same time)
- Voicemail to e-mail (get a voice recording of your voicemail on your computer or smart phone) save or share the voice file
- Twinning, link your desk phone to your cell phone or home phone so you don't miss a call
- Record a call at the touch of a button record a call to keep as a voice file in your e-mail to go back to or share
- Install, programming of system and training

\$3,446.00

This includes a \$530 discount for replacing your old phone system.

I will follow up in the next day or two to get your feedback.

Thanks



**ASK ME HOW TO GET MONEY OUT
OF YOUR OLD, OUTDATED PHONES.**

THE FRONTIER TOP-DOLLAR TELEPHONE TRADE-IN IS ON!

Frontier
BUSINESS EDGE

Rick Oestreich

Direct 952-435-1662 Mobile 612-355-9591

Email rick.oestreich@ftr.com

General Fund EXP 2016

Current Period: November 2016

Account Descr	2015 Amt	2016 Adopted	2016 YTD Amt	2017 Budget
FUND 100 GENERAL FUND				
Dept 41940 Community Center				
E 100-41940-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-180 Employee Withholdings	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-300 Professional Srvs	\$4,565.00	\$4,500.00	\$4,225.00	\$8,580.00
E 100-41940-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-381 Electric Utilities	\$6,696.07	\$6,585.00	\$6,635.19	\$6,950.00
E 100-41940-383 Gas Utilities	\$5,399.12	\$7,110.00	\$3,741.21	\$7,000.00
E 100-41940-400 Repairs & Maint Cont	\$7,566.51	\$6,000.00	\$9,607.96	\$6,000.00
E 100-41940-438 Comm Ctr Pop	\$0.00	\$0.00	\$0.00	\$0.00
E 100-41940-500 Capital Outlay (GENERAL)	\$6,452.40	\$17,500.00	\$3,703.57	\$15,000.00
E 100-41940-720 Transfer Out	\$2,759.00	\$0.00	\$8,893.00	\$0.00
E 100-41940-810 Refunds/Reimbursements	\$0.00	\$0.00	\$0.00	\$0.00
Dept 41940 Community Center	\$33,438.10	\$41,695.00	\$36,805.93	\$43,530.00
FUND 100 GENERAL FUND	\$33,438.10	\$41,695.00	\$36,805.93	\$43,530.00

REQUEST FOR CITY COUNCIL ACTION

Meeting Date: November 28, 2016
Item Name: Resolution in support of FASTLANE Application
Originating Department: Administration
Presented by: Luayn Ruch-Hammond

Previous Council Action (if any):
Item Type (X only one): Consent Regular Session Discussion Session

RECOMMENDATIONS/COUNCIL ACTION/MOTION REQUESTED *(Include motion in proper format.)*
 A motion approving resolution 11-28-2016-40 Supporting a Fastlane grant application for highway 212 improvements.

EXPLANATION OF AGENDA ITEM *(Include a description of background, benefits, and recommendations.)*
 Carver County in partnership with the MN Department of Transportation is applying for federal funds to expand Highway 212 from Carver to Cologne. They are requesting the funds through a fastlane application.
 The County is requesting City support the project and the funding by passing the attached resolution.
 The request is for approval of resolution 11-28-2016-40 Supporting a Fastlane grant application for Highway 212 improvements.

<p>FINANCIAL IMPLICATIONS:</p> <p>Funding Sources & Uses: _____</p> <p>Budget Information:</p> <p>_____ Budgeted</p> <p>_____ Non Budgeted</p> <p>_____ Amendment Required</p>	<p>ADVISORY BOARD RECOMMENDATIONS:</p> <p>_____</p> <p>Other _____</p>
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<p>Approved _____</p> <p>Resolution No. _____</p>	<p>Denied _____</p>	<p>Tabled _____</p> <p>Ordinance No. _____</p>	<p>Other _____</p>
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Luayn Ruch-Hammond

From: Lyndon Robjent [lrobjent@co.carver.mn.us]
Sent: Friday, November 18, 2016 12:29 PM
To: bmareck@ci.carver.mn.us ; Cologne City Administrator; Dave Hemze; HamburgCityHall@gmail.com; lhokkanen@ci.victoria.mn.us; Luayn Murphy City of Mayer; matt@chaskamn.com; N/NY City Administrator; ngcityhall@gmail.com; Shane Fineran; Sue Arntz, City of Waconia; Todd Gerhardt, City of Chanhassen
Cc: Randy Maluchnik; Lance H. Bernard (lbernard@srfconsulting.com)
Subject: FASTLANE Application for Highway 212
Attachments: Highway 212 Resolution Template.docx; Highway 212 Letter Template.docx
Importance: High

Hi Everyone,

I know some of you already received this from Margaret but I wanted to reach out to you all.

The County will be applying for a federal grant to expand 212 from Carver/Chaska to Cologne and it is really important that we get as much local support as possible. We need your help.

Please consider passing a resolution of support and getting it to us by December 15th. I realize that is a tight schedule so you could do a letter if you don't have time.

Thank-you very much. Please call or email me with questions.

Lyndon

Lyndon Robjent, P.E. | Division Director, County Engineer | Carver County Public Works
11360 Highway 212, Suite 1, Cologne, MN 55322
Office: 952.466.5206 | Cell: 612-247-6348 | Fax: 952.466.5223
Email: lrobjent@co.carver.mn.us
Web: www.co.carver.mn.us



From: Margaret Donahoe [mailto:Margaret@transportationalliance.com]
Sent: Thursday, November 17, 2016 10:37 AM
Subject: FASTLANE Application for Highway 212

The Southwest Corridor Transportation Coalition is seeking your support for a Highway 212 grant application. Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is applying for federal funds to expand Highway 212 from a two-lane highway to a four-lane highway between the City of Cologne and Carver. Carver County will be requesting federal funds through the FASTLANE grant program. The FASTLANE grant program provides dedicated, discretionary funding for projects that address critical freight issues facing our nation's highways and bridges. You can learn more about this program by [clicking here](#).



**A RESOLUTION 11-28-2016-40
SUPPORTING A FASTLANE GRANT APPLICATION
FOR HIGHWAY 212 IMPROVEMENTS**

WHEREAS, Highway 212 serves a critical role in connecting the Twin Cities to South Dakota and Beyond and has been designated a High Priority Interregional Corridor in the Twin Cities, while also being placed on the National Highway System;

WHEREAS, Carver County, in partnership with the Minnesota Department of Transportation (MnDOT) is seeking FASTLANE funds to expand Highway 212 from a two-lane highway to a four-lane highway between the City Cologne and Carver;

WHEREAS, This two-lane gap poses a number of safety, access and mobility issues, while negatively impacting freight movement and economic development initiatives;

WHEREAS, To address these issues, Carver County and MnDOT have completed an extensive planning effort to determine innovative ways to expand the two-lane highway to a four-lane highway while reducing cost;

WHEREAS, The two-lane gap has been officially mapped and an Environmental Assessment has been approved;

WHEREAS, A four-lane highway will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor's mobility and safety for all users;

WHEREAS, forty-one communities and local chambers of commerce have passed resolutions supporting improvements to Highway 212 to expand the capacity of this highway and the Board of Commissioners of every county along the corridor has passed such a resolution;

NOW, THEREFORE, BE IT RESOLVED, that the Mayer City Council strongly supports this project and Carver County's application for funding under the FASTLANE grant program.

Adopted by the City Council of the City of Mayer, Carver County, Minnesota, this 28th day of November 2016.

Gerald W. Thomas, Mayor

ATTEST:

Janell Gildemeister, Deputy City Clerk



November 24, 2016

The Honorable Anthony Foxx
Secretary of Transportation
U.S. Department of Transportation
1200 New Jersey Avenue SE
Washington D.C. 20590

SUBJECT: Highway 212 FASTLANE Grant Application

Dear Secretary Foxx,

I am writing to express Mayer's support for Carver County and the Minnesota Department of Transportation's (MnDOT) FASTLANE grant application for the expansion of Highway 212 from a two-lane highway to a four-lane highway between the City of Cologne and Carver.

Highway 212 serves a critical role in connecting the Twin Cities to South Dakota and Beyond and has been designated a High Priority Interregional Corridor in the Twin Cities, while also being placed on the National Highway System.

The two-lane gap in the Twin Cities poses a number of safety, access and mobility issues, while negatively impacting freight movement and economic development initiatives. To address these issues, Carver County and MnDOT have completed an extensive planning effort to determine innovative ways to expand the two-lane highway to a four-lane highway while reducing cost.

A four-lane highway will remove barriers to efficient freight movement, provide economic development opportunities at key locations, preserve existing infrastructure, and improve the corridor's mobility and safety for all users.

Furthermore, forty-one communities and local chambers of commerce have passed resolutions supporting improvements to Highway 212 to expand the capacity of this highway and the Board of Commissioners of every county along the corridor has passed such a resolution.

The proposed project will go a long way in supporting FASTLANE goals by improving freight connections, mobility and economic growth initiatives. We fully support this project and the application for FASTLANE funds.

Sincerely,

Gerald W. Thomas
Mayor of the City of Mayer

Luayn Ruch-Hammond

From: David Martini [davidma@bolton-menk.com]
Sent: Thursday, November 17, 2016 9:18 AM
To: Luayn Ruch-Hammond; Kyle Kuntz (kkuntzcityofmayer@frontier.com)
Subject: FW: CSAH 30 Shoulder Widening
Attachments: util_coord_plan_Nov.pdf

For your review.

David P Martini P.E.
Bolton & Menk, Inc.
Phone: 952-448-8838 ext. 2458
Mobile: 612-756-4315
davidma@bolton-menk.com



From: Nick Ousky [mailto:nousky@co.carver.mn.us]
Sent: Wednesday, November 16, 2016 1:27 PM
To: Andrew Balgobin(CenterPoint) <andrew.balgobin@centerpointenergy.com>; Brian Broucek(Xcel) <brian.d.broucek@xcelenergy.com>; Bryan Kruger (Nóthérn Natural Gas) <bryan.kruger@nngco.com>; Calvin Lee (NU-Tel) <callee@nu-telecom.net>; Cliff Woodbury(New Ulm Tel) <cliffwoodbury@nu-telcom.net>; David Martini <davidma@bolton-menk.com>; Randy Lehs <rlehs@co.carver.mn.us>; Tim Jacobson (Frontier) <timothy.jacobson@ftr.com>
Cc: Jeff Evens <jevans@co.carver.mn.us>; Scott Smith <ssmith@co.carver.mn.us>
Subject: CSAH 30 Shoulder Widening

To whom it may concern,

Please find attached preliminary set of plans for a 2017 construction project on CSAH 30 between City of New Germany and Mayer.

Construction is anticipated to begin by May 2017. The scope of the project is to add 6 foot shoulders to each side of the roadway, construct the road to the same profile, create 4:1 slopes within the 30 foot clear zone (see typical section), and replace most storm sewer culverts and structures. At this time it appears the roadway side slopes within the right of way will need to be raised to achieve the required slopes.

Cross sections will follow shortly and a utility coordination meeting is planned for mid-December.

We are requesting each utility owner review these plans, mark up and verify all of your facilities and return a marked up plan back to me via email by December 5, 2016.

If you are not the proper person to review these plans, please forward them to the appropriate staff member.

Thank you,

Nick Ousky | Engineering Technician
Carver County Public Works
11360 Highway 212, Suite 1, Cologne, MN 55322
O: 952.466.5200 | D: 952.466.5216
M: 612.619.3540 | F: 952.466.5223

November 20, 2016



MOUNT
OLIVET
ROLLING
ACRES

Ms. Luayn Ruch-Hammond
City of Mayer
413 Bluejay Avenue
PO Box 102
Mayer, MN 55360

18986 Lake Drive East
Chanhassen, MN 55317-9348

Main 952.474.5974
Fax 952.474.3652

www.mtolivetrollingacres.org

RE: 320 5th Street NE, Mayer, 55360

Dear Ms. Ruch-Hammond,

Enclosed is voluntary payment in lieu of taxes for city services. We appreciate being a member of the community and want to quantify our participation.

Sincerely,

Bruce Torgerson
Chief Operations Officer

Enclosure

MOUNT OLIVET ROLLING ACRES
ACCOUNTS PAYABLE

IR REF. NO.	YOUR INVOICE NO.	INVOICE DATE	INVOICE AMOUNT	AMOUNT PAID	DISCOUNT TAKEN	NET CHECK AMOUNT
378579	donation	11/14/2016	300.00	300.00	0.00	300.00

53486

KleinBank
1-888-553-4648
www.kleinbank.com

MOUNT OLIVET ROLLING ACRES
ACCOUNTS PAYABLE
18986 LAKE DRIVE EAST
CHANHASSEN, MN 55317-3948
(952) 474-5974

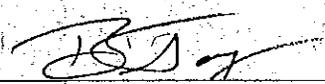
75-1565/919

1234567890 Check Fraud
Protection for Business

CHECK DATE	CONTROL NO.	AMOUNT
11/16/2016	053486	\$*****300.00

PAY Three Hundred and 00/100 ----- Dollars

TO THE ORDER OF City of Mayer
PO Box 102
413 Bluejay Avenue
Mayer, MN 55360-0102


AUTHORIZED SIGNATURE

Security features. Details on back.

⑈053486⑈ ⑆091915654⑆ 0007000847⑈