

MAYER CITY COUNCIL MEETING MINUTES 6 JANUARY 24, 2011

Call Regular meeting to order at 6:30 p.m. by Mayor Chris Capaul

PRESENT: Mayor Capaul, Council Members Osborn, Stieve-McPadden, Boder and Lueth

ABSENT:

STAFF: Administrator Murphy, City Engineer David Martini, Deputy Chris Nelson and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Nikki Larson, Ivan Raconteur, Diane Buranen, Nate McNeilly, Marcus Zbinden, Jason Telander, Dave Callister

The Meeting was opened with the Pledge of Allegiance.

APPROVE AGENDA

MOTION made by Council Member Stieve-McPadden with a second by Council Member Osborn to approve the agenda as presented. Motion Carried 5/0

PUBLIC COMMENT

NONE

APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Boder to approve the Consent Agenda as follows: Motion Carried 5/0.

1. Approve Minutes of the January 11, 2011 Regular Council Meeting
2. Approve Minutes of the January 11, 2011 Work Session
3. Approve Additional Claims for January 2011
4. Approval of Council Appointments for 2011

Acting Mayor/Vice Mayor	Etienne Stieve-McPadden	1/1/2011-12/31-2011
Collaborative Planning Group		
Representative from City	Chris Capaul	1/1/2011-12/31-2011
Fire Department		
Fire Department Liaison	Chris Capaul	1/1/2011-12/31-2011
Community Education		
Community Recreation Advisory	Etienne Stieve-McPadden	1/1/2011-12/31-2011
Planning Commission Member	Bruce Osborn	1/1/2011-12/31-2011
Economic Development Authority	Erick Boder	1/1/2011-12/31-2011
	Etienne Stieve-McPadden	1/1/2011-12/31-2011
Park Board	Etienne Stieve-McPadden	1/1/2011-12/31-2011
Personnel Committee	Chris Capaul	1/1/2011-12/31-2011
	Etienne Stieve-McPadden	1/1/2011-12/31-2011
Senior Commission	Chris Capaul	1/1/2011-12/31-2011
Public Works Committee	Chris Capaul	1/1/2011-12/31-2011
ACCEL	Chris Capaul	1/1/2011-12/31-2011
	Erick Boder	1/1/2011-12/31-2011
Mayer Rising Community Festival	Etienne Stieve-McPadden	1/1/2011-12/31-2011

5. Approve the Sheriff Department's Report for the Month ending December 2010
6. Approve the Gambling Report for the Month Ending December 2010
7. Approve Resolution 01-24-2011-2 Approving Contribution from Mayer Baseball Club - 10% Gambling Fee for 2010
8. Approve Building Permit Report for the Month Ending December 2010
9. Approve the EDA Minutes of July 20, 2010

STAFF REPORTS

1. **Public Works** ó Council reviewed report ending January 24, 2011
2. **City Engineer** ó David Martini presented a summary of the projects Bolton & Menk have been working on during the billing period October 16th and December 10th, 2010. There was a question and answer period, bringing the new Council up to speed on engineering issues and billing.
3. **Sheriff's Department** ó Deputy Nelson informed the Council that there was a DWI arrest during the past week.
4. **City Administration** – The Council reviewed a report from November 23, 2010 to January 21, 2011 outlining activities by the City Administrator.

CITY ADMINISTRATOR

1. **Carver County Electronics Recycling** – Marcus Zbinden of Carver County Environmental Services appeared before the Council with information on the possibility of offering a coupon program in 2011 for the recycling of electronics. Jason Telander, Watertown Eco-site Manager, updated the Council on the new year round recycling and special waste facility that is a sister site to the Chaska Environmental center, serving the western county residents. The City of Mayer can receive up to \$3,291.45 in County Solid Waste Grant Dollars which could be put toward a coupon program. After some discussion, a MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to begin with 100 - \$10.00 recycling coupons for 2011 that would expire 6/30/11. The coupons will be given out at City Hall on a first come first serve basis, one coupon per household. If there are unused coupons, a similar program could be initiated in fall. Motion Carried 5/0
2. **Ehlers and Associates** ó Dave Callister was on hand to give an overview of the 10 year updated Financial Management Plan for the City of Mayer and reviewed the goals of the plan with the Council. He indicated that Mayer has a õgoodö General Fund balance, and discussed the purpose of obtaining a Bond rating. This should be a City goal for the next bond issue.
3. **Discussion on Finn's Liquor License** – The Council reviewed the tax delinquency of Finnø, and an agreement prepared by the City Attorney outlining payment plan for the payment of real estate taxes and issuance of a conditional liquor license for Finnø. Administrator Murphy asked that the pay dates in #2 be changed to February 15, 2011 and the 15th of each month thereafter, to coordinate with the second Council meeting in a month, should the need arise for Public Hearing on the issue. After further discussion, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth to authorize the Mayorø signature on the *Agreement For Payment Of Real Estate Taxes And Issuance Of Conditional Liquor License* for Jim and Diane Buranen doing business as Finnø Place Inc. once all fees and documents are provided to the City. Motion Carried 4/1 (Osborn).
4. **Approval of Liquor License** – A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving the following 2011 Liquor Licenses for the period 03/01/11 ó 02/28/12:

Name of Business	License Fee	Types of Licenses		
		OFF SALE	ON SALE	SUNDAY
Bootleggerø Bar & Grill	\$2,100.00	X	X	X
Heldtø Bar	\$2,100.00	X	X	X
Mayer Wine and Spirits	\$100.00	X		

The appropriate fee for each establishment will be paid, all background checks will be completed and insurance information will be on file before issuance of the licenses. Motion Carried 5/0

5. **Approval of Code of conduct Policy** – The Council reviewed a sample Code of Conduct from the League of Minnesota Cities. This Code of Conduct has a complaint and hearing process which is closer to what the Council wanted for a Policy. Council Member Lueth likes this policy because it is more clear and concise. After some discussion, a MOTION was made by Council Member Lueth and seconded by Council Member Osborn to approve the Code of Conduct Policy as presented deleting section 5.0. Motion Carried 5/0
6. **Approval of Pay Equity Report** – Every three years the City must submit a Pay Equity Report to the State of Minnesota. A MOTION was made by Council Member Boder and seconded by Council Member Osborn approving the Pay Equity Report as presented and authorizing the Mayor's signature of the form. Motion Carried 5/0
7. **Approval of Copier Purchase** – Administrator Murphy was authorized to get quotes for a new copier/printer. The Council reviewed new re-negotiated quotes for 5 different machines. After review, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Lueth to approve the purchase of a Sharp copier from Coordinated Business in the amount of \$7,238.00. Motion Carried 5/0 This is not a budgeted item, the funds will come from reserves.
8. **Approval to Close Friday afternoon, January 28, 2011** – Administrator Murphy will be attending the League Conference in Mankato and will be leaving at noon. Staff is requesting to close the City Office at noon on Friday, January 28, 2011. Since Friday afternoons have been quiet this winter, a MOTION was made by Council Member Boder and seconded by Council Member Osborn to approve the City Offices be closed on Friday afternoon, January 28, 2011. The closed hours will be posted at City Hall and on the City's website. Motion Carried 5/0

OTHER BUSINESS

None

ADJOURN

There being no further business, a MOTION was made by Council Member Osborn and seconded by Council Member Boder to adjourn the meeting at 8:00 p.m. Motion Carried 5/0

Chris Capaul, Mayor

Attest: _____
 Lois A. Maetzold, City Clerk