



## Welcome to the Mayer City Council Meeting

### **Purpose of Council Meetings**

The purpose of the Council Meetings is to conduct City Business related to the operation of the City and the residents.

Notifications of meetings are posted on the City web site the Friday before the Monday meeting and they are also posted on the City Bulletin Board at 413 Bluejay Avenue.

### **Meeting Process**

In order to provide the greatest opportunity for informed comments, the process at Council Meetings is generally as follows:

1. The meeting is called to order. Pledge of Allegiance is recited. The Mayor then requests any additions or corrections to the Agenda. Once these items have been changed then a motion to approve the agenda is done.
2. Council then will move into the section of the agenda for approval of staff reports. In this section staff provides a written report of their activities on behalf of the City for the past month.
3. The next portion of the agenda contains staff recommendations on issues of importance to the City.
4. City Council members discuss and ask questions to clarify issues regarding the proposed project and/or staff report.
5. The Mayor may ask if anyone else wishes to comment on an action. In that case the person is asked to go to the podium and state your name and address. After public comments the City Council may request the Developer and/or City Staff to address any questions or statements made by you.
6. City Council Members discuss the project and a final motion for action on the issue may be offered if desired.
7. Any person using profanity or inappropriate language maybe asked to leave the Council Chambers. Council may choose to request an investigation by law enforcement.

**Thank you for your interest in attending this Meeting**