CITY OF MAYER
PARKS & RECREATION COMMISSION
MEETING MINUTES
Tuesday, August 11, 2015

Commission Members Present: Council Liaison Etienne Stieve-McPadden, Commission Members Mike Dodge, Krista Goedel and Nate McNeilly.

Commission Members Absent: Commission Member Elizabeth Butterfield.

Others Present: None

Staff Present: David Martini, City Engineer; Luayn Ruch-Hammond, City Administrator.

I. CALL TO ORDER
Meeting was called to order at 6:30 PM by Chair Stieve-McPadden.

II. ADOPT AGENDA
On a motion by Commissioner McNeilly and seconded by Commissioner Dodge to approve the agenda as presented. 3/0

Commissioner Goedel arrives.

III. MINUTES
On a motion by Commissioner McNeilly and seconded by Commissioner Dodge to approve the minutes of the July 14, 2015 meeting. Motion carried 4/0.

Budget and Capital Improvement Plan
Park Board reviewed the budget to date and the 2015 CIP.

BUSINESS
Fee estimate for Site Plan for Hockey Rink
City Engineered reviewed with the Park Board the proposed site for a hockey rink in Old Schoolhouse Park. Discussion about the completion of the hockey rink this year and the timeline to complete a scope of work and to solicit bids for the project. On a motion Commissioner Dodge and seconded by Commissioner McNeilly to have the City Engineer prepare a scope of work and fee for the ice hockey rink. The proposal will be presented at the September 8, 2015 Park Board meeting. The following is a preliminary schedule that the Park Board will attempt to follow for the approval of the hockey rink.
8/11/2015 Park Board recommends to the City Council to have the City Engineer compile a fee estimate for a site plan.
8/24/2015 Council authorizes City Engineer to put a fee estimate for the hockey rink site plan
9/8/2015 Fee estimate and scope of work to Park Board for recommendation to City Council
9/14/2015 Council meeting Park Board recommendation on fee estimate and scope of work
10/13/2015 Park Board recommends City Council advertise for bids for the project
10/26/2015 City Council authorizes bids and or quotes
11/10/2015 Park Board review bids/quotes and recommends to City Council
11/23/2015 City Council to review bids and authorize the project.

Community Survey
Park Board reviewed the draft survey and suggested changes. Staff will make changes and send to Park Board for review. After Park Board reviews the survey staff will post to website and Facebook.

Fire Department Lot in Sell Industrial Park
Suggested uses for the fire department lot are: community gardens, Dog Park, ice skating rink.

Christopher Reeves Grant
Park Board would like to apply for a Christopher Reeves Grant. The request should be for an Oodle Swing and 2 Saddle Spinners. Staff will get the price for the installation and submit the grant on behalf of the Park Board.

Bleachers at Zion
Park Board is interested in purchasing the bleachers at $500 each. Staff will inspect before purchasing. On a motion by Commissioner Dodge and seconded by Commissioner McNeilly to offer Zion School $500 each for the two sets of bleachers after inspection by public works. Motion carried 4/0.

Review of Rental Agreement Concession Stand
Park Board would like the following changes to the Concession Stand Rental Agreement:

~~1. Amateur Baseball Club~~	~~$25 for 4 hours or $50 for all day~~
1. Resident	No charge
~~2. Individual, Family, group, team or organization~~	~~$25 for 4 hours or $50 for all day~~
2. Non Resident	$25 for 4 hours or $50 for all day

On a motion by Council Liaison Stieve-McPadden and seconded by Commissioner McNeilly to approve the changes to the Rental Agreement for the Old Schoolhouse Park Concession Stand. Motion carried 4/0.

Discussion on Sun Shades for Parks
Park Board would like this added to the September meeting.

Commissioners Report
None

Staff Report
None

Next meeting
Next Park Board meeting will be September 8, 2015.

Adjournment
On a motion by Commissioner McNeilly and seconded by Commissioner Dodge to adjourn the meeting at 8:40 PM. Motion carried 4/0.