

CITY OF MAYER
PARKS & RECREATION COMMISSION MINUTES
Tuesday January 13, 2015

Commission Members Present: Council Liaison Etienne Stieve-McPadden, Commission Members Elizabeth Butterfield, Nate McNeilly, and Krista Goedel.

Commission Members Absent: Chad Bloom

Others Present: Jill Hahn

Staff Present: Luayn Ruch-Hammond, City Administrator

I. CALL TO ORDER

The meeting was called to order at 6:30 PM by Chair Stieve-McPadden.

II. ADOPT AGENDA

On a motion by Commissioner Butterfield and seconded by Commissioner McNeilly to approve the agenda and to add sand volleyball courts, attendance policy, Park Board Year in Review to the agenda. Motion carried 4/0

III. MINUTES

On a motion by Commissioner McNeilly and seconded by Commissioner Goedel to approve the minutes of the December 2, 2014 meeting with one change. Motion carried 4/0.

BUSINESS

Mayer Moxie IV

Jill Hahn was present to request ½ of her fee for the Mayer Moxie IV program. She discussed the time that she has into the planning and development of the program. Avenues of advertising were also discussed and the group will be using social media, electronic sign, city website and fliers for advertising. The City will also add it to the online payments for registrants to be able to register online. The registration fee is \$65 and after February 26 the amount is \$70. Also, discussion about rewards and Jill stated rewards are not a high incentive but that she would be giving incentives along the way as participants met goals of the program. On a motion by Commissioner McNeilly and seconded by Commissioner Butterfield to pay \$600 to Jill Hahn. Motion carried 4/0.

Grant for Parks

Staff is requesting permission to apply for a Christopher Reeves Grant and an Outdoor Recreation Grant. Park Board discussed the Outdoor Recreation Grant and the items that will be requested for funding are a picnic shelter, concrete slab, parking lot, trail connection, picnic tables and trash receptacles. The Outdoor Recreation Grant is due March 31, 2015. The request of the Christopher Reeves Grant will be for accessible playground equipment and installation in West Ridge Park and engineered mulch. This grant is due February 15, 2015.

Landscape Structures Playground Equipment and Picnic Shelters.

Staff will contact the Landscape Structures staff person for the correct cost amounts and any other needed information for the grants.

Review of 2014 Goals

2014 Park Board Goals

1. Continue to partner with Watertown Mayer Community Education on structured programs for our fields and facilities.
2. Seek grant funds when appropriate for projects.
3. Promote the use of City Parks through multiple outlets.
4. Review the 5 year Capital Improvement Plan and make recommendations to the City Council.

5. Recommend to the City Council a 2015 Park Board Budget. (May)
6. Continue to work with youth on age appropriate activities.
7. Continue to advise the City Council on possible uses for the Old Creamery Property.
8. Collaborate with the Regional Rail Authority and Public Health on activities for the Dakota Rail Trail.
9. Review the maintenance plan for the parks semi annually. (April & Sept)
10. Educate the public on local venues for exercise and benefit of healthy active living.
11. Continue to devise a plan for downtown beautification. (Feb March)
12. Continue to strive to improve, develop and upgrade all City Parks.
13. Implement the 2014 Capital Improvement Plan
 - Grandstand Awning
 - Hockey Rink
14. Partner with Pheasants Forever to establish a living classroom in West Ridge Park.

Establish 2015 Goals

The Park Board established the following goals for 2015.

1. Continue to partner with Watertown Mayer Community Education on structured programs for our fields and facilities.
2. Seek grant funds when appropriate for projects.
3. Promote the use of City Parks year around through multiple outlets.
4. Review the 5 year Capital Improvement Plan and make recommendations to the City Council.
5. Recommend to the City Council a 2016 Park Board Budget. (May)
6. Continue to work with youth on age appropriate activities.
7. Review the maintenance plan for the parks semi annually. (April & Sept)
8. Educate the public on local venues for exercise and benefit of healthy active living.
9. Continue to devise a plan for downtown beautification. (Feb March)
10. Continue to strive to improve, develop and upgrade all City Parks.
11. Implement the 2015 Capital Improvement Plan
 - Picnic Shelter
 - Sand Volleyball Court
 - Trees and Shrubs
12. Partner with Pheasants Forever to establish a living classroom in West Ridge Park.
13. Collaborate with other Boards and City Council to develop parks and promote use.
14. Make parks accessible for the aging and the handicapped.

Discuss Mayer Moxie Prizes

Park Board had previously discussed the Mayer Moxie Prizes with Jill Hahn and she will be including incentives in the program. At this time there will not be any cash prizes.

Discussion on Twin Youth Clinic

Staff was notified by the MN Twins Community Fund about the upcoming Twins Youth Clinics. On a motion by Commissioner Butterfield and seconded by Commission Goedel to apply for the Twins Youth Clinic for Saturday July 11, 2015 from 9:00 AM to Noon. Motion carried.

Approval of Wayzata Timing

Staff requested approval of Wayzata Timing for the Mayer Moxie 3rd Annual 5K. The Park Board asked if staff would check for a reduction in price because we still have enough bibs and do not need the starting gun. The date was set for Saturday, June 13, 2015 day of registration from 7:30 -8:30 AM. The mini moxie at 8:30 AM and the 5K to start at 9:00 Am. On a motion by Commissioner McNeilly and seconded by Commissioner Goedel to contract with Wayzata Timing for the 5K on Saturday, June 13, 2015. Motion carried 4/0. Commissioner McNeilly would like to talk about the route for the 5K.

Sand Volleyball Courts

Council Liaison Stieve-McPadden brought forth wishes of the Mayer Rising Community Festival to have volleyball tournament. Sand volley ball courts are on the Park Board CIP for 2015. Staff will have the City Engineer review the area between the Community Center and the Baseball Field for drainage issues. Staff will compile costs for the sand volleyball for the next meeting when a location will be decided.

Attendance Policy

Staff reviewed the following attendance policy with the Park Board. The City Council Personnel Committee shall review the attendance records of members appointed to City commissions, boards and committees. Upon such review, the Personnel Committee may recommend to the City Council such action, if any, it may determine appropriate in regard to a particular members' attendance or performance. Such recommendation may include removal from the commission, board or committee. Any member missing more than 25% of unexcused regular scheduled meetings annually.

Park Board Year in Review

Staff presented the 2014 Park Board in review. This will be presented to the City Council.

2014 Park Board Goals

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Park Board continued with the third year of the Mayer Moxie Program and second year of sponsoring a 5K. This year a mini moxie was added for children. Park Board conducted an extensive planning of the parks and developed their vision for each park.

With the resignation of Kristi Osborn from the Park Board left a position open and the park board interviewed for a replacement. Park Board recommended Nate McNeilly to finish out the term.

Park Board ice skating rink and purchase of a liner and lights.

Staff compiled brochures for all of the parks.

Promoted soccer and the use of Meadow Park

Sponsored a Twins Youth Clinic in conjunction with the Mayer Rising Community Festival.

Planned and bid restrooms in Old Schoolhouse Park. The project did not move forward because of the cost to construct was \$228,800.

Maintenance plan for parks, reviewed the Adopt A Park program and had three families sign up for the program.

A Little Free Libraries was placed in Old Schoolhouse Park with another planned for West Ridge Park.

Park Board is planning a Living classroom in cooperation with Pheasants Forever and Mayer Lutheran High.

Park Board discussed sand bottom pools and splash pads as an amenity to the parks.

Continued planning for Mayer Moxie IV for 2015

Park Board discussed making the parks more accessible and will make this a goal for 2015.

Next Meeting

The next meeting will be held on Tuesday, February 10, 2015.

Commissioners Report

Commissioner Goedel brought forward newspaper articles about the City of Cologne and fundraising efforts that were conducted for lights. Also, an article about the trail connection of the Three Rivers Park with the Luce Line.

Staff Report None

Adjournment

On a motion by Commissioner McNeilly and seconded by Commissioner Goedel to adjourn the meeting at 8:28 PM. Motion carried 4/0.