

CITY OF MAYER
ECONOMIC DEVELOPMENT AUTHORITY MEETING
Minutes
May 21, 2014

Members Present: Scott Wakefield, Tice Stieve-McPadden, Thomas Stifter and Erick Boder.

Members Absent: Tim Duckworth

Staff Present: Luayn Ruch-Hammond, City Administrator

Others Present: Terry Hartmann, Bob and Linnea Boyd

The meeting was called to order by Vice Chair Stifter at 6:30 PM.

Approval of Agenda

On a motion by Commissioner Stieve-McPadden and seconded by Commissioner Wakefield to approve the agenda. Motion carried 4/0.

Approval of the Minutes

On a motion by Commissioner Boder and seconded by Commissioner Stieve-McPadden to approve the minutes of the April 15, 2014 meeting. Motion carried 4/0.

Update on Founders Square

Terry Hartman appeared before the Commission on his proposed expansion at Founder's Square. He currently has two positional tenants. Remax agent Tom Schooley is going to be expanding his Real Estate Business and Bob and Linnea Boyd are interested in a space for a Coffee Shop. There would be a common area and outside seating. Discussion about the lack of parking downtown and how the new businesses would impact the situation. Once one or two more tenants come forward then the project will move forward.

Discussion on the Creamery

Staff had contacted ENKI brewery of Victoria to see if they had an interest in the Creamery for a micro brewery. They suggested that the City contact MN Craft Brewers Guild with our location that their maybe someone interested in the location. EDA would like staff to begin compiling information for the City to market the site with the MN Craft Brewers Guild.

Further update on the cleanup of the site a firm has been hired to remove the tank at the Creamery and the work should be completed by June 30, 2014. The possibility of part of the lean too may need to be removed because of the size of the tank. EDA would like to wait until clean up is completed before marketing.

Staff also informed the EDA that the City has requested reimbursement for the costs associated with the MPCA Emergency Response of April 20, 2013.

Review of Loan Documents from Carver County

EDA had requested that Staff request the loan documents from Carver County. The loan documents were reviewed by the EDA with no action. Commissioner Wakefield reported on how the County receives the funds for the program is through property taxes for the CDA and the Open to Business Program is actually federal funds.

Recommendation on 2015 Budget

The EDA reviewed the 2014 budget and discussed the 2015 budget. Discussion about the number of meetings and the per diem based on 5 meetings a year the amount was lowered to \$450, mileage at \$200, changed advertising to reflect the \$720 payment to First MN Bank for the electronic sign, \$500 for the Car Show and \$120 to do an EDA sponsored luncheon in 2015. The bottom line of the EDA budget remains at \$2,000. On a motion by Commissioner Stifter and seconded by Commissioner Stieve-McPadden to recommend the EDA total budget of \$2,000 to the City Council. Motion carried 4/0.

MAYER, MN
General Fund EXP 2014
 Current Period: March 2014

Account Descr	2013 Amt	2014 Adopted	2014 YTD Amt	2015 Budget
FUND 100 GENERAL FUND				
Dept 46500 Economic Develop mt (GENERAL)				
E 100-46500-110 Other Pay Boards & Commissions	\$0.00	\$1,300.00	\$0.00	\$450.00
E 100-46500-321 Telephone	\$0.00	\$0.00	\$0.00	\$0.00
E 100-46500-322 Postage	\$0.00	\$0.00	\$0.00	\$0.00
E 100-46500-331 Travel Expenses	\$0.00	\$200.00	\$0.00	\$200.00
E 100-46500-340 Advertising	\$0.00	\$500.00	\$720.00	\$1,350.00
E 100-46500-350 Print/Binding	\$0.00	\$0.00	\$0.00	\$0.00
E 100-46500-720 Transfer Out	\$0.00	\$0.00	\$0.00	\$0.00
Dept 46500 Economic Develop mt (GENERAL)	\$0.00	\$2,000.00	\$720.00	\$0.00
FUND 100 GENERAL FUND	\$0.00	\$2,000.00	\$720.00	\$2,000.00

Other Business

Joint meeting with the Park Board August 12, 2015.

Next Meeting

Next meeting will be July 29, 2014 at 6:30 PM.

Adjournment

On a motion by Commissioner Wakefield and seconded by Commissioner Stieve-McPadden to adjourn the meeting at 7:50 PM. Motion carried 4/0.