

**CITY OF MAYER
PARKS & RECREATION COMMISSION MINUTES**

Tuesday October 14, 2014

Commission Members Present: Council Liaison Etienne Stieve-McPadden, Commission Members Elizabeth Butterfield, Chad Bloom, Nate McNeilly and Krista Goedel.

Commission Members Absent: None

Others Present: None

Staff Present: Luayn Ruch-Hammond, City Administrator

I. CALL TO ORDER

The meeting was called to order at 6:30 PM by Chair Stieve-McPadden.

II. ADOPT AGENDA

On a motion by Commissioner Goedel and seconded by Commissioner Bloom to approve the agenda with three additions: Moxie advertising, boulevard trees and update on Pheasants Forever Grant. Motion carried 5/0.

III. MINUTES

On a motion by Commissioner Goedel and seconded by Commissioner Butterfield to approve the minutes of the September 9, 2014 meeting. Motion carried 5/0.

BUDGET TO DATE

Staff presented the following to date Park Board Budget.

**Park Board Budget 2014
Current Period: August 2014**

Account Descr	2013 Budget	2014 2013 Amt	2014 Adopted	2015 YTD Amt	Budget
FUND 100 GENERAL FUND					
Dept 45000 Park and Rec					
E 100-45000-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00	\$7,680.00
E 100-45000-110 Other Pay Boards &	\$1,000.00	\$1,320.00	\$1,500.00	\$240.00	\$1,500.00
E 100-45000-120 Employer Contrib Ret	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-180 Employee Withholdings	\$0.00	\$0.00	\$0.00	\$0.00	\$588.00
E 100-45000-212 Motor Fuels	\$0.00	\$266.09	\$1,000.00	\$813.93	\$1,000.00
E 100-45000-300 Professional Srvs	\$4,000.00	\$1,693.46	\$4,000.00	\$3,114.69	\$4,000.00
E 100-45000-360 Insurance (GENERAL)	\$3,400.00	\$3,211.00	\$3,400.00	\$5,899.00	\$5,900.00
E 100-45000-370 Recreation Program	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
E 100-45000-381 Electric Utilities	\$500.00	\$155.90	\$500.00	\$92.07	\$250.00
E 100-45000-400 Repairs & Maint Cont	\$6,000.00	\$10,217.28	\$5,000.00	\$2,321.69	\$5,000.00
E 100-45000-430 Miscellaneous (GENERAL)	\$1,700.00	\$2,895.09	\$1,700.00	\$2,330.89	\$1,700.00
E 100-45000-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-500 Capital Outlay (GENERAL)	\$26,000.00	\$30,155.03	\$26,000.00	\$0.00	\$68,000.00
E 100-45000-530 City Beautification	\$2,000.00	\$2,971.61	\$3,000.00	\$704.35	\$2,000.00
E 100-45000-720 Transfer Out	\$0.00	\$23,197.00	\$0.00	\$0.00	\$0.00
Dept 45000 Park and Rec	\$45,600.00	\$76,082.46	\$47,100.00	\$15,516.62	\$98,618.00
FUND 100 GENERAL FUND	\$45,600.00	\$76,082.46	\$47,100.00	\$15,516.62	\$98,618.00
\$45,600.00	\$76,082.46	\$47,100.00	\$15,516.62	\$98,618.00	

Discussion on Handicapped Accessibility for Parks

Staff has contacted Earl F. Anderson and will update the Commission once more information is available.

Update on Mayer Moxie Program

Staff updated Commission on the answers to their questions from the previous meeting. Jill will allow the City to withdraw if we do not have enough participants, one fee for the participants of the program would be okay, and Jill's fee is \$1,200 for the program.

Staff requested input on the advertisement for the Moxie program in the Watertown Mayer Community Education Brochure. The following was suggested: All new program and new instructor, Jill Hahn. Participants will be able to choose a program that works for them. The program will consist of three levels. The program will be on Thursday nights at 6:30 PM starting March 5 and ending May 28. The program will be held at the Mayer Community Center. Registration is \$65 after February 26 the fee will be \$70.

Hockey Rink

The hockey rink liner has been ordered. Park Board instructed staff to compile lighting costs for the next meeting.

Boulevard Trees

Question was raised about whether the Park Board wanted to replace a couple of boulevard trees in the Fieldstone Subdivision. Consensus is that this is a City Council issue.

Update on Pheasants Forever Living Classroom Grant

Commissioner Bloom updated the Park Board on the grant application for the Living Classroom. Commissioner Bloom will notify the City on the outcome of the grant application. The total amount of the grant was \$1,500 the City's portion is \$750 with \$375 in kind and \$375 in cash.

Next Meeting

The next meeting will be held on Thursday November 6, 2014.

Commissioners Report

Commissioner Goedel inquired about the status of the Little Free Library in West Ridge Park. Staff continues to coordinate with Mayer Lutheran High.

Commissioner Goedel inquired about the web site updates and whether they had been completed. Staff reported that the updates are complete. Commissioner Goedel inquired about when the Park board was going to address the movie screen. Staff reported that the movie screen is on the 2015 January agenda.

Staff Report

None

Adjournment

On a motion by Commissioner McNeilly and seconded Commissioner Bloom to adjourn the meeting at 7:45 PM. Motion carried 5/0.