

CITY OF MAYER
PARKS & RECREATION COMMISSION MINUTES
 Tuesday April 1, 2014

Commission Members Present: Council Liaison Etienne Stieve-McPadden, Commission Members Elizabeth Butterfield, Chad Bloom and Krista Goedel.

Commission Members Absent: Kristi Osborn

Others Present: None

Staff Present: Luayn Murphy, City Administrator

I. CALL TO ORDER

The meeting was called to order at 6:33 PM by Chair Stieve-McPadden.

II. ADOPT AGENDA

On a motion Commissioner Butterfield and seconded by Commissioner Goedel to approve the agenda with the following additions Park Board Resignation, Restrooms, Little Free Library, Outdoor Hockey Boards and Moxie Survey. Motion carried 4/0.

III. MINUTES

On a motion by Commissioner Goedel and seconded by Commissioner Butterfield to approve the minutes of the March 11, 2014 meeting. Motion carried 4/0.

BUDGET TO DATE

Staff presented the following to date Park Board Budget and reviewed the auditor's final number for the 220 Park Fund

Park Board Budget 2014
Current Period: March 2014

Account Descr	Budget	2013 Amt	2014 Adopted	2014 YTD Amt
FUND 100 GENERAL FUND				
Dept 45000 Park and Rec				
E 100-45000-100 Wages and Salaries	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-110 Other Pay Boards &	\$1,000.00	\$1,080.00	\$1,500.00	\$240.00
E 100-45000-180 Employee Withholdings	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-212 Motor Fuels	\$0.00	\$266.09	\$1,000.00	\$0.00
E 100-45000-300 Professional Srvs	\$4,000.00	\$1,693.46	\$4,000.00	\$0.00
E 100-45000-360 Insurance (GENERAL)	\$3,400.00	\$3,211.00	\$3,400.00	\$2,949.50
E 100-45000-370 Recreation Program	\$1,000.00	\$0.00	\$1,000.00	\$0.00
E 100-45000-381 Electric Utilities	\$500.00	\$143.90	\$500.00	\$27.49
E 100-45000-400 Repairs & Maint Cont	\$6,000.00	\$9,890.28	\$5,000.00	\$326.77
E 100-45000-430 Miscellaneous (GENERAL)	\$1,700.00	\$2,895.09	\$1,700.00	\$360.12
E 100-45000-490 Donations to Civic Org s	\$0.00	\$0.00	\$0.00	\$0.00
E 100-45000-500 Capital Outlay (GENERAL)	\$26,000.00	\$30,155.03	\$26,000.00	\$0.00
E 100-45000-530 City Beautification	\$2,000.00	\$2,954.61	\$3,000.00	\$17.09
E 100-45000-720 Transfer Out	\$0.00	\$23,197.00	\$0.00	\$0.00
Dept 45000 Park and Rec	\$45,600.00	\$75,486.46	\$47,100.00	\$3,920.97
FUND 100 GENERAL FUND	\$45,600.00	\$75,486.46	\$47,100.00	\$3,920.97
	\$45,600.00	\$75,486.46	\$47,100.00	\$3,920.97

Train for the Trail

Discussion on the Train for the Trail flier and changes were suggested. The time of the Mini Moxie was established at 8:30 AM. Suggestions that a packet is compiled for the Train for the Trail participants. Park Board is suggesting that the handouts all be in miles or a conversion chart be provided that converts meters to miles. Park Board wants registration on the web site for the Train for the Trail program and the 5K.

Discussion on Tree Purchase

Staff will make a determination on the trees that may need to be replaced. The City will not be purchasing additional trees at this time.

Review of Maintenance Plans for Parks

The only change to the Maintenance Plan for the Parks was the heading should be Ball fields. Staff will set up a meeting with the coaches to review the policy and have them sign the agreement. Park Board is requesting that staff decide if aglime is needed. They would also like to know if the aglime Zion School dumped was cleaned up. Staff will meet with new public works employee about dragging of the fields. Staff will have the "No Climbing on Fence" signs installed.

Review of Park Use Policy

No suggested changes to the Park Use Policy.

Review of Adopt-A-Park Program

Park Board would like to advertise the program on the utility bills, the electronic sign, notify the organizations in the City and the businesses of the program.

Discussion of Promotion of Parks

Staff had suggested that the City promote the parks by highlighting a park every month in the summer. Park Board will add this to the 2015 goals.

Discussion of Watertown Mayer Community Education

Staff received notice from Watertown Mayer Community Education on the deadline for advertising in the summer catalogue. Staff will send information about the Train for the Trail program, 5K and Mini Moxie, National Night Out and the Mayer Rising Community Festival.

Restrooms

Staff asked for Park Board input on whether an engineer or architect was needed for the project. Park Board yields to the City Council on the decision to hire an engineer or architect to manage the project.

Park Board Resignation

Kristi Osborn has submitted her resignation for the Park Board. Staff will advertise the opening on the electronic sign.

Little Free Library

The Little Free Library is finished for Old Schoolhouse Park. Park Board wants the library installed by the signs and the rocks to the right of the trail in the park.

Outdoor Hockey Boards

Staff was contacted by Chris Guertin from Sport Resource Group about outdoor hockey rink boards and whether the City had a need for them. Park Board would like to invite him to the next meeting.

Mayer Moxie Survey

Council Member Stieve-McPadden conducted a survey with the Mayer Moxie II participants. The group offered the following:

Keep it the same time of the year day of the week and time of day. They liked the exercise portion, somewhat iffy on the Yoga. They loved the cooking classes at Mackenthun's. Things to do different are: the website should be updated and a list of the activities. Participants would be willing to pay a little more for the program. The most valuable information was on nutrition. Suggested having more official weigh ins and provide child care.

Park Board discussed partnering with Jill Hahn or Weight Watchers program for next year.

Next Meeting

The next meeting will be held on Tuesday May 13, 2014.

Commissioners Report

Park Board members had questions about the Health Fair.

Staff Report

None

Adjournment

On a motion by Commissioner Butterfield and seconded by Commissioner Goedel to adjourn the meeting at 8:00 PM. Motion carried 4/0.