

City of Mayer
Planning Commission
Meeting Minutes
Tuesday, March 5, 2013

Commission Members Present: Tom Stifter, Rod Maetzold, Les Hahn, Don Wachholz, Krista Goedel, and Bill Michel.

Commission Members Absent: Council Liaison Bruce Osborn

Others Present: Cynthia Smith- Strack, Municipal Development Group

Staff Present: Luayn Murphy, City Administrator

CALL MEETING TO ORDER

Meeting called to order at 6:37 PM by Vice Chair Hahn.

ADOPT AGENDA

On a motion by Commissioner Wachholz and seconded by Commissioner Maetzold to approve the agenda. Motion carried 6/0.

APPROVAL OF MINUTES

On a motion by Commissioner Goedel and seconded by Commissioner Maetzold to approve the minutes of the February 5, 2013 meeting. Motion carried 6/0.

REVIEW OF SIGN ORDINANCE

Cynthia Smith – Strack presented the changes to the sign ordinance that were discussed at the February 5, 2013 meeting. The Commission had a few areas that required further discussion. Changes to the definitions section the Commission had come to consensus on. Changed the issuing authority from the City Planning Department to the City of Mayer. Incorporated the League of MN Cities language to 152.123 Permit Required (B). In section 152.124 Exemptions eliminate number 5.

Section 152.129 General Standards A7 is new language and A8 is the required non commercial speech language. Staff will complete further research from the League. At this time will strike the current language and add the MN State Statute that refers to commercial speech.

Section 152.130 Signs Permitted in Residential Districts, Section 152.1305 Signs Permitted in Agricultural Districts. Section 152.131 Signs Permitted in Commercial, Industrial and Public/Institutional Districts and Section 152.1315 Master and Common Sign Plans Required is all new proposed language.

The Commission agreed upon the language in section 152.130 Signs Permitted in Residential Districts and Section 152.1305 Signs Permitted in Agricultural Districts. The Commission is recommending that section 152.131 Signs Permitted in Commercial, Industrial and Public/Institutional Districts that the proposed language in section (C) is C-1, C/I, P/I be at Thirty (30) feet and the C-2 should be Twenty (20) feet. Section C that the landscaping requirement stay the same but eliminate the 25% requirement for pre-cast concrete, brick, stone, rock faced block or other similar masonry. The new section 152.1315 Master and Common Sign Plans will allow a business to change the face of a sign. The business would apply for a sign once the only time a new permit would be required if the number of signs or the size changed.

A section needs to be added in reference to enforcement in zoning ordinance.

On motion by Commissioner Wachholz and Commissioner Maetzold to call for a public hearing on Tuesday, April 2, 2013 at 6:30 PM.

GOALS FOR 2013

The Commission discussed goals for 2013. The Commission decided on the following goals:

1. To review site plans, variance applications and plats.
2. To review the sign ordinance

COMMISSIONERS REPORT

None

NEXT MEETING

The next meeting of the Planning Commission will be held on Tuesday, April 2, 2013 at 6:30 PM.

ADJOURNMENT

On a motion by Commissioner Hahn and seconded by Commissioner Wachholz to adjourn the meeting at 7:40 PM. Motion carried 6/0.