

## MAYER CITY COUNCIL MEETING MINUTES ó SEPTEMBER 8, 2014

Call Regular meeting to order at 6:30 p.m. by Mayor Mike Dodge

PRESENT: Mayor Dodge, Council Members Stieve-McPadden, Boder, Osborn and Lueth

ABSENT:

STAFF: City Administrator (Murphy) Ruch-Hammond, City Engineers Andrew Budde, Public Works Kuntz and Clerk Maetzold

ALSO PRESENT: Don Wachholz, Ivan Raconteur, Nikki McNeilly

The meeting was opened with the Pledge of Allegiance.

### APPROVE AGENDA

MOTION was made by Council Member Stieve-McPadden with a second by Council Member Boder to approve the agenda with the addition of WTP Software Upgrade request. Motion Carried 4/0

*Council Member Lueth arrives*

### PUBLIC COMMENT

None

### APPROVE CONSENT AGENDA

A MOTION was made by Council Member Osborn with a second by Council Member Stieve-McPadden to approve the Consent Agenda as presented. Motion Carried 5/0.

1. Approval of the Minutes for the August 25, 2014 Regular Council Meeting.
2. Approval of the Minutes for the August 25, 2014 Council Budget/Work Session.
3. Approval of the Minutes for the August 5, 2014 Planning Commission Meeting.
4. Approval of Claims for the Month of September.
5. Approval of the Check Summary for the Month of August 2014.
6. Approval of the Building Permit Report for Month ending August 2014.

### CITY ADMINISTRATOR

#### **1. Mayer Lutheran High Roundabout ó**

- *Approval of Resolution 09-08-2014-24 Cooperative Agreement with MnDOT* – The City Engineer has reviewed the agreement with MnDOT and has found everything to be in order. A MOTION was made by Council Member Boder and seconded by Council Member Osborn to approve Resolution 09-08-2014-24 Cooperative Agreement with MnDOT. Motion Carried 5/0.

#### **2. Approval of Truth in Taxation Hearing Date and Time** - A MOTION was made by Council Stieve-McPadden and seconded by Council Member Lueth approving the date and time of December 8, 2014 at 6:30 PM for the Truth in Taxation Hearing. Motion Carried 5/0

3. **Approval of 2015 Capital Improvement Plans** ó A MOTION was made by Council Member Lueth and seconded by Council Member Osborn to approve the Capital Improvement Plan for 2015 with the removal of the 1 ton truck for Public works which was ordered in 2014. Motion Carried 5/0
4. **2015 Budget and Levy Certification –**
  - *Approval of Resolution 09-08-2014-25 Preliminary Levy* ó A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving Resolution 9-8-2014-25 Preliminary 2015 Tax Levy. Motion Carried 5/0
  - *Approval of Resolution 09-08-2014-26 Preliminary 2015 Budget* - A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden approving Resolution 9-8-2014-26 Preliminary 2015 General Fund Budget. Motion Carried 5/0
5. **Authorization to Sell Chevy One Ton Truck on Sealed Bids** ó Staff has been approached by a member of the Community who is willing to purchase the 2006 Chevy one ton at a price of \$16,000 (\$1,000 over the trade in value). Because the sale is under \$100,000, the Council can sell the truck directly. The Council discussed that it would be unfair to sell the truck without advertizing. A MOTION was made by Council Member Osborn and seconded by Council Member Stieve-McPadden to advertise the truck for 30 days in various Medias, asking for a minimum of \$15,000. Motion Carried 5/0
6. **Water Treatment Facility Software Upgrade Request** ó Staff is proposing the purchase of a new computer and SCADA software for the Water Treatment Facility at the price of \$7,901, and an Apple iPad. The facility's current computer has failed due to a hardware issue, making it difficult for City Staff to record numbers and to make feed rate adjustments. The equipment has been budgeted for in 2014. A MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Boder approving the purchase of a new computer, and upgraded SCADA software for the WTP as presented. Staff will purchase an iPad that will work with the software most efficiently. Motion Carried 5/0
7. **Discussion on Timeline for Bidding of the Roundabout Project** ó City Engineer Andrew Budde updated the Council on the timeline for bidding and construction of the roundabout. They also viewed the proposed detour for the project. Detailed and approved plans should be ready for the next Council meeting so the Council can approve the authorization of bids. It is suggested that the City authorize bids immediately so contractors can be flexible with construction. Some work could be done this fall, with the roadway construction to take place in 2015. The Council would like to see substantial completion by September 2015. The City will allow construction on Saturdays to maximize working days. Watertown/Mayer School District will be contacted to see if they have any comment about the construction timeline. Mayer Lutheran High School will still have access from 62<sup>nd</sup> Street and 5<sup>th</sup> St NE. They have no preference with the timeline. The detour should be in place for 6 ó 7 weeks. Total project time should be 14-16 weeks providing good weather.

#### OTHER BUSINESS

- None

COUNCIL REPORTS

- Council Osborn reported on the Planning Commission meeting September 2<sup>nd</sup>. There will be a Public Hearing at the next Planning Commission meeting for a possible rezoning of the C-2 area of Bluejay Ave. Lot coverage and home based businesses were also discussed.
- Mayor Dodge reported on the Senior Commission Meeting earlier today. He commented about the survey results from a National Night Out survey which the Senior Commission compiled. And sadly, the City of Mayer acknowledges the passing of past Mayor Milfred Dalchow last week.

ADJOURN

There being no further business, a MOTION was made by Council Member Stieve-McPadden and seconded by Council Member Osborn to adjourn the meeting at 7:15 p.m. Motion Carried 5/0

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Mike Dodge, Mayor

Attest: \_\_\_\_\_  
Lois A. Maetzold, City Clerk