

City of Mayer
Planning Commission
Meeting Minutes
Tuesday, June 10, 2014

Commission Members Present: Chairperson Tom Stifter, Bill Michel, Don Wachholz, Les Hahn, and Council Liaison Bruce Osborn.

Commission Members Absent: Krista Goedel and Rod Maetzold.

Others Present: None

Staff Present: Planning Consultant John Anderson of Municipal Development Group, Inc.

CALL MEETING TO ORDER

Meeting called to order at 6:36 PM by Chairperson Stifter.

ADOPT AGENDA

Commissioner Hahn requested that item #4 to review the fence ordinance and item #5 to review the site plan for the restroom facilities for Old School House Park, should be switched in order and on a motion by Commissioner Wachholz and seconded by Commissioner Hahn to approve the agenda with that change was made. Motion carried 5/0.

APPROVAL OF MINUTES

On a motion by Commissioner Michel and seconded by Chairperson Stifter, to approve the minutes of the Tuesday, April 8, 2014 meeting. Motion carried 5/0.

SITE PLAN REVIEW FOR RESTROOMS AT OLD SCHOOL HOUSE PARK

At 6:46 PM Consultant Anderson presented the restroom facilities site plan for Old School House Park.

Commissioner Michel asked about the cost of the facility, who will be responsible for maintaining the facility and who operates it and pays for the operating costs.

Commissioner Hahn asked about how the parks committee works and stated that any City Council liaison should not be allowed to chair the commission they are a liaison to. Commissioner Hahn then asked if the Planning Commission could change not allowing City Council liaison's as chairs at the next Planning Commission meeting.

Planning Consultant Anderson stated that a public hearing would have to be scheduled to change the City code and the City Council would ultimately be responsible for approving any City code amendments.

Commissioner Hahn asked if the cost of the restroom facility was budgeted for in the city budget this year. Council Liaison Bruce Osborn said he was not sure but that he did not think the restroom facility was budgeted for in the budget.

Commissioner Hahn said maybe the site plan for the restroom facility should be tabled until it is in the budget.

Planning Consultant Anderson stated that the site plan could be recommended for approval at the Planning Commission level and not approved at the City Council level until funding is in place or it could be approved at the City Council level but just not built until funding was budgeted for and in place.

Planning Consultant Anderson stated that there is no master plan for the park that he was aware of.

On a motion by Commissioner Michel and seconded by Commissioner Hahn, to table the site plan for the proposed restroom facilities at Old School House Park until some sort of master park plan or additional information regarding the Old School House Park total build out has been provided to the Planning Commission for review. Motion carried 5/0.

REVIEW OF THE FENCE REQUIREMENTS ON CORNER LOTS

Planning Consultant Anderson presented the memo regarding the review of fence setbacks on corner lots. It was explained that a fence permit recently came in, which requested a fence setback on the side yard facing the street of a corner lot. Currently the setback allows for a four foot high fence two feet away from the property line. The question was whether to make the setback thirty feet along the street side yard of a corner lot or keep it the way it is.

Discussion took place and all Planning Commission members thought it would be a good idea to change the setback of a fence on the side yard facing the street for a corner lot from two feet to thirty feet, which is the same as the front yard setback.

On a motion by Commissioner Wachholz and seconded by Council Liaison Osborn, to call for a public hearing to amend section 152.093 of Title XV: Land Usage of the City code relating to side yard setbacks of fences along streets. Motion carried 5/0.

NEXT MEETING

Next Meeting Tuesday, July 1, 2014.

COMMISSIONERS REPORT

Council Liaison Osborn asked about who enforces ordinances of the City and would like to start stricter enforcement of the existing ordinances. Planning Consultant Anderson stated that right now City Hall is responsible to enforce the current City ordinances and that if a complaint is made then typically City staff follows up to make sure code is being followed.

ADJOURNMENT

On a motion by Commissioner Wachholz and seconded by Commissioner Hahn, to adjourn at 7:42 PM. Motion carried 5/0.