

**City of Mayer**  
**Planning Commission**  
Meeting Minutes  
Tuesday, July1, 2014

**Commission Members Present:** Chairperson Tom Stifter, Bill Michel, Don Wachholz, Les Hahn, Krista Goedel, Rod Maetzold, and Council Liaison Bruce Osborn.

**Commission Members Absent:** None

**Others Present:** Mike Dodge and Etienne Stieve-McPadden.

**Staff Present:** Luayn Ruch-Hammond, City Administrator

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**CALL MEETING TO ORDER**

Meeting called to order at 6:30 PM by Chairperson Stifter.

**ADOPT AGENDA**

On a motion by Commissioner Wachholz and seconded by Commissioner Maetzold to approve the agenda. Motion carried 7/0.

**APPROVAL OF MINUTES**

On a motion by Commissioner Osborn and seconded by Commissioner Wachholz, to approve the minutes of the Tuesday, June 10, 2014 meeting. Motion carried 7/0.

**SITE PLAN REVIEW FOR RESTROOMS AT OLD SCHOOL HOUSE PARK**

Staff presented the site plan for the Old Schoolhouse Park for review. Staff stated that there had been questions at the last meeting about budgets and an overall site plan for the park. Staff stated that the only question before the planning commission was whether the restrooms met the setback requirements and other requirements of the zoning code.

Commissioner Goedel stated the only place there are design standards is in the downtown business district. On a motion by Commissioner Maetzold and seconded by Commissioner Goedel to recommend approval of the site plan with the following conditions:

1. **Building Material.** That the colors of the exterior building are submitted for review and approval.
2. **Landscaping.** That if any landscaping is installed that the plans be submitted for review.
3. **Setbacks.** That all setbacks meet the setback requirements of the (P/I) Public/Institutional District.
4. **Signage.** That any proposed signage meet the standards set forth in Section 152.120 of the City Code and that all required sign permits are issued prior to installation of any signage.
5. **Lighting.** All general lighting employed on the site must be directed away from adjoining properties. Direct or indirect glare from flood lights and spot lights, as differentiated from 'general lighting' on the site shall not be visible beyond the subject parcel.
6. **Engineering.** That the site plan shall satisfactorily address all issues raised by the City Engineer, if any.
7. **Building Permit.** That all building permits that are required have been approved paid for and issued prior to construction.

Motion carried 7/0.

**NEXT MEETING**

Next Meeting August, 5, 2014.

**COMMISSIONERS REPORT**

None.

**ADJOURNMENT**

On a motion by Commissioner Maetzold and seconded by Commissioner Goedel to adjourn at 6:42 PM.  
Motion carried 7/0.